

REVISED

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA

MAY 8, 2009 (Second Friday of Each Month)

SCMTD ENCINAL CONFERENCE ROOM

370 ENCINAL STREET, SUITE 100

SANTA CRUZ, CALIFORNIA

9:00 a.m. – 11:00 a.m.

THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM OR AT METRO'S ADMINISTRATIVE OFFICES LOCATED AT 370 ENCINAL STREET, SUITE 100, SANTA CRUZ, CA

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
 - a. None
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF APRIL 2009
- 5-2. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MARCH 2009
- 5-3. CONSIDERATION OF TORT CLAIMS: None
- 5-4. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR MAY 20, 2009 AND MINUTES OF MARCH 18, 2009
- 5-5. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF FEBRUARY 2009
- 5-6. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MARCH 2009
- 5-7. ACCEPT AND FILE MARCH 2009 RIDERSHIP REPORT

REVISED

- 5-8. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF MARCH 2009
- 5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ WINTER QUARTER SERVICE UPDATE
- 5-10. CONSIDERATION OF THE FINANCIAL IMPACT OF LOST REVENUE BY THE REDUCTION OF STUDENT FARE RATES
- 5-11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT EXTENSION WITH PAT PIRAS CONSULTING FOR REVIEW OF THE ADA PATRANSIT ELIGIBILITY PROCESS THROUGH AUGUST 31, 2009

REGULAR AGENDA

- 6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS
Presented by: Chair Bustichi
THIS PRESENTATION WILL TAKE PLACE AT THE MAY 22, 2009 BOARD MEETING
- 7. **PUBLIC HEARING:** CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING AN APPLICATION TO CALTRANS FOR FUNDING FROM THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA) TO PURCHASE A SMARTCARD SYSTEM (FAREBOX) FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
Presented by: Angela Aitken, Finance Manager
PUBLIC HEARING WILL TAKE PLACE AT THE MAY 22, 2009 BOARD MEETING
- 8. CONSIDERATION OF APPOINTING AN ALTERNATE TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION TO REPLACE DALE SKILLICORN
Presented by: Leslie R. White, General Manager
- 9. CONSIDERATION OF THE APPOINTMENT OF THE CONSTRUCTION REVIEW COMMITTEE OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
Presented by: Leslie R. White, General Manager
- 10. CONSIDERATION OF PROVIDING COMMENTS TO STAFF AND CONSULTANTS REGARDING THE PROPOSED METRO WEBSITE DESIGN
Presented By: Harlan Glatt, Senior Database Administrator
ACTION REQUESTED AT THE MAY 8, 2009 BOARD MEETING
- 11. ORAL ANNOUNCEMENT: NOTIFICATION OF MEETING LOCATION FOR MAY 22, 2009 – CAPITOLA CITY COUNCIL CHAMBERS, 420 CAPITOLA AVE, CAPITOLA
Presented by: Vice Chair Pirie
ACTION REQUESTED AT THE MAY 8, 2009 BOARD MEETING

REVISED

12. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
13. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Pursuant to Government Code Section 54956.9)
 - a. Name of Case: Claim of Macerich Partnership, L.P.
 - b. Name of Case: Mary & Joseph Bell vs. Santa Cruz Metropolitan Transit District

SECTION III: RECONVENE TO OPEN SESSION

14. REPORT OF CLOSED SESSION

ADJOURN

NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 “Oral and Written Communications”, under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors’ deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Encinal Conference Room is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, please contact Cindi Thomas at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 04/01/09 THRU 04/30/09

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
32363	04/06/09	56.03	001193	AA GLASS SHOP	7	26310	REPAIRS/MAINTENANCE	56.03	
32364	04/06/09	1,976.99	382	AIRTEC SERVICE		26217	MAR MAINT/REPAIRS	1,976.99	
32365	04/06/09	69.00	T187	ANDERSON, NORMA J.		26322	23 PT COUPONS	69.00	
32366	04/06/09	18,109.40	941	ASSURANT EMPLOYEE BENEFITS		26370	APR LTD INS	18,109.40	
32367	04/06/09	830.64	001	AT&T		26313	MAR PHONES/138 GOLF	772.76	
						26379	FEB PHONES/GOLF/MB	57.88	
32368	04/06/09	612.31	002189	BUS & EQUIPMENT		26268	REV VEH PARTS	612.31	
32369	04/06/09	126.69	002898	CEB		26167	CA TORT 09 UPDATE	126.69	
32370	04/06/09	55.77	667	CITY OF SCOTTS VALLEY		26309	11/15-1/15 KINGS VLG	55.77	
32371	04/06/09	125.00	001113	CLARKE, SUSAN	7	26224	EXT BUS ANNOUN/AUDIT	125.00	
32372	04/06/09	21,417.44	001124	CLEAN ENERGY		26257	3/14 LNG/FLT	7,231.73	
						26385	3/19 LNG/FLT	6,263.21	
						26386	3/17 LNG/FLT	7,922.50	
32373	04/06/09	87.89	075	COAST PAPER & SUPPLY INC.		26234	CLEANING SUPPLIES	87.89	
32374	04/06/09	184.00	367	COMMUNITY TELEVISION OF		26362	TV COVERAGE 2/27	184.00	
32375	04/06/09	14.63	002063	COSTCO		26226	PHOTO PROCESS/OPS	7.04	
						26227	PHOTO PROCESS/OPS	7.59	
32376	04/06/09	37,037.08	800	DELTA DENTAL PLAN		26371	APR DENTAL	37,037.08	
32377	04/06/09	561.91	085	DIXON & SON TIRE, INC.		26274	MAR TIRES & TUBES	561.91	
32378	04/06/09	990.00	432	EXPRESS EMPLOYMENT PROS		26317	TEMP/FAC W/E 3/22	990.00	
32379	04/06/09	6,148.85	001158	FRICKE PARKS PRESS INC		26347	HEADWAYS/MTC	6,148.85	
32380	04/06/09	3,633.44	001745	HARTFORD LIFE AND ACCIDENT INS		26372	APR LIFE/AD&D INS	3,633.44	
32381	04/06/09	228.57	166	HOSE SHOP, THE		26170	REPAIRS/MAINTENANCE	3.36	
						26171	REPAIRS/MAINTENANCE	23.92	
						26342	REPAIRS/MAINTENANCE	201.29	
32382	04/06/09	204.66	215	IKON OFFICE SOLUTIONS		26360	2/19-3/18 MAINT/ADM	204.66	
32383	04/06/09	850.00	001261	JC HEATING &		26266	REMOVE WALL FURNACE	850.00	
32384	04/06/09	28,384.83	001254	JOS. J. ALBANESE, INC.		26327	CONSTRUCT SVCS/MB	25,965.00	
						26328	CONSTRUCT SVCS/MB	2,419.83	
32385	04/06/09	233.86	039	KINKO'S INC.		26297	SOLAR PANEL BROCHURE	16.70	
						26343	SPRING BLOCK SHEETS	217.16	
32386	04/06/09	291.96	002240	KLEEN-RITE PRESSURE WASHERS	7	26381	OUT RPR EQUIP/MTC	291.96	
32387	04/06/09	75.00	E410	LONA, SERGIO GONZALEZ		26373	DMV FEES	75.00	
32388	04/06/09	832.00	001145	MANAGED HEALTH NETWORK		26320	APR EAP PREMIUM	832.00	
32389	04/06/09	339.84	041	MISSION UNIFORM		26116	UNIF/LAUNDRY/FLT	149.28	
						26117	UNIF/LAUNDRY/FLT	95.23	
						26118	UNIF/LAUNDRY/FLT	32.07	
						26119	UNIF/LAUNDRY/FLT	43.26	
						26369	FEB UNIF/LAUNDRY/FAC	20.00	
32390	04/06/09	100.00	905	MONTEREY SALINAS TRANSIT		26378	4/6-4/9 EMP TRAINING	100.00	
32391	04/06/09	550.02	001080	OCTAGON RISK SERVICES, INC.		26387	W/C ADMIN SVC FEE	550.02	
32392	04/06/09	410.00	481	PIED PIPER EXTERMINATORS, INC.		26329	PEST CONTROL/PT	410.00	
32393	04/06/09	25.46	107A	PROBUILD		26083	REPAIRS/MAINTENANCE	6.34	
						26221	PARTS & SUPPLIES	19.12	
32394	04/06/09	1,137.00	623	ROSSBRO ENGINEERING LTD.		26250	REV VEH PARTS	1,137.00	
32395	04/06/09	96.55	107	SAN LORENZO LUMBER		26248	CLEANING SUPPLIES	96.55	VOIDED
32395	04/06/09	-96.55	107	SAN LORENZO LUMBER		26248	CLEANING SUPPLIES	-96.55	**VOID
32396	04/06/09	463.03	135	SANTA CRUZ AUTO PARTS, INC.		26236	CLEANING SUPPLIES	212.66	
						26237	PARTS & SMALL TOOL	198.54	
						26252	OTHER MOBILE SUPP	44.98	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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DATE: 04/01/09 THRU 04/30/09

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32397	04/06/09	9,355.00	SANTA CRUZ MUNICIPAL UTILITIES		26258	OTHER MOBILE SUPP	6.85	
					26330	2/14-3/17 111 DUBOIS	122.14	
					26331	2/14-3/17 1200 RIVER	874.15	
					26332	2/14-3/17 111 DUBOIS	387.32	
					26333	2/14-3/17 138 GOLF	937.58	
					26334	2/14-3/17 1200 RIVER	2,676.19	
					26335	2/14-3/17 GOLF CLUB	116.33	
					26336	2/14-3/17 ENCINAL	183.13	
					26337	2/14-3/17 CEDAR	863.33	
					26338	2/18-3/17 PACIFIC	92.32	
					26339	2/18-3/17 PACIFIC	2,696.84	
					26340	2/14-3/17 VERNON	297.21	
					26341	2/14-3/17 VERNON	108.46	
32398	04/06/09	359.50	SCMTD PETTY CASH - FINANCE		26321	PETTY CASH/FINANCE	359.50	
32399	04/06/09	2,104.57	SPECIALIZED AUTO AND		26275	OUT RPR REV VEH	55.76	
					26276	OUT RPR REV VEH	308.98	
					26277	OUT RPR REV VEH	55.76	
					26278	OUT RPR REV VEH	55.76	
					26279	OUT RPR REV VEH	55.76	
					26280	CREDIT MEMO	-16.80	
					26281	OUT RPR REV VEH	38.87	
					26282	OUT RPR REV VEH	127.17	
					26283	OUT RPR REV VEH	496.94	
					26284	CREDIT MEMO	-16.80	
					26285	CREDIT MEMO	-16.80	
					26286	CREDIT MEMO	-16.96	
					26287	OUT RPR REV VEH	38.87	
					26288	OUT RPR REV VEH	38.87	
					26289	OUT RPR REV VEH	42.28	
					26290	OUT RPR REV VEH	42.28	
					26291	OUT RPR REV VEH	127.17	
					26292	OUT RPR REV VEH	161.08	
					26296	OUT RPR REV VEH	526.38	
32400	04/06/09	19,971.50	THE MECHANICS BANK		26365	DEC RETAINAGE/MB	19,971.50	VOIDED
32400	04/06/09	-19,971.50	THE MECHANICS BANK		26365	DEC RETAINAGE/MB	-19,971.50	**VOID
32401	04/06/09	10.00	TOVAR, DOMINGO		26307	DMV FEE	10.00	
32402	04/06/09	42.43	UNITED PARCEL SERVICE		26311	FRT OUT/FLT	42.43	
32403	04/06/09	54.08	VERIZON CALIFORNIA		26318	MT BIEWLASKI	54.08	
32404	04/06/09	14,859.14	WALD, RUHNKE & DOST ARCHITECTS		26363	FEB A&E SVCS/VERNON	14,859.14	
32405	04/06/09	845.47	WATSONVILLE CADILLAC, BUICK,		26091	REV VEH PARTS	180.21	
					26293	OUT RPR REV VEH	488.55	
					26299	REV VEH PARTS	176.71	
32406	04/06/09	179,743.50	WEST BAY BUILDERS, INC.		26364	CONST SVC MB 12/31	179,743.50	
32407	04/06/09	72.64	ZEE MEDICAL SERVICE CO.		26368	SAFETY SUPPLIES	72.64	
32408	04/13/09	266.45	AMERICAN MESSAGING SVCS, LLC		26391	APRIL PAGERS	266.45	
32409	04/13/09	4,566.11	AT&T/MCI		26394	MAR PHONES	4,566.11	
32410	04/13/09	26.88	BAY PHOTO LAB		26357	PHOTO PROCESS/PT	26.88	
32411	04/13/09	774.00	BEWLEYS CLEANING	7	26367	MAR JANITORIAL/PT	774.00	
32412	04/13/09	142.14	BRINKS AWARDS & SIGNS	7	26312	PLATE/PLAQUE/ADM	142.14	
32413	04/13/09	67.88	BUS & EQUIPMENT		26351	REV VEH PARTS	67.88	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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32414	04/13/09	100.00	B018	BUSTICHI, DENE	7	26417	MAR BOARD MTGS	100.00	
32415	04/13/09	850.00	001346	CITY OF SANTA CRUZ		26401	PARKING DEF FEES	212.50	
						26402	PARKING DEF FEES	637.50	
32416	04/13/09	100.00	B014	CITY OF WATSONVILLE		26426	MAR BOARD MTGS	100.00	
32417	04/13/09	125.00	001113	CLARKE, SUSAN	7	26319	EXT BUS ANNOUN/AUDIT	125.00	
32418	04/13/09	21,285.83	001124	CLEAN ENERGY		26383	3/24 LNG/FLT	7,760.93	
						26384	3/21 LNG/FLT	6,777.88	
						26414	3/26 LNG/FLT	6,747.02	
32419	04/13/09	55.00	001084	CLUTCH COURIERS		26323	PROF/TECH SVCS/RISK	55.00	
32420	04/13/09	17.47	002063	COSTCO		26222	PHOTO PROCESS/OPS	6.89	
						26223	PHOTO PROCESS/OPS	1.87	
						26344	PHOTO PROCESS/OPS	3.18	
						26345	PHOTO PROCESS/OPS	2.53	
						26346	PHOTO PROCESS/OPS	3.00	
32421	04/13/09	2,815.00	157	DELL MARKETING L.P.		26324	VOIP PROJECT/IT	2,815.00	
32422	04/13/09	1,666.39	085	DIXON & SON TIRE, INC.		26272	MAR TIRES & TUBES	1,079.25	
						26273	MAR TIRES & TUBES	368.38	
						26358	MAR TIRES & TUBES	218.76	
32423	04/13/09	35.00	916	DOCTORS ON DUTY	.	26403	MEDICAL EXAM	35.00	
32424	04/13/09	50.00	B023	GRAVES, RON		26418	MAR BOARD MTGS	50.00	
32425	04/13/09	100.00	B021	HAGEN, DONALD N.	7	26419	MAR BOARD MTGS	100.00	
32426	04/13/09	50.00	B006	HINKLE, MICHELLE	7	26420	MAR BOARD MTGS	50.00	
32427	04/13/09	506.45	215	IKON OFFICE SOLUTIONS		26416	12/30-3/29 MAINT/OPS	506.45	
32428	04/13/09	2.75	074	KENVILLE LOCKSMITHS	7	26314	PARTS & SUPPLIES	2.75	
32429	04/13/09	2,680.74	002240	KLEEN-RITE PRESSURE WASHERS	7	26380	OUT RPR EQUIP	2,680.74	
32430	04/13/09	196.00	001093	KROLL LABORATORY SPECIALISTS		26388	FEB/MAR DRUG TESTS	196.00	
32431	04/13/09	411.47	041	MISSION UNIFORM		26244	UNIF/LAUNDRY/FLT	31.98	
						26245	UNIF/LAUNDRY/FLT	43.26	
						26246	UNIF/LAUNDRY/FLT	148.88	
						26247	UNIF/LAUNDRY/FLT	95.23	
						26315	UNIF/LAUNDRY/FAC	56.70	
						26359	MAR UNIF/LAUNDRY/PT	35.42	
32432	04/13/09	44.00	E106	MUNGIOLI, LARRY		26409	DMV FEES	44.00	
32433	04/13/09	1,129.07	001627	NEW PIG CORPORATION		26316	REPAIRS/MAINTENANCE	1,129.07	
32434	04/13/09	2,139.96	009	PACIFIC GAS & ELECTRIC		26395	2/27-3/26 VERNON	719.72	
						26396	2/26-3/27 115 DUBOIS	14.24	
						26397	2/27-3/26 1200 RIVER	1,127.01	
						26398	2/27-3/26 1122 RIVER	71.55	
						26399	2/26-3/27 115 DUBOIS	2.26	
						26400	2/26-3/27 115 DUBOIS	205.18	
32435	04/13/09	837.16	043	PALACE ART & OFFICE SUPPLY		26308	OFFICE SUPPLY/LGL	279.93	
						26404	OFFICE SUPPLY/OPS	557.23	
						26405	OFFICE SUPPLY/OPS	22.00	
						26406	CREDIT MEMO	-22.00	
32436	04/13/09	505.66	001171	PENINSULA BUSINESS INTERIORS		26325	STEELCASE/MB	505.66	
32437	04/13/09	1.00	T188	PINEDO, DINA		26427	CHANGE MACHINE/WTC	1.00	
32438	04/13/09	50.00	B024	PIRIE, ELLEN	7	26421	MAR BOARD MTGS	50.00	
32439	04/13/09	96.55	107A	PROBUILD		26412	CLEANING SUPPLIES	96.55	
32440	04/13/09	333.78	001548	QUILL CORPORATION		26432	OFFICE SUPPLY/ADM	333.78	
32441	04/13/09	147.79	087	RECOGNITION SERVICES		26326	EMP INCENTIVE	147.79	

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32442	04/13/09	100.00	B022	ROBINSON, LYNN MARIE		26422	MAR BOARD MTGS	100.00	
32443	04/13/09	100.00	B015	ROTKIN, MIKE	7	26423	MAR BOARD MTGS	100.00	
32444	04/13/09	1,112.36	001379	SAFETY-KLEEN		26366	HAZ WASTE DISP	1,112.36	
32445	04/13/09	199.58	002713	SANTA CRUZ AUTO TECH, INC.		26352	OUT RPR REV VEH	199.58	
32446	04/13/09	167.91	135	SANTA CRUZ AUTO PARTS, INC.		26298	REV VEH PARTS	56.93	
						26300	REV VEH PARTS	110.98	
32447	04/13/09	2,500.00	002267	SHAW & YODER, INC.		26361	MAR LEGISLATIVE SVCS	2,500.00	
32448	04/13/09	50.00	B016	SKILLICORN, DALE	7	26424	MAR BOARD MTGS	50.00	
32449	04/13/09	1,873.80	001232	SPECIALIZED AUTO AND		26302	OUT RPR REV VEH	200.91	
						26303	OUT RPR REV VEH	206.01	
						26304	OUT RPR REV VEH	127.17	
						26305	OUT RPR REV VEH	725.07	
						26306	OUT RPR REV VEH	191.67	
						26353	OUT RPR REV VEH	422.97	
32450	04/13/09	100.00	B017	STONE, MARK	7	26425	MAR BOARD MTGS	100.00	
32451	04/13/09	207.73	001223	WATSONVILLE CADILLAC, BUICK,		26301	REV VEH PARTS	17.85	
						26349	REV VEH PARTS	189.88	
32452	04/13/09	123.28	E495	WHITE, LES		26428	3/24-3/25 EMP TRAVEL	12.03	
						26429	3/6-3/12 EMP TRAVEL	111.25	
32453	04/13/09	121.27	147	ZEE MEDICAL SERVICE CO.		26392	SAFETY SUPPLIES	86.01	
						26393	SAFETY SUPPLIES	35.26	
32454	04/20/09	61.90	020	ADT SECURITY SERVICES INC.		26550	FEB ALARMS	61.90	
32455	04/20/09	70.00	001088	ADVANCED MECHANICAL SERVICES	7	26544	BACKFLOW TEST	70.00	
32456	04/20/09	965.00	001278	AMERICAN SAFETY TRAINING, INC.		26573	EMP TRAINING/ NJAA,S	965.00	
32457	04/20/09	25,744.36	001264	ANDREWS INTERNATIONAL INC		26503	3/1-3/29 SECURITY	25,744.36	
32458	04/20/09	396.32	001	AT&T		26569	REPEATERS/OPS	396.32	
32459	04/20/09	117.00	876	ATCHISON, BARISONE, CONDOTTI &	7	26582	LEGAL SVCS/425 FRONT	117.00	
32460	04/20/09	155.75	001856	BAY COMMUNICATIONS	7	26515	REPAIRS/ ENC & DUB	155.75	
32461	04/20/09	5,000.00	001365	BORTNICK, ROBERT S. & ASSOC.	7	26434	CALL STOP SURVEY	5,000.00	
32462	04/20/09	36.15	R549	BOWLES, THOMAS		26495	DEPOSITION SUBPOENA	36.15	
32463	04/20/09	786.01	002189	BUS & EQUIPMENT		26460	REV VEH PARTS	786.01	
32464	04/20/09	5,000.00	002346	CHANEY, CAROLYN & ASSOC., INC.		26265	APR LEGISLATIVE SVCS	5,000.00	
32465	04/20/09	58.50	001113	CLARKE, SUSAN	7	26415	EXT BUS ANNOUN/AUDIT	58.50	
32466	04/20/09	6,757.00	001124	CLEAN ENERGY		26413	3/28 LNG/FLT	6,757.00	
32467	04/20/09	1,000.00	001084	CLUTCH COURIERS		26577	MAR MAIL DELIVERY	1,000.00	
32468	04/20/09	13,865.28	002569	COMERICA BANK		26389	WORK COMP FUND	13,865.28	
32469	04/20/09	15.40	002063	COSTCO		26407	PHOTO PROCESS/OPS	4.21	
						26408	PHOTO PROCESS/OPS	1.88	
						26410	PHOTO PROCESS/OPS	6.38	
						26411	PHOTO PROCESS/OPS	2.93	
32470	04/20/09	7.60	418	COUNTY OF SANTA CRUZ		26477	FEB CNG/FLT	7.60	
32471	04/20/09	847.96	001048	CRUZ CAR WASH		26457	MAR VEH WASH/PT	847.96	
32472	04/20/09	64.00	002567	DEPARTMENT OF JUSTICE		26508	MAR FINGERPRINTING	64.00	
32473	04/20/09	11,200.15	085	DIXON & SON TIRE, INC.		26465	MAR TIRES & TUBES	18.00	
						26466	MAR TIRES & TUBES	2,428.53	
						26467	MAR TIRES & TUBES	2,230.56	
						26468	MAR TIRES & TUBES	633.15	
						26469	MAR TIRES & TUBES	102.30	
						26470	MAR TIRES & TUBES	33.00	
						26471	MAR TIRES & TUBES	1,701.77	

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						26472	MAR TIRES & TUBES	464.50	
						26473	MAR TIRES & TUBES	243.43	
						26474	MAR TIRES & TUBES	1,625.75	
						26475	MAR TIRES & TUBES	428.54	
						26476	MAR TIRES & TUBES	1,290.62	
32474	04/20/09	101.00	002388	DOGHERRA'S	7	26462	OUT RPR REV VEH	101.00	
32475	04/20/09	1,980.00	432	EXPRESS EMPLOYMENT PROS		26540	TEMP/FAC W/E 3/29	990.00	
						26546	TEMP/FAC W/E 4/5	990.00	
32476	04/20/09	195.00	002295	FIRST ALARM		26458	MAR PROF SVCS/PT	180.00	
						26459	OCT PROF SVCS/PT	15.00	
32477	04/20/09	2,011.00	001273	GOVDOCS INC.		26578	4/09-6/09 MAINT/ADM	2,011.00	
32478	04/20/09	133.53	282	GRAINGER		26484	PARTS & SUPPLIES	133.53	
32479	04/20/09	1,053.85	001097	GREENWASTE RECOVERY, INC.		26522	MAR GARB/GREEN VLY	17.50	
						26523	MAR GARB/RESEARCH	210.52	
						26524	APR-JUN GARB/AIRPORT	105.00	
						26525	APR-JUN GARB/HWY 17	157.50	
						26526	MAR GARB/MT HERMON	70.45	
						26527	APR-JUNE/SOQUEL	52.50	
						26528	APR-JUNE/SOQUEL	52.50	
						26529	APR-JUN GARB/LOMOND	52.50	
						26536	APR-JUN GARB/FREEDOM	52.50	
						26537	APR-JUN GARB/FREEDOM	52.50	
						26538	APR-JUN GARB/BIG BSN	52.50	
						26539	MAR GARB/KINGS VLG	177.88	
32480	04/20/09	49.28	510A	HASLER, INC.		26575	5/1-5/31 RENTAL/ADM	49.28	
32481	04/20/09	113.48	166	HOSE SHOP, THE		26548	PARTS & SUPPLIES	112.67	
						26549	REPAIRS/MAINTENANCE	0.81	
32482	04/20/09	17.43	074	KENVILLE LOCKSMITHS	7	26511	PARTS & SUPPLIES	17.43	
32483	04/20/09	1.70	039	KINKO'S INC.		26498	OFFICE SUPPLY/LGL	1.70	
32484	04/20/09	4,204.82	002240	KLEEN-RITE PRESSURE WASHERS	7	26543	FILTRATION SYSTEM	3,928.47	
						26545	REPAIRS/MAINTENANCE	276.35	
32485	04/20/09	30.00	880	LEXISNEXIS		26497	PROF/TECH SVC/RISK	30.00	
32486	04/20/09	695.26	041	MISSION UNIFORM		26374	MAR UNIF/LAUNDRY/FLT	31.98	
						26375	MAR UNIF/LAUNDRY/FLT	43.26	
						26376	MAR UNIF/LAUNDRY/FLT	148.88	
						26377	MAR UNIF/LAUNDRY/FLT	95.23	
						26478	UNIF/LAUNDRY/FLT	43.26	
						26479	UNIF/LAUNDRY/FLT	31.98	
						26480	UNIF/LAUNDRY/FLT	150.42	
						26481	UNIF/LAUNDRY/FLT	95.23	
						26512	UNIF/LAUNDRY/FAC	55.02	
32487	04/20/09	201.48	001454	MONTEREY BAY OFFICE PRODUCTS		26433	1/1-3/31 MAINT/ADM	201.48	
32488	04/20/09	2,340.41	002721	NEXTEL COMMUNICATIONS		26496	2/26-3/25 PHONES	2,340.41	
32489	04/20/09	975.00	E645	OLANDER, JOY		26509	EMP TRAINING	975.00	
32490	04/20/09	5,823.48	009	PACIFIC GAS & ELECTRIC		26542	2/26-3/27 111 DUBOIS	3,892.58	
						26571	3/7-4/7 KING VLG	0.45	
						26572	3/3-4/1 PACIFIC	1,930.45	
32491	04/20/09	64.09	043	PALACE ART & OFFICE SUPPLY		26493	OFFICE SUPPLY/MTC	55.34	
						26499	OFFICE SUPPLY/LGL	8.75	
32492	04/20/09	887.00	950	PARADISE LANDSCAPE INC	0	26390	APRIL MAINTENANCE	887.00	

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32493	04/20/09	391.00	481	PIED PIPER EXTERMINATORS, INC.	26531	APR PEST CONTROL	53.00	
					26532	APR PEST CONTROL	48.50	
					26533	APR PEST CONTROL	241.00	
					26534	APR PEST CONTROL	48.50	
32494	04/20/09	28.97	107A	PROBUILD	26382	REPAIRS/MAINTENANCE	28.97	
32495	04/20/09	101.55	001548	QUILL CORPORATION	26510	OFFICE SUPPLIES/FLT	101.55	
32496	04/20/09	10.00	E484	RAMIREZ, MANUEL	26502	DMV FEE	10.00	
32497	04/20/09	56.57	135	SANTA CRUZ AUTO PARTS, INC.	26348	REV VEH PARTS	56.57	
32498	04/20/09	172.75	848	SANTA CRUZ ELECTRONICS, INC.	26505	OFFICE SUPPLY/IT	172.75	
32499	04/20/09	290.40	079	SANTA CRUZ MUNICIPAL UTILITIES	26574	1/24-3/23 RESEARCH	290.40	
32500	04/20/09	23.11	002447	SETON IDENTIFICATION PRODUCTS	26541	NAMEPLATE- B. COTTER	23.11	
32501	04/20/09	2,117.76	001281	SHERATON SEATTLE HOTEL &	26583	CONF:RBPC09213474792	1,058.88	
					26584	CONF:RBPC09921795220	1,058.88	
32502	04/20/09	165.00	001121	SILENT PARTNER SECURITY SYS.	26547	4/1-6/30 VERNON	165.00	
32503	04/20/09	1,344.34	001232	SPECIALIZED AUTO AND	26354	OUT RPR REV VEH	293.22	
					26355	OUT RPR REV VEH	321.25	
					26356	CREDIT MEMO	-186.73	
					26442	OUT RPR REV VEH	479.91	
					26453	OUT RPR REV VEH	245.02	
					26456	OUT RPR REV VEH	191.67	
32504	04/20/09	315.33	001234	SSI	26504	3/1-3/31 SVCS/IT	315.33	
32505	04/20/09	10,512.34	001648	STEVE'S UNION SERVICE	26461	MAR FUELS & LUBE/PT	10,512.34	
32506	04/20/09	190.17	002805	TELEPATH CORPORATION	26463	OUT RPR EQUIP	182.56	
					26464	OUT RPR EQUIP	7.61	
32507	04/20/09	784.32	001165	THANH N. VU MD	7	26485	MEDICAL EXAM	75.00
					7	26486	MEDICAL EXAM	75.00
					7	26487	MEDICAL EXAM	75.00
					7	26488	MEDICAL EXAM	75.00
					7	26489	MEDICAL EXAM	75.00
					7	26490	MEDICAL EXAM	75.00
					7	26491	MEDICAL EXAM	75.00
					7	26492	MEDICAL EXAM	75.00
					7	26506	MAR MEDICAL EXAM	92.16
					7	26507	MAR MEDICAL EXAM	92.16
32508	04/20/09	428.50	001752	THOMPSON PUBLISHING GROUP, INC.	26494	FAIR LABOR HANDBOOK	428.50	
32509	04/20/09	165.57	170	TOWNSEND'S AUTO PARTS	26482	REV VEH PARTS	165.57	
32510	04/20/09	9,163.73	057	U.S. BANK	26579	4246044555645971	8,570.10	
					26580	4246044555645971	-347.00	
					26581	4246044555645971	940.63	
32511	04/20/09	89.27	007	UNITED PARCEL SERVICE	26483	FRT OUT/FLT	89.27	
32512	04/20/09	205.36	001223	WATSONVILLE CADILLAC, BUICK,	26350	REV VEH PARTS	76.13	
					26441	REV VEH PARTS	129.23	
32513	04/20/09	70.00	682	WEISS, AMY L.	7	26576	MAR INTERPRETER	70.00
32514	04/20/09	293.14	436	WEST PAYMENT CENTER	26500	MAR ACCESS CHARGES	293.14	
32515	04/27/09	357.18	020	ADT SECURITY SERVICES INC.	26516	MAY ALARMS	49.23	
					26517	MAY ALARMS	49.23	
					26518	MAY ALARMS	45.05	
					26519	MAY ALARMS	61.90	
					26520	MAY ALARMS	83.77	
					26521	MAY ALARMS	68.00	

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32516	04/27/09	479.00	382	AIRTEC SERVICE		26669	SVC/111 DUBOIS	479.00	
32517	04/27/09	838.57	001	AT&T		26591	APR REPEATERS/OPS	85.08	
						26671	MAR 138 GOLF	753.49	
32518	04/27/09	56.06	M033	BAILEY, NEIL	0	26689	MED PYMT SUPP	56.06	
32519	04/27/09	640.00	001365	BORTNICK, ROBERT S. & ASSOC.	7	26501	CLAIMS INVESTIGATION	640.00	
32520	04/27/09	160.66	001268	BUDGET BLINDS OF SANTA CRUZ	7	26644	OFFICE SUPPLY/OPS	160.66	
32521	04/27/09	67.88	002189	BUS & EQUIPMENT		26638	REV VEH PARTS	67.88	
32522	04/27/09	458,125.99	502	CA PUBLIC EMPLOYEES'		26657	MAY MED INS	458,125.99	
32523	04/27/09	44.00	014	CABRILLO COLLEGE		26662	MARCH FINGERPRINTING	44.00	
32524	04/27/09	56.06	M022	CAPELLA, KATHLEEN	0	26703	MED PYMT SUPP	56.06	
32525	04/27/09	28.03	M073	CENTER, DOUG	0	26710	MED PYMT SUPP	28.03	
32526	04/27/09	549.08	002479	CENTRAL EQUIPMENT SERVICE CO.		26615	LIFT SVC/DUBOIS	549.08	
32527	04/27/09	44.81	172	CENTRAL WELDER'S SUPPLY, INC.		26611	PARTS & SUPPLIES	44.81	
32528	04/27/09	28.03	M036	CERVANTES, GLORIA	0	26690	MED PYMT SUPP	28.03	
32529	04/27/09	192.96	E312	CHENG, FRANK		26686	3/30-4/2 EMP TRAVEL	192.96	
32530	04/27/09	25.00	561	CITY OF SANTA CRUZ-POLICE DEPT		26654	ALARM REGISTRATION	25.00	
32531	04/27/09	10.63	130	CITY OF WATSONVILLE UTILITIES		26570	3/1-4/1 RODRIGUEZ	10.63	
32532	04/27/09	125.00	001113	CLARKE, SUSAN	7	26596	EXT BUS ANNOUN/AUDIT	125.00	
32533	04/27/09	30,073.38	001124	CLEAN ENERGY		26606	3/31 LNG/FLT	8,940.95	
						26607	4/2 LNG/FLT	6,054.82	
						26608	4/4 LNG/FLT	7,460.89	
						26609	4/7 LNG/FLT	7,616.72	
32534	04/27/09	338.36	002870	COLE SUPPLY COMPANY, INC.		26592	CLEANING SUPPLIES	338.36	
32535	04/27/09	146.59	001266	COMCAST		26721	DIGITAL VOICE/MB	146.59	
32536	04/27/09	184.00	367	COMMUNITY TELEVISION OF		26683	TV COVERAGE/3/27	184.00	
32537	04/27/09	201.29	002063	COSTCO		26430	OFFICE SUPPLY/OPS	119.75	
						26431	OFFICE SUPPLY/OPS	38.83	
						26435	PHOTO PROCESS/OPS	3.20	
						26436	PHOTO PROCESS/OPS	2.60	
						26437	PHOTO PROCESS/OPS	1.73	
						26438	PHOTO PROCESS/OPS	12.95	
						26439	PHOTO PROCESS/OPS	1.73	
						26440	PHOTO PROCESS/OPS	3.89	
						26593	PHOTO PROCESS/OPS	3.99	
						26594	PHOTO PROCESS/OPS	10.45	
						26595	PHOTO PROCESS/OPS	2.17	
32538	04/27/09	28.03	M092	CRAWFORD, TERRI	0	26711	MED PYMT SUPP	28.03	
32539	04/27/09	28.03	M039	DAVILA, ANA MARIA	0	26691	MED PYMT SUPP	28.03	
32540	04/27/09	110.27	085	DIXON & SON TIRE, INC.		26630	APR TIRES & TUBES	110.27	
32541	04/27/09	85.00	002388	DOGHERRA'S	7	26637	OUT RPR REV VEH	85.00	
32542	04/27/09	28.03	M096	DRAKE, JUDITH	0	26712	MED PYMT SUPP	28.03	
32543	04/27/09	500.00	002862	ECOLOGICAL CONCERNS INC.		26680	WATER DRAINAGE/MB	500.00	
32544	04/27/09	4,121.95	001492	EVERGREEN OIL INC.		26617	HAZ WASTE DISP	3,222.25	
						26618	HAZ WASTE DISP	839.70	
						26667	HAZ WASTE DISP	60.00	
32545	04/27/09	990.00	432	EXPRESS EMPLOYMENT PROS		26668	TEMP/FAC W/E 4/12	990.00	
32546	04/27/09	71.55	372	FEDERAL EXPRESS		26643	MAR-APR SHIPPING	71.55	
32547	04/27/09	200.00	E882	FERRICK, MARY		26586	5/14-5/21 EMP TRAVEL	200.00	
32548	04/27/09	28.03	M099	FIKE, LOUIS	0	26713	MED PYMT SUPP	28.03	
32549	04/27/09	200.00	E637	FRIEDRICH, ERICH		26589	5/17-5/21 EMP TRAVEL	200.00	

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32550	04/27/09	67.46	M074	GABRIELE, BERNARD	0	26714	MED PYMT SUPP	67.46	
32551	04/27/09	28.03	M040	GARBEZ, LINDA	0	26692	MED PYMT SUPP	28.03	
32552	04/27/09	56.06	M100	GARCIA, SANTIAGO	0	26693	MED PYMT SUPP	56.06	
32553	04/27/09	608.74	647	GFI GENFARE		26590	REV VEH PARTS	608.74	
32554	04/27/09	28.03	M101	GOES, ALAN	0	26715	MED PYMT SUPP	28.03	
32555	04/27/09	56.06	M041	GOUVEIA, ROBERT	0	26694	MED PYMT SUPP	56.06	
32556	04/27/09	55.44	282	GRAINGER		26616	REPAIRS/MAINTENANCE	55.44	
32557	04/27/09	72.94	M081	HALL, JAMES	0	26695	MED PYMT SUPP	72.94	
32558	04/27/09	62,206.50	001035	HARRIS & ASSOCIATES		26681	PROF SVCS THRU 3/31	62,206.50	
32559	04/27/09	1,753.50	002313	HARTSELL & OLIVIERI	7	26658	MAR TRANSCRIPTS/HRD	941.50	
						26659	MAR TRANSCRIPTS/HRD	812.00	
32560	04/27/09	41.42	510A	HASLER, INC.		26640	MAY EQUIP RENTAL/PT	41.42	
32561	04/27/09	16.00	T190	HAUGEPLASS, TOM		26622	FAREBOX REFUND	16.00	
32562	04/27/09	30,000.00	002116	HINSHAW, EDWARD & BARBARA	7	26678	370 ENCINAL RENT	30,000.00	
32563	04/27/09	825.13	215	IKON OFFICE SOLUTIONS		26602	OUT RPR EQUIP	825.13	
32564	04/27/09	16,784.10	002117	IULIANO	7	26672	115 DUBOIS	294.45	
						26673	115 DUBOIS RENT	3,369.76	
						26674	111 DUBOIS	722.20	
						26675	111 DUBOIS RENT	12,397.69	
32565	04/27/09	2,800.00	001262	JABICO ENTERPRISES, LLC	7	26687	PROF/TECH SVCS IT	2,800.00	
32566	04/27/09	2,820.54	110	JESSICA GROCERY STORE, INC.		26679	CUSTODIAL SVCS	2,820.54	
32567	04/27/09	28.03	M104	JUSSEL, PETE	0	26716	MED PYMT SUPP	28.03	
32568	04/27/09	246.99	M061	KAMEDA, TERRY	0	26704	MED PYMT SUPP	246.99	
32569	04/27/09	226.10	001283	KELLY, STEVE		26722	VERNON RELOCATION/MB	226.10	
32570	04/27/09	84.00	001401	KIPLINGER CALIFORNIA LETTER		26624	5/13-5/12 RENEWAL	84.00	
32571	04/27/09	225.00	852	LAW OFFICES OF MARIE F. SANG	7	26663	WORKERS COMP CLAIM	225.00	
32572	04/27/09	919.76	001280	LITTLE AMERICA HOTEL		26587	CONF:2742649	459.88	
						26588	CONF: 2742648	459.88	
32573	04/27/09	115.00	T189	LONG BEACH MEDICAL CLINIC		26623	MAR MEDICAL EXAM	115.00	
32574	04/27/09	1,407.05	001119	MACERICH PARTNERSHIP LP	7	26677	CAPITOLA MALL RENT	1,407.05	
32575	04/27/09	2.76	001936	MCI		26664	MAR PHONES	2.76	
32576	04/27/09	92.92	041	MISSION UNIFORM		26513	UNIF/LAUNDRY/FAC	56.73	
						26631	UNIF/LAUNDRY/PT	36.19	
32577	04/27/09	250.00	001454	MONTEREY BAY OFFICE PRODUCTS		26688	MOVE COPIER TO GOLF	250.00	
32578	04/27/09	884.72	288	MUNCIE TRANSIT SUPPLY		26551	BLDG IMP/MAINT	884.72	
32579	04/27/09	28.03	M050	O'MARA, KATHLEEN	0	26696	MED PYMT SUPP	28.03	
32580	04/27/09	1,020.56	009	PACIFIC GAS & ELECTRIC		26670	3/12-4/10 RESEARCH	924.34	
						26720	2/27-3/26 1217 RIVER	96.22	
32581	04/27/09	68.10	043	PALACE ART & OFFICE SUPPLY		26514	OFFICE SUPPLIES/FAC	17.51	
						26626	OFFICE SUPPLY/FIN	12.49	
						26632	OFFICE SUPPLY/PT	38.10	
						26641	CREDIT MEMO	-38.10	
						26642	OFFICE SUPPLY/PT	38.10	
32582	04/27/09	217.29	M057	PARHAM, WALLACE	0	26705	MED PYMT SUPP	217.29	
32583	04/27/09	28.03	M109	PEREZ, CHERYL		26697	MED PYMT SUPP	28.03	
32584	04/27/09	180.17	M064	PETERS, TERRIE	0	26706	MED PYMT SUPP	180.17	
32585	04/27/09	28.03	M070	PICARELLA, FRANCIS	0	26707	MED PYMT SUPP	28.03	
32586	04/27/09	221.50	481	PIED PIPER EXTERMINATORS, INC.		26530	APR PEST CONTROL	183.00	
						26535	APR PEST CONTROL	38.50	
32587	04/27/09	28.03	M117	POLANCO, ANDRES		26717	MED PYMT SUPP	28.03	

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32588	04/27/09	217.29	M058	POTEETE, BEVERLY	0	26708	MED PYMT SUPP	217.29	
32589	04/27/09	12.03	107A	PROBUILD		26553	PARTS & SUPPLIES	12.03	
32590	04/27/09	42,434.60	904	RNL DESIGN		26684	SVCS THRU 1/31 MB	8,180.60	
						26685	SVCS THRU 1/31 MB	34,254.00	
32591	04/27/09	56.06	M085	ROSSI, DENISE	0	26698	MED PYMT SUPP	56.06	
32592	04/27/09	28.03	M030	ROWE, RUBY		26699	MED PYMT SUPP	28.03	
32593	04/27/09	662.85	001237	SAN JOSE BLUEPRINT		26682	MAR SPECS/MB	662.85	
32594	04/27/09	195.07	002713	SANTA CRUZ AUTO TECH, INC.		26639	OUT RPR REV VEH	195.07	
32595	04/27/09	199.31	135	SANTA CRUZ AUTO PARTS, INC.		26628	REV VEH PARTS	47.49	
						26629	REV VEH PARTS	151.82	
32596	04/27/09	236.84	079	SANTA CRUZ MUNICIPAL UTILITIES		26723	2/14-3/17 1217 RIVER	236.84	
32597	04/27/09	757.08	149	SANTA CRUZ SENTINEL	0	26649	CLASSIFIED ADS-FIN	202.68	
						26650	CLASSIFIED ADS-FIN	169.90	
						26651	CLASSIFIED ADS-FIN	196.72	
						26652	CLASSIFIED ADS-FIN	187.78	
32598	04/27/09	25.31	002447	SETON IDENTIFICATION PRODUCTS		26625	NAMEPLATE/FIN	25.31	
32599	04/27/09	156.17	M010	SHORT, SLOAN	0	26709	MED PYMT SUPP	156.17	
32600	04/27/09	28.03	M112	SILVA, EDUARDO	0	26718	MED PYMT SUPP	28.03	
32601	04/27/09	56.06	M054	SLOAN, FRANCIS	0	26700	MED PYMT SUPP	56.06	
32602	04/27/09	12,116.23	001075	SOQUEL III ASSOCIATES	7	26676	RESEARCH PARK RENT	12,116.23	
32603	04/27/09	2,059.99	001232	SPECIALIZED AUTO AND		26443	OUT RPR REV VEH	43.28	
						26444	OUT RPR REV VEH	43.28	
						26445	OUT RPR REV VEH	43.28	
						26446	OUT RPR REV VEH	43.28	
						26447	OUT RPR REV VEH	43.28	
						26448	OUT RPR REV VEH	43.28	
						26449	OUT RPR REV VEH	43.28	
						26450	OUT RPR REV VEH	43.28	
						26451	OUT RPR REV VEH	43.28	
						26452	OUT RPR REV VEH	480.14	
						26454	OUT RPR REV VEH	43.28	
						26455	OUT RPR REV VEH	43.28	
						26633	OUT RPR REV VEH	377.11	
						26634	OUT RPR REV VEH	162.84	
						26635	OUT RPR REV VEH	435.26	
						26636	OUT RPR REV VEH	128.56	
32604	04/27/09	1,680.00	080	STATE BOARD OF EQUALIZATION		26661	JAN-MAR USE TAX	1,680.00	
32605	04/27/09	458.64	080A	STATE BOARD OF EQUALIZATION		26653	JAN-MAR 09 FUEL TAX	458.64	
32606	04/27/09	431.75	002871	STATE ELECTRIC GENERATOR		26619	APR SVC/ENCINAL	431.75	
32607	04/27/09	935.00	002805	TELEPATH CORPORATION		26604	OUT RPR EQUIP	220.00	
						26605	OUT RPR EQUIP	220.00	
						26614	OUT RPR EQUIP	165.00	
						26620	OUT RPR EQUIP	330.00	
32608	04/27/09	300.00	001165	THANH N. VU MD	7	26610	MEDICAL EXAM	75.00	
						26645	MEDICAL EXAM	75.00	
						26646	MEDICAL EXAM	75.00	
						26647	MEDICAL EXAM	75.00	
32609	04/27/09	757.44	001282	THE WESTIN LA PALOMA RESORT		26585	CONF: 224406046	757.44	
32610	04/27/09	28.03	M086	TOLINE, DONALD	0	26701	MED PYMT SUPP	28.03	
32611	04/27/09	18.00	007	UNITED PARCEL SERVICE		26613	FRT OUT/FLT	18.00	

5-1.9

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 04/01/09 THRU 04/30/09

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
32612	04/27/09	10.96	946	UNITED SITE SERVICES		26597	APR FENCE RENT/DUB	10.96	
32613	04/27/09	220.49	001251	VERIZON BUSINESS SERVICES, INC.		26554	MARCH PHONES	0.40	
						26555	MARCH PHONES	7.31	
						26556	MARCH PHONES	0.43	
						26557	MARCH PHONES	34.64	
						26558	MARCH PHONES	0.21	
						26559	MARCH PHONES	1.26	
						26560	MARCH PHONES	0.83	
						26561	MARCH PHONES	0.94	
						26562	MARCH PHONES	0.63	
						26563	MARCH PHONES	24.17	
						26564	MARCH PHONES	132.94	
						26565	MARCH PHONES	0.06	
						26566	MARCH PHONES	14.36	
						26567	MARCH PHONES	1.43	
						26568	MARCH PHONES	0.88	
32614	04/27/09	100.82	434	VERIZON WIRELESS	0	26665	PC CARDS/ADMIN	100.82	
32615	04/27/09	217.29	M076	VONWAL, YVETTE	0	26719	MED PYMT SUPP	217.29	
32616	04/27/09	12,176.84	001083	WATSONVILLE TRANSPORTATION, INC		26621	MARCH PT SVCS	12,176.84	
32617	04/27/09	574.89	001223	WATSONVILLE CADILLAC, BUICK.		26627	REV VEH PARTS	574.89	
32618	04/27/09	28.03	M088	YAGI, RANDY	0	26702	MED PYMT SUPP	28.03	
32619M	04/24/09	40.00	T191	SECRETARY OF STATE EMP TRAINING		26724	EMP TRAINING	40.00	MANUAL
TOTAL		1,203,291.06		ACCOUNTS PAYABLE			TOTAL CHECKS	259	1,203,291.06

5-1.10

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22, 2009

TO: Board of Directors

FROM: Angela Aitken, Finance Manager 

SUBJECT: MONTHLY BUDGET STATUS REPORTS FOR MARCH 2009.

I. RECOMMENDED ACTION

That the Board of Directors accept and file the budget status reports for the month of March 2009.

II. SUMMARY OF ISSUES

- **Operating Revenues** for the month of March 2009 were \$325K or 10% over the amount of revenue expected for March 2009.
- **Consolidated Operating Expenses** for the month of March 2009 were \$568K or 17% under budget.
- **Capital Budget** spending year to date through March 2009 was \$11,938K or 40% of the Capital budget.

III. DISCUSSION

An analysis of the District's budget status is prepared monthly in order to apprise the Board of Directors of the District's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached monthly revenue, expense and capital reports represent the status of the District's FY09 operating and capital budgets versus actual expenditures for the month.

The fiscal year has elapsed 75%.

5-2.1

A. Operating Revenue

For the month of March 2009 revenue was \$325K or 10 % over the amount of revenue expected for the month. Revenue variances are explained in the notes at the end of the revenue report.

B. Operating Expense by Department

Total Operating Expenses by Department for the month of March 2009 were \$568K or 17 % under budget; 1 % over where we were in FY08. Majority of the variance is due to lower than anticipated Personnel expenses in Bus Operators and Paratransit Program, and Fuel & Lube Rev Vehicles expenses in Fleet.

C. Consolidated Operating Expenses

Consolidated Operating Expenses for the month of March 2009 were \$568K or 17 % under budget. Personnel Expenses, Rev Vehicle Parts and Fuels & Lube Rev Veh all contributed to the variance. Further explanation of these accounts is contained in the notes following the report.

D. Capital Budget

Capital Budget spending year to date through March 2009 was \$11,938K or 40 % of the Capital budget. Of this, \$3,948K has been spent of the MetroBase Maintenance Facility project, \$3,567K has been spent on the Local Bus Replacement , \$1,383K has been spent on the CNG Bus Conversions, and \$2,359K has been spent on the H17 Bus Replacement project.

IV. FINANCIAL CONSIDERATIONS

At this time, our Operating and Capital Budget are within tolerable variances.

IV. ATTACHMENTS

- Attachment A:** FY09 Operating Revenue for the month ending – 03/31/09
FY09 Operating Expenses by Department for the month ending – 03/31/09
FY09 Consolidated Operating Expenses for the month ending – 03/31/09
FY09 Capital Budget Reports for the month ending – 03/31/09

Prepared by: Kristina Mihaylova

5-2.2



FY09
Operating Revenue
For the month ending - March 31, 2009

Percent of Year Elapsed - 75%

Revenue Source	Current Period					Year to Date				YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var	Notes	Actual	Budget	\$ Var	% Var	Actual	FY08	\$ Var	% Var
Passenger Fares	\$ 275,882	\$ 288,157	\$ (12,275)	-4%		\$ 2,503,993	\$ 2,614,601	\$ (110,608)	-4%	\$ 2,503,993	\$ 2,603,133	\$ (99,140)	-4%
Paratransit Fares	\$ 23,179	\$ 16,576	\$ 6,603	40%		\$ 259,036	\$ 228,148	\$ 30,888	14%	\$ 259,036	\$ 168,767	\$ 90,269	53%
Special Transit Fares	\$ 347,310	\$ 240,879	\$ 106,431	44%		\$ 2,603,433	\$ 2,455,812	\$ 147,621	6%	\$ 2,603,433	\$ 2,133,036	\$ 470,397	22%
Highway 17 Fares	\$ 90,329	\$ 74,107	\$ 16,222	22%		\$ 787,407	\$ 697,769	\$ 89,638	13%	\$ 787,407	\$ 630,497	\$ 156,910	25%
Highway 17 Payments	\$ 35,691	\$ 50,912	\$ (15,221)	-30%		\$ 320,003	\$ 386,483	\$ (66,480)	-17%	\$ 320,003	\$ 376,790	\$ (56,787)	-15%
Subtotal Passenger Revenue	\$ 772,391	\$ 670,631	\$ 101,760	15%	1	\$ 6,473,872	\$ 6,382,813	\$ 91,059	1%	\$ 6,473,872	\$ 5,912,223	\$ 561,649	9%
Commissions	\$ -	\$ 413	\$ (413)	-100%		\$ 4,522	\$ 3,712	\$ 810	22%	\$ 4,522	\$ 3,516	\$ 1,006	29%
Advertising Income	\$ 27,396	\$ 7,105	\$ 20,291	286%	2	\$ 122,255	\$ 63,945	\$ 58,310	91%	\$ 122,255	\$ 197,887	\$ (75,632)	-38%
Rent Income - SC Pacific Station	\$ 7,598	\$ 7,512	\$ 86	1%		\$ 67,594	\$ 67,422	\$ 172	0%	\$ 67,594	\$ 59,668	\$ 7,926	13%
Rent Income - Watsonville TC	\$ 2,855	\$ 2,821	\$ 34	1%		\$ 28,151	\$ 28,021	\$ 130	0%	\$ 28,151	\$ 33,259	\$ (5,108)	-15%
Rent Income - General	\$ -	\$ -	\$ -	0%		\$ 12,659	\$ -	\$ 12,659	100%	\$ 12,659	\$ 5,090	\$ 7,569	149%
Interest Income	\$ 24,848	\$ 23,583	\$ 1,265	5%		\$ 328,121	\$ 236,670	\$ 89,451	38%	\$ 328,121	\$ 789,931	\$ (463,810)	-59%
Other Non-Transp Revenue	\$ 450	\$ 416	\$ 34	8%		\$ 5,194	\$ 3,751	\$ 1,443	38%	\$ 5,194	\$ 127,801	\$ (122,607)	-96%
Sales Tax Revenue	\$ 1,183,503	\$ 1,130,685	\$ 52,818	5%	3	\$ 12,343,599	\$ 12,889,122	\$ (345,523)	-3%	\$ 12,343,599	\$ 13,062,633	\$ (709,034)	-5%
Transp Dev Act (TDA) - Op Asst	\$ 1,494,616	\$ 1,345,053	\$ 149,563	11%	4	\$ 4,483,848	\$ 4,334,285	\$ 149,563	3%	\$ 4,483,848	\$ 4,771,527	\$ (287,679)	-6%
Subtotal Other Revenue	\$ 2,741,266	\$ 2,517,588	\$ 223,678	9%		\$ 17,393,943	\$ 17,426,928	\$ (32,985)	0%	\$ 17,393,943	\$ 19,041,312	\$ (1,647,369)	-9%
FTA Sec 5307 - Op Asst	\$ -	\$ -	\$ -	0%		\$ 3,426,293	\$ 3,426,293	\$ -	0%	\$ 3,426,293	\$ 3,153,552	\$ 272,741	9%
Repay FTA Advance	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
FTA Sec 5311 - Rural Op Asst	\$ -	\$ -	\$ -	0%		\$ 161,615	\$ 161,615	\$ -	0%	\$ 161,615	\$ 149,335	\$ 12,280	8%
Sec 5303 - AMBAG Funding	\$ -	\$ -	\$ -	0%		\$ 13,259	\$ -	\$ 13,259	100%	\$ 13,259	\$ 40,578	\$ (27,319)	-67%
FTA Sec 5317 - Op Assistance	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ 17,785	\$ (17,785)	-100%
Subtotal Grant Revenue	\$ -	\$ -	\$ -	0%		\$ 3,601,167	\$ 3,587,908	\$ 13,259	0%	\$ 3,601,167	\$ 3,361,250	\$ 239,917	7%
Subtotal Operating Revenue	\$ 3,513,657	\$ 3,188,219	\$ 325,438	10%		\$ 27,468,982	\$ 27,397,649	\$ 71,333	0%	\$ 27,468,982	\$ 28,314,785	\$ (845,803)	-3%
Total Operating Expenses	\$ 2,773,146					\$ 25,905,543				\$ 25,905,543	\$ 25,715,856		
Variance	\$ 740,511					\$ 1,563,440				\$ 1,563,440	\$ 2,598,929		
One-Time Revenue													
Transfer (to)/from Capital Reserves	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from Cash Flow Res	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from W/C Reserve	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from Liab lns Res	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Carryover from Previous Year	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Subtotal One-Time Revenue	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Total Revenue	\$ 3,513,657	\$ 3,188,219	\$ 325,438	10%		\$ 27,468,982	\$ 27,397,649	\$ 71,333	0%	\$ 27,468,982	\$ 28,314,785	\$ (845,803)	-3%
Total Operating Expenses	\$ 2,773,146					\$ 25,905,543				\$ 25,905,543	\$ 25,715,856		
Variance	\$ 740,511					\$ 1,563,440				\$ 1,563,440	\$ 2,598,929		

5-2.91

Attachment A



FY09
Operating Revenue
For the month ending - March 31, 2009

Percent of Year Elapsed - 75%

<u>Revenue Source</u>	<u>Current Period</u>					<u>Year to Date</u>				<u>YTD Year Over Year Comparison</u>			
	<u>Actual</u>	<u>Budget</u>	<u>\$ Var</u>	<u>% Var</u>	<u>Notes</u>	<u>Actual</u>	<u>Budget</u>	<u>\$ Var</u>	<u>% Var</u>	<u>FY09</u>	<u>FY08</u>	<u>\$ Var</u>	<u>% Var</u>

Current Period Notes:

- 1) **Passenger Revenue** is over budget due to an increase in ridership.
- 2) **Advertising Income** is over budget due to more advertising than expected.
- 3) **Sales Tax Revenue** is slightly over budget for the month due to higher than anticipated receipts in March 2009.
- 4) **Transp Dev Act (TDA) - Op Assist** is over budget due to the December 2008 budget revision. TDA revenue projection was reduced 5 % to \$5,679,338 by RTC, while in March they paid according to the original TDA claim of \$5,978,464. We expect a reduced payment in June based on actual TDA receipts by RTC.

5-27-09



FY09
Operating Expenses by Department
For the month ending - March 31, 2009

	Current Period				Notes	Year to Date				YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var		Actual	Budget	\$ Var	% Var	FY09 Actual	FY08	\$ Var	% Var
Departmental Personnel Expenses													
700 - SCCIC	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
1100 - Administration	\$ 65,196	\$ 87,059	\$ (21,863)	-3%		\$ 664,918	\$ 668,747	\$ (3,829)	-1%	\$ 664,918	\$ 679,676	\$ (14,758)	-2%
1200 - Finance	\$ 93,925	\$ 94,150	\$ (225)	0%		\$ 625,817	\$ 655,309	\$ (29,492)	-5%	\$ 625,817	\$ 398,642	\$ 227,175	57%
1300 - Customer Service	\$ 43,733	\$ 37,820	\$ 5,913	16%		\$ 332,649	\$ 337,980	\$ (5,331)	-2%	\$ 332,649	\$ 298,927	\$ 33,722	11%
1400 - Human Resources	\$ 41,757	\$ 48,084	\$ (6,327)	-13%		\$ 401,359	\$ 432,755	\$ (31,396)	-7%	\$ 401,359	\$ 382,353	\$ 19,006	5%
1500 - Information Technology	\$ 43,758	\$ 41,752	\$ 2,006	5%		\$ 370,174	\$ 375,766	\$ (5,592)	-1%	\$ 370,174	\$ 361,378	\$ 8,796	2%
1700 - District Counsel	\$ 37,078	\$ 37,703	\$ (625)	-2%		\$ 317,067	\$ 339,327	\$ (22,260)	-7%	\$ 317,067	\$ 297,021	\$ 20,046	7%
1800 - Risk Management	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
2200 - Facilities Maintenance	\$ 80,827	\$ 82,896	\$ (2,069)	-2%		\$ 713,630	\$ 746,065	\$ (32,435)	-4%	\$ 713,630	\$ 646,834	\$ 66,796	10%
3100 - Paratransit Program	\$ 289,322	\$ 293,714	\$ (4,392)	-2%		\$ 2,271,589	\$ 2,643,426	\$ (371,837)	-14%	\$ 2,271,589	\$ 2,066,416	\$ 205,174	10%
3200 - Operations	\$ 165,411	\$ 174,870	\$ (9,459)	-5%		\$ 1,449,587	\$ 1,639,489	\$ (189,902)	-12%	\$ 1,449,587	\$ 1,428,325	\$ 21,262	1%
3300 - Bus Operators	\$ 1,105,720	\$ 1,162,881	\$ (57,161)	-5%		\$ 9,862,574	\$ 10,465,930	\$ (603,356)	-6%	\$ 9,862,574	\$ 9,469,954	\$ 392,620	4%
4100 - Fleet Maintenance	\$ 313,747	\$ 320,343	\$ (6,596)	-2%		\$ 2,779,770	\$ 2,942,400	\$ (162,630)	-6%	\$ 2,779,770	\$ 2,882,276	\$ (102,506)	-4%
9001 - Cobra Benefits	\$ (215)	\$ -	\$ (215)	100%		\$ 2,421	\$ -	\$ 2,421	100%	\$ 2,421	\$ (3,312)	\$ 5,733	-173%
9005 - Retired Employee Benefits	\$ 141,593	\$ 143,457	\$ (1,864)	-1%		\$ 1,193,931	\$ 1,291,111	\$ (97,180)	-8%	\$ 1,193,931	\$ 1,105,235	\$ 88,696	8%
9014 - Operating Grants	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
110020 - Operating Grants	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
100 - New Flyer Parts Credit	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Subtotal Personnel Expenses	\$ 2,401,852	\$ 2,504,729	\$ (102,877)	-4%		\$ 20,985,486	\$ 22,538,304	\$ (1,552,818)	-7%	\$ 20,985,486	\$ 20,015,724	\$ 969,762	5%
Departmental Non-Personnel Expenses													
700 - SCCIC	\$ -	\$ -	\$ -	0%		\$ 270	\$ 300	\$ (30)	-10%	\$ 270	\$ 260	\$ 10	4%
1100 - Administration	\$ 17,981	\$ 28,411	\$ (10,430)	-37%		\$ 175,893	\$ 272,592	\$ (96,699)	-35%	\$ 175,893	\$ 504,523	\$ (328,630)	-65%
1200 - Finance	\$ 95,789	\$ 103,575	\$ (7,786)	-8%		\$ 651,478	\$ 748,425	\$ (96,947)	-13%	\$ 651,478	\$ 558,869	\$ 92,609	17%
1300 - Customer Service	\$ 10,024	\$ 15,499	\$ (5,475)	-35%		\$ 66,261	\$ 84,542	\$ (18,281)	-22%	\$ 66,261	\$ 62,714	\$ 3,547	6%
1400 - Human Resources	\$ 4,474	\$ 11,115	\$ (6,641)	-60%		\$ 26,349	\$ 100,041	\$ (73,692)	-74%	\$ 26,349	\$ 27,176	\$ (827)	-3%
1500 - Information Technology	\$ 3,822	\$ 9,588	\$ (5,766)	-60%		\$ 71,535	\$ 92,295	\$ (20,760)	-22%	\$ 71,535	\$ 192,059	\$ (120,524)	-63%
1700 - District Counsel	\$ 1,819	\$ 1,692	\$ 127	8%		\$ 11,315	\$ 15,227	\$ (3,912)	-26%	\$ 11,315	\$ 17,209	\$ (5,894)	-34%
1800 - Risk Management	\$ 1,409	\$ 20,833	\$ (19,424)	-93%		\$ 35,889	\$ 187,497	\$ (151,608)	-81%	\$ 35,889	\$ 44,701	\$ (8,812)	-20%
2200 - Facilities Maintenance	\$ 121,425	\$ 141,702	\$ (20,277)	-14%		\$ 1,239,575	\$ 1,312,816	\$ (73,241)	-6%	\$ 1,239,575	\$ 371,346	\$ 868,229	234%
3100 - Paratransit Program	\$ 45,026	\$ 72,526	\$ (27,500)	-38%		\$ 466,794	\$ 652,734	\$ (185,940)	-28%	\$ 466,794	\$ 567,493	\$ (100,699)	-18%
3200 - Operations	\$ 39,119	\$ 47,789	\$ (8,670)	-18%		\$ 418,604	\$ 392,601	\$ 26,003	7%	\$ 418,604	\$ 410,780	\$ 7,824	2%
3300 - Bus Operators	\$ -	\$ 334	\$ (334)	-100%		\$ 4,164	\$ 6,504	\$ (2,340)	-36%	\$ 4,164	\$ 4,793	\$ (629)	-13%
4100 - Fleet Maintenance	\$ 28,964	\$ 383,422	\$ (354,458)	-92%		\$ 1,738,645	\$ 3,292,919	\$ (1,554,274)	-47%	\$ 1,738,645	\$ 2,937,686	\$ (1,199,041)	-41%
9001 - Cobra Benefits	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ 1,094	\$ (1,094)	-100%
9005 - Retired Employee Benefits	\$ -	\$ -	\$ -	0%		\$ -	\$ 1	\$ (1)	-100%	\$ -	\$ -	\$ -	0%
9014 - Operating Grants	\$ 1,442	\$ -	\$ 1,442	100%		\$ 13,290	\$ -	\$ 13,290	100%	\$ 13,290	\$ (575)	\$ 13,865	-241.1%
110020 - Operating Grants	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
100 - New Flyer Parts Credit	\$ -	\$ -	\$ -	0%		\$ 0	\$ -	\$ 0	100%	\$ 0	\$ -	\$ 0	100%
Subtotal Non-Personnel Expenses	\$ 371,294	\$ 836,486	\$ (465,192)	-56%		\$ 4,920,062	\$ 7,158,494	\$ (2,238,432)	-31%	\$ 4,920,062	\$ 5,700,128	\$ (780,066)	-14%

5-2-a3



FY09
Operating Expenses by Department
For the month ending - March 31, 2009

	Current Period					Year to Date				YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var	Notes	Actual	Budget	\$ Var	% Var	FY09 Actual	FY08	\$ Var	% Var
Total Departmental Expenses													
700 - SCCIC	\$ -	\$ -	\$ -	0%		\$ 270	\$ 300	\$ (30)	-10%	\$ 270	\$ 260	\$ 10	4%
1100 - Administration	\$ 83,177	\$ 95,470	\$ (12,293)	-13%		\$ 840,811	\$ 941,338	\$ (100,527)	-11%	\$ 840,811	\$ 1,184,199	\$ (343,388)	-29%
1200 - Finance	\$ 189,714	\$ 197,725	\$ (8,011)	-4%		\$ 1,277,295	\$ 1,403,734	\$ (126,439)	-9%	\$ 1,277,295	\$ 957,511	\$ 319,784	33%
1300 - Customer Service	\$ 53,757	\$ 53,319	\$ 438	1%		\$ 398,910	\$ 422,522	\$ (23,612)	-6%	\$ 398,910	\$ 361,641	\$ 37,269	10%
1400 - Human Resources	\$ 46,231	\$ 59,199	\$ (12,968)	-22%		\$ 427,708	\$ 532,796	\$ (105,088)	-20%	\$ 427,708	\$ 409,529	\$ 18,179	4%
1500 - Information Technology	\$ 47,580	\$ 51,340	\$ (3,760)	-7%		\$ 441,709	\$ 466,061	\$ (24,352)	-6%	\$ 441,709	\$ 553,437	\$ (111,728)	-20%
1700 - District Counsel	\$ 38,897	\$ 39,395	\$ (498)	-1%		\$ 328,382	\$ 354,554	\$ (26,172)	-7%	\$ 328,382	\$ 314,230	\$ 14,152	5%
1800 - Risk Management	\$ 1,409	\$ 20,833	\$ (19,424)	-93%	1	\$ 35,899	\$ 187,497	\$ (151,608)	-81%	\$ 35,899	\$ 44,701	\$ (8,812)	-20%
2200 - Facilities Maintenance	\$ 202,252	\$ 224,598	\$ (22,346)	-10%	2	\$ 1,953,205	\$ 2,058,881	\$ (105,676)	-5%	\$ 1,953,205	\$ 1,018,180	\$ 935,025	92%
3100 - Paratransit Program	\$ 314,348	\$ 366,240	\$ (51,892)	-14%	3	\$ 2,738,383	\$ 3,296,160	\$ (557,777)	-17%	\$ 2,738,383	\$ 2,635,908	\$ 102,475	4%
3200 - Operations	\$ 204,530	\$ 222,659	\$ (18,129)	-8%	4	\$ 1,868,191	\$ 2,032,090	\$ (163,899)	-8%	\$ 1,868,191	\$ 1,839,105	\$ 29,086	2%
3300 - Bus Operators	\$ 1,105,720	\$ 1,153,215	\$ (57,495)	-5%	5	\$ 9,866,738	\$ 10,472,434	\$ (605,696)	-6%	\$ 9,866,738	\$ 9,474,747	\$ 391,991	4%
4100 - Fleet Maintenance	\$ 342,711	\$ 703,765	\$ (361,054)	-51%	6	\$ 4,518,415	\$ 6,235,319	\$ (1,716,904)	-28%	\$ 4,518,415	\$ 5,819,962	\$ (1,301,547)	-22%
9001 - Cobra Benefits	\$ (215)	\$ -	\$ (215)	100%		\$ 2,421	\$ -	\$ 2,421	100%	\$ 2,421	\$ (2,218)	\$ 4,639	-209%
9005 - Retired Employee Benefits	\$ 141,593	\$ 143,457	\$ (1,864)	-1%		\$ 1,193,931	\$ 1,291,112	\$ (97,181)	-8%	\$ 1,193,931	\$ 1,105,235	\$ 88,696	8%
9014 - Operating Grants	\$ 1,442	\$ -	\$ 1,442	100%		\$ 13,290	\$ -	\$ 13,290	100%	\$ 13,290	\$ (575)	\$ 13,865	-2411%
110020 - Operating Grants	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
100 - New Flyer Parts Credit	\$ -	\$ -	\$ -	0%		\$ 0	\$ -	\$ 0	100%	\$ 0	\$ -	\$ 0	100%
Total Operating Expenses	\$ 2,773,146	\$ 3,341,215	\$ (568,069)	-17%		\$ 25,905,548	\$ 29,696,797	\$ (3,791,249)	-13%	\$ 25,905,548	\$ 25,715,852	\$ 189,696	1%

** does not include depreciation

Current Period Notes:

- 1) Risk Management is under budget due to below budgeted settlement costs paid in March 2009.
- 2) Facilities Maintenance is under budget due to cost cutting measures in place.
- 3) Paratransit Program is under budget due to not being at full complement and less than anticipated fuel and purchased transportation costs.
- 4) Operations is under budget due to not being at full complement.
- 5) Bus Operators is under budget due to not being at full complement.
- 6) Fleet is under budget due to not being at full complement and less than anticipated fuel costs.

5-2.04



FY09
Consolidated Operating Expenses
For the month ending - March 31, 2009

	Current Period				Notes	Year to Date				YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var		Actual	Budget	\$ Var	% Var	FY09 Actual	FY08	\$ Var	% Var
LABOR													
501011 Bus Operator Pay	\$ 644,736	\$ 703,961	\$ (59,225)	-8%		\$ 5,755,198	\$ 6,335,648	\$ (580,450)	-9%	\$ 5,755,198	\$ 5,521,236	\$ 233,962	4%
501013 Bus Operator Overtime	\$ 135,602	\$ 131,653	\$ 3,949	3%		\$ 1,025,152	\$ 1,184,880	\$ (159,728)	-13%	\$ 1,025,152	\$ 1,031,304	\$ (6,152)	-1%
501021 Other Salaries	\$ 565,139	\$ 497,698	\$ 67,441	14%		\$ 4,641,809	\$ 4,525,471	\$ 116,338	3%	\$ 4,641,809	\$ 4,441,461	\$ 200,348	5%
501023 Other Overtime	\$ 21,122	\$ 27,472	\$ (6,350)	-23%		\$ 193,242	\$ 247,245	\$ (54,003)	-22%	\$ 193,242	\$ 224,384	\$ (31,142)	-14%
Total Labor -	\$ 1,366,599	\$ 1,360,784	\$ 5,815	0%		\$ 11,615,401	\$ 12,293,244	\$ (677,844)	-6%	\$ 11,615,401	\$ 11,218,385	\$ 397,016	4%
FRINGE BENEFITS													
502011 Medicare/Soc. Sec.	\$ 18,549	\$ 17,887	\$ 662	4%		\$ 163,233	\$ 160,981	\$ 2,253	1%	\$ 163,233	\$ 153,677	\$ 9,556	6%
502021 Retirement	\$ 188,999	\$ 199,817	\$ (10,818)	-5%		\$ 1,674,626	\$ 1,798,353	\$ (123,727)	-7%	\$ 1,674,626	\$ 1,499,421	\$ 175,205	12%
502031 Medical Insurance	\$ 454,480	\$ 461,945	\$ (7,465)	-2%		\$ 3,846,238	\$ 4,157,449	\$ (311,210)	-7%	\$ 3,846,238	\$ 3,484,044	\$ 362,194	10%
502041 Dental Insurance	\$ 39,249	\$ 41,935	\$ (2,686)	-6%		\$ 354,102	\$ 377,408	\$ (23,307)	-6%	\$ 354,102	\$ 351,667	\$ 2,435	1%
502045 Vision Insurance	\$ 11,077	\$ 11,619	\$ (542)	-5%		\$ 100,174	\$ 104,571	\$ (4,397)	-4%	\$ 100,174	\$ 97,608	\$ 2,566	3%
502051 Life Insurance	\$ 3,571	\$ 4,181	\$ (610)	-15%		\$ 32,479	\$ 37,629	\$ (5,150)	-14%	\$ 32,479	\$ 30,698	\$ 1,781	6%
502060 State Disability	\$ 17,209	\$ 23,174	\$ (5,965)	-26%		\$ 122,579	\$ 208,561	\$ (85,982)	-41%	\$ 122,579	\$ 92,733	\$ 29,846	32%
502061 Disability Insurance	\$ 18,116	\$ 19,189	\$ (1,074)	-6%		\$ 160,384	\$ 172,704	\$ (12,320)	-7%	\$ 160,384	\$ 163,728	\$ (3,344)	-2%
502071 State Unemp. Ins	\$ 315	\$ 4,461	\$ (4,146)	-93%		\$ 51,601	\$ 40,151	\$ 11,450	29%	\$ 51,601	\$ 53,227	\$ (1,626)	-3%
502081 Worker's Comp Ins	\$ 70,582	\$ 83,349	\$ (12,767)	-15%		\$ 641,793	\$ 749,055	\$ (107,262)	-14%	\$ 641,793	\$ 809,628	\$ (167,835)	-21%
502083 Worker's Comp IBNR	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
502101 Holiday Pay	\$ 4,446	\$ 32,676	\$ (28,230)	-86%		\$ 275,501	\$ 294,068	\$ (18,567)	-6%	\$ 275,501	\$ 254,352	\$ 21,149	8%
502103 Floating Holiday	\$ 522	\$ 5,817	\$ (5,295)	-91%		\$ 18,164	\$ 52,351	\$ (34,187)	-65%	\$ 18,164	\$ 17,889	\$ 275	2%
502109 Sick Leave	\$ 67,687	\$ 80,035	\$ (12,348)	-15%		\$ 480,059	\$ 666,091	\$ (186,032)	-28%	\$ 480,059	\$ 421,352	\$ 58,707	14%
502111 Annual Leave	\$ 122,440	\$ 135,141	\$ (12,701)	-9%		\$ 1,291,917	\$ 1,223,278	\$ 68,639	6%	\$ 1,291,917	\$ 1,208,155	\$ 83,762	7%
502121 Other Paid Absence	\$ 12,041	\$ 10,357	\$ 1,684	16%		\$ 97,284	\$ 93,204	\$ 4,080	4%	\$ 97,284	\$ 85,184	\$ 12,100	14%
502251 Physical Exams	\$ 1,275	\$ 1,107	\$ 168	15%		\$ 5,510	\$ 9,961	\$ (4,451)	-45%	\$ 5,510	\$ 5,704	\$ (194)	-3%
502253 Driver Lic Renewal	\$ 89	\$ 363	\$ (274)	-75%		\$ 967	\$ 3,264	\$ (2,297)	-70%	\$ 967	\$ 1,360	\$ (393)	-29%
502999 Other Fringe Benefits	\$ 4,605	\$ 10,591	\$ (5,986)	-57%		\$ 53,472	\$ 95,674	\$ (42,201)	-44%	\$ 53,472	\$ 76,909	\$ (23,437)	-30%
Total Fringe Benefits -	\$ 1,035,254	\$ 1,143,644	\$ (108,390)	-9%		\$ 9,370,085	\$ 10,244,754	\$ (874,670)	-9%	\$ 9,370,085	\$ 8,797,336	\$ 572,749	7%
Total Personnel Expenses -	\$ 2,401,853	\$ 2,504,428	\$ (102,575)	-4%	1	\$ 20,985,485	\$ 22,537,999	\$ (1,552,513)	-7%	\$ 20,985,485	\$ 20,015,721	\$ 969,764	5%

5-2.05



FY09
Consolidated Operating Expenses
For the month ending - March 31, 2009

	Current Period					Year to Date				YTD Year Over Year Comparison				
	Actual	Budget	\$ Var	% Var	Notes	Actual	Budget	\$ Var	% Var	FY09 Actual	FY08	\$ Var	% Var	
SERVICES														
503011 Acctg & Audit Fees	\$ -	\$ -	\$ -	0%		\$ 81,015	\$ 90,250	\$ (9,235)	-10%		\$ 81,015	\$ 38,665	\$ 42,350	110%
503012 Admin & Bank Fees	\$ 47,636	\$ 49,350	\$ (1,714)	-3%		\$ 146,963	\$ 166,200	\$ (19,237)	-6%		\$ 146,963	\$ 131,290	\$ 15,673	12%
503031 Prof & Tech Fees	\$ 13,073	\$ 25,786	\$ (12,713)	-49%		\$ 79,880	\$ 212,572	\$ (132,692)	-62%		\$ 79,880	\$ 109,047	\$ (29,167)	-27%
503032 Legislative Services	\$ 7,500	\$ 8,367	\$ (867)	-10%		\$ 67,500	\$ 75,301	\$ (7,801)	-10%		\$ 67,500	\$ 67,970	\$ (470)	-1%
503033 Legal Services	\$ -	\$ 4,583	\$ (4,583)	-100%		\$ -	\$ 41,249	\$ (41,249)	-100%		\$ -	\$ 1,259	\$ (1,259)	-100%
503034 Pre-Employ. Exams	\$ 446	\$ 1,288	\$ (842)	-65%		\$ 8,912	\$ 11,594	\$ (2,682)	-23%		\$ 8,912	\$ 7,653	\$ 1,259	16%
503041 Temp Help	\$ 3,960	\$ -	\$ 3,960	100%		\$ 86,430	\$ -	\$ 86,430	100%		\$ 86,430	\$ 83,595	\$ 2,835	3%
503161 Custodial Services	\$ 5,372	\$ 4,900	\$ 472	10%		\$ 51,064	\$ 44,100	\$ 6,964	16%		\$ 51,064	\$ 51,114	\$ (50)	0%
503162 Uniform & Laundry	\$ 1,551	\$ 3,546	\$ (1,995)	-56%		\$ 24,950	\$ 31,913	\$ (6,963)	-22%		\$ 24,950	\$ 29,515	\$ (4,565)	-15%
503171 Security Services	\$ 27,869	\$ 33,375	\$ (5,506)	-16%		\$ 267,743	\$ 300,375	\$ (32,632)	-11%		\$ 267,743	\$ 248,224	\$ 19,519	8%
503221 Classified/Legal Ads	\$ 1,283	\$ 2,763	\$ (1,480)	-54%		\$ 11,444	\$ 21,415	\$ (9,970)	-47%		\$ 11,444	\$ 10,861	\$ 583	5%
503222 Legal Advertising	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%
503225 Graphic Services	\$ -	\$ 416	\$ (416)	-100%		\$ -	\$ 3,749	\$ (3,749)	-100%		\$ -	\$ -	\$ -	0%
503351 Repair - Bldg & Impr	\$ 4,398	\$ 7,500	\$ (3,102)	-41%		\$ 63,834	\$ 67,500	\$ (3,666)	-6%		\$ 63,834	\$ 65,343	\$ (1,709)	-3%
503352 Repair - Equipment	\$ 14,114	\$ 34,985	\$ (20,871)	-60%	2	\$ 249,142	\$ 316,865	\$ (67,723)	-21%		\$ 249,142	\$ 127,101	\$ 122,041	96%
503353 Repair - Rev Vehicle	\$ 18,015	\$ 32,449	\$ (14,434)	-45%	3	\$ 330,355	\$ 292,041	\$ 38,314	13%		\$ 330,355	\$ 210,443	\$ 119,912	57%
503354 Repair - Non Rev Vehicle	\$ 156	\$ 2,500	\$ (2,344)	-94%		\$ 13,889	\$ 22,500	\$ (8,611)	-38%		\$ 13,889	\$ 24,064	\$ (10,175)	-42%
503363 Haz Mat Disposal	\$ 5,234	\$ 3,722	\$ 1,512	41%		\$ 41,594	\$ 68,500	\$ (26,906)	-39%		\$ 41,594	\$ 23,320	\$ 18,274	78%
Total Services -	\$ 148,607	\$ 215,530	\$ (66,923)	-31%		\$ 1,524,516	\$ 1,756,123	\$ (231,607)	-13%		\$ 1,524,516	\$ 1,229,464	\$ 295,052	24%
MOBILE MATERIALS AND SUPPLIES														
504011 Fuels & Lube Non Rev Veh	\$ 22,019	\$ 16,775	\$ 5,244	31%		\$ 127,645	\$ 150,975	\$ (23,330)	-15%		\$ 127,645	\$ 109,964	\$ 17,681	16%
504012 Fuels & Lube Rev Veh	\$ (18,357)	\$ 269,860	\$ (288,217)	-107%	4	\$ 1,053,660	\$ 2,393,740	\$ (1,340,080)	-56%		\$ 1,053,660	\$ 1,741,800	\$ (688,140)	-40%
504021 Tires & Tubes	\$ 14,262	\$ 17,083	\$ (2,821)	-17%		\$ 157,172	\$ 153,747	\$ 3,425	2%		\$ 157,172	\$ 137,181	\$ 19,991	15%
504161 Other Mobile Supplies	\$ 94	\$ 833	\$ (739)	-89%		\$ 6,578	\$ 7,497	\$ (919)	-12%		\$ 6,578	\$ 5,363	\$ 1,215	23%
504191 Rev Vehicle Parts	\$ 23,891	\$ 51,275	\$ (27,384)	-53%	5	\$ 220,118	\$ 461,475	\$ (241,357)	-52%		\$ 220,118	\$ 550,263	\$ (330,145)	-60%
Total Mobile Materials & Supplies -	\$ 41,909	\$ 355,826	\$ (313,917)	-88%		\$ 1,565,174	\$ 3,167,435	\$ (1,602,261)	-51%		\$ 1,565,174	\$ 2,544,571	\$ (979,397)	-38%

5-2.06



FY09
Consolidated Operating Expenses
For the month ending - March 31, 2009

	Current Period					Year to Date				YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var	Notes	Actual	Budget	\$ Var	% Var	FY09 Actual	FY08	\$ Var	% Var
OTHER MATERIALS & SUPPLIES													
504205 Freight Out	\$ 132	\$ 292	\$ (160)	-55%		\$ 1,688	\$ 2,627	\$ (939)	-36%	\$ 1,688	\$ 3,354	\$ (1,666)	-50%
504211 Postage & Mailing	\$ 1,855	\$ 1,887	\$ (32)	-2%		\$ 8,772	\$ 23,981	\$ (15,209)	-63%	\$ 8,772	\$ 12,272	\$ (3,500)	-29%
504214 Promotional Items	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
504215 Printing	\$ 7,398	\$ 15,733	\$ (8,335)	-53%		\$ 60,989	\$ 76,599	\$ (15,609)	-20%	\$ 60,989	\$ 53,479	\$ 7,510	14%
504217 Photo Supply/Processing	\$ 75	\$ 808	\$ (733)	-91%		\$ 4,503	\$ 7,274	\$ (2,770)	-38%	\$ 4,503	\$ 3,088	\$ 1,415	46%
504311 Office Supplies	\$ 2,120	\$ 7,297	\$ (5,177)	-71%		\$ 49,014	\$ 64,571	\$ (15,557)	-24%	\$ 49,014	\$ 62,329	\$ (13,315)	-21%
504315 Safety Supplies	\$ 331	\$ 2,275	\$ (1,944)	-85%		\$ 10,728	\$ 20,475	\$ (9,747)	-48%	\$ 10,728	\$ 20,456	\$ (9,728)	-48%
504317 Cleaning Supplies	\$ 609	\$ 4,417	\$ (3,808)	-86%		\$ 22,439	\$ 39,751	\$ (17,312)	-44%	\$ 22,439	\$ 36,675	\$ (14,236)	-39%
504409 Repair/Maint Supplies	\$ 2,515	\$ 4,583	\$ (2,068)	-45%		\$ 39,692	\$ 41,249	\$ (1,558)	-4%	\$ 39,692	\$ 54,863	\$ (15,171)	-28%
504421 Non-Inventory Parts	\$ 269	\$ 3,917	\$ (3,648)	-93%		\$ 45,530	\$ 37,751	\$ 7,779	21%	\$ 45,530	\$ 36,706	\$ 8,824	24%
504511 Small Tools	\$ 22	\$ 833	\$ (811)	-97%		\$ 3,337	\$ 7,499	\$ (4,162)	-56%	\$ 3,337	\$ 7,034	\$ (3,697)	-53%
504515 Employee Tool Rplcmt	\$ -	\$ 216	\$ (216)	-100%		\$ 1,135	\$ 1,949	\$ (814)	-42%	\$ 1,135	\$ 1,019	\$ 116	11%
Total Other Materials & Supplies -	\$ 15,326	\$ 42,258	\$ (26,932)	-64%	6	\$ 247,827	\$ 323,725	\$ (75,897)	-23%	\$ 247,827	\$ 291,275	\$ (43,448)	-15%
UTILITIES													
505011 Gas & Electric	\$ 17,320	\$ 18,417	\$ (1,097)	-6%		\$ 146,891	\$ 165,760	\$ (18,869)	-11%	\$ 146,891	\$ 158,769	\$ (11,878)	-7%
505021 Water & Garbage	\$ 10,986	\$ 10,313	\$ 673	7%		\$ 99,969	\$ 92,817	\$ 7,152	8%	\$ 99,969	\$ 88,922	\$ 11,047	12%
505031 Telecommunications	\$ 9,355	\$ 25,386	\$ (16,031)	-63%		\$ 82,367	\$ 105,588	\$ (23,221)	-22%	\$ 82,367	\$ 71,171	\$ 11,196	16%
Total Utilities -	\$ 37,661	\$ 54,116	\$ (16,455)	-30%		\$ 329,227	\$ 364,165	\$ (34,938)	-10%	\$ 329,227	\$ 318,862	\$ 10,365	3%
CASUALTY & LIABILITY													
506011 Insurance - Property	\$ 6,228	\$ 9,862	\$ (3,634)	-37%		\$ 50,301	\$ 88,758	\$ (38,457)	-43%	\$ 50,301	\$ 35,411	\$ 14,890	42%
506015 Insurance - PL & PD	\$ 40,526	\$ 42,500	\$ (1,974)	-5%		\$ 364,734	\$ 382,500	\$ (17,766)	-5%	\$ 364,734	\$ 309,257	\$ 55,477	18%
506021 Insurance - Other	\$ -	\$ -	\$ -	0%		\$ 711	\$ 801	\$ (90)	-11%	\$ 711	\$ 1,007	\$ (296)	-29%
506123 Settlement Cbsts	\$ 565	\$ 12,500	\$ (11,935)	-95%		\$ 32,681	\$ 112,500	\$ (79,819)	-71%	\$ 32,681	\$ 44,006	\$ (11,325)	-26%
506127 Repairs - Dist Prop	\$ (4,096)	\$ -	\$ (4,096)	100%		\$ (27,744)	\$ -	\$ (27,744)	100%	\$ (27,744)	\$ (7,928)	\$ (19,816)	250%
Total Casualty & Liability -	\$ 43,223	\$ 64,862	\$ (21,639)	-33%		\$ 420,683	\$ 584,559	\$ (163,876)	-28%	\$ 420,683	\$ 381,753	\$ 38,930	10%
TAXES													
507051 Fuel Tax	\$ 1,242	\$ 1,025	\$ 217	21%		\$ 7,301	\$ 9,225	\$ (1,924)	-21%	\$ 7,301	\$ 3,801	\$ 3,500	92%
507201 Licenses & permits	\$ 655	\$ 1,113	\$ (458)	-41%		\$ 8,869	\$ 10,915	\$ (2,046)	-19%	\$ 8,869	\$ 11,793	\$ (2,924)	-25%
507999 Other Taxes	\$ (1,545)	\$ 2,183	\$ (3,728)	-171%		\$ 20,163	\$ 19,647	\$ 515	3%	\$ 20,163	\$ 13,315	\$ 6,848	51%
Total Utilities -	\$ 352	\$ 4,321	\$ (3,969)	-92%		\$ 36,333	\$ 39,787	\$ (3,454)	-9%	\$ 36,333	\$ 28,909	\$ 7,424	26%

5-2.07



FY09
Consolidated Operating Expenses
For the month ending - March 31, 2009

	Current Period					Year to Date				YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var	Notes	Actual	Budget	\$ Var	% Var	FY09 Actual	FY08	\$ Var	% Var
<u>PURCHASED TRANSPORTATION</u>													
503406 Contr/Paratrans	\$ 13,227	\$ 20,833	\$ (7,606)	-37%		\$ 134,355	\$ 187,497	\$ (53,142)	-28%	\$ 134,355	\$ 207,771	\$ (73,416)	-35%
Total Purchased Transportation -	\$ 13,227	\$ 20,833	\$ (7,606)	-37%		\$ 134,355	\$ 187,497	\$ (53,142)	-28%	\$ 134,355	\$ 207,771	\$ (73,416)	-35%
<u>MISC</u>													
509011 Dues & Subscriptions	\$ 5,483	\$ 5,409	\$ 74	1%		\$ 45,843	\$ 48,681	\$ (2,838)	-6%	\$ 45,843	\$ 14,696	\$ 31,147	212%
509085 Advertising - Rev Product	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
509101 Emp Incentive Prog	\$ (3,828)	\$ 1,109	\$ (4,937)	-445%	8	\$ 7,807	\$ 30,372	\$ (22,565)	-74%	\$ 7,807	\$ 13,910	\$ (6,103)	-44%
509121 Employee Training	\$ 1,881	\$ 3,111	\$ (1,230)	-40%		\$ 19,581	\$ 33,999	\$ (14,418)	-42%	\$ 19,581	\$ 83,780	\$ (64,199)	-77%
509123 Travel	\$ 5,977	\$ 6,011	\$ (34)	-1%		\$ 29,827	\$ 54,099	\$ (24,272)	-45%	\$ 29,827	\$ 30,342	\$ (515)	-2%
509125 Local Meeting Exp	\$ 698	\$ 390	\$ 308	79%		\$ 3,655	\$ 3,510	\$ 145	4%	\$ 3,655	\$ 3,420	\$ 235	7%
509127 Board Director Fees	\$ 800	\$ 1,100	\$ (300)	-27%		\$ 8,300	\$ 9,900	\$ (1,600)	-16%	\$ 8,300	\$ 8,900	\$ (600)	-7%
509150 Contributions	\$ -	\$ 54	\$ (54)	-100%		\$ -	\$ 486	\$ (486)	-100%	\$ -	\$ 248	\$ (248)	-100%
509197 Sales Tax Expense	\$ -	\$ -	\$ -	0%		\$ (22)	\$ -	\$ (22)	100%	\$ (22)	\$ (52)	\$ 30	-58%
509198 Cash Over/Short	\$ 18	\$ 42	\$ (24)	-57%		\$ (232)	\$ 378	\$ (609)	-161%	\$ (232)	\$ 1,544	\$ (1,776)	-115%
Total Misc -	\$ 11,029	\$ 17,226	\$ (6,197)	-36%		\$ 114,759	\$ 181,425	\$ (66,665)	-37%	\$ 114,759	\$ 156,788	\$ (42,029)	-27%
<u>LEASES & RENTALS</u>													
512011 Facility Rentals	\$ 59,533	\$ 59,138	\$ 395	1%		\$ 535,844	\$ 532,242	\$ 3,602	1%	\$ 535,844	\$ 523,547	\$ 12,297	2%
512061 Equipment Rentals	\$ 426	\$ 2,676	\$ (2,250)	-84%		\$ 11,338	\$ 21,834	\$ (10,496)	-48%	\$ 11,338	\$ 17,195	\$ (5,857)	-34%
Total Leases & Rentals -	\$ 59,959	\$ 61,814	\$ (1,855)	-3%		\$ 547,182	\$ 554,076	\$ (6,894)	-1%	\$ 547,182	\$ 540,742	\$ 6,440	1%
Total Non-Personnel Expenses -	\$ 371,293	\$ 836,786	\$ (465,493)	-56%		\$ 4,920,056	\$ 7,158,792	\$ (2,238,735)	-31%	\$ 4,920,056	\$ 6,700,135	\$ (780,079)	-14%
TOTAL OPERATING EXPENSE -	\$ 2,773,146	\$ 3,341,215	\$ (568,069)	-17%		\$ 25,905,542	\$ 29,696,790	\$ (3,791,249)	-13%	\$ 25,905,542	\$ 25,715,856	\$ 189,686	1%

** does not include depreciation

Current Period Notes:

- 1) Total Personnel Expenses are below budget due to not being at full complement.
- 2) Repair - Equipment is under budget due to periodic payments made for annual maintenance contracts.
- 3) Repair - Rev Vehicle is under budget due to cost cutting measures in place.
- 4) Fuels & Lube Rev Veh is under budget due to the CNG conversion and the resulting economies in fuel consumption.
- 5) Rev Veh Parts is under budget due to the use of the New Flyer Parts Credit.
- 6) Other Materials and Supplies is under budget due to cost cutting measures in place.
- 7) Settlement costs are under budget due to less than anticipated settlement costs for the month.

5-2-08



FY09
Consolidated Operating Expenses
For the month ending - March 31, 2009

	Current Period				Notes	Year to Date				YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var		Actual	Budget	\$ Var	% Var	FY09 Actual	FY08	\$ Var	% Var

8) Emp Incentive Program is under budget due to the credit of \$4,000 for employee, board and retiree holiday party reimbursement.

5-2.09



FY2009
CAPITAL BUDGET
For the month ending - March 31, 2009

	<u>YTD Actual</u>	<u>FY09 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Grant-Funded Projects</u>				
MetroBase Maintenance Facility	\$ 3,948,109	\$ 3,605,404	\$ (342,705)	110%
MetroBase Operations Facility	\$ 2,737	\$ 9,404,019	\$ 9,401,282	0%
Local Bus Replacement	\$ 3,566,858	\$ 3,572,932	\$ 6,074	100%
CNG Bus Conversions	\$ 1,382,989	\$ 3,410,000	\$ 2,027,011	41%
Pacific Station Project	\$ 154,551	\$ 3,176,077	\$ 3,021,526	5%
H17 Bus Replacement	\$ 2,358,396	\$ 2,359,050	\$ 654	100%
Facility Camera Security System	\$ -	\$ 220,000	\$ 220,000	0%
Bus Camera Project	\$ -	\$ 205,000	\$ 205,000	0%
Trapeze Pass Interactive Voice Response System	\$ -	\$ 91,141	\$ 91,141	0%
Replace Dispatch Console	\$ 18,048	\$ 25,000	\$ 6,952	72%
Subtotal Grant Funded Projects	\$ 11,431,688	\$ 26,068,623	\$ 14,636,935	44%
<u>District Funded Projects</u>				
<u>IT Projects</u>				
Replace Fleet & Facilities Maintenance Software	\$ -	\$ 470,000	\$ 470,000	0%
Upgrade District Phone System	\$ 26,175	\$ 100,000	\$ 73,825	26%
GFI Data Warehouse Project: Phase I	\$ -	\$ 65,000	\$ 65,000	0%
Replace 4 Windows and 1 Sun Server	\$ 49,496	\$ 50,000	\$ 504	99%
Trapeze Pass Customer Certification Software	\$ -	\$ 46,000	\$ 46,000	0%
ATP - Hastus Run Time Analysis Program - IT/OPS	\$ 18,695	\$ 19,264	\$ 569	97%
Upgrade GFI software to System 7 Version 2	\$ 4,416	\$ 17,000	\$ 12,584	26%
(2) Laptops (1) IT (1) Financial Analyst	\$ 3,551	\$ 4,500	\$ 949	79%
FMLA Tracking Software	\$ -	\$ 4,000	\$ 4,000	0%
Portable Projector w/case	\$ 1,955	\$ 2,000	\$ 45	98%
<u>Facilities Repair & Improvements</u>				
Bus Stop Improvements	\$ 11,670	\$ 100,000	\$ 88,330	12%
Replace Roof - Watsonville Transit Center Main Building	\$ -	\$ 50,000	\$ 50,000	0%
Patch, Reseal, and Restripe - Greyhound Lot	\$ -	\$ 21,390	\$ 21,390	0%
Digital ID Card Processing Equipment	\$ -	\$ 17,000	\$ 17,000	0%
HVAC - WTC	\$ 13,200	\$ 1	\$ (13,200)	100%
Patch, Reseal, Restripe - Cavallaro Transit Center (SVT)	\$ -	\$ 7,550	\$ 7,550	0%
Patch, Reseal, Restripe - Soquel Park & Ride Lot	\$ -	\$ 5,650	\$ 5,650	0%
Reseal Operations Facility Roof-FY08 - Retention Invoice	\$ 2,663	\$ 2,663	\$ 1	100%
Add Alarm Audio/Visual - OPS Bldg	\$ 1,744	\$ -	\$ (1,744)	100%

5-2.910



**FY2009
CAPITAL BUDGET**

For the month ending - March 31, 2009

	<u>YTD Actual</u>	<u>FY09 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Revenue Vehicle Replacement</u>				
Rebuild Bus Engines - 1998 Fleet	\$ 136,650	\$ 129,302	\$ (7,348)	106%
Trilogy Bike Racks (7) w/assembly kits	\$ 13,380	\$ 15,000	\$ 1,620	89%
<u>Non-Revenue Vehicle Replacement</u>				
DGS Fees - Last FY Purchase	\$ 1,651	\$ -	\$ (1,651)	100%
<u>Maint Equipment</u>				
Replace Repeater for Davenport	\$ -	\$ 15,000	\$ 15,000	0%
Portable Steam Cleaner - Transit Center cleaning	\$ 10,081	\$ 11,207	\$ 1,126	90%
Battery Powered Walk Behind Sweeper - Pacific Station	\$ 5,285	\$ 5,500	\$ 215	96%
Wet/Dry Vac - Pacific Station, & other Metro facilities	\$ 3,928	\$ 4,200	\$ 272	94%
Decelerometer w/Printer	\$ 1,242	\$ 1,323	\$ 81	94%
2000 Watt Generator	\$ 1,095	\$ 1,200	\$ 105	91%
<u>Office Equipment</u>				
NONE	\$ -	\$ -	\$ -	0%
<u>Admin</u>				
Purchase & Renovation of Vernon Bldg	\$ 199,595	\$ 2,962,139	\$ 2,762,544	7%
Subtotal District Funded Projects	\$ 506,471	\$ 4,126,889	\$ 3,620,417	12%
TOTAL CAPITAL PROJECTS	\$ 11,938,159	\$ 30,195,511	\$ 18,257,353	40%

5-2.2.11



FY2009
CAPITAL BUDGET
For the month ending - March 31, 2009

	<u>YTD Actual</u>	<u>FY09 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>CAPITAL FUNDING</u>				
Federal Capital Grants	\$ 765,019	\$ 3,158,343	\$ 2,393,323	24%
State/Other Capital Grants (STIP)	\$ 6,582,989	\$ 8,610,000	\$ 2,027,011	76%
State/Other Capital Grants (1B PTMISEA)	\$ 2,922,429	\$ 4,404,019	\$ 1,481,590	66%
State/Other Capital Grants (TCRP)	\$ 154,551	\$ 832,410	\$ 677,859	19%
State Security Bond Funds (1B)	\$ 18,048	\$ 440,505	\$ 422,457	4%
STA Funding (Current Year)	\$ -	\$ 528,833	\$ 528,833	0%
STA Funding (Prior Year)	\$ 756,791	\$ 2,066,267	\$ 1,309,476	37%
Alternative Fuel Conversion Fund	\$ 462,000	\$ 462,000	\$ -	100%
District Reserves (Lawsuit & Sakata Proceeds)	\$ 276,332	\$ 6,440,577	\$ 6,164,245	4%
Capital Reserves	\$ -	\$ 3,252,557	\$ 3,252,557	0%
TOTAL CAPITAL FUNDING	\$ 11,938,159	\$ 30,195,511	\$ 18,257,351	40%

5-2. a 12



AGENDA

MAY 20, 2009 - 6:00 PM

**PACIFIC STATION CONFERENCE ROOM
920 PACIFIC AVENUE, SANTA CRUZ, CALIFORNIA**

- 1. ROLL CALL**
- 2. AGENDA ADDITIONS/DELETIONS**
- 3. ORAL/WRITTEN COMMUNICATION**
 - a. Santa Cruz Metropolitan Transit District Re: Discount Fare Policy**
 - b. E & D TAC Re: Federal Funding**
- 4. CONSIDERATION OF APPROVAL OF MINUTES OF APRIL 15, 2009**
- 5. ACCEPT AND FILE RIDERSHIP REPORT FOR FEBRUARY 2009**
- 6. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR JANUARY 2009**
- 7. REPORT BY MAC REPRESENTATIVE TO OTHER TRANSIT RELATED MEETINGS**
- 8. DISCUSSION OF "GOT HEADWAYS" AS AN ADVERTISING ITEM**
- 9. DISCUSSION OF CUSTOMER SERVICE REPRESENTATIVES AND BUS OPERATORS**
- 10. DISTRIBUTION OF MAC VOUCHERS**
- 11. COMMUNICATIONS TO METRO GENERAL MANAGER**
- 12. COMMUNICATIONS TO METRO BOARD OF DIRECTORS**
- 13. ITEMS FOR NEXT MEETING AGENDA**
- 14. ADJOURNMENT**

*NEXT MEETING: WEDNESDAY, JUNE 17, 2009, AT 6:00 PM
PACIFIC STATION CONFERENCE ROOM*

5-4.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes - METRO Advisory Committee (MAC)

March 18, 2009

The METRO Advisory Committee (MAC) met on Wednesday, March 18, 2009 in the Pacific Station Conference Room located at 920 Pacific Avenue in Santa Cruz, California.

Chair Naomi Gunther called the meeting to order at 6:06 p.m.

1. ROLL CALL:

MEMBERS PRESENT

Naomi Gunther, Chair
Dennis "Pop" Papadopulo
Stuart Rosenstein
Dave Williams

MEMBERS ABSENT

Mara Murphy
Robert Yount, Vice Chair

VISITORS PRESENT

Peter Scott, SCCRTC Bicycle Committee
Rick Hyman

STAFF PRESENT

Ciro Aguirre, Operations Manager
Margaret Gallagher, District Counsel
April Warnock, Paratransit Superint.

2. AGENDA ADDITIONS/DELETIONS

Margaret Gallagher asked that item 9 be moved to next month.

3. ORAL/WRITTEN COMMUNICATION

Written:

None.

Oral:

Dave Williams notified MAC members that Watsonville City Council member, Dale Skillicorn, passed away last week. Mr. Skillicorn was the METRO Board Member that appointed him to MAC.

4. CONSIDERATION OF APPROVAL OF MINUTES OF FEBRUARY 18, 2009

ACTION: MOTION: DAVE WILLIAMS SECOND: STUART ROSENSTEIN

ACCEPT AND FILE MINUTES OF THE FEBRUARY 18, 2009 MEETING AS PRESENTED.

Motion passed with Mara Murphy and Vice Chair Robert Yount being absent.

5-4.2

ITEM #10 WAS TAKEN OUT OF ORDER

10. REVIEW OF BICYCLES ON FIXED ROUTE BUSES POLICY

Margaret Gallagher distributed an updated draft of the policy, which is attached to the file copy of these minutes. She explained that METRO's intent is to make one comprehensive policy and to accommodate as many bicycles as possible on the bus without disrupting passenger service. She explained the modifications to the policy in items 4.09 (f) and (g) were to avoid conflict.

After discussion of items 4.09 (f) and (g) Margaret Gallagher stated these items should apply to all bikes not just the standard size bicycles and should be under 4.10 and 4.11.

There was discussion regarding the criteria of size and placement of the folding bicycles, mobility devices having priority over bicycles in the securement area, the determination and reasoning of the routes that allow standard size bicycles inside the bus under certain circumstances, locations of Highway 17 Express bicycle boarding, the outside luggage bin area and putting this information on the redesigned web site.

Margaret Gallagher said METRO staff met with someone from the SCCRTC Bicycle Committee and tested the folding bike on the bus. She would like any comments or input for the policy. It was suggested that UCSC, Cabrillo College and High School students be contacted as a resource for input as they use bicycles as a means of transportation.

11. CONSIDERATION OF FIXED ROUTE HOLIDAY SERVICE

Ciro Aguirre distributed copies of AB2766 Grant Application for Holiday Service, Memorandum of Unmet Needs Recommendations, Draft 2007 Unmet Transit/Paratransit Needs-METRO and Staff Report Public Hearing: Consideration of Adoption of the List of Unmet Transit and Paratransit Needs to be Submitted to the Santa Cruz County Regional Transportation Commission, which is attached to the file copy of these minutes.

At the request of Stuart Rosenstein the above documentation was distributed and explained by Ciro Aguirre in regards to Holiday Service.

METRO's Grant/Legislative Analyst did research at this time there aren't any grants available for this service.

12. DISTRIBUTION OF MAC VOUCHERS

Ciro Aguirre distributed METRO MAC vouchers to the MAC members at this time.

ITEM #8 WAS TAKEN OUT OF ORDER

8. DISCUSSION OF METRO'S WEB SITE

April Warnock stated Jabico, Inc. is the web site consultant that was awarded the contract for the redesign of METRO's web site. There have been meetings with each department within METRO to go over the concept and get feedback and input to relay to Jabico, Inc.

Volunteers have come forward to help with ADA compliance requirements and beta task.

METRO is very concerned that the web site be user friendly. The web site will be compartmentalized for each department to post their own information.

5. ACCEPT AND FILE RIDERSHIP REPORT FOR NOVEMBER AND DECEMBER 2008

No comments.

6. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR NOVEMBER 2008

There was some discussion of the drop in service from October to November and what the Eligibility Charts are comprised of.

7. REPORT BY MAC REPRESENTATIVE TO OTHER TRANSIT RELATED MEETINGS

None.

9. REVIEW OF SERVICE ANIMALS ON FIXED ROUTE, PARATRANSIT VEHICLES AND METRO'S FACILITIES POLICY

This item was moved to next month at the request of Margaret Gallagher.

13. COMMUNICATIONS TO METRO GENERAL MANAGER

None.

14. COMMUNICATIONS TO METRO BOARD OF DIRECTORS

None.

15. ITEMS FOR NEXT MEETING AGENDA

- Review of Service Animals on Fixed Route, Paratransit Vehicles and METRO's Facilities Policy

ADJOURN

There being no further business, Chair Naomi Gunther thanked everyone for participating and adjourned the meeting at 7:26 p.m.

Respectfully submitted,



KAREN BLIGHT
Administrative Assistant

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22nd, 2009
TO: Board of Directors
FROM: April Warnock, Paratransit Superintendent
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT

I. RECOMMENDED ACTION

This report is for information only - no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004.
- Operating Statistics and customer feedback information reported are for the month of February 2009.
- ParaCruz Performance Goals are reflected in the Comparative Statistics Table in order to better compare actual performance.
- A breakdown of pick-up times beyond the ready window is included.
- At the January 23rd, 2008 METRO Board of Directors meeting, Staff was requested to provide additional information on the number of ParaCruz in-person eligibility assessments in comparison to past years, since implementation.

III. DISCUSSION

METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

METRO began direct operation of ADA paratransit service (METRO ParaCruz) beginning November 1, 2004. This service had been delivered under contract since 1992.

At the January 23rd, 2008 METRO Board of Directors meeting Staff was requested to provide additional information on the number of ParaCruz eligibility assessments conducted each year since in-person eligibility assessments started August 2002. In person Eligibility assessments

were initiated while METRO's ADA Paratransit was a service contracted with Community Bridges. METRO ParaCruz has been administered in-house since October 2004. Attachment G illustrates the differences of the number of assessments conducted each year, separated into each category of Eligibility determinations.

There has been discussion regarding ParaCruz on-time performance. It was noted that most statistical data continues to show improvement, the reported percentage of pick ups performed within the "ready window" has remained relatively consistent, hovering at roughly 90%. Staff was requested to provide a break down reflecting pick-ups beyond the "ready window".

The table below displays the percentage of pick-ups within the "ready window" and a breakdown in 5-minute increments for pick-ups beyond the "ready window".

	February 2008	February 2009
Total pick ups	6777	7150
Percent in "ready window"	94.57%	94.36%
1 to 5 minutes late	.44%	2.41%
6 to 10 minutes late	.35%	1.52%
11 to 15 minutes late	.21%	.94%
16 to 20 minutes late	.18%	.42%
21 to 25 minutes late	.04%	.10%
26 to 30 minutes late	.04%	.14%
31 to 35 minutes late	.01%	.06%
36 to 40 minutes late	.03%	.03%
41 or more minutes late (excessively late/missed trips)	.09%	.03%
Total beyond "ready window"	5.43%	5.64%

During the month of February 2009, ParaCruz received two (2) compliments, and three (3) Customer Service complaints. Two (2) of the complaints were valid, and one (1) were not valid.

As a way to monitor performance for selected items, two new columns have been added to the Comparative Operating Statistics Table. They are titled, respectively, 'Performance ' and 'Performance Goals'. These new columns identify what the average is for the unpredictable factors, and performance goals that we have established for reported items where performance is a critical indicator to ParaCruz' efficiency.

IV. FINANCIAL CONSIDERATIONS

NONE

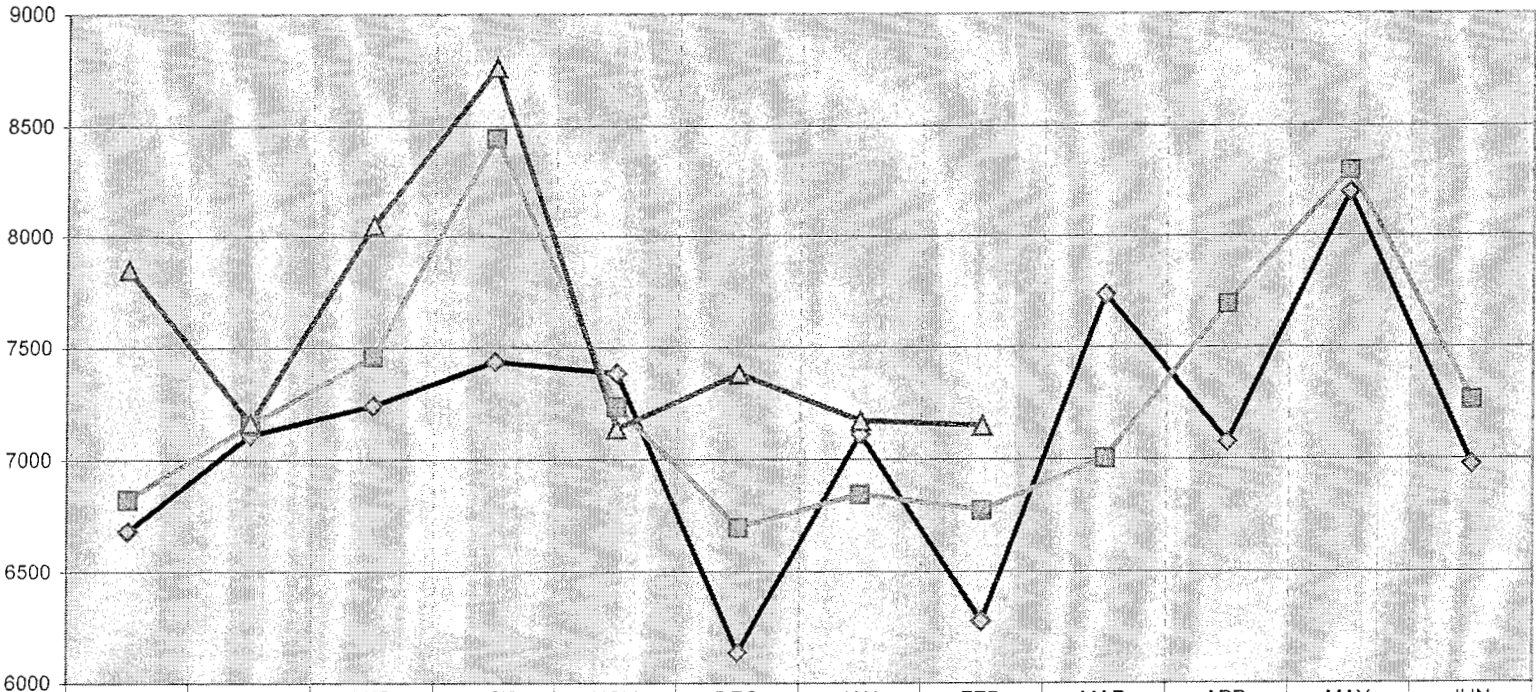
V. ATTACHMENTS

- Attachment A:** Comparative Operating Statistics Table for February 2009.
- Attachment B:** Number of Rides Comparison Chart
- Attachment C:** Shared vs. Total Rides Chart
- Attachment D:** Mileage Comparison Chart
- Attachment E:** Year To Date Mileage Chart
- Attachment F:** Daily Drivers vs. Subcontractor Chart
- Attachment G:** Eligibility Charts

Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through February 2009.

	Feb 08	Feb 09	Fiscal 07-08	Fiscal 08-09	Performance Averages	Performance Goals
Requested	7281	7677	61,989	65,373	8197	
Performed	6777	7150	57,452	60,569	7569	
Cancels	17.35%	16.11%	16.68%	18.03%	17.95%	
No Shows	2.38%	2.92%	2.44%	2.82%	2.79%	Less than 3%
Total miles	44,106	50,584	378,263	410,771	50,406	
Av trip miles	4.83	5.40	5.10	5.12	5.04	
Within ready window	94.57%	94.36%	93.79%	93.96%	94.30%	92.00% or better
Excessively late/missed trips	2	2	24	27	2.92	Zero (0)
Call center volume	5837	6166	49,823	47,040	6334	
Call average seconds to answer	27	31	29	33	30.17 seconds	Less than 2 minutes
Hold times less than 2 minutes	96%	96%	96%	96%	96%	Greater than 90%
Distinct riders	769	796	1,546	1,543	795	
Most frequent rider	41 rides	52 rides	342 rides	273 rides	56 rides	
Shared rides	72.5%	61.5%	65.7%	63.8%	67.00%	Greater than 60%
Passengers per rev hour	2.09	2.08	2.44	2.10	2.13	Greater than 1.6 passengers/hour
Rides by supplemental providers	8.25%	4.78%	15.30%	8.61%	10.02%	No more than 25%
Vendor cost per ride	\$21.19	\$21.74	\$22.79	\$23.04	\$22.77	
ParaCruz driver cost per ride (estimated)	\$23.15	\$23.41	\$23.96	\$24.68	\$25.54	
Rides < 10 miles	70.74%	72.04%	71.95%	70.92%	71.1%	
Rides > 10	29.26%	27.96%	28.05%	29.08%	28.9%	

NUMBER OF RIDES COMPARISON CHART

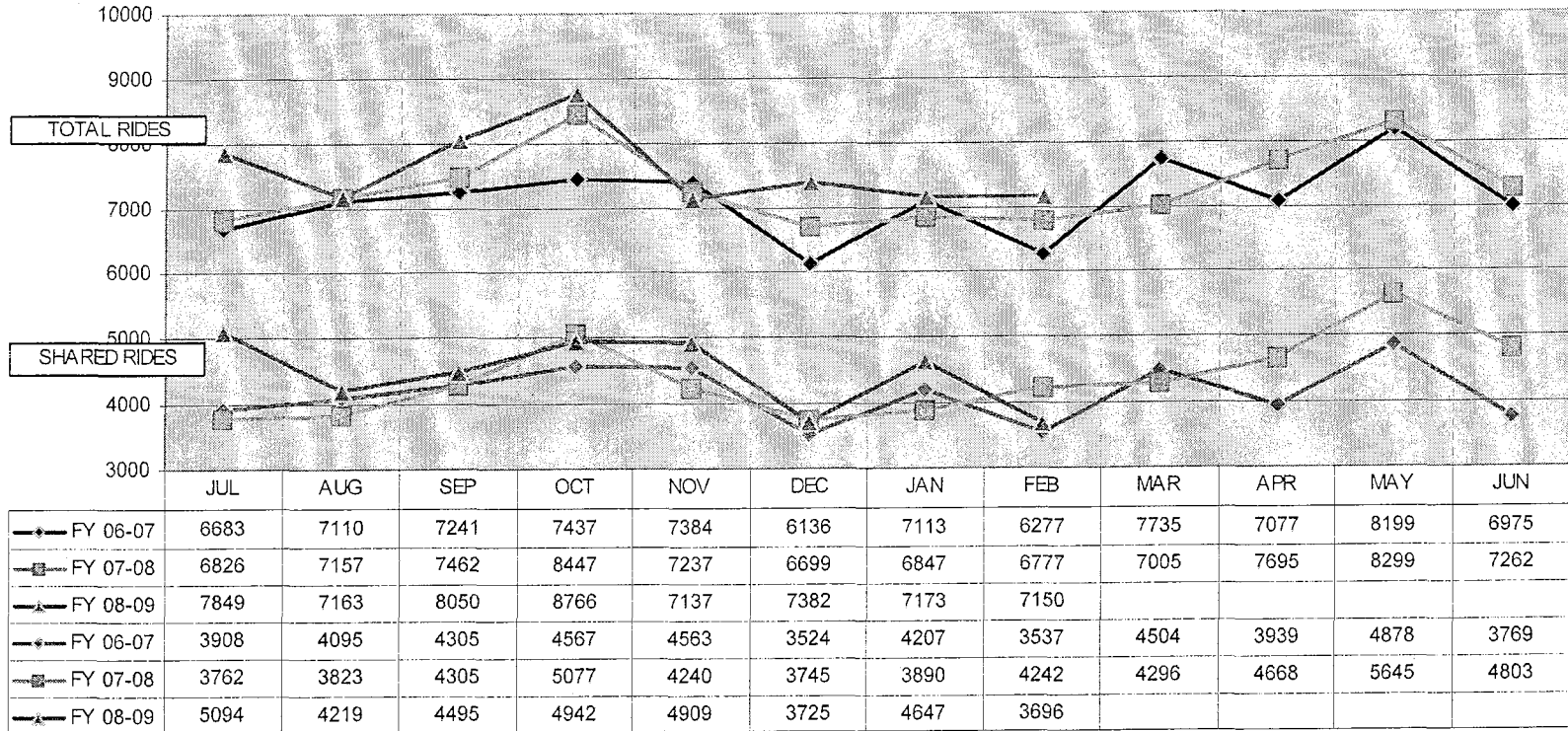


	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
◆ FY 06-07	6683	7110	7241	7437	7384	6136	7113	6277	7735	7077	8199	6975
■ FY 07-08	6826	7157	7462	8447	7237	6699	6847	6777	7005	7695	8299	7262
▲ FY 08-09	7849	7163	8050	8766	7137	7382	7173	7150				

5-5. b1

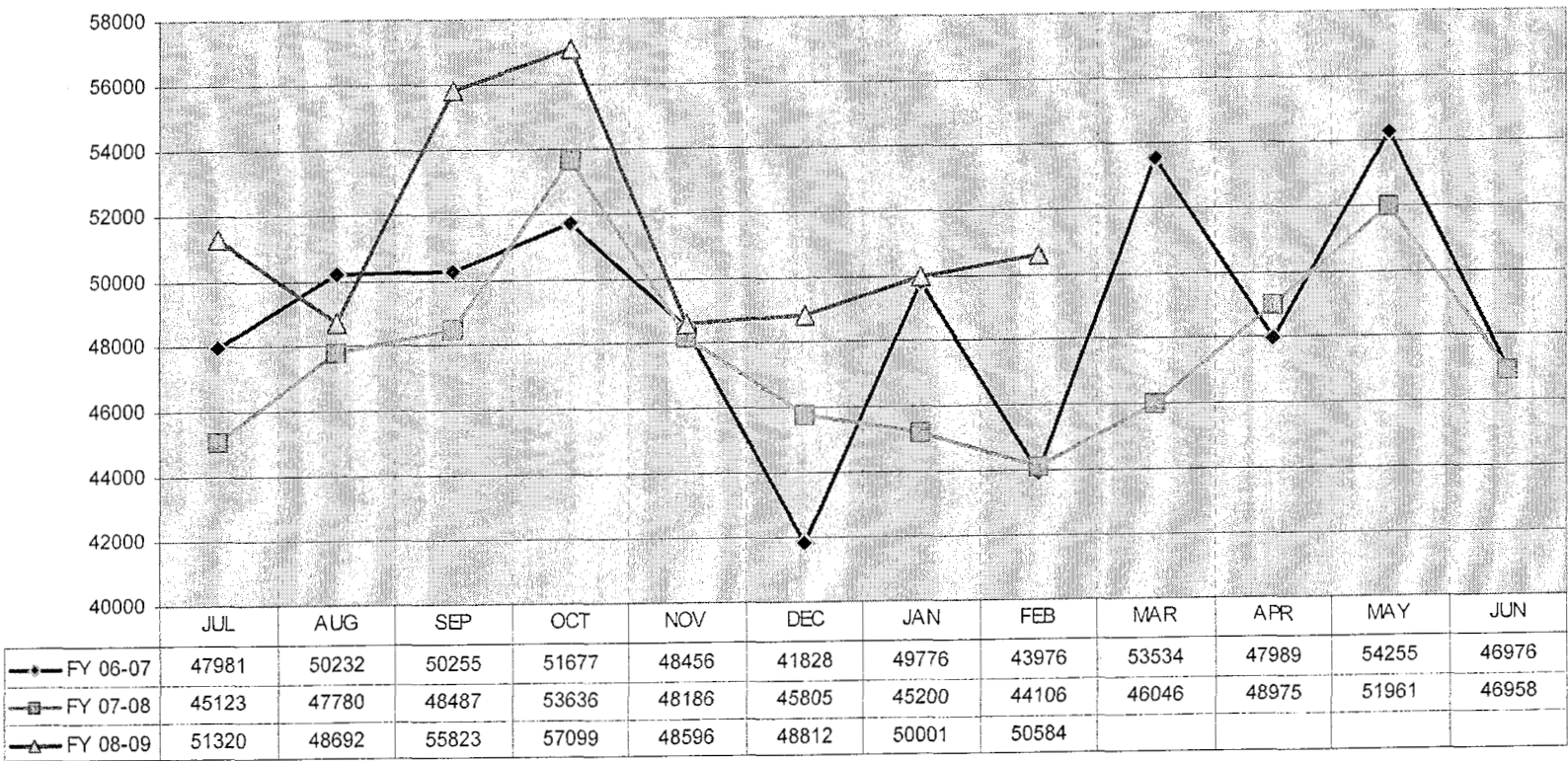
Attachment B

TOTAL vs. SHARED RIDES



5-5.01

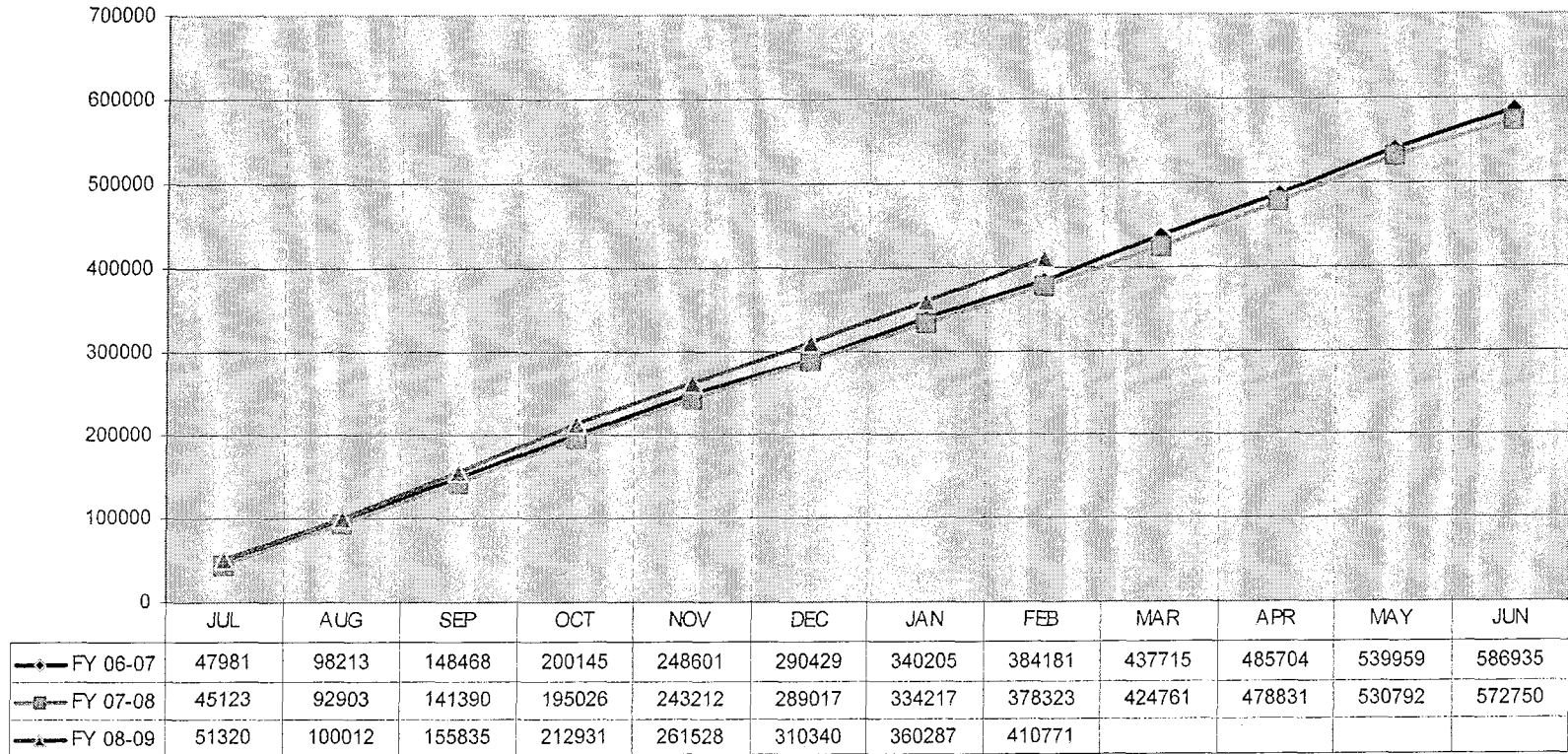
MILEAGE COMPARISON



5-5.P1

Attachment D

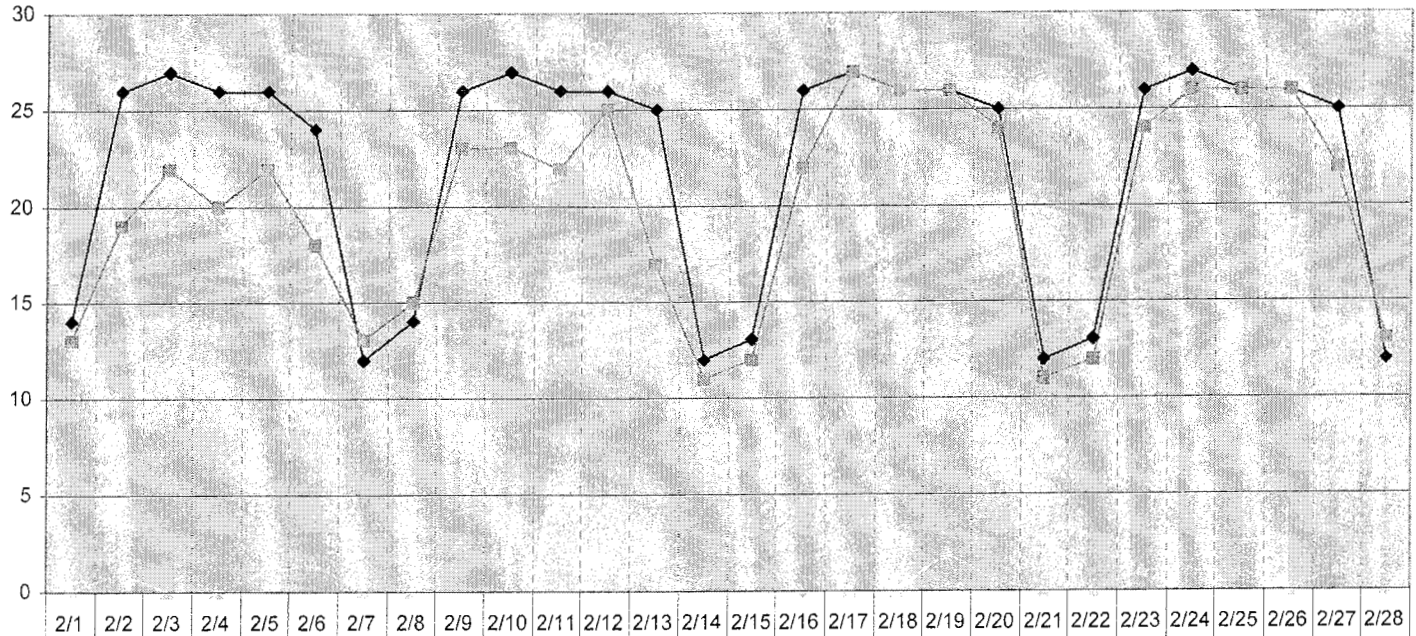
YEAR TO DATE MILEAGE COMPARISON



5-5.e1

Attachment E

DAILY DRIVER vs. SUBCONTRACTORS



◆ #PC SCHEDULE	14	26	27	26	26	24	12	14	26	27	26	26	25	12	13	26	27	26	26	25	12	13	26	27	26	26	26	26	25	12
■ #PC ACTUAL	13	19	22	20	22	18	13	15	23	23	22	25	17	11	12	22	27	26	26	24	11	12	24	26	26	26	26	22	13	
▲ # SUBCON	0.0	1.0	0.0	0.0	1.0	1.5	0.0	0.0	2.5	2.0	1.0	1.0	1.0	0.5	2.0	0.0	0.0	0.0	2.0	0.5	0.0	0.0	1.0	1.0	1.0	0.0	1.0	0.0		

5-5.41

Attachment F

OUT OF DATABASE	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	VISITOR	DCSD	TOTAL
1/1/2005 to 12/31/2005	189	30	12	33	6	283	553
1/1/2006 to 12/31/2006	466	39	24	47	17	384	977
1/1/2007 to 12/31/2007	264	26	19	53	22	173	557
1/1/2008 to 12/31/2008	308	17	19	57	18	58	477

INTO DATABASE	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	VISITOR	TOTAL	DENIED
1/1/2005 to 12/31/2005	428	16	34	48	6	532	28
1/1/2006 to 12/31/2006	356	13	47	49	17	482	4
1/1/2007 to 12/31/2007	442	29	93	46	22	632	6
1/1/2008 to 12/31/2008	400	59	57	23	18	557	12

MONTHLY ASSESSMENTS - 2009						
	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	DENIED	TOTAL
JANUARY	30	5	0	9	2	46
FEBRUARY	28	2	0	5	1	36

NUMBER OF ELIGIBLE RIDERS	
YEAR	ACTIVE
2005	5336
2006	5315
2007	4820
2008	4895

HIGHWAY 17 EXPRESS OPERATING STATISTICS SUMMARY

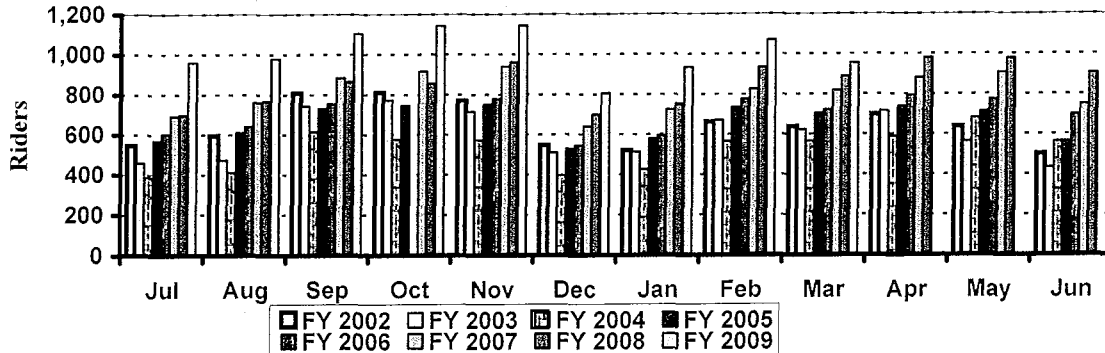
FISCAL YEAR 2009

MONTHLY	Jul-2008	Aug-2008	Sep-2008	Oct-2008	Nov-2008	Dec-2008	Jan-2009	Feb-2009	Mar-2009	Apr-2009	May-2009	Jun-2009
Total Ridership	25,909	26,183	27,827	31,546	28,009	21,008	24,835	25,969	26,615			
Avg. Weekday Ridership	959	977	1,101	1,142	1,142	805	933	1,066	955			
Avg. Saturday Ridership	540	566	550	625	567	422	559	580	590			
Avg. Sunday Ridership	531	565	500	697	660	324	488	584	649			
Total Service Days	31	31	30	31	30	31	31	28	31			
Number of Weekdays	22	21	21	23	18	22	21	20	22			
Number of Saturdays	4	5	4	4	5	4	5	4	4			
Numbers of Sundays	5	5	5	4	7	5	5	4	5			
Revenue Hours	1,485	1,451	1,468	1,633	1,456	1,592	1,562	1,453	1,625			

QUARTERLY	Q1	Q2	Q3	Q4
Total Ridership	79,919	80,563	77,419	
Avg. Weekday Ridership	1,012	1,024	983	
Avg. Saturday Ridership	553	540	575	
Avg. Sunday Ridership	532	564	573	
Revenue Hours	4,403	4,681	4,639	

FYTD	Jul-2008	Aug-2008	Sep-2008	Oct-2008	Nov-2008	Dec-2008	Jan-2009	Feb-2009	Mar-2009	Apr-2009	May-2009	Jun-2009
Total Ridership	25,909	52,092	79,919	111,465	139,474	160,482	185,317	211,286	237,901			
Avg. Weekday Ridership	959	968	1,012	1,046	1,063	1,018	1,006	1,013	1,006			
Avg. Saturday Ridership	540	554	553	570	569	547	549	552	556			
Avg. Sunday Ridership	531	548	532	567	592	549	540	545	556			
Revenue Hours	1,485	2,936	4,403	6,037	7,492	9,084	10,646	12,098	13,723			

HIGHWAY 17 EXPRESS
Average Weekday Ridership History



FYTD COMPARISON
2009 vs. 2008

	FY 2009	FY 2008	Percent Change
# of Weekdays	190	190	0.0%
Total Ridership	237,901	191,901	24.0%
Avg. Wkday Ridership	1,006	822	22.4%
Avg Sat Ridership	556	414	34.4%
Avg Sun Ridership	556	427	30.4%
Revenue Hours	13,723	12,937	6.1%
Riders Per Rev. Hour	17.34	14.83	16.9%

5-6.1

Santa Cruz METRO
March 2009 Ridership Report

ROUTE	Miles	Hours	UC Student	UC Staff Faculty	Cabrillo	Full Fare	Tickets	Cash S/D Riders	Day Pass	S/D Day Pass	Passes/ Free Rides	P. Shores/ Other Fares	Total Ridership	Passengers Per Mile	Passengers Per Hour	Wheelchair	Bike
10	5,332.67	447.33	27,214	1,718	242	818	30	66	17	6	1,075	19	31,205	5.85	69.76	25	958
13	1,868.64	159.80	10,706	506	92	272	3	18	2	1	340	17	11,957	6.40	74.82	2	408
15	6,490.12	545.10	34,963	1,403	296	738	8	46	10	4	945	28	38,441	5.92	70.52	18	1,295
16	14,865.36	1,225.75	79,210	3,374	880	2,918	45	191	24	11	3,036	75	89,764	6.04	73.23	32	2,295
19	5,545.53	410.94	22,505	1,214	309	833	8	92	10	9	1,225	29	26,234	4.73	63.84	11	721
3	2,499.64	181.13	579	80	413	568	20	154	19	38	1,307	89	3,267	1.31	18.04	10	62
4	1,556.61	161.33	224	61	219	431	91	307	10	32	3,598	175	5,148	3.31	31.91	46	131
7	1,146.20	102.67	160	38	113	130	9	15	12	18	749	20	1,264	1.10	12.31	7	10
9	477.00	25.30	36	17	4	134	10	0	1	0	204	16	422	0.88	16.68	0	2
12A	223.79	16.15	926	54	6	23	1	1	0	0	14	1	1,026	4.58	63.53	0	39
20	5,921.76	394.59	18,601	730	485	1,041	28	126	19	15	1,771	143	22,959	3.88	58.18	9	542
27x	1,194.76	102.00	3,484	213	22	63	0	3	2	0	83	0	3,870	3.24	37.94	0	259
31	2,344.80	121.73	57	75	207	612	15	23	6	4	838	13	1,850	0.79	15.20	10	102
32	786.32	46.57	34	8	38	230	5	10	1	2	379	16	723	0.92	15.53	1	14
33	523.53	24.15	0	12	6	100	11	2	0	0	308	14	453	0.87	18.76	0	4
34	293.16	18.54	0	0	2	99	0	0	0	0	167	1	269	0.92	14.51	0	0
35	37,850.47	1,898.15	1,355	442	3,432	12,557	365	1,306	258	110	22,822	656	43,303	1.14	22.81	17	1,475
40	2,406.04	97.56	31	12	31	623	6	56	7	14	827	15	1,622	0.67	16.63	0	37
41	3,136.19	130.33	397	120	127	589	9	30	17	5	578	15	1,887	0.60	14.48	3	127
42	3,276.97	121.42	184	26	82	450	3	60	2	4	317	8	1,136	0.35	9.36	1	86
53	1,224.96	86.53	5	20	55	210	5	56	7	2	428	10	798	0.65	9.22	19	17
54	1,775.49	103.33	17	17	238	239	2	61	3	4	440	6	1,027	0.58	9.94	7	21
55	2,966.92	201.67	41	44	2,340	575	25	117	12	35	1,746	34	4,969	1.67	24.64	61	93
56	2,316.38	102.30	3	10	431	273	9	83	5	1	532	17	1,364	0.59	13.33	6	23
66	6,342.23	548.64	1,443	307	1,198	6,096	135	671	106	71	8,233	203	18,463	2.91	33.65	129	383
68	4,909.78	402.23	1,370	312	679	2,557	82	364	46	27	5,336	105	10,878	2.22	27.04	71	260
68N	1,784.95	128.56	430	59	254	805	13	59	0	0	954	15	2,589	1.45	20.14	3	97
69	3,628.61	328.46	1,238	357	742	2,724	110	393	49	37	5,168	153	10,971	3.02	33.40	61	273
69A	14,153.92	763.58	1,276	472	1,273	8,896	329	1,324	102	128	9,615	471	23,886	1.69	31.28	185	695
69N	1,825.89	146.65	488	69	591	829	23	76	2	4	1,153	16	3,251	1.78	22.17	17	141
69W	13,835.68	774.07	1,422	471	6,032	8,510	213	975	107	70	10,256	316	28,372	2.05	36.65	142	847
70	3,165.91	260.33	350	113	4,583	1,519	68	233	34	27	3,017	121	10,065	3.18	38.66	30	205
71	48,200.28	2,758.56	2,792	1,158	17,156	26,278	850	3,195	333	254	27,947	1,357	81,320	1.69	29.48	432	3,001
72	5,786.09	279.77	6	14	351	1,708	30	345	37	28	1,419	47	3,985	0.69	14.24	15	58
74	3,538.68	207.17	7	37	141	1,623	59	288	11	30	1,088	94	3,378	0.95	16.31	19	12
75	6,378.84	384.25	18	45	426	3,734	61	588	54	72	2,448	0	7,446	1.17	19.38	41	153
76	1,471.74	77.58	11	12	29	384	9	73	4	7	409	0	938	0.64	12.09	6	19
79	1,726.19	100.83	10	9	171	609	34	224	27	41	906	0	2,031	1.18	20.14	52	7
88	771.85	77.34	10	0	2	13	4,402	7	0	1	1,356	0	5,791	7.50	74.88	43	3
91x	6,082.92	261.64	148	128	1,543	1,318	117	97	56	17	1,756	0	5,180	0.85	19.80	5	206
UC Supp.	1,528.20	94.35	6,091	307	12	52	1	4	2	0	49	10	6,528	4.27	69.19	1	112
Night Owl	1,609.39	129.84	3,800	53	38	202	0	3	0	0	119	1	4,216	2.62	32.47	0	112
TOTAL	232,764.44	14,448.22	221,642	14,117	45,291	92,383	7,244	11,742	1,414	1,129	124,958	4,326	524,246	2.25	36.28	1,537	15,305
ROUTE	VTA/SC		ECO	Full	S/D	17	Passes/	RIDERSHIP		Passengers	Passengers	Wheelchair	Bike				
17	47,572.09	1,529.48	43	95	270	11,515	571	1,413	135	11,960	26,002	0.55	17.00	47	840		

March Ridership 550,248

5-7.1

**Santa Cruz METRO
March 2008 Ridership Report**

ROUTE	Miles	Hours	Passes/ Free Rides	UC Student	UC Staff Faculty	Full Fare	Day Pass	Cash S/D Riders	S/D Day Pass	Cabrillo	Total Ridership	Passengers Per Mile	Passengers Per Hour	W/C	Bike
10	5,376.02	450.33	978	21,692	2,161	796	12	49	33	123	25,878	4.81	57.46	32	830
13	1,758.72	150.40	384	9,342	667	201	1	12	2	60	10,653	6.06	70.83	3	345
15	6,108.08	512.80	926	31,596	1,585	894	13	22	3	222	35,305	5.78	68.85	-	1,072
16	15,312.91	1,261.69	2,721	70,948	3,843	3,196	27	104	25	641	81,612	5.33	64.68	24	2,580
19	5,753.24	426.39	1,228	19,519	1,225	852	15	78	15	142	23,121	4.02	54.23	4	717
3	2,386.02	172.89	1,446	645	160	690	25	137	37	336	3,626	1.52	20.97	11	54
4	1,485.86	153.99	3,334	267	58	497	13	275	29	150	4,929	3.32	32.01	56	116
7	1,094.10	98.01	776	188	37	174	8	45	13	108	1,383	1.26	14.11	12	35
9	455.32	24.15	194	53	32	67	1	9	1	16	376	0.83	15.57	-	7
12A	210.62	15.20	13	660	122	39	-	3	-	4	852	4.05	56.05	-	41
20	6,261.48	417.29	1,331	16,699	900	1,102	22	115	14	486	20,905	3.34	50.10	8	620
27	1,124.48	96.00	46	3,190	239	71	1	3	-	16	3,570	3.17	37.19	1	165
31	2,238.22	115.14	894	62	107	635	23	23	2	74	1,868	0.83	16.22	14	112
32	750.58	44.46	213	12	11	275	2	7	-	39	575	0.77	12.93	5	11
33	398.88	18.40	101	1	-	92	-	-	-	3	215	0.54	11.68	-	3
34	223.36	14.13	148	-	-	98	-	-	-	2	248	1.11	17.55	-	4
35	39,261.09	1,968.70	21,318	1,308	587	14,688	334	1,209	141	1,662	42,023	1.07	21.35	103	1,897
40	2,521.78	102.52	555	20	5	650	4	31	6	32	1,343	0.53	13.10	-	34
41	3,103.38	128.83	696	307	70	602	8	40	3	92	1,869	0.60	14.51	1	180
42	3,501.81	130.01	326	138	15	354	1	56	1	94	1,018	0.29	7.83	1	63
53	1,169.28	82.59	644	5	11	266	10	85	8	41	1,077	0.92	13.04	37	39
54	2,217.30	128.49	348	40	14	222	4	46	2	103	787	0.35	6.12	7	21
55	2,832.06	192.51	1,543	24	29	670	18	142	20	1,057	3,553	1.25	18.46	68	86
56	2,211.09	97.65	575	17	11	323	21	34	4	348	1,346	0.61	13.78	13	25
66	6,742.09	580.29	7,291	1,169	470	5,744	150	736	61	597	16,601	2.46	28.61	188	484
68	5,177.50	423.04	5,046	1,277	344	3,083	73	448	64	449	10,995	2.12	25.99	108	300
68N	1,914.25	137.42	1,001	333	45	986	-	67	1	99	2,552	1.33	18.57	13	137
69	3,507.44	316.79	4,186	1,004	372	3,130	52	407	35	402	9,777	2.79	30.86	63	305
69A	15,029.86	807.34	9,281	1,118	618	10,507	139	1,107	114	741	24,495	1.63	30.34	255	867
69N	1,742.90	139.99	941	366	81	926	1	75	-	356	2,780	1.60	19.86	19	153
69W	14,596.18	812.77	10,101	1,138	517	9,854	115	958	95	3,450	26,808	1.84	32.98	217	972
70	2,302.48	189.33	2,059	334	91	1,097	21	123	12	2,715	6,594	2.86	34.83	31	231
71	50,343.92	2,878.99	26,408	2,316	1,438	28,696	346	3,341	254	10,350	75,591	1.50	26.26	461	3,433
72	5,523.08	267.06	1,246	10	34	1,731	38	279	17	151	3,592	0.65	13.45	22	28
74	3,402.08	197.76	753	9	25	1,738	7	250	23	123	3,032	0.89	15.33	29	36
75	6,805.74	410.75	2,132	12	64	3,726	77	531	49	206	6,986	1.03	17.01	66	122
76	2,102.48	110.83	403	74	23	493	8	79	10	6	1,122	0.53	10.12	9	20
79	1,647.72	96.24	817	3	22	702	14	192	37	111	1,966	1.19	20.43	69	18
88	825.10	82.68	367	11	3	4	-	-	1	3	3,892	4.72	47.07	-	3
91	5,659.16	234.47	1,617	101	193	1,581	63	97	25	996	4,885	0.86	20.83	9	233
UC Supplemental	1,257.75	78.71	43	3,379	150	47	2	4	-	15	3,642	2.90	46.27	-	79
Unknown			118	17	1	3	3	6	10	35	379			-	-
TOTAL	236,335.42	14,567.03	114,528	189,404	16,380	101,502	1,672	11,225	1,167	26,656	473,819	2.00	32.53	1,959	16,478

ROUTE	Monthly Pass	VTA/SC Day Pass	CalTrain	Full Fare	17 Day Pass	S/D Riders	METRO	ECO Pass	RIDERSHIP	Passengers Per Mile	Passengers Per Hour	W/C	Bike		
17	44,733.08	1,448.73	10,705	44	56	10,436	117	1,372	7,980	187	24,034	0.54	16.59	41	1,282

Night Owl	4,647.00
TOTAL	4,647.00

March Ridership	502,500
March Revenue	\$ 238,262.90

5-7.2

BUS OPERATOR LIFT TEST *PULL-OUT*

MARCH 2009

VEHICLE CATEGORY	TOTAL BUSES	AVG # DEAD IN GARAGE	AVG # AVAIL. FOR SERVICE	AVG # IN SERVICE	AVG # SPARE BUSES	AVG # LIFTS OPERATING	% LIFTS WORKING ON PULL-OUT BUSES
FLYER/LOW FLOOR - 35'	18	2	16	10	6	10	100%
FLYER/LOW FLOOR - 40'	12	2	10	6	4	6	100%
FLYER/HIGHWAY 17 - 40'	7	0	7	0	7	0	100%
ORION/HIGHWAY 17 - 40'	11	3	8	6	2	6	100%
CNG/HIGHWAY 17 - 40'	5	0	5	4	1	4	100%
CNG NEW FLYER - 40'	18	2	16	14	2	14	100%
DIESEL CONVERSION - 35'	15	4	11	11	0	11	100%
DIESEL CONVERSION - 40'	14	3	11	9	2	9	100%
GILLIG/SAM TRANS - 40'	10	3	7	3	4	3	0%
GOSHEN	1	0	1	1	0	1	100%
TROLLEY	1	0	1	0	1	0	100%

5-7.3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

PASSENGER LIFT PROBLEMS

MONTH OF MARCH 2009

BUS #	DATE	DAY	REASON
9804 LFF 35	2-Mar	Monday	Curb side securement bar not bolted to post.
2202 CNG LFF 40	2-Mar	Monday	No warning sound on ramp deployment - does not always deploy.
9820 LFF 40	3-Mar	Tuesday	Kneel switch loose.
9808 LFF 35	3-Mar	Tuesday	When lifting the bus from it's kneel position it does not beep.
9816 LFF 35	9-Mar	Monday	Curbside restraining bar is broken.
9830 LFF 40	9-Mar	Monday	Ramp will not deploy automatically.
9818 LFF 35	10-Mar	Tuesday	Ramp switch does not always work.
2802 17 CNG 40	10-Mar	Tuesday	Kneel having problems coming back up.
2305 17 ORI 40	11-Mar	Wednesday	Kneel not working well.
2311 17 ORI 40	12-Mar	Thursday	No alarm beeps when kneeling or deploying lift.
9810 LFF 35	13-Mar	Friday	Wheel chair ramp will not deploy, have to lift by hand
2220 D/C LF 35	17-Mar	Tuesday	Ramp will not deploy.
2802 17 CNG 40	17-Mar	Tuesday	Kneeling button will not raise bus.
2305 17 ORI 40	18-Mar	Wednesday	Lift has no beeping and takes a long time to raise up.
2813 LF	22-Mar	Sunday	To raise seat for wheel chairs street side area, very difficult, both side facing seats actually.
2202 CNG LFF 40	24-Mar	Tuesday	Kneel switch needs to be flipped to "RaSe"?? Before the bus will kneel when switched to kneel.
9801 LFF 35	30-Mar	Monday	Ramp deploys does not rise back into bus.
2205 CNG LFF 40	31-Mar	Tuesday	Ramp is not stowing properly.

F New Flyer
 G Gillig
 C Champion
 LF Low Floor Flyer
 GM GMC
 CG CNG
 CN SR855 & SR854
 OR Orion/Hwy 17

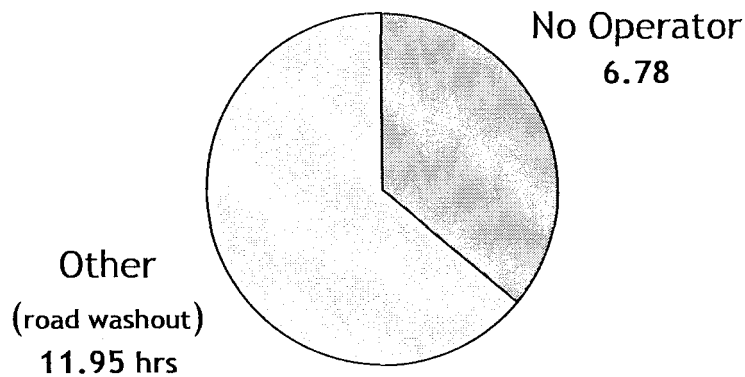
Note: Lift operating problems that cause delays of less than 30 minutes.

5-7.4

Dropped Service for FY09

	FY07		FY08		FY09	
	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles
July	5.02	96.88	5.53	90.97	81.53	1482.81
August	15.02	276.46	4.93	110.45	1.13	23.95
September	11.30	160.72	9.00	191.05	11.50	194.51
October	37.52	540.19	9.52	122.24	29.75	555.98
November	37.55	477.48	3.32	45.89	11.60	59.92
December	6.08	143.84	18.97	241.87	1.58	26.64
January	12.24	188.23	49.20	453.86	0.97	10.95
February	13.07	188.23	53.53	717.31	25.18	488.75
March	7.13	133.30	22.50	315.63	18.73	452.08
April	4.85	43.67	40.75	586.55		
May	16.00	241.42	16.40	246.82		
June	62.19	802.29	52.05	882.35		
TOTAL	227.96	3,292.71	285.70	4,004.99	181.99	3,295.58

Dropped Service Breakdown for March 2009



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22, 2009
TO: Board of Directors
FROM: Angela Aitken, Finance Manager *AA*
SUBJECT: UNIVERSITY OF CALIFORNIA – SANTA CRUZ
MONTHLY SERVICE-MARCH 2009 VERSUS MARCH 2008

I. RECOMMENDED ACTION

This report is for information purposes only. No action is required

II. SUMMARY OF ISSUES

- There were sixteen (16) school-term days in both 2009 and 2008.
 - Revenue received from UCSC was \$281,990.96 versus \$248,308.68; an increase of 13.6%
 - System-wide UCSC ridership increased by 12.2%
 - Total student ridership increased by 14.4%
 - Total Faculty/Staff ridership decreased by 14.0%
 - Average Student ridership per school-term day increased by 14.4%
 - Average Faculty/Staff ridership per weekday decreased by 5.4%

III. DISCUSSION

For the month of March 2009, there were sixteen (16) school-term days. Winter school-term service concluded on March 19 at the end of the Winter Quarter. School-term service began for Spring Quarter on March 30.

UCSC Revenue increased a total of \$33,682.28; or 13.6%. UCSC ridership for all METRO service was up 12.2% compared to March 2008. This includes an 14.4% increase in student ridership and a 14.0% decrease in Faculty/ Staff ridership.

Please see attached graphs that will depict average UCSC Student and Faculty/Staff ridership increasing by 14.4% and decreasing by 5.4% respectively.

IV. FINANCIAL CONSIDERATIONS.

Overall UCSC revenue is over budget by 6.2% as of March 2009.

5-8.1

V. ATTACHMENTS

- Attachment A: Total UCSC Monthly Revenue**
- Attachment B: Total UCSC Ridership**
- Attachment C: Monthly UCSC Ridership**
- Attachment D: Total UCSC Student Ridership**
- Attachment E: Total UCSC Faculty/Staff Ridership**

Prepared by: Erich Friedrich

Total UCSC Monthly Revenue

FY 08 UCSC Revenue									
Date	Regular Student Bill	Regular Staff Bill	Night Owl Bill	Supplemental Bill	27x	TOTAL	Last Year	% Change	\$ Change
Jul-07	\$ 33,024.00	\$ 15,920.00				\$ 48,944.00	\$ 46,696.41	4.8%	\$ 2,247.59
Aug-07	\$ 38,130.53	\$ 17,149.80				\$ 55,280.33	\$ 54,014.10	2.3%	\$ 1,266.23
Sep-07	\$ 101,639.55	\$ 16,690.11	\$ 2,433.63	\$ 4,176.42	\$ 1,501.57	\$ 126,441.28	\$ 170,754.64	-26.0%	\$ (44,313.36)
Oct-07	\$ 331,758.64	\$ 20,061.49	\$ 7,658.98	\$ 8,740.07	\$ 5,020.67	\$ 373,239.85	\$ 314,022.57	18.9%	\$ 59,217.28
Nov-07	\$ 247,552.14	\$ 16,527.66	\$ 6,321.47	\$ 3,205.48	\$ 5,018.58	\$ 278,625.33	\$ 253,496.74	9.9%	\$ 25,128.59
Dec-07	\$ 119,753.81	\$ 12,320.21	\$ 4,731.24	\$ 4,824.85	\$ 2,820.60	\$ 144,450.71	\$ 76,128.86	89.7%	\$ 68,321.85
Jan-08	\$ 256,740.31	\$ 17,162.30	\$ 10,939.02	\$ 2,683.50	\$ 3,671.21	\$ 291,196.34	\$ 277,066.89	5.1%	\$ 14,129.45
Feb-08	\$ 276,028.54	\$ 18,729.40	\$ 13,041.41	\$ 4,439.97	\$ 4,601.84	\$ 316,841.16	\$ 256,817.50	23.4%	\$ 60,023.66
Mar-08	\$ 209,758.69	\$ 17,772.03	\$ 8,550.08	\$ 7,601.47	\$ 4,626.41	\$ 248,308.68	\$ 210,515.59	18.0%	\$ 37,793.09
Apr-08	\$ 297,663.63	\$ 20,042.00	\$ 13,705.06	\$ 7,208.57	\$ 5,651.21	\$ 344,270.47	\$ 272,972.83	26.1%	\$ 71,297.64
May-08	\$ 275,379.83	\$ 19,473.42	\$ 12,965.34	\$ 9,079.77	\$ 6,163.16	\$ 323,061.52	\$ 294,166.80	9.8%	\$ 28,894.72
Jun-08	\$ 127,125.79	\$ 16,138.87	\$ 4,122.59	\$ 4,842.39	\$ 3,027.40	\$ 155,257.04	\$ 148,913.76	4.3%	\$ 6,343.28
FY 2008 Totals	\$ 2,314,555.46	\$ 207,987.30	\$ 84,468.82	\$ 56,802.49	\$ 42,102.65	\$ 2,705,916.71	\$ 2,375,566.69	13.9%	\$330,350.02
FY 09 UCSC Revenue									
Date	Regular Student Bill	Regular Staff Bill	Night Owl Bill	Supplemental Bill	27x	TOTAL	Last Year	% Change	\$ Change
Jul-08	\$ 40,787.95	\$ 14,367.08	-	\$ 9,719.80	-	\$ 64,874.83	\$ 48,944.00	32.5%	\$ 15,930.83
Aug-08	\$ 43,773.78	\$ 16,273.16	-	\$ 10,973.81	-	\$ 71,020.75	\$ 55,280.33	28.5%	\$ 15,740.42
Sep-08	\$ 151,871.29	\$ 18,162.59	\$ 3,763.96	\$ 2,563.82	\$ 2,007.46	\$ 178,369.12	\$ 126,441.28	41.1%	\$ 51,927.84
Oct-08	\$ 408,791.24	\$ 21,030.79	\$ 13,538.41	\$ 1,999.52	\$ 5,435.42	\$ 450,795.38	\$ 373,239.85	20.8%	\$ 77,555.53
Nov-08	\$ 274,825.68	\$ 15,381.16	\$ 10,512.74	\$ 5,500.47	\$ 3,989.36	\$ 306,220.05	\$ 278,625.33	9.9%	\$ 27,594.72
Dec-08	\$ 129,527.31	\$ 11,581.57	\$ 4,892.43	\$ 3,560.21	\$ 2,118.85	\$ 149,561.52	\$ 144,450.71	3.5%	\$ 5,110.81
Jan-09	\$ 324,761.80	\$ 15,605.62	\$ 11,679.83	\$ 297.04	\$ 3,803.13	\$ 356,147.42	\$ 291,196.34	22.3%	\$ 64,951.08
Feb-09	\$ 313,712.45	\$ 16,053.38	\$ 12,788.37	\$ 893.73	\$ 4,582.22	\$ 348,030.15	\$ 316,841.16	9.8%	\$ 31,188.99
Mar-09	\$ 256,439.79	\$ 16,335.68	\$ 7,795.60	\$ 1,419.89	\$ 4,529.94	\$ 281,990.96	\$ 248,308.68	13.6%	\$ 33,682.28
Apr-09						\$ -			\$ -
May-09						\$ -			\$ -
Jun-09						\$ -			\$ -
	\$ 1,944,491.29	\$ 144,791.03	\$ 64,971.34	\$ 36,928.29	\$ 26,466.38	\$ 2,207,010.18	\$ 1,883,327.68	17.2%	\$323,682.50

5-8.91

Attachment A

Total UCSC Ridership

FY 08 UCSC Ridership													
Year	July	August	September	October	November	December	January	February	March	April	May	June	Total
Student	32,666	37,753	93,856	326,808	244,940	110,576	237,057	254,874	193,683	274,851	254,275	117,383	2,178,722
Staff	15,702	16,980	15,412	19,072	15,761	11,376	15,846	17,292	16,410	18,506	17,981	14,902	195,240
Total	48,368	54,733	109,268	345,880	260,701	121,952	252,903	272,166	210,093	293,357	272,256	132,285	2,373,962
Percentage Difference Between This Year and Last Year													
Student	3.2%	4.8%	-40.3%	11.2%	5.4%	80.8%	-5.9%	10.3%	4.1%	9.8%	3.9%	-0.3%	4.0%
Staff	-12.1%	-20.1%	-15.9%	-1.1%	-5.2%	-2.9%	-7.9%	2.0%	-1.4%	7.9%	-3.6%	-0.8%	-5.5%
Total	-2.3%	-4.4%	-37.7%	10.4%	4.7%	67.4%	-6.0%	9.8%	3.7%	9.7%	3.4%	-0.3%	3.2%
FY 09 UCSC Ridership													
Year	July	August	September	October	November	December	January	February	March	April	May	June	Total
Student	37,662	40,419	131,263	353,320	273,202	114,975	280,693	271,143	221,642				1,724,319
Staff	13,266	15,026	15,698	18,177	15,302	11,263	13,488	13,875	14,119				130,214
Total	50,928	55,445	146,961	371,497	288,504	126,238	294,181	285,018	235,761	0	0	0	1,854,533
Percentage Difference Between This Year and Last Year													
Student	15.3%	7.1%	39.9%	8.1%	11.5%	4.0%	18.4%	6.4%	14.4%				
Staff	-15.5%	-11.5%	1.9%	-4.7%	-2.9%	-1.0%	-14.9%	-19.8%	-14.0%				
Total	5.3%	1.3%	34.5%	7.4%	10.7%	3.5%	16.3%	4.7%	12.2%				
				All UC Trips	FY 08	FY 09							
				Student	1,532,213	1,724,319	12.5%						
				Staff	127,441	130,214	2.2%						
				TOTAL	1,659,654	1,854,533	11.7%						

5-8-61

Attachment B

Monthly UCSC Ridership

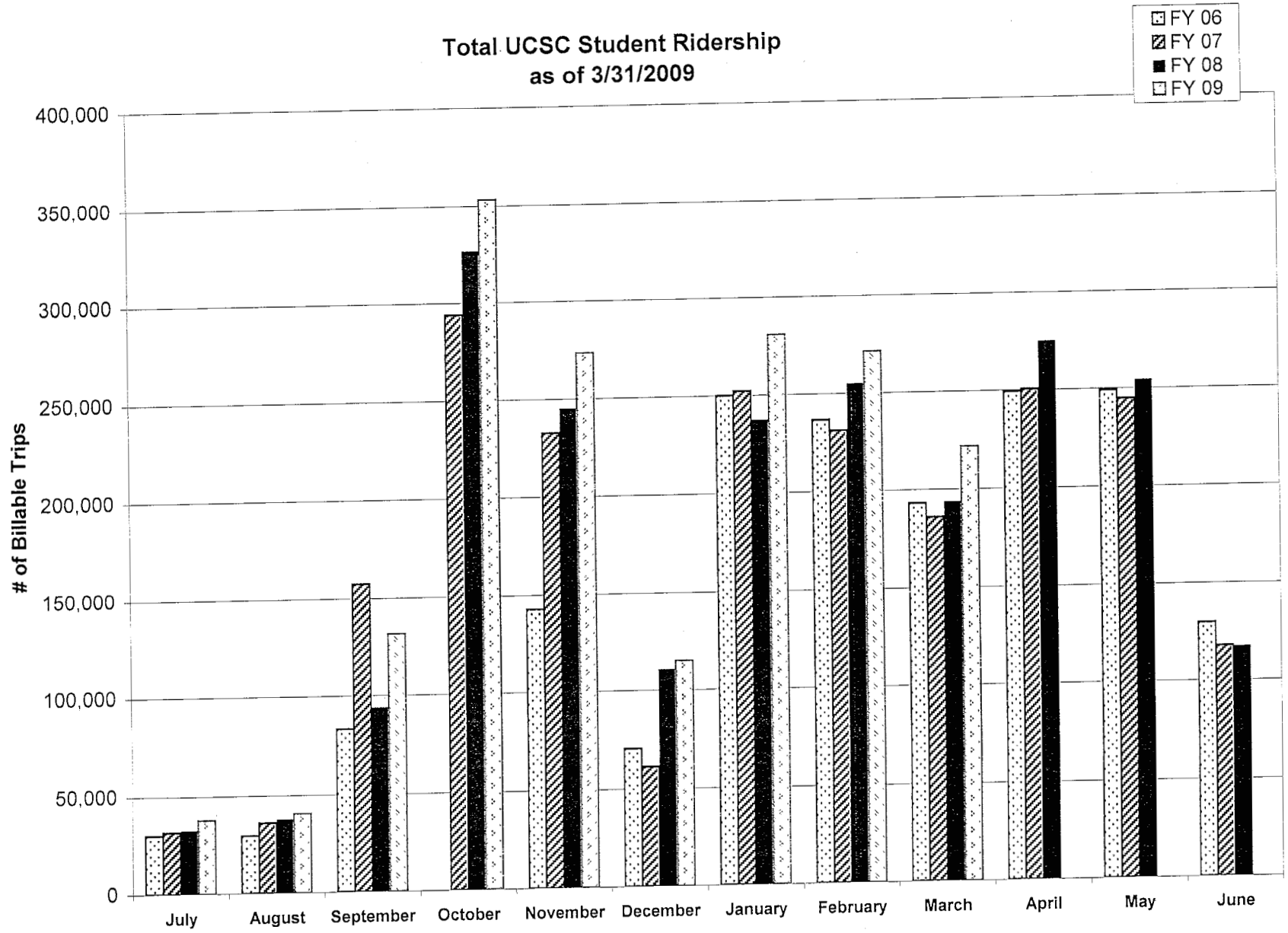
March 2009	Student Ridership			Faculty/ Staff Ridership			Average Student Ridership Per School Term Day			Average Faculty/Staff Ridership Per Weekday		
	FY 09	FY 08	%	FY 09	FY 08	%	FY 09	FY 08	%	FY 09	FY 08	%
Regular Service	208,267	182,791	13.9%	13,546	15,990	-15.3%	13,016.7	11,424.4	13.9%	677.3	726.8	-6.8%
Supplemental	6,091	3,379	80.3%	307	150	104.7%	380.7	211.2	80.3%	15.4	6.8	125.1%
Night Owl	3,800	4,323	-12.1%	53	31	71.0%	237.5	270.2	-12.1%	2.7	1.4	88.1%
27x	3,484	3,190	9.2%	213	239	-10.9%	217.8	199.4	9.2%	10.7	10.9	-2.0%
TOTAL	221,642	193,683	14.4%	14,119	16,410	-14.0%	13,852.6	12,105.2	14.4%	706.0	745.9	-5.4%

5-8.c1

Attachment C

5-8.D1

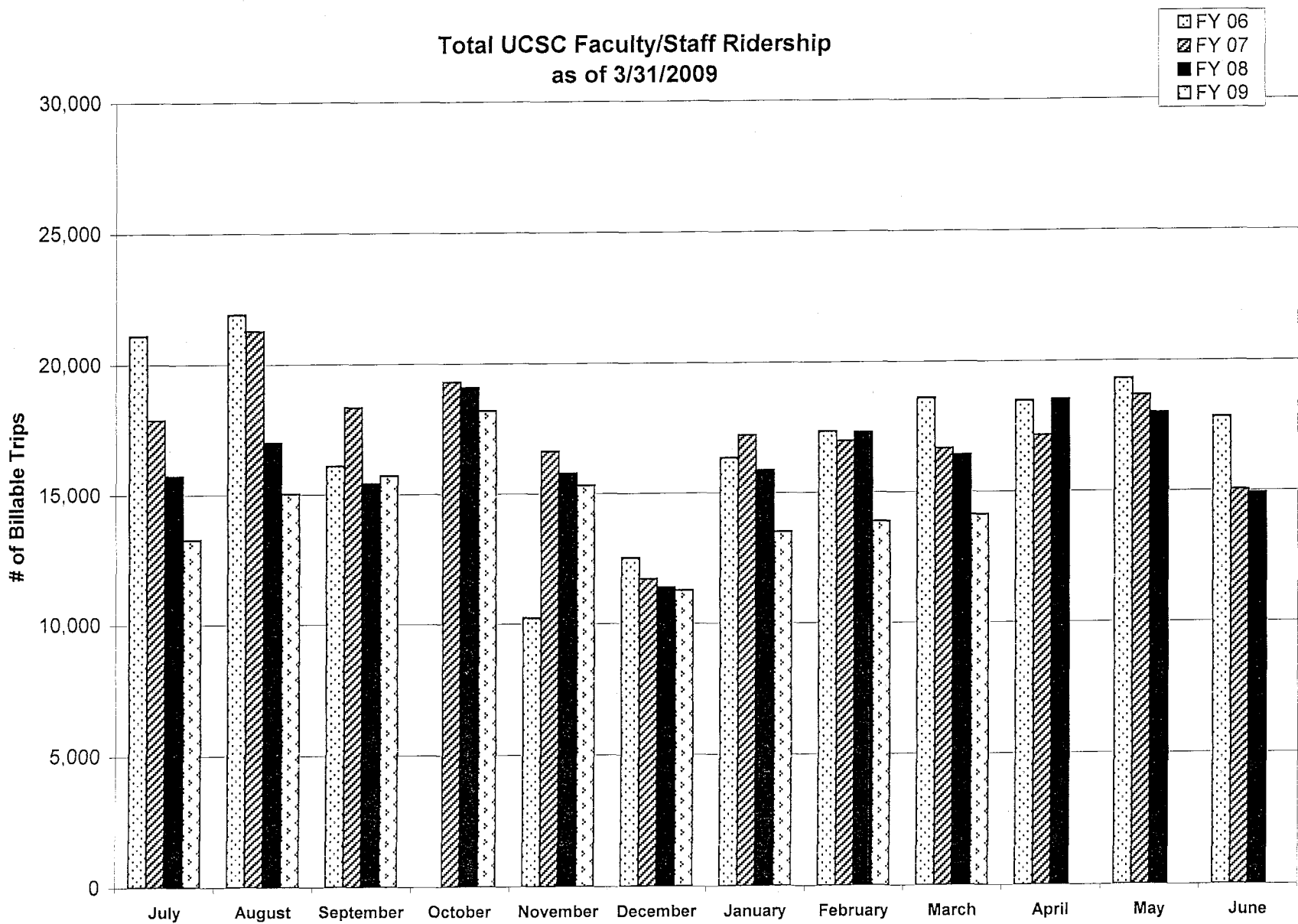
Total UCSC Student Ridership as of 3/31/2009



Attachment D


5-8.21

Total UCSC Faculty/Staff Ridership as of 3/31/2009



Attachment E

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22, 2009
TO: Board of Directors
FROM: Angela Aitken, Finance Manager 
SUBJECT: UNIVERSITY OF CALIFORNIA – SANTA CRUZ
WINTER QUARTER 2009 SERVICE UPDATE

I. RECOMMENDED ACTION

This report is for information purposes only. No action is required

II. SUMMARY OF ISSUES

- UCSC Winter service began on January 5, 2009 and ended on March 20, 2009
- There were fifty-four (54) school-term days for Winter service 2009 versus fifty-two (52) school-term days for Winter service 2008.
- Overall UCSC ridership increased by 8.82%
- Student trips for Winter 2009 increased by 10.7% versus Winter 2008.
- Faculty/staff trips for Winter decreased by 17.9% versus Winter 2008.

III. DISCUSSION

UCSC's Winter Quarter started January 5, 2009 and ended on March 20, 2009 showing an 8.82% increase in overall ridership versus Winter Quarter 2008. The ridership data reiterates the current trend of double digit percent increases (10.7%) in student ridership that coincides with double digit percent decreases (17.9%) in faculty/staff ridership. The data shows that student and faculty/staff ridership figures are becoming more inversely related meaning that as student ridership continues to increase, faculty/staff ridership will decrease. This inverse relationship is most likely due to faculty and staff opting out of riding mass transit because most UCSC service is at capacity with students already.

West side service (Route 20 and Route 20D Supplemental) to the University continues to maintain a demand growth that is approaching current service capacity. Please see Attachments A through C for statistical and graphical evidence regarding Routes 20 and 20D. The 27x express route has dropped in every ridership category since Winter Quarter 2008. Also Night Owl service has stagnated in ridership among students but has seen significant ridership increases among UC faculty and staff.

IV. FINANCIAL CONSIDERATIONS

Revenue from UCSC service is reflected in the FY09 & FY10 Budget. As of February 2009 UCSC service revenue is 1.9% over budget.

5-9.1

V. ATTACHMENTS

Attachment A: UC Ridership Chart

Attachment B: UC Percent Change in Ridership

Attachment C: UC Ridership by University Routes

Prepared By: Erich R. Friedrich

5-9.2

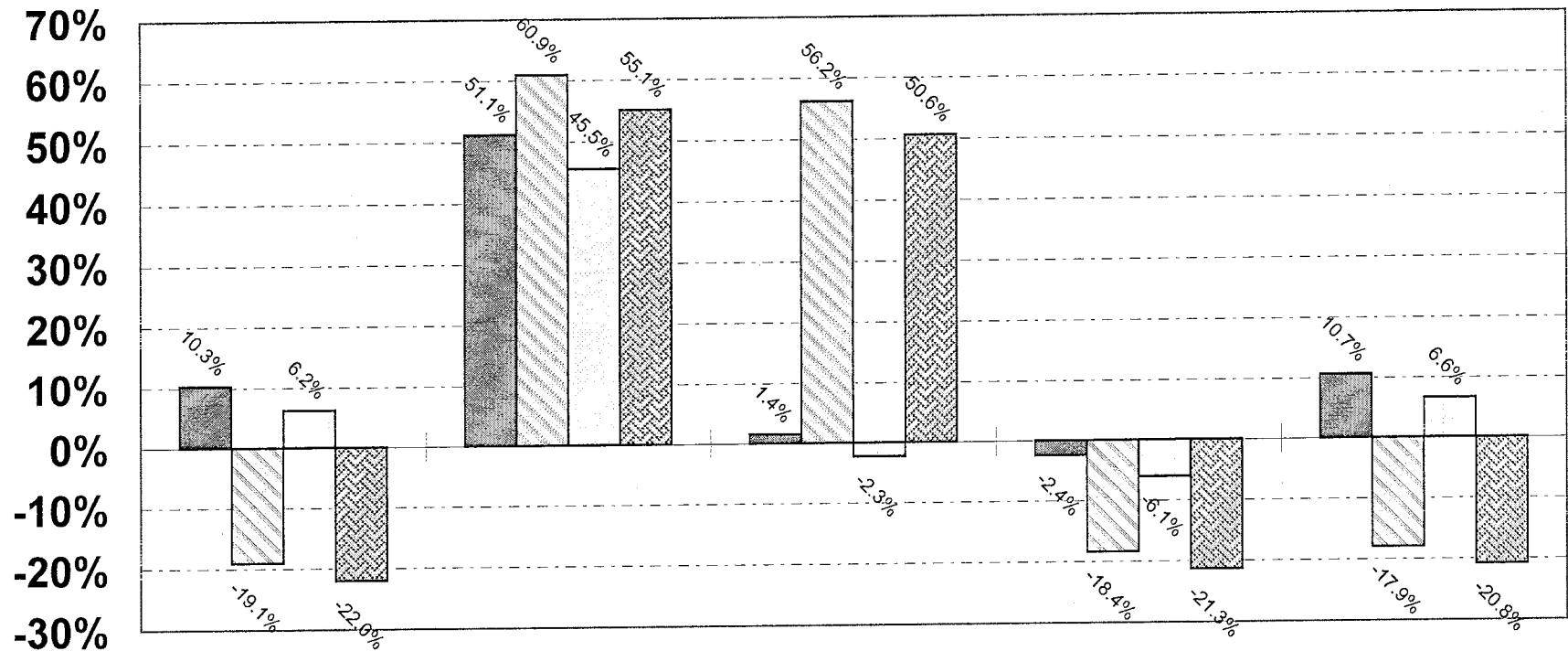
Winter 2009	Student Ridership			Faculty/ Staff Ridership			Average Student Ridership Per School Term Day			Average Faculty/Staff Ridership Per Weekday		
	FY 09	FY 08	%	FY 09	FY 08	%	FY 09	FY 08	%	FY 09	FY 08	%
Regular Service	690,091	625,897	10.3%	35,888	44,356	-19.1%	12,779.5	12,036.5	6.2%	640.9	821.4	-22.0%
Supplemental	20,294	13,429	51.1%	933	580	60.9%	375.8	258.3	45.5%	16.7	10.7	55.1%
Night Owl	13,072	12,886	1.4%	164	105	56.2%	242.1	247.8	-2.3%	2.9	1.9	50.6%
27x	12,670	12,988	-2.4%	625	766	-18.4%	234.6	249.8	-6.1%	11.2	14.2	-21.3%
TOTAL	736,127	665,200	10.7%	37,610	45,807	-17.9%	13,632.0	12,792.3	6.6%	671.6	848.3	-20.8%

	FY 09	FY 08	%
Grand Total	773,737	711,007	8.82%

5-9.91

Attachment A

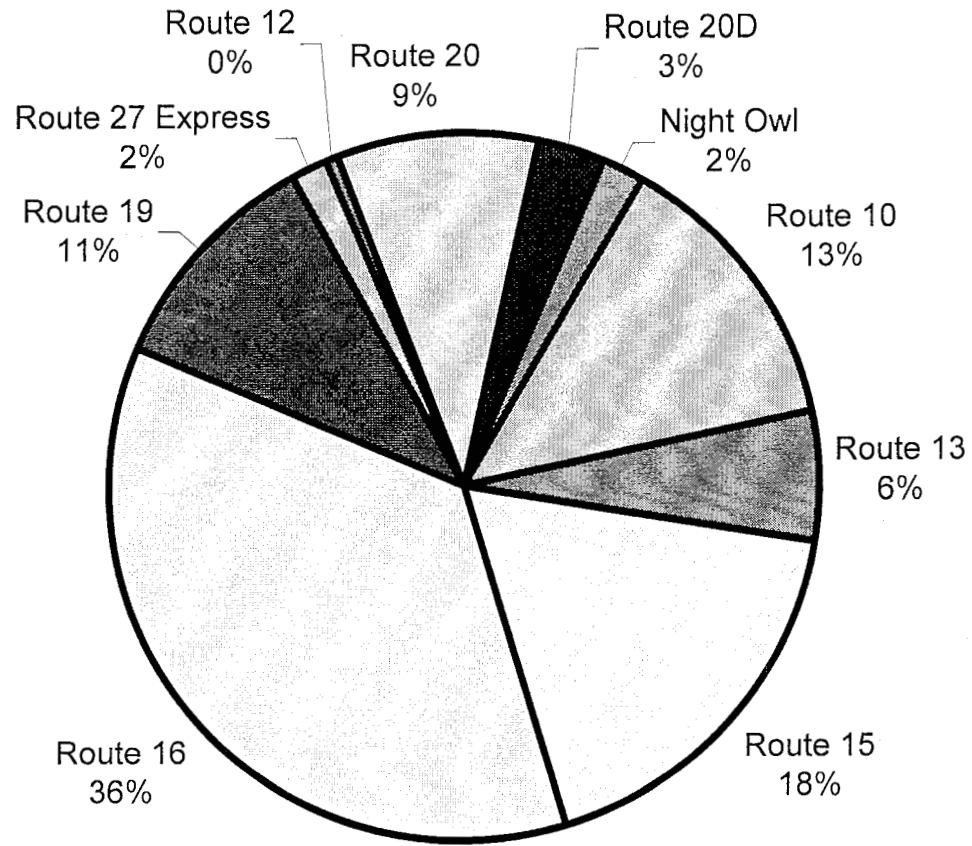
% Change in Ridership



- Student Ridership
- ▨ Faculty/ Staff Ridership
- Average Student Ridership Per School Term Day
- ▩ Average Faculty/Staff Ridership Per Weekday

5-9.61

UC Ridership by University Routes



Attachment C

5-9.c1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22, 2009
TO: Board of Directors
FROM: Ciro F. Aguirre, Manager of Operations
SUBJECT: CONSIDERATION OF THE FINANCIAL IMPACT OF LOST REVENUE BY THE REDUCTION OF STUDENT FARE RATES.

I. RECOMMENDED ACTION

No action is required. This report is for informational purposes only.

II. SUMMARY OF ISSUES

- On March 26, 2009 METRO received a letter dated March 24, 2009 from the California Rural Legal Assistance, Inc. (CRLAI) written on behalf of the parents located in the Stewart Avenue area of Watsonville.
- School bus service to Pajaro Valley High is unavailable to the students from Stewart Avenue due to school budget constraints.
- CRLAI letter requests that the METRO Board of Directors consider a more affordable fare of \$0.50 - \$0.75 per ride to assist parents with transportation needs for their children.
- METRO currently offers four discounts for children and youths 17 years of age and under.
- California State Budget Act signed into law February 20, 2009 eliminates State Transit Assistance (STA) funding through 2013. Reduction in local economy tax receipts further impacts METRO's Operating budget, reducing METRO's ability to implement further fare discounts beyond what is currently available.
- This report is for information purposes only. No action is requested

III. DISCUSSION

On March 26, 2009 METRO received a letter from the California Rural Legal Assistance, Inc. (CRLAI) on behalf of the parents located in the Stewart Avenue area of Watsonville. The CRLAI assisted the parents in petitioning the Pajaro Valley Unified School District to provide school bus service for their children attending Pajaro Valley High School. The School District responded stating they could not provide school bus service because of drastic budget cuts, service reductions, and that the students resided within a three mile radius from the school.

The CRLAI letter is requesting that the METRO Board of Directors consider a discounted bus fare during weekdays of \$0.50 - \$0.75 per ride. This discount would

5-10.1

assist parents with the transportation needs of their children at a more affordable rate than the current \$1.50 fare per ride.

Currently, METRO offers four discounts for children and youths:

1. **Children (less than 46 inches tall)**

A limit of three children can ride free with fare-paying adult. All buses have this height marked at the entrance.

2. **Children of Metro riders using Metro Discount Photo ID Cards**

(Older Adults, 62 years or older, Persons with Disabilities) can ride at the Discount fare rate (\$0.75) when accompanying their parents. Parents must complete a Registration Form available at the Santa Cruz Metro Center (Pacific Station) to qualify for this extended coverage.

3. **Convenience Card (15 rides or 5 Day Passes)**

Cards may be purchased for \$22. This is a \$0.50 per card savings over the cash fare or day pass cost.

4. **Monthly Pass: Youth (through age 17)**

Pass is available for \$35. and provides unlimited rides each day for the entire month (*excluding Highway 17 Express Service*). With this pass a youth riding twice a day to and from school for 20 days, within the month issued, would spend \$.88 per ride. Further savings may be realized if the rider was to increase Youth Pass usage to 2 rides on each weekend day, for a total of 30 days, cost per ride would be \$0.58.

Savings could increase exponentially if the pass was used more frequently over the course of 30 days than the examples given.

METRO's farebox technology currently cannot track the specific use of all passes, but the sales of **Convenience Cards**, and **Monthly Youth Passes** are tracked. For the period of *July 2008 through March 2009 (9 months)* the number of **Convenience Cards** and **Monthly Youth Monthly Passes** sold are as follows:

Convenience Card (15 ride/5 Day Pass)

- Total sold *July 2008 – March 2009* = **2,165**
- Price per card - **\$22.00**
- 15 rides at cash fare of \$1.50 – **\$22.50**
- Discount per convenience card - **\$.50**
- Total revenue discounted over 9-month period - **\$1,082**
 - 2,165 cards x \$22 = \$47,630
 - 2,165 cards x \$22.50 (15 rides at cash fare of \$1.50) = \$48,712
- Convenience card discounted fare assumed cost per ride is \$1.47

5-10.2

Monthly Pass: Youth

- Total passes sold *July 2008 – March 2009 (9 months)* – **5,676**
- Average number of passes sold per month – **630**
 - 5,676 passes divided by 9 months
- Price per Pass - **\$35.00**
- Average Youth Monthly Pass Revenue (9months) - **\$22,050**
 - Average number of passes sold per month divided by Price per Pass
 - 630 passes/\$35
- Average rides per month – **37,800**
 - Average of 2 rides per day, per month – 60 rides
 - Average number of passes sold per month 630
- Average cost per ride - **\$.58 per ride**
 - Average Youth Monthly Pass Revenue (9 months) - \$22,050
 - Average rides per month – 37,800

If the same equation was to be made using the regular fare of \$1.50 times 37,800 rides, total cost would be \$56,700:

$$37,800 \times \$1.50 = \$56,700 \times 9\text{mo.} = \$510,300$$

$$37,800 \times \$0.58 = \$21,924 \times 9\text{mo.} = \$197,316$$

$$\text{Youth Monthly Pass Discount given} = \$312,984$$

Total Current Discounts given (past 9 months)

Youth Monthly Pass	-	\$312,984
Convenience Card	-	<u>\$ 1,082</u>
 Total		 \$314,066

California State Budget Act signed into law February 20, 2009 has eliminated State Transit Assistance (STA) funding through 2013. Reduction in local economy tax receipts further impacts METRO's Operating budget, reducing METRO's ability to implement further fare discounts beyond what is currently available.

IV. FINANCIAL CONSIDERATIONS

\$314,066.50 is estimated revenue that METRO is currently discounting between Convenience Cards and Monthly Youth Passes sold from July 2008 through March 2009. Further discount increases would reduce availability of Operating funds.

V. ATTACHMENTS

Attachment A: Letter from the California Rural Legal Assistance, Inc. (CRLAI)

5-10.4

California Rural Legal Assistance, Inc.



March 24, 2009

WATSONVILLE

21 Carr Street
Watsonville, CA 95076
Telephone: (831) 724-2253
Fax: (831) 724-7530
Watsonville@CRLA.org

Basic Unit

Gretchen Regenhardt
Directing Attorney
Phyllis Shafton Katz
Staff Attorney
Judy M. Vasquez
Community Worker
Shirley Conner
Directing Legal Secretary
Janet Dollar
Receptionist

José R. Padilla
Executive Director

Luis C. Jaramillo
Deputy Director

Ralph Santiago Abascal
General Counsel
(1934-1997)

Regional Offices

Coachella
Delano
El Centro
Fresno
Gilroy
Lamont
Madera
Marysville
Modesto
Monterey
Oceanside
Oxnard
Paso Robles
Salinas
San Luis Obispo
Santa Barbara
Santa Cruz
Santa Maria
Santa Rosa
Stockton
Watsonville

Administrative Services Coordinator and
Board of Directors
Santa Cruz Metropolitan Transit District
370 Encinal St. Suite 100
Santa Cruz, CA 95060

MAR 26 2009

Re: Transportation for Stewart Ave. Freedom CA Students

Dear Administrative Services Coordinator and Board Members:

I am writing on behalf of the parents on Stewart Avenue in Freedom CA, 95019. There is currently no school-provided transportation for their students to Pajaro Valley High.


Many parents have become increasingly concerned, not only because of the distance from the school, but for their children's safety. The children must cross Freedom Boulevard and travel along Green Valley Road, cross Main Street near the freeway access for the Hwy 152 on ramp and over to the new overpass and highway ramps adjacent to Pajaro Valley High School.

We have assisted the parents of Stewart Avenue in expressing their concerns to the Transportation Director for the Pajaro Valley Unified School District, Jim Miller. Unfortunately, Mr. Miller has responded by stating that because of drastic budget cuts and service reductions, they cannot provide bus service for students within the The district refuses to provide transportation because the students live within a three-mile radius of the school.

We request your assistance to resolve the parent's concern. We request that you consider a discounted bus fare during weekdays. An more affordable fare of perhaps \$0.50 - \$0.75 per ride would assist parents in providing safe transportation for their children. We are informed that the fare of \$1.50 each way is hard for parents of these students to justify.

Please let me know who we can contact in order to follow up on this matter. We appreciate your time and attention.

Sincerely,


Susan Lopez
Intern

Phyllis Katz
Attorney at Law

LSC

5-10.a1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22, 2009

TO: Board of Directors

FROM: Angela Aitken, Finance Manager
Ciro Aguirre, Manager of Operations

SUBJECT: CONSIDERATION OF CONTRACT EXTENSION WITH PAT PIRAS CONSULTING FOR REVIEW OF THE ADA PARATRANSIT ELIGIBILITY PROCESS

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute an amendment to the contract with Pat Piras Consulting to extend the contract for review of the ADA Paratransit eligibility process through August 31, 2009.

II. SUMMARY OF ISSUES

- METRO entered into a contract with Pat Piras Consulting for review of the ADA paratransit eligibility process on May 5, 2008.
- This contract will expire on June 30, 2009.
- METRO has purchased the Trapeze CERT module and contractor has offered to provide new template forms necessary for the eligibility process.
- Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Pat Piras Consulting for review of ADA paratransit eligibility process to extend the term of the contract to August 31, 2009. This will be a time extension only and there will be no additional contract compensation.

III. DISCUSSION

METRO entered into a contract with Pat Piras Consulting for review of the ADA paratransit eligibility process on May 5, 2008. Contract was to expire on June 30, 2009. METRO recently purchased the Trapeze PASS-CERT module which is to be used in the eligibility certification process. The contractor has recommended extending the contract term in order to provide new template forms necessary for the eligibility process and to provide assistance in the implementation process.

Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Pat Piras Consulting for review of the ADA paratransit

5-11-1

eligibility process to extend the term of the contract to August 31, 2009. This will be a time extension only and there will be no additional contract compensation.

IV. FINANCIAL CONSIDERATIONS

No financial implications from this action.

V. ATTACHMENTS

Attachment A: Contract Amendment

Prepared By: Lloyd Longnecker, Purchasing Agent

5-11.2

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FOURTH AMENDMENT TO CONTRACT NO. 08-22 FOR REVIEW OF ADA PARATRANSIT ELIGIBILITY PROCESS

This Fourth Amendment to Contract No. 08-22 for review of ADA paratransit eligibility process is made effective July 1, 2009 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("METRO") and Pat Piras Consulting ("Contractor").

I. RECITALS

- 1.1 METRO and Contractor entered into a Contract for Review of ADA paratransit eligibility process ("Contract") on May 5, 2008.
- 1.2 On July 25, 2008, METRO extended the contract term to November 30, 2008.
- 1.3 On November 21, 2008, METRO extended the contract term to March 31, 2009.
- 1.4 On April 1, 2009, METRO extended the contract term to June 30, 2009.
- 1.5 The Contract allows for the extension upon mutual written consent.

Therefore, METRO and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 4.01 is amended to include the following language:

This Contract shall continue through August 31, 2009. This Contract may be mutually extended by agreement of both parties.

III. REMAINING TERMS AND CONDITIONS

- 3.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

IV. AUTHORITY

- 4.1 Each party has full power to enter into and perform this Fourth Amendment to the Contract and the person signing this Fourth Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Fourth Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Signed on _____

METRO
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR
PAT PIRAS CONSULTING

By _____
Patrisha Piras
Principal/Director

Approved as to Form:

Margaret R. Gallagher
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22, 2009
TO: Board of Directors
FROM: Robyn Slater, Human Resources Manager
SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EMPLOYEE RECOGNITION**

TEN YEARS

Rafael Leon, Vehicle Service Worker II

FIFTEEN YEARS

None

TWENTY YEARS

None

TWENTY-FIVE YEARS

None

THIRTY YEARS

None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22, 2009

TO: Board of Directors

FROM: Angela Aitken, Finance Manager 

SUBJECT: PUBLIC HEARING: CONSIDERATION OF A RESOLUTION AUTHORIZING AN APPLICATION TO CALTRANS FOR FUNDING FROM THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 TO PURCHASE A SMARTCARD SYSTEM (FAREBOX).

I. RECOMMENDED ACTION

That the Board of Directors receive public comments and adopt a Resolution authorizing an application to Caltrans for funding from the American Recovery and Reinvestment Act of 2009 to purchase a Smartcard System (Farebox).

II. SUMMARY OF ISSUES

- President Obama signed into law the American Recovery and Reinvestment Act of 2009 (*ARRA*) on February 17, 2009 which appropriated \$787 Billion in federal funds for economic stimulus.
- METRO will receive a total of \$5,281,873 in federal funds from the *ARRA* with \$5,014,409 from the Federal Transit Administration (FTA) and \$267,464 from Caltrans.
- On March 13, 2009, the Board of Directors approved the METRO Projects Programmed for American Recovery and Reinvestment Act Funds (Attachment A).
- The Board will be conducting a public hearing in consideration of adopting a resolution (Attachment B) which will enable METRO staff to submit an application to Caltrans to receive \$267,464 in federal funds provided for in the *ARRA* to purchase a portion of a Smartcard System (Farebox).

III. DISCUSSION

President Obama signed the *American Recovery and Reinvestment Act of 2009 (ARRA)* on February 17, 2009. The *ARRA* appropriates \$787 Billion in federal funds for job creation, unemployment relief, infrastructure investment, and renewable energy development.

METRO will receive a total of \$5,281,873 in federal funds from the *ARRA* with \$5,014,409 from the Federal Transit Administration (FTA) and \$267,464 from Caltrans.

different procedures for public review of projects, and Caltrans requires a public hearing on applications for 5311 capital projects.

On March 13, 2009, the Board of Directors approved the METRO Projects Programmed for American Recovery and Reinvestment Act Funds (Attachment A). METRO will use \$5,014,409 in FTA funds to purchase 27 ParaCruz vehicles, Transit Management Information Technology and to fund the majority of the Smartcard System (Farebox) purchase. METRO will use the \$267,464 from Caltrans to provide the remaining funds needed to purchase the Smartcard System (Farebox).

Conducting a public hearing in consideration of adopting a resolution (Attachment B) will enable METRO staff to submit an application to Caltrans to receive \$267,464 in federal funds provided in the *ARRA* to purchase a portion of a Smartcard System (Farebox). Caltrans requires grant applicants to hold a public hearing on a specific project with known funding when applying for capital funds. Minutes of this meeting including any comments from the public hearing will be submitted to Caltrans as part of the grant application.

IV. FINANCIAL CONSIDERATIONS

METRO will receive a total of \$5,281,873 in federal funds from the *ARRA* with \$267,464 coming from Caltrans to fund a portion of the Smartcard System (Farebox).

V. ATTACHMENTS

Attachment A: METRO Projects Programmed for American Recovery and Reinvestment Act Funds

Attachment B: Resolution authorizing an application to Caltrans for *ARRA* funds

Attachment A

METRO Projects Programmed for American Recovery and Reinvestment Act Funds

Priority	Project Description	Project Cost (est.)	Appropriations Programmed 2/24/2009
1	MetroBase Facilities	\$ 68,865,055	\$ -
2	Purchase 27 Paracruz vehicles	2,025,000	1,750,000
3	Purchase Smartcard System (Farebox)	2,000,000	2,267,000
4	Transit Management Information Technology*	1,775,000	1,264,873
5	Purchase 30 replacement CNG buses	15,000,000	-
		<i>FTA 5307</i>	\$ 5,281,873
		<i>FTA 5311</i>	5,014,409
		<i>ARRA Total</i>	267,464
			<u>\$ 5,281,873</u>

* Includes:

Hastus Dispatch, Scheduling, GEO and Customer Information

7. a1

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**A RESOLUTION OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
AUTHORIZING AN APPLICATION
TO CALTRANS
FOR
AMERICAN RECOVERY AND REINVESTMENT FUNDS**

WHEREAS, on February 17, 2009, President Obama signed into law the American Recovery and Reinvestment Act of 2009; and

WHEREAS, American Recovery and Reinvestment Act of 2009 provides federal funding to create jobs and stimulate economic development, in part through the United States Department of Transportation; and

WHEREAS, the Federal Transit Administration appropriates funds from the American Recovery and Reinvestment Act of 2009 by formula directly to public transit operators and to the States through formulas established in 49 USC 5336; and

WHEREAS, the Santa Cruz Metropolitan Transit District operates urban and rural public transit in Santa Cruz County and is the only agency in the County designated to receive Federal Transit Administration funds appropriated by 49 USC 5336; and

WHEREAS, all applications for financial assistance impose certain obligations upon the applicant, including the provision of local share costs of the project.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT:

1. That the General Manager is authorized to submit an application to the State of California Department of Transportation on behalf of the Santa Cruz Metropolitan Transit District for capital funding allocated from the American Recovery and Reinvestment Act of 2009 to the State in the rural assistance program under 49 USC §5311.
2. That the General Manager is authorized to submit and file with this application all assurances and supplemental information as required by the FTA and the California Department of Transportation.

3. That the General Manager is designated to execute standard grant agreements with the California Department of Transportation on behalf of the Santa Cruz Metropolitan Transit District to obtain \$267,464 in FTA Section 5311 funds to purchase a portion of a Smartcard System (Farebox).

PASSED AND ADOPTED this 22nd day of May 2009 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

DENE BUSTICHI
Board Chair

ATTEST _____

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

7.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22, 2009

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF THE APPOINTMENT OF A BOARD MEMBER TO SERVE AS AN ALTERNATE REPRESENTATIVE TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION.

I. RECOMMENDED ACTION

That the Board of Directors select a Board Member to serve as an Alternate Representative to the Santa Cruz County Regional Transportation Commission.

II. SUMMARY OF ISSUES

- The Santa Cruz County Regional Transportation Commission (SCCRTC) contains is comprised of twelve (12) members, three (3) of which are appointed by the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO).
- In addition to the three (3) positions on the SCCRTC that are appointed by METRO there are three alternate representative seats that the Board appoints each year.
- In January 2009 the Board of Directors appointed Dale Skillicorn to serve as the first alternate to the SCCRTC representing METRO.
- On March 14, 2009 Dale Skillicorn passed away.
- The position of First Alternate representing METRO at the SCCRTC is now vacant.
- Staff recommends that the Board of Directors elect a Member of the Board to serve as the First Alternate to the SCCRTC.

III. DISCUSSION

The Santa Cruz County Regional Transportation Commission (SCCRTC) contains is comprised of twelve (12) members, three (3) of which are appointed by the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO). In addition to the three (3) positions on the SCCRTC that are appointed by METRO there are three alternate representative seats that the Board appoints each year.

In January 2009 the Board of Directors appointed Dale Skillicorn to serve as the first alternate to the SCCRTC representing METRO. On March 14, 2009 Dale Skillicorn passed away. The position of First Alternate representing METRO at the SCCRTC is now vacant.

Staff recommends that the Board of Directors elect a Member of the Board to serve as the First Alternate to the SCCRTC.

IV. FINANCIAL CONSIDERATIONS

The appointment of a Director to serve as the First Alternate Representative to the SCCRTC will not impact the METRO Operating Budget.

V. ATTACHMENTS

Attachment A: Roster of 2009 Board Officer and Appointments

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Attachment A

2009 Board Officers and Appointments

Chair

Dene Bustichi

Vice Chair

Ellen Pirie

HCA Representative

Marcela Tavantzis

HCA Alternate

Mike Rotkin

SCCRTC Representatives

Pat Spence

Marcela Tavantzis

Dene Bustichi

SCCRTC Alternates (in order)

Vacant

Donald Hagen

Michelle Hinkle

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 22, 2009
TO: Board of Directors
FROM: Leslie R. White, General Manager
SUBJECT: **CONSIDERATION OF THE APPOINTMENT OF A COMMITTEE OF THE BOARD TO REVIEW CONSTRUCTION SPECIFICATIONS AND CHANGE ORDERS ABOVE ADMINISTRATIVE AUTHORITY.**

I. RECOMMENDED ACTION

That the Board of Directors approve the appointment, by the Chair, of a Committee of Board Members to review construction specifications and Change Orders above the administrative authority amount.

II. SUMMARY OF ISSUES

- METRO is currently involved with a number of construction projects designed to replace leased facilities with owned facilities.
- Previously, the Board of Directors has had a Committee of Board Members to review construction specifications and Change Orders above the administrative authority level.
- Recent changes in Members of the Board of Directors necessitate a new appointment process for the Construction Committee Membership.
- Staff recommends that the Chair of the Board appoint 3-4 Members to serve on the Construction Committee.

III. DISCUSSION

METRO is currently involved with a number of construction projects designed to replace leased facilities with owned facilities this providing lease cost savings to the METRO Operating Budget. Currently METRO is constructing a new Fleet Maintenance Building and renovating the building at 110 Vernon St. to serve as a new Administration and Facilities Maintenance Building. METRO hopes to receive the funding necessary to construct the Operations and Parking Facility later this year. Previously, the Board of Directors has had a Committee of Board Members to review construction specifications and Change Orders above the administrative authority level. The recent changes in the Membership of the Board of Directors necessitate a new appointment process for the Construction Committee Membership.

Staff recommends that the Chair of the Board appoint 3-4 Members to serve on the Construction Committee.

IV. FINANCIAL CONSIDERATIONS

The appointment of a Construction Committee comprised of Members of the Board of Directors will not have an impact on the FY 2009 METRO Operating Budget.

V. ATTACHMENTS

None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 8, 2009
TO: Board of Directors
FROM: Harlan Glatt, Sr. Database Administrator
SUBJECT: CONSIDERATION OF PROVIDING COMMENTS TO STAFF AND
CONSULTANT REGARDING THE PROPOSED METRO WEBSITE REDESIGN

ACTION REQUESTED AT THE MAY 8, 2009 BOARD MEETING

I. RECOMMENDED ACTION

That the Board of Directors provide comments to staff and consultant regarding the proposed Metro website redesign.

II. SUMMARY OF ISSUES

- Our current website was created in-house in 1996 and stands as a pioneering effort for the time.
- The current website is in need of a visual and functional redesign, and as such an RFP was issued in December 2008.
- In February 2009, Metro awarded a contract to web design consultant, Jabico Enterprises
- Since March 2009, staff has been working through the discovery phase with our consultant, and has created a draft of the website home-page design.
- Staff and our consultant are requesting comments on the website home-page design.

III. DISCUSSION

Our current website was created in-house in 1996 and stands as a pioneering effort for the time. Metro's current website is limited in functionality. The new standard is a content management system (CMS) where actual "content" is separated from the presentation template. This allows departments to publish their information directly without requiring a webmaster's level of expertise. Software modules can be added to the CMS framework to provide specific functionality as required. Different levels of additional information can be offered when users "sign-in", such as employees, board members, etc.

The current website is in need of a visual and functional redesign, and as such an RFP was issued in December 2008. The list of required functionality has been specified in the RFP. These include: service bulletins, customer service helpdesk software, use of google-maps to display route and stop information, subscriber email and text message real-time notifications, live feeds on road conditions from various agencies, dynamically

generated printable schedules, e-commerce for purchasing passes online, bilingual viewing mode, and robust reporting of site usage statistics.

In February 2009, Metro awarded a contract to web design consultant, Jabico Enterprises. Since March 2009, staff has been working through the discovery phase with our consultant, and has created a draft of the website home-page design. Design elements being addressed are: visual redesign, modern update of existing logo, content reorganization and clean up, and infrastructure modernization to adhere to the latest ADA standards.

Staff and our consultant are requesting comments on the website home-page design

The homepage draft is a screenshot image of what the homepage would look like in terms of visual elements and basic information organization.

IV. FINANCIAL CONSIDERATIONS

The current contract with Jabico Enterprises has been budgeted in FY09.

V. ATTACHMENTS

None