



AGENDA
REGULAR MEETING OF JUNE 10, 2011
SANTA CRUZ CONFERENCE ROOM
110 VERNON STREET
SANTA CRUZ, CALIFORNIA
8:30 a.m. – 10:30 a.m.

THE AGENDA PACKET FOR THE REGULAR MEETING CAN BE FOUND ONLINE AT WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CA

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 8:30 a.m.

1. ROLL CALL
- 2-1. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
 - a. Wendy King re: Accessible Service Coordinator
 - b. Virginia Fette re: Accessible Service Coordinator
- 2-2. WRITTEN COMMUNICATION REGARDING SERVICE CHANGES
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF ANN SCHWARTZ, CLAIM #11-0013
Submitted by: Margaret Gallagher, District Counsel
- 5-2. NOTICE OF ACTIONS TAKEN IN CLOSED SESSION REGARDING SETTLEMENT WITH STATE FARM INSURANCE (SUBROGATING FOR DIAS, PHYLLIS); SETTLEMENT WITH ALBERTO BARRAGAN; PAYMENT AGREEMENT WITH PACIFIC GAS AND ELECTRIC; PAYMENT AGREEMENT WITH RON ANDERSON; AND PAYMENT AGREEMENT WITH JOYCE MATTOS
Submitted by: Margaret Gallagher, District Counsel
- 5-3. ACCEPT AND FILE MINUTES OF APRIL 20, 2011 METRO ADVISORY COMMITTEE (MAC) MEETING; RECEIVE AND FILE RECOMMENDATION FROM MAC MEETING OF MAY 18, 2011; ACCEPT AND FILE MAC AGENDA FOR JUNE 2011
Submitted by: Tony Tapiz, Administrative Services Coordinator

- 5-4. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 5-5. CONSIDERATION OF AUTHORIZING THE GENERAL MANGER TO EXECUTE A WAIVER AND RELEASE AND TO EXERCISE AN OPTION TO PURCHASE ELEVEN (11) FORTY-FOOT LOW FLOOR COMPRESSED NATURAL GAS INTERCITY COACHES FROM THE METROPOLITAN TRANSIT SYSTEM (MTS) OF SAN DIEGO CALIFORNIA CONTRACT WITH NEW FLYER OF AMERICA
Submitted by: Ciro Aguirre, Operations Manager
- 5-6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT TO PROVIDE INSTALLATION AND PROCUREMENT WITH COATS CONSTRUCTION COMPANY FOR NATURAL GAS SENSORS
Submitted by: Robert Cotter, Maintenance Manager
- 5-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH ALLIANT INSURANCE SERVICES, INC., FOR EXCESS WORKERS COMPENSATION
Submitted by: Robyn Slater, Human Resources Manager
- 5-8. CONSIDERATION OF DECLARING TROLLEY SPARE PARTS AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
Submitted by: Robert Cotter, Maintenance Manager

REGULAR AGENDA

6. CONSIDERATION OF ACCEPTING PUBLIC COMMENTS AND ISSUING A DECLARATION OF FISCAL EMERGENCY
Presented by: Angela Aitken, Finance Manager & Acting Assistant General Manager
7. ACCEPT AND FILE PUBLIC COMMENTS PERTAINING TO THE PROPOSED FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2011
Presented by: Ciro Aguirre, Operations Manager
8. CONSIDERATION OF PROPOSED METRO FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2011 INCLUDING CONSIDERATION OF PUBLIC COMMENTS RECEIVED
Presented by: Ciro Aguirre, Operations Manager
9. CONSIDERATION OF THE REVISED PROPOSED FY12 FINAL BUDGET
Presented by: Angela Aitken, Finance Manager & Acting Assistant General Manager
10. CONSIDERATION OF ENTERING INTO A CONTRACTUAL ARRANGEMENT WITH THE CITY OF SANTA CRUZ AND/OR THE CITY OF SANTA CRUZ REDEVELOPMENT AGENCY FOR NECESSARY FUELING OF THE TROLLEY AND UTILIZATION OF CERTAIN METRO BUS STOPS FOR THE TROLLEY'S OPERATION
Presented by: Margaret Gallagher, District Counsel

11. **ORAL ANNOUNCEMENT:** THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY JUNE 24, 2011 AT 9:00 A.M. AT THE SANTA CRUZ CITY COUNCIL CHAMBERS LOCATED AT 809 CENTER STREET, IN SANTA CRUZ.
Presented by: Lynn Robinson, Vice Chair
12. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
13. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code Section 54957.6)
 - a. Agency Negotiators: Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager; Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent
 1. Employee Organizations: United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 521

SECTION III: RECONVENE TO OPEN SESSION

14. REPORT OF CLOSED SESSION

ADJOURN

NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2-1 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

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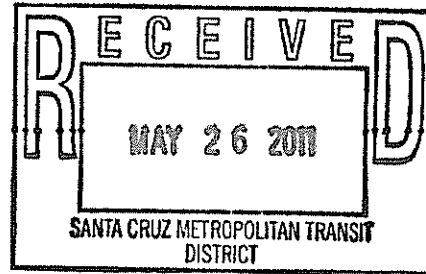
The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Santa Cruz Conference Room is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting.

Wendy King
143 Mason Street
Santa Cruz CA 95060

May 24, 2011

Ellen Pirie, Chair
Santa Cruz Metro Board of Directors
c/o Administrative Services Coordinator
110 Vernon Street
Santa Cruz CA 95060

Subj: Accessible Services Coordinator Position



Dear Chairwoman Pirie,

I am writing to you regarding the METRO's consideration of reducing the Accessible Services Coordinator Position from full-time to "as-needed". As Vice President of the Seniors Council, and as a private citizen of Santa Cruz, I urge the METRO Board to oppose this action.

In 25 years, the Accessible Services Coordinator has converted hundreds of paratransit riders to 'fixed routes', saving METRO (and LIFTLine) perhaps millions of dollars in paratransit services that were not required - certainly making this position financially viable and beneficial, to say nothing of the quality of life factor for our aging population. Eliminating the Accessible Services Coordinator position makes no sense fiscally nor in terms of the compassionate community that we all envision for Santa Cruz.

I urge you to oppose reducing the Accessible Services Coordinator position from full-time to 'as needed'.

Thank you for your good representation.

Sincerely,

Wendy King
Vice President, Seniors Council Board

DEPT
7:01 JUN 2 PM '87
SANTA CRUZ
METRO DEPARTMENT

Mrs. V. Fette
100 No. Rodes Gulch Rd #57
Soquel, Ca 95073

Board of Directors
Santa Cruz Metro
920 Pacific Ave. #21
Santa Cruz, CA 95068

Dear Board of Directors,

This letter is in regards to Mr. John Daugherty,
the service coordinator for S.C. Metro.

Without his thoughtful care and consideration
in helping seniors with their transportation
problems, we would be in bad shape.

He is kind + extremely helpful. It would
be a shame to lose such a fine asset
of the Metro system.

Thanks for your consideration,

Mrs. Virginia Fette

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Schwartz, Ann
Date of Incident: 1/16/2011

Received: 5/13/2011 Claim #: 11-0013
Occurrence Report No.: MISC 11-08

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ _____ and reject the balance.

By Margaret Gallagher
Margaret Gallagher
DISTRICT COUNSEL

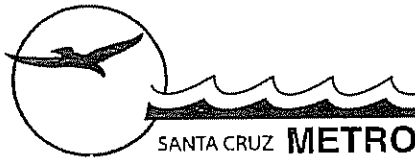
Date: 6/03/11

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of June 10, 2011.

By _____
Anthony Tapiz
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)



Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # 11-0013
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: ANN

Claimant's Legal Last Name: SCHWARTZ

Address to which notices are to be sent: _____

Telephone (Home): _____

Telephone (Business/Cell): _____

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes or No

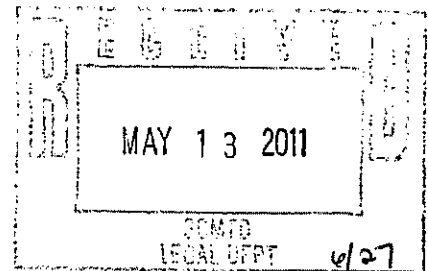
IF YES, please provide the following information:

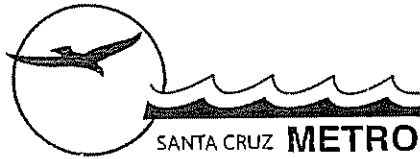
Medicare Claim Number: _____

Date of Birth: _____

Social Security Number: _____

Gender: M or F





Claimant Name: _____

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: Jan. 16, 2011

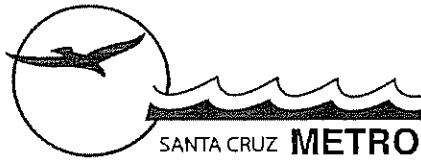
Time of Incident/Accident: ~~11:00~~ 1:00 AM PM

Location of Incident/Accident

Street/City: hauvel st at Mission

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

I was stopped at the light in the right-hand lane on hauvel st. The bus drove by in the left turn lane & clipped my driver's side mirror & cracked it.



Claimant Name: _____

CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: _____

If the amount exceeds \$10,000.00, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000

Claimant: Ann Schwartz / ANN SCHWARTZ Date: 5/10/11
Signature/Print Name

Attorney or Representative: _____ Date: _____
Signature/Print Name

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: June 10, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Actions Taken In Closed Session Regarding The Following Existing Litigation on the Dates Indicated:

1. Settlement with State Farm Insurance (subrogating for Dias, Phyllis) v. Santa Cruz Metropolitan Transit District

1. Settlement with State Farm Insurance (subrogating for Dias, Phyllis) v. Santa Cruz Metropolitan Transit District

On March 25, 2011, in closed session you authorized a settlement in the amount of Sixty-eight thousand two hundred twenty four dollars and sixty-three cents (\$68,224.63), to settle the litigation matter referenced above involving an accident that occurred on February 22, 2010, in Watsonville, California. The following directors authorized the settlement: Bryant, Bustichi, Dodge, Graves, Hagen, Hinkle, Leopold, Neighbors, Pirie, Robinson and Stone. Pursuant to this direction, a fully executed release was received from a representative from State Farm Insurance and a District warrant was issued in accordance with this direction. A Dismissal with Prejudice was filed in Superior Court by State Farm on May 16, 2011 which was received by METRO and the file was closed.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: June 10, 2011
TO: Board of Directors
FROM: Margaret Gallagher, District Counsel
SUBJECT: Notification Of Actions Taken In Closed Session Regarding The Following Claims On The Dates Indicated:

1. Settlement with Alberto Barragan on 05/13/11

-
1. Settlement with Alberto Barragan;
Alberto Barragan v. Santa Cruz Metropolitan Transit District;
Case # ADJ1041023

On May 13, 2011, in closed session you authorized Santa Cruz METRO's attorneys to settle both workers' compensation open claims for the sum of \$27,900.00 less permanent disability advances of \$23,380.60, for a Stipulated Award, leaving the medical care open.

The following directors authorized the settlement: Directors Alejo, Bryant, Bustichi, Dodge, Graves, Hagen, Hinkle, Leopold, Pirie and Robinson. Director Stone was absent.

Pursuant to this direction, fully executed Stipulations with Request for Award were submitted to the Workers' Compensation Appeals Board (WCAB) and an Award was made by Judge Stuart Crymes, Workers' Compensation Administrative Law Judge on May 26, 2011.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: June 10, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification of Action Taken In Closed Session Regarding Making Monthly Payments to Pacific Gas and Electric for Electrical Services Provided from 8/28/07 to 7/28/10 at METRO's Fueling Station

Payment Agreement with Pacific Gas and Electric

On August 25, 2010, METRO received a bill from PG&E for electrical services that were provided for the three-year period from August 28, 2007 through July 28, 2010. PG&E claimed that METRO owed \$55,317.39 for these services.

On December 17, 2010, in closed session the Board of Directors authorized METRO to enter into a Payment Agreement with Pacific Gas and Electric Company (PG&E), whereby METRO will make monthly interest-free payments to PG&E for forty-eight months to pay off the monies owed.

The following directors authorized the settlement: Bryant, Bustichi, Hagen, Hinkle, Leopold, Pirie and Robinson. There were no Directors that opposed the settlement. Director Stone was absent.

Pursuant to this direction, METRO entered into a Payment Agreement with PG&E on January 4, 2011. METRO agrees to make monthly interest-free payments to PG&E of \$1,153.00 for forty-seven months beginning March 1, 2011. The amount owed will be paid in full with the final payment of \$1,126.39 on February 1, 2015.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: June 10, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification of Actions Taken In Closed Session Regarding the Following Collections on the Dates Indicated:

1. Unpaid Insurance Premiums from Ron Anderson on 10/22/10;
2. Unpaid Insurance Premiums from Joyce Mattos on 10/22/10

1. Payment Agreement with Ron Anderson

On October 22, 2010, in closed session the Board of Directors authorized METRO to enter into a Payment Agreement and Stipulation of Judgment with Ron Anderson in the amount of \$736.25.

The following directors authorized the settlement: Bustichi, Graves, Hagen, Hinkle, Leopold, Robinson, Rotkin, Stone and Tavantzis. There were no Directors that opposed the settlement. Directors Pirie and Rivas were absent.

Pursuant to this direction, a Stipulation of Judgment was executed, which in the event that payments are not received, the Stipulation will be filed in Small Claims Court, where a judgment for the outstanding balance will be granted.

Payments of \$25.00 to METRO began on January 28, 2011. As of May 26, 2011, five payments totaling \$125.00 have been made.

2. Payment Agreement with Joyce Mattos

On October 22, 2010, in closed session the Board of Directors authorized METRO to enter into a Payment Agreement and Stipulation of Judgment against Joyce Mattos.

The following directors authorized the settlement: Bustichi, Graves, Hagen, Hinkle, Leopold, Robinson, Rotkin, Stone and Tavantzis. There were no Directors that opposed the settlement. Directors Pirie and Rivas were absent.

Pursuant to this direction, a Notice of Entry of Judgment was filed in the amount of \$6,476.72 in favor of METRO. Payments of \$25.00 to METRO began on February 11, 2011. As of May 10, 2011, payments totaling \$175.00 have been made.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes - METRO Advisory Committee (MAC)

April 20, 2011

The METRO Advisory Committee (MAC) met on Wednesday, April 20, 2011 in the Pacific Station Conference Room located at 920 Pacific Avenue in Santa Cruz, California.

1. **CALL TO ORDER**

Chair Gunther called the meeting to order at 6:00 p.m.

2. **ROLL CALL**

MEMBERS PRESENT

Naomi Gunther, Chair
Dennis "Pop" Papadopulo
Charlotte Walker
Bob Geyer
Roseann Marquez

MEMBERS ABSENT

Dave Williams

VISITORS PRESENT

None.

STAFF PRESENT

Angela Aitken, Finance Manager and Acting Assistant General Manager
Ciro Aguirre, Operations Manager
Erich Friedrich, Jr. Transit Planner
Tove Beatty, Grants/ Legislative Analyst

3. **AGENDA ADDITIONS/DELETION**

None.

4. **ORAL/WRITTEN COMMUNICATION**

None.

5. **APPROVAL OF MINUTES OF MARCH 16, 2011**

ACTION: MOTION: BOB GEYER SECOND: DENNIS PAPADOPULO

Approve the minutes of March 16, 2011.

Motion passed unanimously with Dave Williams being absent.

6. ACCEPT & FILE RIDERSHIP REPORTS FOR JANUARY 2011

ACTION: MOTION: BOB GEYER SECOND: ROSEANN MARQUEZ

Accept & file Ridership Reports for January 2011.

Motion passed unanimously with Dave Williams being absent.

7. ACCEPT & FILE PARACRUZ OPERATIONS STATUS REPORTS FOR JANUARY 2011

A request was made to get the charts included in report to be in color to aid in clarity.

ACTION: MOTION: BOB GEYER SECOND: DENNIS PAPADOPULO

Accept and File ParaCruz Operations Status Reports.

Motion passed unanimously with Dave Williams being absent.

8. ACCEPT & FILE LEGISLATIVE AND GRANTS REPORT

Ciro Aguirre summarized and explained the Legislative and Grants Report.

ACTION: MOTION: DENNIS PAPADOPULO SECOND: ROSANN MARQUEZ

Accept and file Legislative and Grants Report.

Motion passed unanimously with Dave Williams being absent.

9. PRESENTATION OF SERVICE REDUCTION OPTION IN AN EFFORT TO BALANCE THE FY12 AND FY13 BUDGETS

Erich Friedrich gave a brief presentation on Service Reduction Options.

10. PRESENTATION ON STATUS OF BUS STOP REPAIRS

Tove Beatty gave a brief presentation on the status of the Bus Stop Repair project.

11. DISTRIBUTION OF MAC VOUCHERS

Ciro Aguirre distributed METRO ride vouchers to the Committee.

12. COMMUNICATIONS TO METRO GENERAL MANAGER

None.

10. COMMUNICATIONS TO METRO BOARD OF DIRECTORS

None.

11. ITEMS FOR NEXT MEETING AGENDA

- Bike Shelter at Diridon Station
- Bus Stop Issues List
- More Details on Service Reductions

ADJOURN

There being no further business, Chair Gunther reminded everyone to confirm their attendance at the May meeting, thanked everyone for participating, and adjourned the meeting at 7:35 p.m.

Respectfully submitted,

CHRISTINA TRUJILLO

Temporary Administrative Assistant

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

M E M O R A N D U M

Date: May 18, 2011
To: Board of Directors
From: Naomi Gunther, MAC Chair
Subject: Metro Advisory Committee Recommendations

On May 18, 2011 the Metro Advisory Committee met and recommended that the Board consider finding another location for their first meeting of the month that is more public transit-accessible in order to increase accessibility to the Board of Directors meetings for the bus-riding public.

The Members of the MAC appreciate your consideration of our recommendation.



ADVISORY COMMITTEE

AGENDA

MEETING OF JUNE 15, 2011
PACIFIC STATION CONFERENCE ROOM
920 PACIFIC AVENUE, SANTA CRUZ, CALIFORNIA
6:00 PM – 7:55 PM

THE AGENDA PACKET FOR THE SANTA CRUZ METRO ADVISORY COMMITTEE MEETING CAN BE FOUND ONLINE AT WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICES, 110 VERNON ST., SANTA CRUZ, CA

1. CALL TO ORDER

2. ROLL CALL

3. AGENDA ADDITIONS/DELETIONS

Consideration of Late Additions to the Agenda. The Committee may take action on items not appearing on the posted agenda under any of the following conditions:

- a. *Upon a determination by an affirmative vote of the Committee that an emergency exists, as defined in Section 54956.5 of the Government Code.*
- b. *Upon a determination by a two-thirds vote of the Committee, or if less than two-thirds of the members are present, a unanimous vote of those members present, there is a need to take immediate action and the need to take action came to the attention of the Committee subsequent to the agenda being posted.*

4. ORAL/WRITTEN COMMUNICATIONS

This time is set aside for members of the general public to address the METRO Advisory Committee on matters of interest to the public either before or during the Committee's consideration of the item, if it is listed on the agenda, or, if it is not listed on the agenda but is within the jurisdiction of the Committee. Each member of the public appearing at a Committee meeting shall be limited to three minutes in his or her presentation, unless the Chair, at his or her discretion, permits further remarks to be made. Any person addressing the Committee may submit written statements, petitions or other documents to complement his or her presentation. Public presentations that have been scheduled prior to the meeting with the Committee Chair shall not be subject to the time limits contained in this section. When addressing the Committee, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

5. APPROVE MINUTES OF MAC MEETING OF MAY 18, 2011

(MOTION TO APPROVE REQUIRED)

Submitted by: METRO Admin Department

6. ACCEPT & FILE RIDERSHIP REPORTS FOR MARCH 2011

(MOTION TO ACCEPT AND FILE REQUIRED)

Submitted by: METRO Planning Department

5-3.5

7. **ACCEPT & FILE PARACRUZ OPERATIONS STATUS REPORTS FOR FEBRUARY 2011 AND MARCH 2011** (*MOTION TO ACCEPT AND FILE REQUIRED*)
Presented by: METRO ParaCruz
8. **ACCEPT AND FILE LEGISLATIVE AND GRANTS REPORT FOR MAY 2011** (*MOTION TO ACCEPT AND FILE REQUIRED*)
Submitted by: METRO Grants Department
9. **PRESENTATION REGARDING PROPOSED SERVICE REDUCTIONS**
Presented by: METRO Planning Department
10. **DISCUSSION OF BUS STOPS**
 - a. **ADOPT-A-BUS STOP PROGRAM**
11. **DISTRIBUTION OF MAC VOUCHERS**
12. **COMMUNICATIONS TO METRO GENERAL MANAGER**
13. **COMMUNICATIONS TO METRO BOARD OF DIRECTORS**
14. **ITEMS FOR NEXT MEETING AGENDA**
15. **ADJOURNMENT**
ADJOURN TO THE NEXT MEETING OF THE METRO ADVISORY COMMITTEE ON WEDNESDAY, AUGUST 17, 2011, AT 6:00 P.M., IN THE PACIFIC STATION CONFERENCE ROOM, 920 PACIFIC AVENUE, SANTA CRUZ, CALIFORNIA.

NOTICE TO PUBLIC

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Santa Cruz County Regional Transportation Commission

MINUTES

Thursday
April 7, 2011
9:00 a.m.

Cit of Capitola Chambers
420 Capitola Avenue
Capitola CA 95010

1. Roll call

The meeting was called to order at 9:01 am.

Members present:

Greg Caput	Eduardo Montesino
Neal Coonerty	Kirby Nicol
Daniel Dodge	Ellen Pirie
Donald Hagen	Lynn Robinson
Donna Lind (Alt)	Mark Stone
Don Lane	Aileen Loe (ex officio)
John Leopold	

Staff present:

George Dondero	Luis Mendez
Gini Pineda	Yesenia Parra
Karena Pushnik	Rachel Moriconi
Cory Caletti	Grace Blakeslee
Ginger Dykaar	

2. Oral communications

Jack Nelson referred to a book titled "Mistakes Were Made (but not by me)" by Elliot Aronson adding that Japan is suffering the consequences of ignoring a problem with a nuclear reactor. Mr. Nelson also mentioned "With Speed and Violence: Why Scientists Fear Tipping Points in Climate Change" that says climate change will put places like Santa Cruz under water.

3. Additions or deletions to consent and regular agendas

Executive Director George Dondero said that there were handouts for Items 19, 20 and 21.

Commissioner Nicol asked to pull Items 8 and 10 from the consent agenda. Chair Stone designated them as 24.1 and 24.2 respectively.

CONSENT AGENDA (Pirie/Leopold as amended)

MINUTES

4. Approved draft minutes of the March 3, 2011 regular SCCRTC meeting
5. Approved draft minutes of the March 17, 2011 Transportation Policy Workshop meeting
6. Accepted draft minutes of the February 15, 2011 Bicycle Committee meeting
7. Accepted draft minutes of the March 17, 2011 Interagency Technical Advisory Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

No consent items

BUDGET AND EXPENDITURES ITEMS

8. Accept status report on Transportation Development Act (TDA) revenues – Removed from consent agenda
9. Accepted semi-annual internal financial report (enclosed separately for Commissioners)

ADMINISTRATION ITEMS

10. Accept recommendation for the reappointment of representatives to the California Association of Councils of Governments (CalCOG) and the Coast Rail Coordinating Council (CRCC) - Removed from consent agenda
11. Approved Bicycle Committee membership appointments
12. Approved Memoranda of Understanding extensions

INFORMATION/OTHER ITEMS

13. Accepted monthly meeting schedule

14. Accepted correspondence log
15. Accepted letters from SCCRTC committees and staff to other agencies
 - a. Letter from the Bicycle Committee to Caltrans District 5 Local Assistance **regarding support for the City of Capitola's Bicycle Transportation Account**
 - b. Letter from the Bicycle Committee to Caltrans District 5 Local Assistance **regarding support for the City of Santa Cruz' Bicycle Transportation Account**
 - c. Letter from RTC to Caltrans Bicycle Facilities Unit regarding certification of 2011 Santa Cruz County Bicycle Plan
16. Accepted miscellaneous written comments from the public on SCCRTC projects and transportation issues - None
17. Accepted information items - None

REGULAR AGENDA

18. Commissioner reports-none
19. **Director's report** – oral report

Executive Director George Dondero reported that the Pedestrian Safety Workshop held in Watsonville on March 25th was a success with about 25 attendees. He thanked Commissioners Caput, Montesino and Dodge for participating in the workshop.

Mr. Dondero announced that the Monterey Bay Sanctuary Scenic Trail Network project is officially underway now that the notice to proceed was issued to RRM Design Group, the firm selected to conduct the Master Plan and Environmental Review for the project.

In addition, Mr. Dondero said that the Watsonville satellite office is almost ready for use and that the 511 Traveler Information Systems project had a kick-off meeting last Tuesday which was well-attended.

20. Caltrans report and consider action items

Aileen Loe, Caltrans District 5, said that state bond sales are critical to funding the auxiliary lanes. Ms. Loe reported that Highway 1 at Big Sur should be open by the end of April and noted that April is Safety Awareness Month.

Dan Herron, Caltrans District 5, presented a PowerPoint describing a concrete barrier safety project which will be constructed on Highway 1 between the pedestrian overcrossing near Mission Street and the railroad tracks near the Harvey West area. The purpose of the project is to prevent cross-median collisions and is scheduled to start construction in mid-January 2012. The project will also include minor drainage improvements and improve the

shoulder in some locations. The estimated project construction cost is \$1,365,500, not including support costs.

Responding to a question from Commissioner Leopold, Mr. Herron said that Caltrans is responsible for graffiti removal.

21. Presentation on Salinas Road Interchange by Debbie Hale, Transportation Agency for Monterey County (TAMC)

Debbie Hale, Executive Director of the Transportation Agency for Monterey County (TAMC), made a presentation on the status of construction of the new interchange at Salinas Road and Highway 1, just south of Watsonville and the Santa Cruz county line. The new interchange consists of a 3 lane bridge-structure (Salinas Road) over Highway 1 with on-and off-ramps. This project will make vital safety improvements to an interchange with high collision rates, reduce delays for 43,000 vehicles that travel the corridor daily, and support interregional travel between Highways 1 and 101. Construction is scheduled to be complete in July 2013.

Commissioners expressed support for the safety project.

22. Presentation from City of Capitola Public Works

Steve Jesberg, City of Capitola Public Works Director, gave an update on recently completed, current and future transportation projects. In addition to addressing recent storm damage, the Public Works department has been working on RTC-funded improvements to 38th Avenue near Capitola Road to add a new sidewalk, bicycle lanes, and reconstruct the roadway, as well as several traffic calming projects. In addition, plans are underway for a parking structure in the Pacific Cove parking lot that would have the uppermost level at the same level as the rail line, with the possibility of a rail station in the future.

23. Santa Cruz Branch Rail Line acquisition project

Deputy Director Luis Mendez gave a status report detailing the steps necessary to complete the purchase since obtaining funding approval from the state in January. The steps include approval by the federal Surface Transportation Board (STB). He noted that Caltrans approval had been completed. Close of escrow is dependent on receipt of the STB ruling. A community commemoration event will be held after the purchase is complete.

Mr. Mendez said that Sierra Northern is working on the washout in the Aptos area and that RTC staff has been out to inspect the slide off Buena Vista. Full service should resume in 2-3 weeks.

Jack Nelson said the acquisition is exciting and hopes that planning for bike trails will begin soon.

Peter Haworth asked if the \$5 million in State Transportation Improvement Program (STIP) funds will cause cuts for other projects. Executive Director Dondero said that STIP funding has been around for 20 years and is expected to continue and that the funding for the rail line improvements is already programmed and should be available in the near future.

24. Agreements with Caltrans and other agencies to receive funds

Executive Director George Dondero said that, periodically, funding agreements with Caltrans need to be updated. He added that the resolution would also allow the Executive Director to sign other agreements to receive regional, state and federal funds.

Commissioner Pirie moved and Commissioner Nicol seconded to approve the staff recommendations that the Santa Cruz County Regional Transportation Commission (RTC) approve a resolution authorizing the Executive Director to sign and enter into Master Fund Transfer Agreements and other funding agreements with Caltrans and other regional, state or federal agencies, as may be necessary, to receive regional, state and federal funds, consistent with the RTC Budget and Work Program.

The motion (Resolution 20-11) passed unanimously.

24.1 Accept status report on Transportation Development Act (TDA) revenues – Formerly Item 8

Commissioner Nicol asked about an apparent decline in TDA revenues for March. Deputy Director Mendez clarified that adjustments are made to the revenue amount every three months providing a more accurate report. It was noted that revenues are up slightly over last year.

Commissioner Leopold moved and Commissioner Robinson seconded to accept the report. The motion passed unanimously.

24.2 Accept recommendation for the reappointment of representatives to the California Association of Councils of Governments (CalCOG) and the Coast Rail Coordinating Council (CRCC) – Formerly Item 10

Commissioner Nicol said that he favored the staff recommendations but wanted to call attention to the Coast Daylight plan which shows low ridership numbers and questions whether millions will be served by the train. Commissioner Leopold committed to bringing that to the attention of the CRCC.

Commissioner Lane moved and Commissioner Pirie seconded to accept the recommendation. The motion passed unanimously.

25. Adjourn to special meeting of the Service Authority for Freeway Emergencies

The Commission adjourned to the Service Authority for Freeway Emergencies meeting at 10:02 am.

The Commission reconvened to the regular RTC meeting at 10:21 am.

26. Next Meetings

The meeting adjourned at 10:22 am.

The next Transportation Policy Workshop meeting is scheduled for Thursday, April 21, 2011 at 9:00 a.m. at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

The next SCCRTC meeting is scheduled for Thursday, May 5, 2011 at 9:00 a.m. at the City of Board of Supervisors Chambers, 701 Ocean St., Santa Cruz CA .

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Dan Herron
Debbie Hale
Steve Jesberg
Jack Nelson
Jack Haworth

Caltrans
TAMC
City of Capitola

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Santa Cruz County Regional Transportation Commission Transportation Policy Workshop

MINUTES

Thursday, April 21, 2011
9:00 a.m.

NOTE LOCATION THIS MONTH
SCCRTC Conference Room
1523 Pacific Ave
Santa Cruz Ca

1. Introductions

Commissioner Nicol called the meeting to order at 9:03 am. Self-introductions were made.

Members present:

Dene Bustichi	Kirby Nicol
Greg Caput	Lynn Robinson
Norm Hagen	Andy Schiffrin (Alt)
Randy Johnson	Mark Stone
John Leopold	David Terrazas (Alt)

Members absent:

Eduardo Montesino	Ellen Pirie
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Staff present:

George Dondero	Karena Pushnik
Luis Mendez	Yesenia Parra
Gini Pineda	Cory Caletti
Rachel Moriconi	Tegan Speiser
Ginger Dykaar	

Federal legislative assistants Carolyn Chaney and Chris Giglio joined the meeting via phone.

2. Oral communications

Jack Nelson said that he attended Earth Day festivities last Saturday and noted several electric vehicles displayed, including the Nissan Leaf which he said is on the road to being a zero emissions vehicle.

Deputy Director Luis Mendez said that the rail acquisition commemoration may be postponed to September 17th or later.

3. Additions or deletions to consent and regular agendas - None

CONSENT AGENDA (Leopold/Schiffrin unanimous)

4. Monterey Bay Area 511 Traveler Information Plan project schedule

Commission Alternate Schiffrin asked for a memo containing the dates of the public meetings on the project.

REGULAR AGENDA

5. Federal legislation update

Senior Planner Rachel Moriconi introduced federal legislative assistants Carolyn Chaney and Chris Giglio of Capital Edge.

Ms. Chaney reviewed the continuing resolution that will take the federal budget through the end of September, noting that funding for high speed rail has been cut along with reductions in funding for projects to reduce greenhouse gas emissions.

Chris Giglio reported on the conflicting 2012 budget proposals from the administration and the House Republicans in which the President has indicated support for high speed rail and new starts rail projects and the House is proposing decreases in rail funding and increases in highway funding.

Commissioner Alternate Schiffrin asked if TIGER Recovery Act grants could be used for rail renovation. Ms. Chaney said they could be used for track rehabilitation, but that they are a highly competitive funding source. She added that higher priority is given to multi-agency programs or unique projects. Mr. Giglio confirmed that receiving STIP funds would qualify as multi-agency collaboration.

Ms. Chaney continued with an update on the federal transportation reauthorization bill, saying that Chairman Mica of the Transportation and Infrastructure Committee is pushing for a 6-year bill consisting of less than half the funding contained in the previous SAFETEA-LU transportation bill, although the administration has requested more funding. In the Senate, Senator Boxer is trying to increase the TIFIA (Transportation Infrastructure

Finance and Innovation Act) loans which leverage local money for surface transportation projects, emphasizing that infrastructure is an important economic development tool. Ms. Chaney added that a reauthorization bill will probably not be passed prior to the November elections and said she would follow up on the RTC's filing with the Surface Transportation Board to determine if it will be a 30 or 90 day filing.

6. Consolidation of Regional Transportation Commission (RTC) and Santa Cruz Metropolitan Transit District (Santa Cruz Metro)

Executive Director George Dondero said that the item was put on the agenda at the request of Commissioner Bustichi. He said that issues to discuss might include commission expectations of a merger in addition to possible cost saving, protecting Metro's ½ cent sales tax, and deciding whether to hire a consultant or to use staff to research the pros and cons of a merger.

Commissioner Stone said that he is concerned about threshold questions like preserving the Metro's sales tax revenue and offered, if the Commission is interested in moving forward, to connect with counsel from both agencies and then work on a timeline and process before investing staff time.

Commissioners raised several issues including that mergers of planning agencies and transit agencies have happened in other areas; that there are possible benefits to coordinating transit operations and planning; that Metro is in the middle of cutbacks and negotiations; that funding to both agencies could be at risk; that the governing board of a merged agency should be representative of all citizens; that there are concerns about funding to other programs; that there are assumptions of cost savings and efficiencies given the goals of the two agencies; and that a merger wouldn't fix the transit district's current financial difficulties. It was noted that the many agencies in the region coordinate planning to try to eliminate duplication of efforts.

Bonnie Morr said that transit is part of multiple projects that the RTC oversees and supported a holistic approach.

Commissioners discussed whether to hire a consultant, if both boards would have to agree to a merger, and if enough cost savings and/or efficiencies would be realized by a merger.

Commissioner Alternate Schiffrin moved to request the RTC chair to meet with the attorneys for both agencies and return as soon as reasonable with a report on the potential effects of the proposed consolidation on the funding sources for the two agencies. Commissioner Terrazas seconded.

Commissioner Robinson asked for a friendly amendment to include the Metro chair in discussions with the legal counsels. Commissioner Alternate Schiffrin added that his motion includes the Metro Chair.

The motion passed unanimously.

7. Next meetings

The meeting adjourned at 10:14am.

The next regular SCCRTC meeting is scheduled for Thursday, May 5, 2011 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean St., Fifth Floor, Santa Cruz, CA.

The next Transportation Policy Workshop is scheduled for Thursday, May 19, 2011 at 9:00 am at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Angela Aitken
Mike Keogh
Bonnie Morr
Jack Nelson
Daniel Dodge

SCMTD

UTU

City of Watsonville

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Santa Cruz County Regional Transportation Commission

MINUTES

Thursday
May 5, 2011
9:00 a.m.

Board of Supervisors Chambers
701 Ocean St., Fifth Floor
Santa Cruz, CA 95060

1. Roll call

The meeting was called to order at 9:04 am.

Members present:

Dene Bustichi	Eduardo Montesino
Greg Caput	Kirby Nicol
Donald Hagen	Ellen Pirie
Randy Johnson	Lynn Robinson
Don Lane	Andy Schiffrin (Alt)
Steve Lustgarden (Alt)	Mark Stone
Aileen Loe (ex officio)	

Staff present:

George Dondero	Luis Mendez
Gini Pineda	Yesenia Parra
Karena Pushnik	

2. Oral communications

Jack Nelson referred to a *Sentinel* article about Arctic icecaps melting faster than expected and presented Commissioners with copies of "Speed and Violence" which he said would put the story about the Arctic icecaps in perspective.

Mike Keogh asked several questions regarding a recent washout repair on the Santa Cruz Branch Rail Line including whether Sierra Northern employees and those of their subcontractors are unionized, whether a building permit accompanied the repairs; whether an environmental document was filed; and whether qualified staff oversaw the repairs.

Chair Stone communicated that RTC staff would work to provide responses to Mr. Keogh's questions.

3. Additions or deletions to consent and regular agendas

Executive Director George Dondero announced that there was an add-on page for Item 20 and replacement pages for Item 23. He said that each Commissioner had received a member application form for the Elderly & Disabled Transportation Advisory Committee and fliers for Bike to Work Week.

CONSENT AGENDA (Robinson/Johnson unanimous)

Commissioner Pirie suggested that information items such as Item 17.b. included on the agenda contain a reference regarding who requested that the item be included in the agenda.

MINUTES

4. Approved draft minutes of the April 7, 2011 regular SCCRTC meeting
5. Approved draft minutes of the April 7, 2011 Service Authority for Freeway Emergencies (SAFE) meeting
6. Approved draft minutes of the April 21, 2011 Transportation Policy Workshop
7. Accepted draft minutes of the April 4, 2011 Bicycle Committee meeting
8. Accepted draft minutes of the April 12, 2011 Elderly & Disabled Transportation Advisory Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

9. Approved FY 2011-12 Section 5310 Scores (Resolution 22-11)
10. Accepted third quarter FY 10-11 Regional Transportation Commission (RTC) work program progress report

BUDGET AND EXPENDITURES ITEMS

11. Accepted status report on Transportation Development Act (TDA) revenues

ADMINISTRATION ITEMS

12. Accepted reappointments to the Elderly & Disabled Transportation Advisory Committee

INFORMATION/OTHER ITEMS

13. Accepted monthly meeting schedule
14. Accepted correspondence log
15. Accepted letters from SCCRTC committees and staff to other agencies
 - a. Letter from the Elderly & Disabled Transportation Advisory Committee to the Santa Cruz Metro Transit District regarding proposed 12% service cuts
 - b. Letter from the RTC to Senator Christine Kehoe regarding amendments to SB 468 – Increasing State Highway Projects: Coastal Zone
16. Accepted miscellaneous written comments from the public on SCCRTC projects and transportation issues - None
17. Accepted information items
 - a. Letter from the Santa Cruz County Board of Supervisors to the RTC regarding the 2010 California Statewide Local Streets and Roads Assessment (LSRA) report
 - b. Article from *Progressive Planning* titled "Just Transportation Planning" by Richard Marcantonio

REGULAR AGENDA

18. Commissioner reports - None
19. Director's report

Executive Director George Dondero said that the tentative date for the rail acquisition celebration is 9/10/11 and that there was no news from the Surface Transportation Board (STB) yet regarding approval of the rail line purchase; therefore a close of escrow date is not yet set.

Responding to Commissioner Nicol, Mr. Dondero said that a stop in Capitola could be arranged for the celebration.

20. Caltrans report and consider action items

Aileen Loe, Caltrans District 5, said that a memorial honoring Caltrans highway workers who lost their lives in the line of duty was held April 28th. She said that Litter Removal Day was held April 22nd and that later this month Caltrans

will honor Harvey Holm from Santa Cruz as Volunteer of the Decade. Ms. Loe added that litter is a \$50 million problem for Caltrans annually.

Ms. Loe said that the ability to sell bonds impacts projects like the Auxiliary Lanes project and that it is important to show good stewardship of funds received. She reported that a state executive order has severely restricted travel funds for Caltrans staff and it may not be possible for Caltrans representatives to attend meetings unless they are "mission critical" for the project. Ms. Loe also said that Safe Routes to School is soliciting applications for grant awards.

Commissioner Stone said that it is important to have Caltrans at certain meetings and that Caltrans is working with partner agencies to determine what is considered "mission critical". He offered to help with this process.

21. Sidewalk Maintenance Public Outreach Campaign

Senior Planner Karena Pushnik introduced Veronica Elsea, Chair of the Pedestrian Safety Workgroup, who gave a report regarding the Sidewalk Maintenance Public Outreach Campaign. The workgroup which previously determined "tip and trip" hazards on sidewalks such as vertical and horizontal separation, obstacles, and surface conditions, will take this information out to the general public to help increase awareness of criteria for safe and accessible sidewalks, their value to the community, responsibility for maintenance, and avenues for resolving unsafe conditions. The outreach campaign is expected to begin in late spring and continue through the prime walking seasons, summer and fall.

Commissioners thanked Ms. Elsea for the report.

Responding to a question from Commissioner Robinson, Ms. Elsea said that the workgroup would do outreach to construction companies to request that sidewalks not be used as a staging site for construction zones.

22. **10:00 A.M. PUBLIC HEARING:** 2011 unmet specialized transportation and transit needs - Taken out of order after Item 25.

Senior Planner Karena Pushnik gave the staff report saying that the unmet needs list helps determine projects for funding when funding becomes available. She said that the list is organized under general needs, paratransit needs and transit needs and prioritized within those categories. Ms. Pushnik said that some high priority deficiencies include lack of safe pedestrian access between transit stops and community services and a mobility management center.

The floor was opened to the public hearing.

Veronica Elsea said the list of priorities is not haphazard.

The public hearing was closed.

Commissioner Stone said that an additional unmet need is transportation of foster children to their school of origin and asked that it be added under the general category. He added that it's a high priority since it is a statutory requirement.

Commissioner Pire moved and Commission Alternate Schiffrin seconded to approve staff recommendations that the Regional Transportation Commission (RTC):

1. Consider public input on unmet specialized transportation and transit needs;
2. Adopt the 2011 Unmet Specialized Transportation and Transit Needs List, with the addition of adding transportation of foster children to their school of origin to the list; and,
3. Consider the list of unmet needs as funding becomes available

The motion passed unanimously.

23. FY 2011-12 Article 8 Transportation Development Act (TDA) claim for the Volunteer Center – Taken out of order after Item 21

Senior Planner Karena Pushnik gave the staff report saying that the Volunteer Center's transportation program oversees volunteers who provide transportation, using their own vehicles, to ambulatory individuals who may live in areas not served by traditional public transit or ParaCruz. The TDA allocation to the Volunteer Center will fund mileage reimbursement, insurance and administration of their transportation program.

Responding to questions from Commissioners, Ms. Pushnik said that the Volunteer Center recruits volunteers through its outreach efforts in the community and that it has been difficult to get volunteers in south county.

Commission Alternate Schiffrin moved and Commissioner Lane seconded to approve the Elderly & Disabled Transportation Advisory Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission (RTC) approve by resolution the claim for \$61,345 in FY 2011-12 Transportation Development Act (TDA) funds contingent upon the City of Santa Cruz agreeing at their May 2011 meeting to act as the claimant on behalf of the Volunteer Center to provide transportation for seniors and people with disabilities.

A roll call vote was taken and Commissioners Caput, Johnson, Lane, Lustgarden, Montesino, Nicol, Pirie, Schiffrin and Stone voted "aye" and the motion (Resolution 23-11) passed unanimously.

24. FY 2011-12 Article 8 Transportation Development Act (TDA) claim for Community Bridges

Senior Planner Karena Pushnik gave the staff report saying that services provided by Community Bridges include medical transportation services, transportation to senior meal sites, out-of-county medical transportation service formerly operated by the Red Cross, a Taxi Scrip program, and portions of rides to the Elderday Adult Day Care Facility and the Interfaith Homeless Service Shelters.

Commissioners asked about costs for rides provided for specific services and the process for obtaining Taxi Scrip.

Sam Storey, CEO of Community Bridges, explained that some figures reflected average daily attendance of all rides and some reflected only rides at dining sites. He added that Elderday is paying a greater portion of their ride costs than in previous funding cycles. He said that Taxi Scrip is a means tested program and that an applicant must be either a senior or disabled to qualify.

Commissioner Pirie moved and Commissioner Montesino seconded to approve the Elderly & Disabled Transportation Advisory Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission (RTC) approve by resolution a claim for \$515,295 in FY 2011-12 Transportation Development Act (TDA) funds contingent upon the City of Santa Cruz agreeing at their May 2011 meeting to act as the claimant on behalf of the Volunteer Center to provide transportation for seniors and people with disabilities.

A roll call vote was taken and Commissioners Caput, Johnson, Lane, Lustgarden, Montesino, Nicol, Pirie, Schiffrin and Stone voted "aye" and the motion (Resolution 24-11) passed unanimously.

25. Santa Cruz Metropolitan Transit District FY 11/12 Claim for Article 4 Transportation Development Act Funds and State Transit Assistance funds

Senior Planner Karena Pushnik reviewed the claim and introduced Metro General Manager Les White.

Mr. White highlighted parts of the annual report saying that last year showed decreased ridership along fixed routes and on the Highway 17 Express, largely due to continuing unemployment, and a slight increase in ParaCruz ridership. Ridership this year is increasing due to high gas prices. METRO plans to order 27 new paratransit replacement vans for ParaCruz service and five new low-floor CNG buses for the Highway 17 Express service. METRO continues to face funding difficulties due to the economic recession, slow recovery and diversion of transit funds by the state to other purposes; therefore, METRO will consider further service reductions and a fare increase.

Commissioners discussed performance indicators and compared operating expenses to sales tax revenues.

Commissioner Pirie moved and Commissioner Hagen seconded to approve the Elderly and Disabled Transportation Advisory Committee (E&D TAC) and staff recommendations that the Regional Transportation Commission (RTC) adopt a resolution approving the Santa Cruz Metropolitan Transit District's (METRO) FY 11/12 Transportation Development Act (TDA) and State Transit Assistance claim for \$5,244,963 and \$2,311,643, respectively.

The motion (Resolution 25-11) passed unanimously.

26. Review of items to be discussed in closed session

The Commission adjourned the regular meeting and convened into closed session at 10:17 am.

CLOSED SESSION

27. Conference with Real Property Negotiator Pursuant to Government Code 54956.8 relating to the freight easement: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

OPEN SESSION

28. Report on closed session - none

29. Adjourn to special meeting of the Service Authority for Freeway Emergencies

a. No agenda items this month

30. Next Meetings

The meeting adjourned prior to moving into closed session.

The next Transportation Policy Workshop meeting is scheduled for Thursday, May 19, 2011 at 9:00 a.m. at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

The next SCCRTC meeting is scheduled for Thursday, June 2, 2011 at 9:00 a.m. at the Watsonville City Council Chambers, 275 Main St., Watsonville CA 95067

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Les White	SCMTD
Mike Keogh	
Catherine Patterson-Valdez	Community Bridges
Jack Nelson	
Sam Storey	Community Bridges
Aaron Gundzik	C&G
Veronica Elsea	Pedestrian Safety Workgroup

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 10, 2011

TO: Board of Directors

FROM: Ciro Aguirre, Operations Manager

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A WAIVER AND RELEASE AND TO EXERCISE AN OPTION TO PURCHASE ELEVEN (11) FORTY-FOOT LOW FLOOR COMPRESSED NATURAL GAS INTERCITY COACHES FROM THE METROPOLITAN TRANSIT SYSTEM (MTS) OF SAN DIEGO CALIFORNIA CONTRACT WITH NEW FLYER OF AMERICA.

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute a waiver and release and to exercise an option from the Metropolitan Transit System contract with New Flyer of America to purchase eleven (11) each forty-foot low-floor compressed natural gas intercity coaches from New Flyer of America, and that the General Manager be authorized to take all necessary steps to negotiate and sign a contract with New Flyer of America and the Metropolitan Transit System to purchase these eleven (11) coaches.

II. SUMMARY OF ISSUES

- Santa Cruz METRO currently has Forty (40) older diesel buses in its fleet that have exceeded the twelve (12) year replacement cycle.
- Santa Cruz METRO has received \$4,830,600 in State of Good Repair grant funding provided by the federal government for the replacement of older coaches.
- Santa Cruz Metro is required to provide a 17% funding match totaling \$989,400 in order to use the available grant funds. The two funding sources combined will provide \$5,820,000 for this project.
- The Metropolitan Transit system (MTS) in San Diego California has options remaining on their contract with New Flyer of America for low-floor CNG buses that they will not be using.
- MTS is willing to allow Santa Cruz METRO to purchase eleven (11) coaches using their contract options.
- As part of exercising the options and placing its order for eleven (11) coaches, Santa Cruz METRO is required to waive and release any and all claims it may have against the MTS and is also required to defend, indemnify and hold the MTS harmless from any and all claims that may be related in any way to this purchase by METRO.

- Staff is requesting that the METRO Board of Directors authorize the General Manager to execute a Waiver and Release, exercise the option, and to authorize the General Manger to enter into an agreement with MTS and New Flyer of America to purchase eleven (11) intercity coaches.

III. DISCUSSION

The current Santa Cruz METRO coach fleet includes 40 diesel coaches that have exceeded their twelve (12) year replacement cycle. METRO has received a federally issued State of Good Repair grant providing funding in the amount of \$4,830,600. In order to use the grant funds, METRO is required to provide a 17% funding match that will total \$989,400, both funds combined will total \$5,820,000. Of this money, a total of \$5,650,000 is to be applied for the purchase of eleven (11) each 40-foot, low-floor, compressed natural gas powered intercity coaches for local service use, and parts. Approximately \$135,000 is salaries, and approximately \$35,000 is for mandated inspection services.

Staff was able to locate eleven coaches on the contract in place with Metropolitan Transit System (MTS) and New Flyer of America. On November 2, 2010, Santa Cruz METRO requested that MTS assign to Santa Cruz METRO the right to purchase twelve (12) coaches (Attachment A), but funding and product cost only allows for the purchase of eleven (11) coaches at this time.

Since the bid process is a lengthy process that generates a great deal of staff time, the use of this option will allow the funds to be utilized in a timely manner. This process has the benefit of knowing the price for the coaches since the original procurement allowed for these options. Using the formula in the contract with MTS, when Santa Cruz METRO signs a contract with New Flyer of America, final base price adjustments will be tied to the Producer Price Index. Negotiations will then occur with New Flyer of America to add those options to the coaches that are desired by Santa Cruz METRO such as paint scheme, bus stop annunciation system, passenger seats, etc. In addition, any regulatory changes that have been changed since the initial MTS procurement will have to be added, such as lower emissions engines, etc. In this way, the cost of the coach will be less than if we were to bid the coaches at this time for an eleven (11) coach order. A further advantage in this approach is that Santa Cruz METRO will add the eleven (11) additional coaches from the same manufacturer (New Flyer of America) making it easier to maintain the buses by not requiring as many new parts to maintain the coaches.

As part of the transaction, Santa Cruz METRO is required to execute a Waiver and Release (Attachment B). This Waiver and Release contains language that releases any and all claims that METRO may have against MTS with regard to this purchase and also requires METRO to defend, indemnify and hold MTS harmless from and against any and all claims, suites or actions arising out of, resulting from, or in any way related to METRO's purchase, installation and use of the purchased buses. METRO staff wanted to insure that the Board of Directors was aware of the provisions of this Waiver and Release.

Staff recommends that the Board of Directors authorize the General Manager to execute a Waiver and Release and exercise an option from the Metropolitan Transit System contract with New Flyer of America to purchase eleven (11) each forty-foot low-floor compressed natural gas

intercity coaches from New Flyer of America and be authorized to take all necessary steps to negotiate and sign a contract with New Flyer of America and the MTS to purchase these eleven (11) coaches.

IV. FINANCIAL CONSIDERATIONS

Funds to support this procurement are included in State of Good Repair and other local capital funding in FY12.

V. ATTACHMENTS

- Attachment A:** Letter to Metropolitan Transit System requesting Assignment of Options.
- Attachment B:** Waiver and Release
- Attachment C:** New Flyer of America Price Proposal

Attachment A

*Santa Cruz Metropolitan
Transit District*



November 2, 2010

Mr. Paul Jablonski
Chief Executive Officer
San Diego Metropolitan Transit System
100 16th Street
San Diego, CA 92101

Reference: Assignment of Contract Options with New Flyer of America

Dear Mr. Jablonski:

It is my understanding that the San Diego Metropolitan Transit System (MTS) established a contract with New Flyer of America to manufacture Low Floor 40 foot CNG buses and that some options may still be available under this contract. On behalf of the Santa Cruz Metropolitan Transit District, (Santa Cruz METRO) I would greatly appreciate it if you would be able to assign twelve (12) of your options to Santa Cruz METRO. This would be of great benefit to Santa Cruz METRO, saving us the costs of procurement for only twelve vehicles.

If this arrangement is acceptable to you, please send us a letter to that effect with a copy to New Flyer of America. We will also need a copy of the contract and specifications for these vehicles for our procurement files along with the supporting documentation where San Diego Metropolitan Transit System (MTS) has complied with all applicable regulations regarding transit vehicle procurements, including the FTA Piggybacking worksheet (please see enclosure).

Your considerations and assistance on this matter is most appreciated. If you have any questions regarding this request, please feel free to contact me at (831) 426-6080 or via email.

Sincerely,

A handwritten signature in cursive script that reads "Angela Aitken".

Angela Aitken
Finance Manager/
Acting Assistant General Manager
Santa Cruz METRO
AAitken@scmttd.com

Enclosure – FTA Piggybacking Worksheet

Cc: Les White, General Manager
Margaret Gallagher, District Counsel
Hina Patel, Purchasing Agent

110 Vernon Street, Santa Cruz, CA 95060 (831) 426-6080, FAX (831) 426-6117

METRO online at <http://www.scmttd.com>

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Attachment A

APPENDIX B.16

PIGGYBACKING WORKSHEET

Definition: *Piggybacking is the post-award use of a contractual document/process that allows someone who was not contemplated in the original procurement to purchase the same supplies/equipment through that original document/process ("FTA Dear Colleague" letter, October 1, 1998).*

In order to assist in the performance of your review, to determine if a situation exists where you may be able to participate in the piggybacking (assignment) of an existing agreement, the following considerations are provided. Ensure that your final file includes documentation substantiating your determination.

WORKSHEET		YES	NO
1.	Have you obtained a copy of the contract and the solicitation document, including the specifications and any Buy America Pre-award or Post-Delivery audits?		
2.	Does the solicitation and contract contain an express "assignability" clause that provides for the assignment of all or part of the specified deliverables?		
3.	Did the Contractor submit the "certifications" required by Federal regulations? See BPPM Section 4.3.3.2.		
4.	Does the contract contain the clauses required by Federal regulations? See BPPM Appendix A1.		
5.	Were the piggybacking quantities included in the original solicitation; i.e., were they in the original bid and were they evaluated as part of the contract award decision?		
6.	If this is an indefinite quantity contract, did the original solicitation and resultant contract contain both a minimum and maximum quantity, and did these represent the reasonably foreseeable needs of the parties to the contract?		
7.	If this piggybacking action represents the exercise of an option in the contract, is the option provision still valid or has it expired?		
8.	Does your State law allow for the procedures used by the original contracting agency: e.g., negotiations vs. sealed bids?		

Attachment A

WORKSHEET		YES	NO
9.	Was a cost or price analysis performed by the original contracting agency documenting the reasonableness of the price? Obtain a copy for your files.		
10.	Does the contract term comply with the five-year term limit established by FTA?		
11.	Was there a proper evaluation of the bids or proposals? Include a copy of the analysis in your files.		
12.	If you will require changes to the vehicles (deliverables), are they "within the scope" of the contract or are they "cardinal changes"? See BPPM Section 9.2.1.		

Note: This worksheet is based upon the policies and guidance expressed in (a) the FTA Administrator's "Dear Colleague" letter of October 1, 1998, (b) the *Best Practices Procurement Manual*, Section 6.3.3—*Joint Procurements of Rolling Stock and "Piggybacking,"* and (c) FTA Circular 4220 1E

Attachment B

G1101.8-07
CIP 11239

ASSIGNMENT, ASSUMPTION, AND RELEASE

THIS ASSIGNMENT, ASSUMPTION AND RELEASE ("Agreement") is made and entered into as of this ___ day of _____, 2010 by and among the **SAN DIEGO METROPOLITAN TRANSIT SYSTEM**, a California public entity ("MTS"), **NEW FLYER OF AMERICA, INC.** ("New Flyer"), and the **SANTA CRUZ METROPOLITAN TRANSIT DISTRICT** ("Santa Cruz METRO").

RECITALS

WHEREAS, MTS, and New Flyer have entered into a Contract (MTS Doc No. G1101.0-07) pursuant to which MTS had agreed to purchase, and New Flyer has agreed to manufacture and sell certain transit buses;

WHEREAS, MTS Doc. No. G1101.0-07 also provides the option to purchase additional transit buses;

WHEREAS, MTS Doc. No. G1101.0-07 provides that certain options to purchase the additional transit buses can be assigned to partner agencies or other governmental entities;

WHEREAS, Santa Cruz Metro wishes to exercise the option to purchase up to 12 Low-Floor 40-foot CNG transit buses (herein referred to as "Option Buses"), pursuant to option rights under MTS Doc. No. G1101.0-07 and MTS is willing to assign the Option Buses to Santa Cruz Metro;

WHEREAS, Santa Cruz Metro desires to purchase the Option Buses utilizing MTS Doc. No. G1101.0-07;

WHEREAS, New Flyer acknowledges and agrees to the assignment of the right to purchase the Option Buses to Santa Cruz Metro and the assumption by Santa Cruz Metro of all obligations relative to the Option Buses;

AGREEMENT

NOW THEREFORE, for and in consideration of the mutual covenants and agreements hereafter set forth, the mutual benefits to the parties to be derived herefrom, it is hereby agreed as follows:

1. Assignment, Assumption and Release: MTS hereby assigns to Santa Cruz Metro the right to purchase up to 12 Option Buses pursuant to the terms and conditions of MTS Doc No. G1101.0-07. Santa Cruz Metro hereby assumes from MTS all obligations and requirements related to the purchase of the Option Buses as set forth in MTS Doc No. G1101.0-07. The price of each bus reflects the option price of MTS Doc No. G1101.0-07 and will be subject to any price increase or decrease due to the modifications to the technical specifications and/or to the terms and conditions of the modifications to the technical specifications and/or to the terms and conditions of MTS Doc No. G1101.0-07. Santa Cruz Metro shall enter into a contract directly with New Flyer for the purchase of the Option Buses. New Flyer hereby acknowledges the assignment and agrees to release and hold MTS harmless with respect to any obligations of Santa Cruz Metro regarding the Option Buses.

5-5.b1

Attachment B

2. Indemnification: To the extent allowed by California law, Santa Cruz Metro shall defend, indemnify and hold MTS harmless from and against any liability resulting from Santa Cruz Metro's purchase of the Option Buses pursuant to MTS Doc No. G1101.0-07 and/or the assignment of the Option Buses pursuant hereto.
3. Entire Agreement: This agreement constitutes the entire agreement between the parties hereto, and all other representations or statements heretofore made, verbal or written, are merged herein. This agreement may only be amended in writing, executed by duly authorized representatives of the parties hereto.
4. Effective Date: This Agreement shall be effective upon being fully executed by all parties hereto.
5. Governing Law: Except as specifically described in paragraph two (2) above, this Agreement shall be interpreted in accordance with the laws of the State of California. Any dispute arising out of this Agreement that cannot be resolved to the satisfaction of the parties shall only be brought in the District Court of Southern California.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first herein above written.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT


By: _____
Title: _____

By: _____
Title: _____

APPROVED AS TO FORM

APPROVED AS TO FORM


By: MTS Legal

By: Santa Cruz Metro Legal

NEW FLYER OF AMERICA, INC.

By: _____
Title: _____

Attachment C



Price Change Summary

Property: Santa Cruz
Quantity: 11
Type: C40LFR
Comments: Removed WiFi units
Date: 01-Jun-11

	<u>Each</u>	<u>Total</u>
Base Price of Coach	\$ 420,918.00	\$ 4,630,098.00
9.5% Sales Tax	\$ 39,987.00	\$ 439,857.00
Revised Price Base Bus (excluding ADA & delivery)	\$ 460,905.00	\$ 5,069,955.00
Options		
Extended Engine Warranty	\$ 6,000.00	\$ 66,000.00
Extended Transmission Warrantny	\$ 2,160.00	\$ 23,760.00
Extended HVAC Warranty	\$ 1,250.00	\$ 13,750.00
EMP Cooling System	\$ 8,100.00	\$ 89,100.00
Teleflex Adjustable Pedals	\$ 701.27	\$ 7,713.97
LED Headlights	\$ 530.93	\$ 5,840.23
WiFi Units	\$ (1,745.40)	\$ (19,199.40)
LED Interior Lighting (Pretoria to NF Genuine)	\$ (200.00)	\$ (2,200.00)
Options Subtotal	\$ 16,796.80	\$ 184,764.80
9.5% Sales Tax	\$ 1,595.70	\$ 17,552.66
Options Total	\$ 18,392.50	\$ 202,317.46
Base Price of Coach and Options		
Revised Price Base Bus (excluding ADA & delivery)	\$ 460,905.00	\$ 5,069,955.00
Options Total	\$ 18,392.50	\$ 202,317.46
Base Price of Coach and Options Total Including Tax	\$ 479,297.50	\$ 5,272,272.46
ADA & Delivery		
ADA	\$ 17,609.00	\$ 193,699.00
Delivery	\$ 4,285.00	\$ 47,135.00
Total Including Tax, ADA & Delivery	\$ 501,191.50	\$ 5,513,106.46

Authorized Signatures:

New Flyer Authorization:

Signature: _____

Title: _____

Date: _____

Property Authorization:

Signature: _____

Title: _____

Date: _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 10, 2011
TO: Board of Directors
FROM: Robert Cotter, Maintenance Manager
SUBJECT: CONSIDERATION OF AWARD TO CONTRACT FOR NATURAL GAS SENSORS WITH COATS CONSTRUCTION COMPANY

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute a contract to provide installation and procurement of Natural Gas Sensors with Coats Construction Company.

II. SUMMARY OF ISSUES

- A competitive procurement was conducted to solicit bids from qualified firms.
- Two firms submitted bids for Santa Cruz Metro's review.
- Santa Cruz METRO staff has reviewed all submitted bids.
- Staff recommends that the Board of Directors authorize the General Manager to execute a contract for installation and procurement of Natural Gas Sensors for the Maintenance Facility with Coats Construction Company in the amount of \$46,346.

III. DISCUSSION

Santa Cruz METRO has a need to install and procure Natural Gas Sensors. On April 19, 2011, Invitation for Bid No. 11-20 was sent to fifteen (15) construction companies and was legally advertised. On May 20, 2011, bids were received and opened from two (2) firms. Santa Cruz METRO staff evaluated the bid and determined to be fair and reasonable.

Based on the bid received and fair and reasonable pricing, Santa Cruz METRO staff deemed the bid received responsive to the IFB specifications.

Santa Cruz METRO staff is recommending that a contract in the amount of \$46,346 be established with Coats Construction Company to install and purchase Natural Gas Sensors. Contractor will provide all materials and services meeting all Santa Cruz METRO specifications and requirements.

IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the FY11 Facilities Maintenance Operating Budget

V. ATTACHMENTS

Attachment A: List of Bidders

Attachment B: Contract with Coats Construction Company

Note: The IFB along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO or online at www.scmttd.com

Prepared By: Claire Owens, Temporary Purchasing Agent
Date Prepared: June 1, 2011

Attachment A

SUMMARY OF BIDS RECEIVED FOR SANTA CRUZ METRO IFB NO. 11-20 FOR INSTALLATION AND PROCUREMENT OF NATURAL GAS SENSORS

<u>FIRM</u>	<u>TOTAL BID</u>
1. Coates Construction, Co., of Livermore, CA	\$46,346.00
2. Peterson Hydraulics of Gardena, CA	\$84,760.00

ATTACHMENT B

CONTRACT FOR Installation and Procurement Natural Gas Sensors for the Maintenance Building IFB. 11-20

THIS CONTRACT is made effective on June 10, 2011 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO"), and **Coates Construction Company**. ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO's Need to Install and Procure Natural Gas Sensors for the Maintenance Facility location: 138 Golf Club Drive.

Santa Cruz METRO requires installation and procurement of Natural Gas Sensors for the Maintenance Facility, Santa Cruz METRO issued an Invitation for Bids, dated April 19, 2011 setting forth specifications for Natural Gas Sensors for the Maintenance Facility. The Invitation for Bids is attached hereto and incorporated herein by reference as **Exhibit A**.

1.03 Contractor's Bid Form

Contractor is a licensed general contractor desired by Santa Cruz METRO and whose principal place of business is 2659 Pickfair Lane, Livermore, California. Pursuant to the Invitation for Bids by Santa Cruz METRO, Contractor submitted a bid for Provision of said Natural Gas Sensors for the Maintenance Facility, which is attached hereto and incorporated herein by reference as **Exhibit B**.

1.04 Selection of Contractor and Intent of Contract

On May 20, 2011 Santa Cruz METRO selected Contractor as the lowest responsive, responsible bidder to provide said installation and procurement of Natural Gas Sensors for the Maintenance Facility. The purpose of this Contract is to set forth the provisions of this procurement.

1.05 Contractor and Supplier Synonymous

For the purposes of this Contract, the terms "contractor" and "supplier" are synonymous.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in This Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Part III, Section 13.14 of the General Conditions of the Contract.

a) Exhibit A

ATTACHMENT B

Santa Cruz Metro's "Invitation for Bids No. 11-20" dated April 19, 2011 including Addendum number one.

b) Scope of Work Required

Contractor's Submitted Bid to Santa Cruz METRO for Natural Gas Sensors for the Maintenance Facility Center as signed by Contractor.

2.02 Conflicts

When is conflict the provision of this writing and Exhibit A supersedes Exhibit B

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. TIME OF PERFORMANCE

3.01 General

The work under this Contract shall be completed sixty (60) calendar days after the date of commencement specified in the Notice to Proceed, unless modified by the parties under Part III, section 13.14 of the General Conditions, Instructions and Information for Bidders of this Contract or terminated pursuant to Part III, section 2.

Term

The term of this Contract commences on the date of execution and shall remain in force for one (1) year. Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

Acceptance of Terms

Execution of this contract shall be deemed as acceptance of all of the terms and conditions as set forth herein and those contained in the Notice and Invitation to Bidders, the General Conditions, the Special Conditions, the FTA Requirements for Construction Contracts, the Specifications and all attachments and addenda, which are incorporated herein by reference as integral parts of this Contract

4. SCOPE OF WORK

4.01

Contractor shall furnish Santa Cruz METRO all supervision, labor, equipment, supplies, material, freight, transportation, tools and other work and services as specified in and in full accordance with the Invitation for Bid (IFB) No. 11-20 dated May 20, 2011 for Natural Gas Sensors. The Contractor shall provide a complete project in conformance with the specifications specified herein and as provided for and set forth in the IFB.

4.02

Contractor and Santa Cruz METRO agree to comply with and fulfill all obligations, promises, covenants and conditions imposed upon each of them in the Contract Documents. All of said work done under this Contract shall be performed to the satisfaction of Santa Cruz METRO or its representative, who shall have the right to reject any and all materials and supplies furnished by Contractor which do not strictly comply with the requirements contained herein, together with the right to require Contractor to replace any and all work furnished by Contractor which shall not either in workmanship or material be in strict accordance with the contract documents.

ATTACHMENT B

5. TERMS OF PAYMENT

5.01 General

Upon written acceptance, Santa Cruz METRO agrees to pay Contractor as identified in the Bid Form, Exhibit B, not to exceed \$46,346 for satisfactory completion of all work, including all costs for labor, materials, tools, equipment, services, freight, insurance, overhead, profit and all other costs incidental to the performance of the services specified under this contract, under the terms and provisions of this Contract within forty-five (45) days thereof. Contractor understands and agrees that if he/she exceeds the \$46,346 maximum amount payable under this contract, that it does so at its own risk.

Release of Claims

Payment by Santa Cruz METRO of undisputed contract amounts is contingent upon the Contractor furnishing Santa Cruz METRO with a Release of All Claims against Santa Cruz METRO arising by virtue of the part of the contract related to those amounts.

Retention of progress payments

Santa Cruz METRO will retain ten percent (10%) of the contract price from each progress payment made pursuant to the construction contract through the completion of the contract. The retention shall be released, with the exception of one-hundred-fifty percent (150%) of any disputed amount within sixty (60) days after the date of completion of the work. Pursuant to Section 22300 of the Public Contract Code, the Contractor may substitute a deposit of securities in lieu of Santa Cruz METRO withholding any monies to ensure Contractor's performance under the Contract, or alternatively, request that Santa Cruz METRO make payment of retentions earned directly to an escrow agent at the expense of Contractor. The provisions of Public Contract Code Section 22300 are incorporated herein by reference as though set forth in full, and shall govern the substitution of securities and/or escrow account. If a Stop Notice is filed Santa Cruz METRO will retain of one-hundred-twenty-five percent (125%) of the amount set forth in the Stop Notice from the next progress payment made to Contractor.

5.02 Cost of Work (Based on Time and Materials)

A. General: The term "cost of work" means the sum of all costs necessarily incurred and paid by the Contractor for labor, materials, and equipment in the proper performance of work. Except as otherwise may be agreed to in writing by Santa Cruz METRO, such costs shall be in amounts no higher than those prevailing in the locality of the project.

B. Labor: The cost of labor used in performing work by the Contractor, a subcontractor, or other forces, will be the sum of the following:

The actual wages paid plus any employer payments to or on behalf of workers for fringe benefits, including health and welfare, pension, vacation, and similar purposes. The cost of labor may include the wages paid to foremen when it is determined by Santa Cruz METRO's Project Manager that the services of foremen do not constitute a part of the overhead allowance.

There will be added to the actual wages as defined above, a percentage set forth in the latest "Labor Surcharge and Equipment Rental Rates" in use by the California State Department of Transportation which is in effect on the date upon which the work is accomplished. This percentage shall constitute full compensation for all payments imposed by State and Federal laws including, but not limited to, workers' compensation insurance and Social Security payments.

ATTACHMENT B

The amount paid for subsistence and travel required by collective bargaining agreements.

For equipment operators, payment for the actual cost of labor and subsistence or travel allowance will be made at the rates paid by the Contractor to other workers operating similar equipment already on the work, or in the absence of such labor, established by collective bargaining agreements for the type of workers and location of the extra work, whether or not the operator is actually covered by such an agreement. A labor surcharge will be added to the cost of labor described herein in accordance with the provisions herein, which surcharge shall constitute full compensation for payments imposed by State and Federal laws, and all other payments made to on behalf of workers other than actual wages.

C. Materials: The cost of materials used in performing work will be the cost to the purchaser, whether Contractor or subcontractor, from the supplier thereof, except as the following are applicable:

Trade discounts available to the purchaser shall be credited to Santa Cruz METRO notwithstanding the fact that such discounts may not have been taken by the Contractor.

For materials secured by other than a direct purchase and direct billing to the purchaser, the cost shall be deemed to be the price paid to the actual supplier as determined by the Construction Manager. Markup, except for actual costs incurred in the handling of such materials, will not be allowed.

Payment for materials from sources owned wholly or in part by the purchaser shall not exceed the price paid by the purchaser for similar materials from said sources on extra work items or the current wholesale price for such materials delivered to the work site, whichever price is lower.

If, in the opinion of Santa Cruz METRO's Project Manager, the cost of material is excessive, or the Contractor does not furnish satisfactory evidence of the cost of such material, then the cost shall be deemed to be the lowest current wholesale price for the quantity concerned delivered to the work site, less trade discount. Santa Cruz METRO reserves the right to furnish materials for the extra work and no claim shall be made by the Contractor for costs and profit on such materials.

D. Equipment: The Contractor will be paid for the use of equipment at the rental rate listed for such equipment specified in the current edition of the Department of Transportation publication entitled, "Labor Surcharge and Equipment Rental Rates," which is in effect on the date upon which the work is accomplished. Such rental rates will be used to compute payments for equipment whether the equipment is under the Contractor's control through direct ownership, leasing, renting, or another method of acquisition. The rental rate to be applied for use of each item of equipment shall be the rate resulting in the least total cost to Santa Cruz METRO for the total period of use. If it is deemed necessary by the Contractor to use equipment not listed in the foregoing publication, Santa Cruz METRO's Project Manager will establish an equitable rental rate for the equipment. The Contractor may furnish cost data that might assist Santa Cruz METRO's Project Manager in the establishment of the rental rate.

The rental rates paid, as above provided, shall include the cost of fuel, oil, lubrication supplies, small tools, necessary attachments, repairs and maintenance of all kinds, depreciation, storage, insurance, and all incidentals. Operators of equipment will be separately paid for as provided in Article 5.02.E.

All equipment shall be in good working condition and suitable for the purpose for which the equipment is to be used.

Before construction equipment is used on the extra work, the Contractor shall plainly stencil or stamp an identifying number thereon at a conspicuous location, and shall furnish to the Construction Manager, in duplicate, a description of the equipment and its identifying number.

ATTACHMENT B

Unless otherwise specified, manufacturer's ratings and manufacturer-approved modifications shall be used to classify equipment for the determination of applicable rental rates. Equipment, which has no direct power unit, shall be powered by a unit of at least the minimum rating recommended by the manufacturer.

Individual pieces of equipment or tools having a replacement value of \$500 or less, whether or not consumed by use, shall be considered to be small tools and no payment will be made therefore.

E. Owner-Operated Equipment: When owner-operated equipment is used to perform work and is to be paid for as extra work, the Contractor will be paid for the equipment and operator as follows:

Payment for the equipment will be made in accordance with the provisions in Article 5.02.D. "Equipment."

Payment for the cost of labor and subsistence or travel allowance will be made at the rates paid by the Contractor to other workers operating similar equipment already on the project, or, in the absence of such other workers, at the rates for such labor established by collective bargaining agreement for type of worker and location of the work, whether or not the owner-operator is actually covered by such an agreement. A labor surcharge will be added to the cost of labor described herein, in accordance with the provisions in subsection 2 of Article 5.02.B, "Labor."

To the direct cost of equipment rental and labor, computed as provided herein, will be added the markup for equipment rental and labor as provided in Article 5.02.D, "Equipment."

F. Equipment Time: The rental time to be paid for equipment on the work shall be the time the equipment is in productive operation on the work being performed and shall include the time required to move the equipment to the new location and return it to the original location or to another location requiring no more time than that required to return it to its original location; except, that moving time will not be paid if the equipment is used on other than the extra work. Loading and transporting costs will be allowed, in lieu of moving time, when the equipment is moved by means other than its own power. No payment will be made for loading and transporting costs when the equipment is used at the site of the extra work on other than the extra work. The following shall be used in computing the rental time of equipment on the work:

1. When hourly rates are listed, any part of an hour less than 30 minutes of operation shall be considered to be ½-hour of operation, and any part of an hour in excess of 30 minutes will be considered 1-hour of operation.
2. When daily rates are listed, operation for any part of a day less than 4 hours shall be considered to be ½-day of operation.
3. Rental time will not be allowed while equipment is inoperative due to breakdowns or Contractor caused delays.

G. Cost of Work Documentation: The Contractor shall furnish Santa Cruz METRO's Project Manager Daily Extra Work Reports on a daily basis covering the direct costs of labor and materials and charges for equipment whether furnished by the Contractor, subcontractor, or other forces. Santa Cruz METRO will provide the Extra Daily Work Report forms to the Contractor. The Contractor or an authorized agent shall sign each Daily Extra Work Report. The Daily Extra Work Report shall provide names and classifications of workers and hours worked; size, type, and identification number of equipment; and the hours operated. Copies of certified payrolls and statement of fringe benefit shall substantiate labor charges. Valid copies of vendor's invoices shall substantiate material charges.

Santa Cruz METRO's Project Manager will make any necessary adjustments. When these reports are agreed upon and signed by both parties, they shall become the basis of payment for the work performed, but shall not preclude subsequent adjustment based on a later audit.

ATTACHMENT B

The Contractor shall inform Santa Cruz METRO's Project Manager when extra work will begin so that Santa Cruz METRO inspector can concur with the Daily Extra Work Reports. Failure to conform to these requirements may impact the Contractor's ability to receive proper compensation.

5.03 Special Services

Special services are defined as that work characterized by extraordinary complexity, sophistication, or innovations, or a combination of the foregoing attributes that are unique to the construction industry. The following may be considered by Santa Cruz METRO's Project Manager in making estimates for payment for special services:

When Santa Cruz METRO's Project Manager and the Contractor, by agreement, determine that a special service is required which cannot be performed by the forces of the Contractor or those of any of its subcontractors, the special service may be performed by an entity especially skilled in the work to be performed. After validation of invoices and determination of market values by the Construction Manager, invoices for special services based upon the current fair market value thereof may be accepted without complete itemization of labor, material, and equipment rental costs.

When the Contractor is required to perform work necessitating special fabrication or machining process in a fabrication or a machine shop facility away from the jobsite, the charges for that portion of the work performed at the offsite facility may, by agreement, be accepted as a special service and accordingly, the invoices for the work may be accepted without detailed itemization.

All invoices for special services will be adjusted by deducting all trade discounts offered or available, whether the discounts were taken or not. In lieu of the allowances for overhead and profit on labor, materials, and equipment specified herein, a single allowance of ten percent (10%) will be added to invoices for special services.

5.04 Contractor's Fee

A. Work ordered on the basis of time and materials will be paid for at the actual and necessary cost as determined by the Santa Cruz METRO Project Manager, plus allowances for overhead and profit which allowances shall constitute the "Contractor's Fee," except as provided in subparagraph B of this Article. For extra work involving a combination of increases and decreases in the work, the actual necessary cost will be the arithmetic sum of the additive and deductive costs. The allowance for overhead and profit shall include compensation for superintendence, bond and insurance premiums, taxes, all field and home office expenses, and all other items of expense or cost not included in the cost of labor, materials, or equipment provided for under Articles 5.02.B, C, D and E, herein. The allowance for overhead and profit will be made in accordance with the following schedule:

Actual Necessary Cost	Overhead and Profit Allowance
-----------------------	-------------------------------

Labor	33 percent
Materials	15 percent
Equipment	15 percent

B. Labor, materials, and equipment may be furnished by the Contractor or by the subcontractor on behalf of the Contractor. When a subcontractor performs all or any part of the extra work, the allowance specified in subparagraph A of Article 5.02 shall only be applied to the labor, materials, and equipment costs of the subcontractors to which the Contractor may add 5 percent of the subcontractor's total cost for the extra work. Regardless of the number of hierarchical tiers of subcontractors, the 5 percent increase above the subcontractor's total cost, which includes the allowances for overhead and profit specified herein, may be applied one time only for each separate work transaction.

ATTACHMENT B

Compensation for Time Extensions

Adjustments in compensation for time extensions will be allowed only for causes in Article 5.05.B 1 through Article 5.05.B 4 computed in accordance with Article 5.04 and the following. No adjustments in compensation will be allowed when Santa Cruz Metro-caused delays to a controlling item of work and Contractor-caused delays to a controlling item of work occur concurrently or for causes in Article 5.05 B.5 through Article 5.05.B.6.

Compensation for idle time of equipment will be determined in accordance with the provisions in Article 5.04.B and Section 8-1.09 of the State Specifications.

5.05. CHANGE OF TIME

5.05. General

A. The Contract time may only be changed by a change order. Any request for an extension of the Contract time shall be based on written notice delivered by the Contractor to Santa Cruz METRO's Project Manager promptly, but in no event later than ten (10) days after the date of the occurrence of the event giving rise to the request and stating the general nature of the request. Notice of the extent of the request with supporting data shall be delivered within forty-five (45) days after the date of such occurrence, unless Santa Cruz METRO's Project Manager allows an additional period of time to ascertain more accurate data in support of the request, and shall be accompanied by the Contractor's written statement that the adjustment requested is the entire adjustment to which the Contractor has reason to believe it is entitled as a result of the occurrence of said event. No request for an adjustment in the Contract time will be valid if not submitted in accordance with the requirements of this Article.

The Contract time will only be extended when a delay occurs which impacts a controlling item of work as shown on the work schedules required in the Special Provisions. Time extensions will be allowed only if the cause is beyond the control and without the fault or negligence of the Contractor. Time extensions will also be allowed when District-caused delays to a controlling item of work and Contractor-caused delays to a controlling item of work occur concurrently. The Contractor will be notified if Santa Cruz METRO's Project Manager determines that a time extension is not justified.

B. The Contract time will be extended in an amount equal to time lost due to delays beyond the control of the Contractor if a request is made therefore as provided in this Article. An extension of Contract time will only be granted for days on which the Contractor is prevented from proceeding with at least 75 percent of the normal labor and equipment force actually engaged on the said work, by said occurrences or conditions resulting immediately therefrom which impact a controlling item of work as determined by the Construction Manager. Such delays shall include:

1. Changes.
2. Failure of Santa Cruz METRO to furnish access, right of way, and completed facilities of related projects, Drawings, materials, equipment, or services for which Santa Cruz METRO is responsible.
3. Survey error by Santa Cruz METRO.
4. Suspension of work pursuant to Articles 5.07
5. Occurrences of a severe and unusual nature including, but not restricted to, acts of God, fires, and excusable inclement weather. An "act of God" means an earthquake, flood, cloudburst, cyclone or other cataclysmic phenomena of nature beyond the power of the Contractor to foresee or to make preparation in defense against, but does not include ordinary inclement weather. Excusable inclement weather is any weather condition, the duration of which varies in excess of the average conditions expected, which is unusual for the particular time and place where the work is to be performed, or which could not have been

ATTACHMENT B

reasonably anticipated by the Contractor, as determined from U.S. Weather Bureau records for the preceding 3-year period or as provided for in the Special Provisions.

6. Act of the public enemy, act of another governmental entity, public utility, epidemic, quarantine restriction, freight embargo, strike, or labor dispute. A delay to a subcontractor or supplier due to the above circumstances will be taken into consideration for extensions to the time of completion.

5.06 Extensions of Time for Delay Due to Excusable inclement Weather

A. The Contract time will be extended for as many days in excess of the average number of days of excusable inclement weather, as defined in Article 5.05 B.5 as the Contractor is specifically required under the Special Provisions to suspend construction operations, or as many days as the Contractor is prevented by excusable inclement weather, or conditions resulting immediately therefrom, from proceeding with at least 75 percent of the normal labor and equipment force engaged on critical items of work as shown on the schedule.

B. Should the Contractor prepare to begin work at the regular starting time at the beginning of any regular work shift on any day on which excusable inclement weather, or the conditions resulting from the weather prevents work from beginning at the usual starting time and the crew is dismissed as a result thereof, the Contractor will be entitled to a 1-day extension whether or not conditions change thereafter during said day and the major portion of the day could be considered to be suitable for such construction operations.

C. The Contractor shall base the construction schedule upon the inclusion of the number of days of excusable inclement weather specified in the Article titled "Excusable Inclement Weather Delays," of the Special Provisions. No extension of the Contract time due to excusable inclement weather will be considered until after the said aggregate total number of days of excusable inclement weather has been reached; however, no reduction in Contract time would be made if said number of days of excusable inclement weather is not reached.

5.07 Changed Site Conditions

If any work involves digging trenches or other excavations below the surface, the Contractor shall promptly and before the following conditions are disturbed, notify Santa Cruz METRO in writing of any:

A. Material that the Contractor believes may be a regulated material that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

B. Subsurface or latent physical conditions at the site differing from those indicated in this Contract.

C. Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract.

Santa Cruz METRO will promptly investigate the condition and if it finds that the conditions do materially so differ, or do involve regulated material, and cause a decrease or increase in the Contractor's cost of, or the time required for, performance of any part of the work, Santa Cruz METRO will issue a change order under the procedures described in this Contract. For regulated materials, Santa Cruz METRO reserves the right to use other forces for exploratory work to identify and determine the extent of such material and for removing regulated material from such areas.

In the event that a dispute arises between Santa Cruz METRO and the Contractor on whether the conditions materially differ or on the Contractor's cost of, or time required for, performance of any part of the work, the Contractor shall not be excused from any scheduled completion date provided for by this Contract but shall proceed with all work to be performed under the Contract. The Contractor shall retain any and all

ATTACHMENT B

rights provided either by this Contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

5.08 Waivers and Releases

Contractor is required to provide unconditional waivers and releases of stop notices in accordance with California Civil Code §3262(d) (2). Santa Cruz METRO agrees to pay Contractor within 30 days after receipt of an undisputed and properly submitted payment request from the Contractor. If Santa Cruz METRO fails to make such payments in a timely manner, Santa Cruz METRO shall pay interest to the Contractor equivalent to the legal rate set forth in Subdivision (a) of Section 685.010 of the Code of Civil Procedure. For purposes of this section, "progress payment" includes all payments due contractor, except that portion of the final payment designated by the contract as retention earnings. Any payment request determined not to be a proper payment request suitable for payment shall be returned to the Contractor as soon as practicable, but not later than seven days, after receipt. A request returned pursuant to this paragraph shall be accompanied by a written explanation of why the payment request is not proper. The number of days available to Santa Cruz METRO to make a payment without incurring interest pursuant to this section shall be reduced by the number of days by which Santa Cruz METRO exceeds the seven-day return requirement set forth above. A payment request shall be considered properly executed if funds are available for payment of the payment request and payment is not delayed due to an audit inquiry by Santa Cruz METRO's Finance Manager or Designee.

6. CHANGE IN CONTRACT PRICE

6.01 General

The Contract price constitutes the total compensation payable to the Contractor for performing the work. All duties, responsibilities, and obligations assigned to or undertaken by the Contractor to perform the work shall be at the Contractor's expense without change in the Contract price.

The Contract price may only be changed by a change order. Any request for an increase in the Contract price shall be based on written notice delivered by the Contractor to Santa Cruz METRO's Project Manager promptly, but in no event later than 10 days after the date of the occurrence of the event giving rise to the request and stating the general nature of the request. Notice of the amount of the request with supporting data shall be delivered within 45 days after the date of the occurrence, unless Santa Cruz METRO's Project Manager allows an additional period of time to ascertain more accurate data in support of the request, and shall be accompanied by the Contractor's written statement that the amount requested covers all amounts (direct, indirect, and consequential) to which the Contractor is entitled as a result of the occurrence of the event. No request for an adjustment in the Contract price will be valid if not submitted in accordance with this Article.

The value of any work covered by a change order or of any request for an increase or decrease in the Contract price shall be determined in one of the following ways:

Where the work involved is covered by unit prices contained in the Contract documents, by application of unit prices to the quantities of the items involved; or

By mutual acceptance of a lump sum, which may include an allowance for overhead and profit not necessarily in accordance with Article 5.04.04; or

On the basis of the cost of work (determined as provided in Articles 5.04.02. and 5.04.03.) plus a Contractor's fee for overhead and profit (determined as provided in Article 5.04.04.)

ATTACHMENT B

7. NOTICES

All notices under this Contract shall be in writing and shall be effective when received, if delivered by hand; or three (3) days after posting, if sent by registered mail, return receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: General Manager

CONTRACTOR

Coates Construction Company
2659 Pickfair Lane
Livermore, CA 94551

Attention: President

8. ENTIRE AGREEMENT

This Contract represents the entire agreement of the parties with respect to the subject matter hereof, and all such agreements entered into prior hereto are revoked and superseded by this Contract, and no representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in other contemporaneous written agreements.

This Contract may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Contract shall be void and of no effect.

ATTACHMENT B

9. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR – COATES CONSTRUCTION COMPANY

By _____
Jim Coats
President

Approved as to Form:

Margaret Rose Gallagher
Santa Cruz METRO Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 10, 2011

TO: Board of Directors

FROM: Robyn Slater, Manager of Human Resources

SUBJECT: CONSIDERATION OF CONTRACT WITH ALLIANT INSURANCE SERVICES, INC., FOR INSURANCE BROKER SERVICES AND CONTINUING THE CALIFORNIA PUBLIC ENTITY INSURANCE AUTHORITY JOINT POWERS AGREEMENT IN ORDER TO ACCESS EXCESS WORKERS' COMPENSATION INSURANCE

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute a contract with Alliant Insurance Services, Inc. for licensed broker in order to continue access to the California Public Entity Insurance Authority joint powers agreement in order to access excess workers' compensation insurance.

II. SUMMARY OF ISSUES

- Santa Cruz METRO has a contract with Alliant Insurance Services, Inc., (previously known as Driver Alliant) for Licensed Broker Services for Excess Workers' Compensation Coverage.
- In order to access the joint powers agreement with the California Public Entity Insurance Authority (CPEIA) for low rates for excess workers' compensation insurance, Santa Cruz Metro must contract with the services of Alliant Insurance Services.
- At the option of Santa Cruz METRO, this contract may be renewed for four (4) additional one-year terms.
- Staff is recommending that the Board of Directors authorize the General Manager to execute a contract with Alliant Insurance Services, Inc., and to continue the access to the CPEIA joint powers agreement in order to access excess workers' compensation insurance.

III. DISCUSSION

Santa Cruz METRO currently has an insurance policy for individual workers compensation claims exceeding \$350,000 from the CPEIA through Alliant Insurance Services, Inc., (previously known as Driver Alliant). On April 18, 2011 Santa Cruz METRO Request for Proposal (RFP) No. 11-21 was sent to several insurance and professional risk management firms and was legally

advertised. On May 18, 2011 one proposal was received and opened. Santa Cruz METRO staff has reviewed and evaluated the proposal.

Since 1979, the County Supervisors Association of California dba California State Association of Counties (CSAC) Excess Insurance Authority (EIA) has provided its members with numerous risk management and insurance programs that have allowed them to manage various loss exposures. CSAC-EIA is one of the estimated 150 joint powers insurance pools currently operating in California. In 2001, CSAC established a "sister JPA" called the California Public Entity Insurance Authority (CPEIA). The CPEIA was created to provide other public agencies in California a vehicle to participate in CSAC's programs and services, specifically insurance programs including excess workers' compensation insurance. CSAC benefits from membership in the CPEIA as a result of additional resources and credibility in the insurance marketplace. In addition, CPEIA members are charged a fee of .5% of their premium for access to the CSAC's major programs.

In November 1979, the first CSAC program was established which was the Excess Worker's Compensation (EWC) program. Coverage is provided above various self-insured retentions or the Primary Workers' Compensation Program is pooled with excess reinsurance purchased to \$50,000,000 in limits. Forty-nine counties and over twenty-five CPEIA members currently participate in the EWC Program. Membership in this program has grown significantly due to the current insurance market and the creation of the CPEIA.

By belonging to the CSAC-CPEIA, Santa Cruz METRO's insurance premium for excess workers' compensation insurance coverage for the new fiscal year is estimated to be \$97,129. This is only an estimate and the final premium determination will occur in early June of 2011. Based on past experience this figure should be less than the current quote.

It is recommended that the Board of Directors authorize the General Manager to execute an a contract with Alliant Insurance Services, Inc., and to continue the access to the CPEIA joint powers agreement in order to access excess workers' compensation insurance.

IV. FINANCIAL CONSIDERATIONS

The licensed insurance brokers' fee for Alliant Insurance Services through June 30, 2012 is \$10,000. The annual premium for CPEIA workers compensation insurance coverage is currently estimated at \$97,129 with a final determination of the premium amount to be provided in early June of 2011.

V. ATTACHMENTS

Attachment A: Memorandum for File

Attachment B: Contract with Alliant Insurance Services, Inc.

Note: The IFB along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO or online at www.scmttd.com

Prepared By: Claire Owens, Temporary Purchasing Agent
Date Prepared: June 2, 2011

ATTACHMENT A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

M E M O R A N D U M

Date: June 1, 2011

To: File for RFP No. 11-21

From: Claire Owens, Temporary Purchasing Agent

Subject: Procurement for Excess Workers' Compensation Insurance

Santa Cruz METRO currently has an insurance policy for individual workers' compensation claims exceeding \$350,000 from Alliant Insurance Services, Inc., (previously known as Driver Alliant). On April 18, 2011 Santa Cruz METRO Request for Proposal (RFP) No. 11-21 was sent to several insurance and professional risk management firms and was legally advertised. On May 18, 2011 one (1) proposal was received and opened. Santa Cruz METRO staff reviewed and evaluated the proposal.

According to Federal Transit Administration Procurement Circular 4220.1F at Ch. VI, Section 3.i. (1) (b) 2, when one (1) bid is received after a competitive solicitation, the necessary action is to review the specification to determine if the RFP was overly restrictive: i.e., if only one company could meet the requirements. If the RFP is restrictive, then sole source justification portocal is to be followed. If it is determined that the specification was not restrictive, and other companies could have met the specification but chose not to bid for other reasons, then it is necessary to document the file with the determination that the competition was adequate.

Queries were sent to non-bidders asking why they did not submit a bid. Two (2) solicitors's responded: State Farm Insurance Broker, Guy Wolfe, said that his orgnization would not be able to fulfill the requirements outlined in the RFP. California Assocation of Non-Profits (CAN Insurance) service only Non-Profit 501(a) 3 organizations. In the past RFP release, October 2003, four (4) bids were received and Allinat (previously known as Driver Alliant) was the lowest bid.

Pricing was also reviewed and the costs offered by Alliant Insurance Services, Inc., were determined to be fair and reasonable based on contract price history for these services.

Summary:

Alliant Insurance Services, Inc., proposal is valid and a comparison of the contract pricing offered has been determined to be fair and reasonable.

5-7.a1

ATTACHMENT B

CONTRACT FOR EXCESS WORKERS' COMPENSATION (11-21)

THIS CONTRACT is made effective on July 1, 2011 between SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO"), and Alliant Insurance Services, Inc., ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO's Need for Employee Excess Workers' Compensation

Santa Cruz METRO has the need for Excess Workers' Compensation. In order to obtain insurance, Santa Cruz METRO issued a Request for Proposals, dated April 18, 2011, setting forth specifications for such insurance. The Request for Proposals is attached hereto and incorporated herein by reference as **Exhibit "A"**.

1.03 Contractor's Proposal

Contractor is a firm/individual qualified to provide Employee Excess Workers' Compensation and whose principal place of business is 1792 Tribute Rd, Sacramento, California, 95815. Pursuant to the Request for Proposals by Santa Cruz METRO, Contractor submitted a proposal for Employee Excess Workers' Compensation, which is attached hereto and incorporated herein by reference as **Exhibit "B."**

1.04 Selection of Contractor and Intent of Contract

On May 18, 2011 Santa Cruz METRO selected Contractor as the offeror whose proposal was most advantageous to Santa Cruz METRO, to provide the Employee Excess Workers' Compensation described herein. This Contract is intended to fix the provisions of this insurance.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in this Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14.

A. Exhibit "A"

Santa Cruz Metro's "Request for Proposals" dated April 18, 2011

B. Exhibit "B" (Contractor's Proposal)

Contractor's Proposal to Santa Cruz METRO for Employee Excess Workers' Compensation signed by Contractor and dated May 16, 2011.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits "A" and "B". Where in conflict, the provisions of Exhibit "A" supercede Exhibit "B".

ATTACHMENT B

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.01 General

The terms below (or pronouns in place of them) have the following meaning in the contract:

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14.

3.01.02 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued April 18, 2011.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued April 18, 2011.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.01 Term

The term of this Contract will be for a period not to exceed two (2) years and shall commence on July 1, 2011

At the option of Santa Cruz METRO, this contract agreement may be renewed for three (3) additional one (1) year terms upon mutual written consent.

5. COMPENSATION

5.01 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Compensation shall be made within forty-five (45) days of Santa Cruz METRO written approval of Contractor's written invoice.

5.02 Invoices

Contractor shall submit detailed invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Expenses shall only be billed if allowed under the Contract. Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor) of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

ATTACHMENT B

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

SANTA CRUZ METRO

CONTRACTOR

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060
Attention: General Manager

Alliant Insurance Services, Inc
1792 Tribute Rd
Sacramento CA 95815
Attention: Matthew T Gowan

7. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR
ALLIANT INSURANCE SERVICES, INC.

By _____
Matthew T Gowan
Vice President

Approved as to Form:

Margaret Rose Gallagher
Santa Cruz METRO Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 10, 2011

TO: Board of Directors

FROM: Robert Cotter, Maintenance Manager

SUBJECT: CONSIDERATION OF DECLARING TROLLEY SPARE PARTS AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION

I. RECOMMENDED ACTION

That the Board of Directors declare our inventory of spare parts for the recently sold Chance Trolley as excess for purposes of disposal or auction and direct staff to use appropriate action for disposal.

II. SUMMARY OF ISSUES

- In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.
- Chance Trolley spare parts are no longer required by Santa Cruz METRO as the vehicle was recently sold to the City of Santa Cruz.
- Staff recommends that the Board of Directors declare the above items as excess and direct staff to donate the above items to the purchaser of the Chance Trolley, the City of Santa Cruz.

III. DISCUSSION

In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.

This inventory of spare parts for Chance Trolley is no longer required by Santa Cruz METRO.

Staff recommends that the Board of Directors declare the items on Attachment A as excess and direct staff to use appropriate action for disposal.

The current market value of this lot is \$750.00 and is of no use to Santa Cruz METRO.

IV. FINANCIAL CONSIDERATIONS

None of these items have any significant value. Any revenue generated from the sale of these items will be recorded as income in the current operating budget.

V. ATTACHMENTS

Attachment A: Excess parts inventory listing.

Prepared By: Robert Cotter, Maintenance Manager
Date Prepared: June 6, 2011

Attachment A

VEHICLE 10 CHANCE TROLLEY SPARE PARTS INVENTORY

PART NO.	DESCRIPTION	QTY.	UOM
21000001	CYLINDER, FIRE SUPPRESSION (AMEREX)	1	EA
23868619	FILTER,A/C	2	EA
24442000	MODULE,LOW COOLANT	1	EA
25456900	PLUG,SWITCH	1	EA
25555000	PROBE,LOW COOLANT	1	EA
255/70R22.5	TIRE	1	EA
51487	FILTER,P/S	3	EA
51607	FILTER,LUBE	3	EA
AH1192	FILTER,AIR	1	EA
NPN	COVER,HEADLAMP	2	EA
NPN	MANUAL,PARTS	1	EA
R950011	KIT,CARTRIDGE	1	EA
RE500853	REGULATOR,CNG	1	EA
NPN	MANUAL,SERVICE	1	EA
NPN	CUSHION,SEATING	1	LOT
	ESTIMATED VALUE OF SUPPORT MATERIAL	\$750.00	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 10, 2011
TO: Board of Directors
FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager
SUBJECT: CONSIDERATION OF ACCEPTING PUBLIC COMMENTS AND ISSUING A DECLARATION OF FISCAL EMERGENCY

I. RECOMMENDED ACTION

That the Board of Directors accept public comments and Issue a Declaration of Fiscal Emergency.

II. SUMMARY OF ISSUES

- On June 10, 2011, the Board will be discussing a number of service reductions for implementation in the Fall bid for 2011, effective September 15, 2011.
- A reduction in transit service normally requires an evaluation of the potential environmental impact of such reductions. However, the California Environmental Quality Act (CEQA) provides a statutory exemption for the reduction or elimination of existing transit services after the transit agency has made a finding that there is a fiscal emergency caused by the failure of agency revenues to adequately fund agency programs and facilities.
- Pursuant to CEQA California Public Resources Code §21080.32.(2), “fiscal emergency” when applied to a publicly owned transit agency, means that the agency is projected to have negative working capital within one year from the date that the agency makes the finding that there is a fiscal emergency. It is important to note that a finding of fiscal emergency does not by itself implement service changes or reductions.
- Before taking its proposed budgetary actions and making the finding of fiscal emergency, the transit agency must hold a public hearing. Santa Cruz METRO’s public hearing was held on May 13 at 9am in the Santa Cruz Conference Room at 110 Vernon Street. No suggestions were made by the public at the initial public hearing.

III. DISCUSSION

On June 10, 2011, the Santa Cruz METRO Board of Directors will be discussing a number of service reductions for implementation in the Fall bid for 2011, effective September 15, 2011. The service reductions planned to be implemented on September 15, 2011, have been proposed solely due to Santa Cruz METRO’s financial situation. A balanced budget for FY12 cannot be

adopted without some level of decrease in expense from the existing level of service. Along with service reductions, staff has implemented other cost-reduction measures detailed in the final budget document.

A reduction in transit service normally requires an evaluation of the potential environmental impact of such reductions. However, the California Environmental Quality Act (CEQA) provides a statutory exemption for the reduction or elimination of existing transit service as a result of a declared fiscal emergency caused by failure of agency revenues to sufficiently fund programs and facilities.

Pursuant to CEQA California Public Resources Code §21080.32.(2), “fiscal emergency” when applied to a publicly owned transit agency, means that the agency is projected to have negative working capital within one year from the date that the agency makes the finding that there is a fiscal emergency. It is important to note that a declaration of fiscal emergency does not by itself implement service changes or reductions.

Staff has projected Santa Cruz METRO’s cash position at June 30, 2011, assuming no change in the existing level of service (Attachment A). Since this projection results in a negative figure, the definition of fiscal emergency is met, and the Board may issue such a declaration.

Santa Cruz METRO held a public hearing as required but no suggestions were made by the public at that initial public hearing. If suggestions had been made, Santa Cruz METRO would have been required to respond to those suggestions within 30 days at a regular public meeting.

IV. FINANCIAL CONSIDERATIONS

If the Board does not issue the declaration of fiscal emergency on June 10, 2011, the proposed service changes will not be implemented on September 15, 2011, resulting in a failure to balance the FY12 operating budget.

V. ATTACHMENTS

Attachment A: Determination of Fiscal Emergency

Prepared by: Debbie Kinslow, Assistant Finance Manager

Date Prepared: June 3, 2011

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
DETERMINATION OF FISCAL EMERGENCY**

At June 30, 2010:

Cash and cash equivalents	\$ 21,335,939
Sales tax and other receivables	<u>\$ 6,020,712</u>
Subtotal	\$ 27,356,651
Accounts Payable and accrued liabilities	\$ (775,270)
Accrued payroll and employee benefits	\$ (3,896,434)
Other accrued liabilities	\$ (564,560)
Security deposits	<u>\$ (15,684)</u>
Subtotal	<u>\$ (5,251,948)</u>
Subtotal Working Capital	\$ 22,104,703
Less restricted reserves:	
Cash flow reserve	\$ (2,511,102)
110 Vernon Purchase - Renovation	\$ -
Prior year Carryover FY10	\$ (1,989,862)
Net Assets Required to offset FY11 deficit	\$ (4,272,159)
Board Adopted Capital Reserve	<u>\$ (14,025,636)</u>
Funds available at June 30, 2010	\$ (694,056)
Estimated retirement from reserves at June 30, 2011	<u>\$ -</u>
Estimated unrestricted cash position at June 30, 2011	\$ (694,056)
Estimated revenue shortfall in FY12	<u>\$ (3,800,000)</u>
Estimated unrestricted cash position at June 30, 2012	<u><u>\$ (4,494,056)</u></u>

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 10, 2011

TO: Board of Directors

FROM: Ciro F. Aguirre, Manager of Operations

SUBJECT: ACCEPT AND FILE PUBLIC COMMENTS PERTAINING TO THE PROPOSED FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2011

I. RECOMMENDED ACTION

That the Board of Directors accept and file public comments received pertaining to the proposed Fixed Route Service Reductions for Fall 2011.

II. SUMMARY OF ISSUES

- Santa Cruz METRO staff, with Board approval, developed a public outreach plan to solicit public input pertaining to the proposed Fixed Route Service Reduction for Fall 2011.
- 116 Public Comments were received through various channels of communication.
 - 36 emails regarding service reductions
 - 11 written letters
 - 69 public comments received during the various public hearings held from May 11th to June 2, 2011.
- Many issues were of concern regarding service reductions, but there were several common concerns that the majority of the public wanted to be addressed as top priorities in modifying the Fixed Route Service Reduction Proposal.
- Santa Cruz METRO Staff addressed these concerns to the best of our ability while understanding the overall fiscal constraints of Santa Cruz METRO's looming budget shortfalls.
- Santa Cruz METRO staff recommends that the Board of Directors accept and file the public comments received pertaining to the proposed Fixed Route Service Reductions for 2011.

III. DISCUSSION

On April 22, 2011 the Santa Cruz METRO Board of Directors approved a staff recommended public outreach plan designed to inform and solicit input from the public regarding the service reduction proposal. These efforts included:

- Hosting fifteen (15) public hearings in various locations throughout the County, including low-income and minority neighborhoods. Also making presentations to the Santa Cruz, Scotts Valley, Capitola, and Watsonville City Councils.
- Publishing notices in both English and Spanish in three (3) local newspapers and onboard every fixed route bus. These notices included contact information so that members of the community could voice their concerns.
- Displaying poster of the proposed reductions and changes at the METRO Center, Pacific Station in downtown Santa Cruz.
- Recording a Community Television program in both English and Spanish explaining the proposed changes and reductions along with the times and locations of each public hearing. This program was aired in cycles for over 4 weeks on various Community Television channels.
- Posting information on Santa Cruz METRO's website on the changes and reductions as well as contact information so that members of the community could voice their concerns.
- Distributing flyers with information on the Fall 2011 Service Reductions as well as information on public hearings and contact information.

The results of this public outreach effort were as follows:

- 140 members of the public attended at least one public hearing
- Thirty-six (36) emails were received between April 22, 2011 and June 3, 2011
- Eleven (11) written letters were received
- Sixty-Nine (69) public comments were submitted by members of the public who attended at least one public hearing.

Attachment A displays the major issues that were brought up by the public. A large percentage of comments were general disapproval of the proposed service reductions. Santa Cruz METRO staff responded to as many of these concerns as possible at the public meetings, and will be pursuing modifications to the final plan while still abiding to the need of addressing looming budgetary shortfalls. Of the routes specifically address as major concerns by the public, the top concerns (in order of concern) were:

- Reductions to Route 4
- Eliminating Route 91X
- Eliminating Route 68 (weekends)
- Reductions to Route 71
- Combination of Routes 69A and 69W (weekends)
- Discontinuing UCSC "Night Owl" service
- Reductions to Route 35 in the evening
- Eliminating the 12:30pm trip of Route 40

Please see Attachment B for a list of all public comments and staff responses.

Santa Cruz METRO staff recommends that the Board of Directors accept and file the public comments received pertaining to the proposed Fixed Route Service Reductions for 2011.

IV. FINANCIAL CONSIDERATIONS

Any modifications to the Fixed Route Service Reduction for Fall 2011 may alter the amount of budgetary savings achieved.

V. ATTACHMENTS

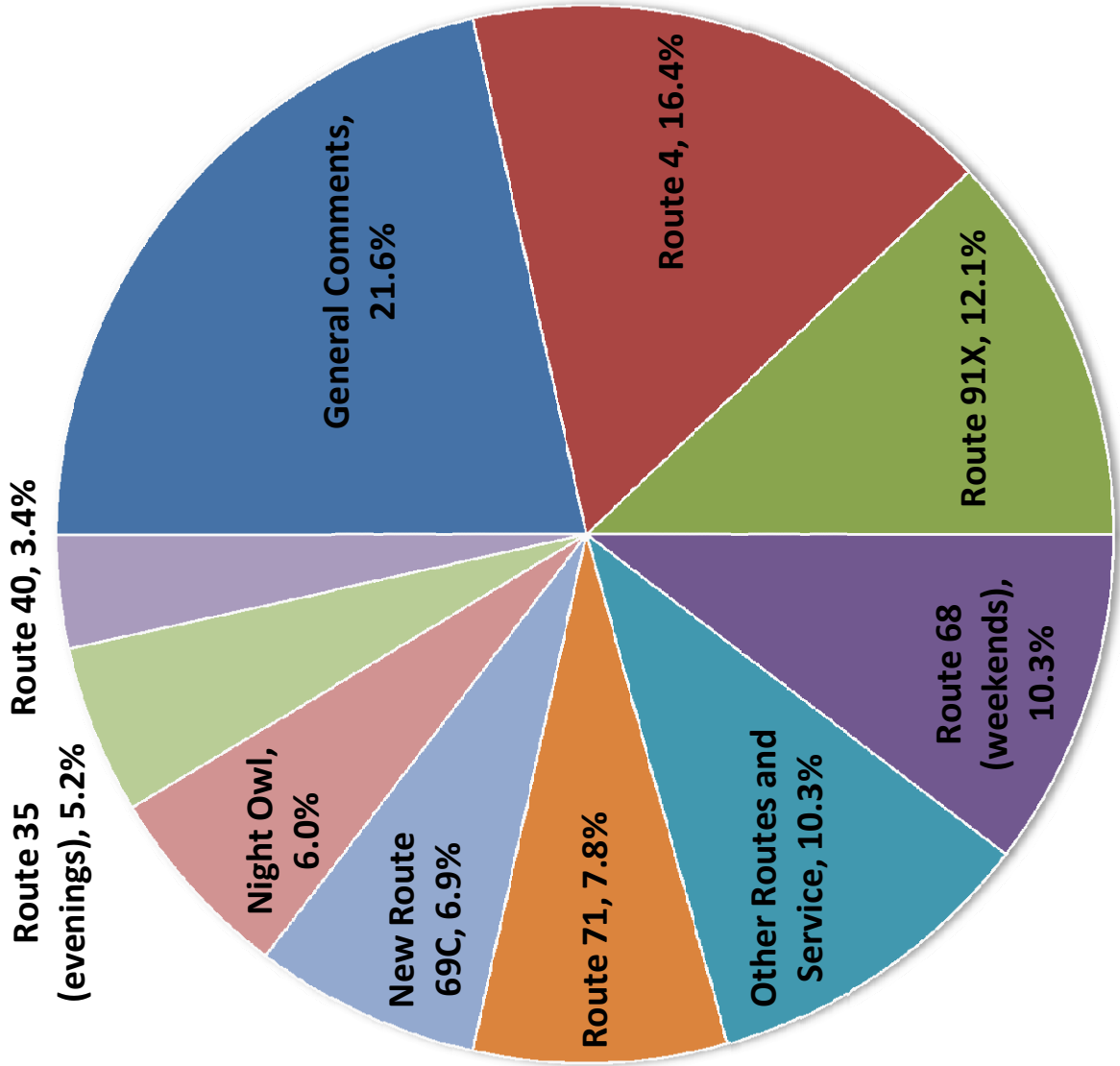
Attachment A: Fall 2011 Fixed Route Service Reduction: Public Comments and Staff Responses Summary

Attachment B: Public Comments by Issue

Prepared By: Erich R. Friedrich, Jr. Transportation Planner
Date Prepared: June 3, 2011

Attachment A

Public Comments by Issue



Attachment B

Fall 2011 Fixed Route Service Reduction
PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY
Through June 3, 2011

Source	Date Received	Name	Comment	Staff Response
email	29-Apr-11	Norma Pantaleon	Changes will impact daily schedule and social life	Noted.
email	30-Apr-11	Felipa de Leon	Cutting service in Watsonville will make it more difficult for people to access rural areas. Writer is in a wheelchair and is concerned with cuts to the 74	Noted, Route 74 will have 6 trips per weekday.
email	1-May-11	Vivian Ho	New fareboxes have cost METRO money that has led to the need for service cuts	Farebox revenue has increased since installing new fareboxes
email	2-May-11	Charles Birimisa	Concerned with proposed cuts to the 91X	Route 91X is recommended to be reinstated.
email	3-May-11	Leslie Tremaine	Concerned with cuts to Emeline. Thinks that many riders of this route would shift to ParaCruz which would be costly	Route 4 is recommended to be reinstated.
email	4-May-11	Rama Khalsa	Concerned with cuts to Emeline. Thinks that many riders of this route would shift to ParaCruz which would be costly	Route 4 is recommended to be reinstated.
email	5-May-11	Cecilia Espinola	Concerned with cuts to Emeline	Route 4 is recommended to be reinstated.
email	6-May-11	Rylan David Arviso	Concerned that the 55 will be cut. Wants METRO to reinstate the 54 on weekends	Route 55 is not recommended to be reduced; only departure changes to Route 54 are recommended.
email	9-May-11	Tanishia Lyles	Concerned with changes and reductions to 69A and 69W weekend service	Routes 69A and 69W are recommended to alternate trips once per hour on the weekends.
email	10-May-11	wandis Wilcox	Wants the most minimal changes possible. Is a daily rider of the 56. Expressed that transit is important with gas prices going up	Noted, Only changes to departure times are recommended to the Route 56.
email	11-May-11	Glenn Peters	Wants Highway17 service to line up better with Caltrain times on weekends	Staff will continue to work with Caltrain to improve connections.

Attachment B

Fall 2011 Fixed Route Service Reduction PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY Through June 3, 2011				
Source	Date Received	Name	Comment	Staff Response
email	11-May-11	Cher Bergeon	Requests that METRO re-route the 35A to provide service to the Scotts Valley Medical Clinic by reversing the Hwy 17--Scotts Valley Drive loop so that Scotts Valley Drive is taken northbound with a southbound return on Hwy 17	Altering the routing of Route 35 (35A) in this nature is problematic due to long run times and internal scheduling constraints.
email	11-May-11	Annette ado	Rider of the 4,66,68,69,69N,54,55,56who is concerned that cuts make it more difficult for her to get to school and get around town. Unhappy with money spent on fareboxes. Thinks that University receives too many benefits at the expense of other riders	Noted.
email	12-May-11	Carol Rozario	Any reduction or elimination of routes will cause a hindrance to anyone using the bus service especially those whose only means of transportation is the bus	Noted.
email	13-May-11	Mael Dinnell	People will boycott if you cut service to clinics in North County. Second email stated that cutting the 4 would be disastrous for those trying to reach services at Emeline	Route 4 is recommended to be reinstated.
email	17-May-11	Gregory Jones	Daily rider of the 91X who wishes to see the service reduced rather eliminated.	Route 91X is recommended to be reinstated.
email	18-May-11	Gregg Koch	Disabled man concerned that county wide service cuts will limit his ability to access daily needs.	Noted.
email	19-May-11	Kelley Brichard	Concerned about public safety with the elimination of the Night Owl Service (Routes 16N and 19N)	UCSC is willing to run Night Owl service using the TAPS fleet of buses Friday and Saturday nights.

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Fall 2011 Fixed Route Service Reduction PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY Through June 3, 2011					
Source	Date Received	Name	Comment	Staff Response	
email	19-May-11	Nicholas Korean	Concerned about public safety with the elimination of the Night Owl Service (Routes 16N and 19N)	UCSC is willing to run Night Owl service using the TAPS fleet of buses Friday and Saturday nights.	
email	20-May-11	Malcolm Crum	Concerned the elimination of the Night Owl Service (Routes 16N and 19N)	UCSC is willing to run Night Owl service using the TAPS fleet of buses Friday and Saturday nights.	
email	20-May-11	Michael Dacquisto	Concerned about public safety with the elimination of the Night Owl Service (Routes 16N and 19N)	UCSC is willing to run Night Owl service using the TAPS fleet of buses Friday and Saturday nights.	
email	20-May-11	Beth Diesch	Concerned about public safety with the elimination of the Night Owl Service (Routes 16N and 19N)	UCSC is willing to run Night Owl service using the TAPS fleet of buses Friday and Saturday nights.	
email	21-May-11	Whitney Wilde	Eliminating weekend Route 68 will cut access to work. Wants to see alternatives to cutting service such as advertising and partnerships to boost ridership.	Route 68 on the weekends is recommended to be reinstated on a reduced frequency basis.	
email	21-May-11	Kathryn Handforth	Bus system fails to address needs of actual commuters. Many people have abandoned the use of public transportation.	Noted.	
email	22-May-11	Emily Stollmeyer	Concerned the elimination of the Night Owl Service (Routes 16N and 19N)	UCSC is willing to run Night Owl service using the TAPS fleet of buses Friday and Saturday nights.	
email	22-May-11	Naomi Stern	Concerned the elimination of the Night Owl Service (Routes 16N and 19N)	UCSC is willing to run Night Owl service using the TAPS fleet of buses Friday and Saturday nights.	
email	23-May-11	Jessica Gee	Concerned that the service cut will be harmful to the whole system. Will make commuting by transit less convenient and could pose a safety hazard for children.	Noted.	

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Fall 2011 Fixed Route Service Reduction PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY Through June 3, 2011				
Source	Date Received	Name	Comment	Staff Response
email	24-May-11	Mark Miller	Son relies on Route 33, want to advocate that the Route 33 remain intact.	No changes or reductions are recommended to the Route 33.
email	27-May-11	Julia Butterfield	Wants to save weekend service on 68 to access beach, laundry, and Capitola Mall. Regrets the loss of weekend 54 because she used to use it to access Capitola Village	Route 68 on the weekends is recommended to be reinstated on a reduced frequency basis.
email	30-May-11	Kevin Stanley	Disapproves any cut to any Route 69. Believes fares should be raised. Disapproves of the cost of bus operator salaries, supervisor cars, and security officers at the transit centers.	Noted. The Soquel-Capitola Road corridor will still be served by both Route 69A and 69W, providing 30 minute frequency along this corridor.
email	31-May-11	Susan Bayer	Disapproves any cuts to the Route 68 on the weekends. Also concerned about overcrowding on Route 71 and connections to UCSC.	Route 68 on the weekends is recommended to be reinstated on a reduced frequency basis.
email	31-May-11	Susan Maria	Disapproves any cuts to the Route 68 on the weekends. Also concerned about overcrowding on Route 71 and connections to UCSC.	Route 68 on the weekends is recommended to be reinstated on a reduced frequency basis.
email	31-May-11	Julia Goldstein	Concerned about the elimination of evening trips of Route 71, particularly at Cabrillo College; and concerned the elimination of the 8:50 trip of Route 3 because that is used to get to work.	Route 71 evening trips have been adjusted to accommodate late classes and commuters. Route 3 is recommended to be reinstated.
email	1-Jun-11	Ben McPherson	Wants mainline service to Cabrillo College to remain at regular frequency.	Noted.
letter	12-May-11	Caitlin Meade	Wants to combine the Metro-Front-Soquel 69 with the beginning of the 66Night Route on the trips leaving at 6:55, 7:55, 9:00 and 10:00. Thanks METRO for the proposed 69C.	Staff is developing a Route "66N" that serves Soquel Ave. at night.

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Fall 2011 Fixed Route Service Reduction PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY Through June 3, 2011					
Source	Date Received	Name	Comment	Staff Response	
letter	16-May-11	Edith Horowitz	Concerned with further cuts around her home at Pelton and Columbia	Route 3 is recommended to be reinstated. Also Route 20 serves Delaware near Pelton and Columbia.	
letter	17-May-11	Oscar Arroyo	Eliminating the 56 La Selva will negatively impact the La Selva Beach After School Program and La Selva Beach Summer Camp for children as they will no longer be able to go on field trips because METRO is their only feasible form of transportation	Noted, Only changes to departure times are recommended to the Route 56.	
letter	17-May-11	Andrew J. Strong	Disabled man concerned that county wide service cuts will limit his ability to access medical care, grocery store, and social activities. Willing to pay more than a \$.50 fare increase to maintain service	Noted.	
Letter from County of Santa Cruz Health	20-May-11	Komaz Barret	The Route 4 is needed for people to access essential services at Emeline not offered elsewhere	Route 4 is recommended to be reinstated.	
Letter from County of Santa Cruz Health Services Agency	20-May-11	Dennis Robinson	The Route 4 is needed for people to access essential services at Emeline not offered elsewhere	Route 4 is recommended to be reinstated.	
Letter from County of Santa Cruz Health Services Agency	20-May-11	Jane V Reanda	The Route 4 is needed for people to access essential services at Emeline not offered elsewhere. These cuts will impact the people in the Homeless Persons Health Project	Route 4 is recommended to be reinstated.	
Letter from County of Santa Cruz Health Services Agency	20-May-11	Richard Bedford	Fares are too expensive for low income individuals. Wants the Route 4 to continue running at current levels	Route 4 is recommended to be reinstated.	

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Fall 2011 Fixed Route Service Reduction
PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY
Through June 3, 2011

Source	Date Received	Name	Comment	Staff Response
Letter from County of Santa Cruz Health Services Agency	20-May-11	Cindy Baumom	The Route 4 is needed for people to access essential services at Emeline not offered elsewhere. These cuts will impact the people in the Homeless Persons Health Project	Route 4 is recommended to be reinstated.
Letter from County of Santa Cruz Health Services Agency	20-May-11	Spencer Cobb	Please keep service on Route 4 to allow access to medical care	Route 4 is recommended to be reinstated.
Letter from County of Santa Cruz Health Services Agency	20-May-11	Margaret Souhn	Cuts to the bus will cause a hardship	Noted.
Letter from County of Santa Cruz Health Services Agency	20-May-11	CK Warren	The Route 4 is needed for people to access essential services at Emeline not offered elsewhere. These cuts will impact the people in the Homeless Persons Health Project	Route 4 is recommended to be reinstated.
Letter from County of Santa Cruz Health Services Agency	20-May-11	Wanda Goule	The Route 4 is needed for people to access essential services at Emeline not offered elsewhere. These cuts will impact the people in the Homeless Persons Health Project	Route 4 is recommended to be reinstated.
Public Meeting- Aptos	26-May-11	Bob Hall	Prefers Route 54 every 2 hours instead of Routes 55-56. Keep Route 68 on Weekends. Would like alternating Route 69 A/W instead of Route "69C". Improve connections to Route 55.	Noted. Route 68 on the weekends is recommended to be reinstated on a reduced frequency basis.
Public Meeting- Aptos	26-May-11	Rowan Lindenpeld	Concerned about access to Cabrillo College by using public transit.	Noted.
Public Meeting- Aptos	26-May-11	Rose Walsh	Wishes service to Deerpark to remain the same, it is a lifeline.	Noted.

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Fall 2011 Fixed Route Service Reduction PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY Through June 3, 2011				
Source	Date Received	Name	Comment	Staff Response
Public Meeting- Aptos	26-May-11	Maren Hurn	Concerned about early morning Route 71 from Watsonville to help working poor. Also disapproves of the elimination of the Route 91X.	Staff recommends reinstating two AM trips of Route 71. Route 91X is recommended to be reinstated.
Public Meeting- Aptos	26-May-11	Janet Geyer	Wants to keep Routes 54 and 56 running at every hour.	Noted. METRO is not in a financial position to increase the frequency of these routes.
Public Meeting- Davenport	11-May-11	Anita Ruiz	Wants a bus to pick up children from school on Wednesdays when it is a half day	12:30pm trip of Route 40 to Davenport is recommended to be reinstated.
Public Meeting- Davenport	11-May-11	Maria Perez	Wants a bus to pick up children from school on Wednesdays when it is a half day	12:30pm trip of Route 40 to Davenport is recommended to be reinstated.
Public Meeting- Davenport	11-May-11	Dorah Rosen	Concerned with losing service past Waddell Creek and only having buses 2 times per day. Also, wants Night Owl to continue so intoxicated students are not driving	UCSC is willing to run Night Owl service using the TAPS fleet of buses Friday and Saturday nights.
Public Meeting- Felton	23-May-11	Craig Morgan	Concerned that having the 35 end earlier will make users of the 17 unable to use the last buses. Also, would like to see the Route 4 bus leave Emeline AFTER the clinics close Monday-Friday	Route 35 in the evenings have been altered to accommodate late night commuters. Staff is developing solutions to help facilitate better connections in Scotts Valley.
Public Meeting- Felton	23-May-11	Samuel Oastler	Please keep hourly service on Route 4	Route 4 is recommended to be reinstated.

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Fall 2011 Fixed Route Service Reduction
PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY
 Through June 3, 2011

Source	Date Received	Name	Comment	Staff Response
Public Meeting- Felton	23-May-11	Greg M Toland (2 cc)	Concerned that as fuel prices go up, more people will need the bus and service cuts will impact this. Suggests that we take a pay cut and charge higher fares. Also suggests cutting more service between 10AM through 1PM in order to provide more service around school bells	Noted.
Public Meeting- Felton	23-May-11	Dylan Gregory	Wants to know when this proposal will become solvent. Wants to keep the 11:30PM Route 35 from SC to Boulder Creek due to night classes at Cabrillo. Notes that Route 4 is necessary for Community Connections and social services	Route 35 in the evenings have been altered to accommodate late night commuters. Route 4 is recommended to be reinstated.
Public Meeting- Felton	23-May-11	LJ Brandt	Wants to know what bus stops are being streamlined. What would be the latest departure without the 16N and 19N routes. Wants to know the actual school term 35/35A times. Concerned that if people participate in evening activities at Cabrillo past 9:30PM, the 71 will not reach the 35A in time for the last run. Thinks the last trip at 10:30 on the 35/35A is too early and should be 11:00PM at the earliest. Thinks there should be NO cuts to the route 4 because it serves important population groups. Thinks it is not smart to cut all service to Waddell Creek, Big Basin, and Beaches. Thinks that 71 is always late and always packed	Route 35 in the evenings have been altered to accommodate late night commuters. Route 4 is recommended to be reinstated.
Public Meeting- Felton	23-May-11	Frank Sandt	Would like to maintain the 11:00PM bus to Mountain Store. Would like an even later 35 bus to run at midnight. On New Years Eve would like a bus to run at 1:00AM	Route 35 in the evenings have been adjusted. METRO has no plans to provide New Years Eve service.
Public Meeting- Felton	23-May-11	Robert Johnson	Thinks service should stop going out to the middle of nowhere and would like to see service stop at Lomong Street so that users can get back to town to catch other busses. Thinks the Board is incompetent.	Noted.
Public Meeting- Felton	23-May-11	Teresa Dunn	Wants to maintain service North of Boulder Creek for the High School kids around bell times because Highway 9 is dangerous to walk on	Noted.

Attachment B

Fall 2011 Fixed Route Service Reduction PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY Through June 3, 2011

Source	Date Received	Name	Comment	Staff Response
Public Meeting- Felton	23-May-11	Heather L.W. Cruz	Wants to keep the last bus at 11:00PM. Thinks the busses will be packed and that METRO may need a larger bus at night	Route 35 in the evenings have been altered to accommodate late night commuters.
Public Meeting- METRO Center	12-May-11	Steven Elliot	Wants to keep the 3 running every hour so that they can access Safeway	Route 3 is recommended to be reinstated.
Public Meeting- METRO Center	12-May-11	Carl Hillen	Uses the 35, 4, 71, 69W, 69A, and 3	Noted.
Public Meeting- METRO Center	12-May-11	Karen Slusarz	Concerned with proposed changes to 91X. Wishes for alternatives or expanded service on 91X	Route 91X is recommended to be reinstated.
Public Meeting- METRO Center	12-May-11	David DeLuca	Wants to know if the 5:55 bus will be cut and requests staff to email him with the answer	No 5:55 trips are recommended for elimination.
Public Meeting- METRO Center	12-May-11	Susan Bayer	Geographic coverage has been cut more to Live Oak and Watsonville where there are more low income riders while service to SLV has been maintained. School bell times for night classes at Cabrillo and UCSC need to be considered and night	Service to Live Oak and Watsonville has been recommended for reinstatement. Departures to UCSC have been adjusted to be better distributed throughout the day.
Public Meeting- METRO Center	12-May-11	Julia Butterfield	Wants to save weekend service on 68 to access beach, laundry, and Capitola Mall. Regrets the loss of weekend 54 because she used to use it to access Capitola Village	Route 68 on the weekends is recommended to be reinstated on a reduced frequency basis.
Public Meeting- METRO Center	12-May-11	Joanne W. James	Too many cuts to Live Oak on evenings and weekends. The 71 is often standing room only even late at night. Wants to know how METRO decides who gets night service because the 68N was always very crowded. Also, does not want cuts to route 4 because people must access Emeline	Route 68 on the weekends is recommended to be reinstated on a reduced frequency basis. Staff agrees that Route 71 is over crowded. The route 4 is recommended to be reinstated.
Public Meeting- METRO Center	12-May-11	Rifel Flaherty	Well thought out plan. Concerned that Route 4 should not be cut because people need access to Emeline	Route 4 is recommended to be reinstated.
Public Meeting- METRO Center	12-May-11	Richard Taliaferro	Not enough busses after school to SC High and Pacific High for after school activities and detentions. Wants to know how decisions were made based upon ridership numbers. Don't delete the 91X. Need more late night busses for late night workers. 71 is crowded	Service plan was developed based on maintaining geographic coverage. Route 91X is recommended to be reinstated.

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Fall 2011 Fixed Route Service Reduction PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY Through June 3, 2011				
Source	Date Received	Name	Comment	Staff Response
Public Meeting- METRO Center	12-May-11	Nina Stratton	Do not make cuts to 4. People need to access Emeline]	Route 4 is recommended to be reinstated.
Public Meeting- METRO Center	12-May-11	Lisa Warshaw	Route 4 is necessary for medical care. Route 71 is intimidating for disabled riders because it is crowded	Route 4 is recommended to be reinstated.
Public Meeting- METRO Center	12-May-11	Patricia Waters (2 c	Wants the 68 to remain running 7 days a week and desires the return of the 68N. Wants the 66 to remain as is with a 10PM trip leaving SCMC nightly	Route 68 on the weekends is recommended to be reinstated on a reduced frequency basis.
Public Meeting- METRO Center	12-May-11	William Llewlyn	In favor of a .50-.75 fare increase to keep from cutting more routes	Noted.
Public Meeting- METRO Center	12-May-11	Ernest Rosenthol	Route 4 is necessary for medical care. There are not enough 35 trips at night. 91X is a time saver to Watsonville.	Route 4 is recommended to be reinstated.
Public Meeting- METRO Center	12-May-11	Lesley Wright	Good job keeping 68 weekday service. Wants to keep some 68 weekend service. Could headways on 68 weekdays be reduced to allow some service on weekends?	Route 68 on the weekends is recommended to be reinstated on a reduced frequency basis.
Public Meeting- Scotts Valley	18-May-11	Employment and Community Options	Program that supports adults with various disabilities. METRO facilitates them being able to access job sites, education, volunteering, and daily needs. Reductions impact the program as	Noted.

Attachment B

Fall 2011 Fixed Route Service Reduction
PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY
Through June 3, 2011

Source	Date Received	Name	Comment	Staff Response
Public Meeting- Scotts Valley	18-May-11	Nadia Bazzano	Wants to keep the last 35 running late so that people can take the last HWY17 and also work late. Wants to maintain access to State Park. Wants to line up IB/OB trips to transfer at SVTC so that riders to not have to run across SV Drive/Mt Hermon in order to transfer. Wants a transfer option so that people don't have to pay \$3 to get from SV Drive to Santa Cruz. Wants bikes to be allowed onboard the 35 when rack is full. Does not want changes to Route 40, suggests charging more for the route, not cutting it	Route 35 in the evenings have been altered to accommodate late night commuters. Staff is developing solutions to help facilitate better connections in Scotts Valley.
Public Meeting- Scotts Valley	18-May-11	Joshua Hart	Wants to line up IB/OB trips to transfer at SVTC so that riders to not have to run across SV Drive/Mt Hermon in order to transfer. Wants to allow 2 bikes onboard 35/35A like the HWY17 is space allows. Wants to KEEP the 11PM departure of 35/35A from SCMC and keep access to Big Basin. Wants to keep access to Waddell Creek, Big Basin	Route 35 in the evenings have been altered to accommodate late night commuters. Staff is developing solutions to help facilitate better connections in Scotts Valley.
Public Meeting- Scotts Valley 4:30	18-May-11	Jan Davis	Catches the first 91X to Watsonville to catch the 7:10AM 79 bus to teach school. Would love if she and others could take the deadheading 79 to Watsonville	Route 91X is recommended to be reinstated.
Public Meeting- Simpkins Swim Center	16-May-11	Thomas Powell	The route 3 has trips at 7:10AM and 10:10 AM to De Anza MHP which makes planning your day around service difficult	Route 3 is recommended to be reinstated.
Public Meeting- Simpkins Swim Center	16-May-11	Kelly Newman	Cutting the bus service during a recession is a bad idea, unsustainable, and unenvironmental	Noted.
Public Meeting- Watsonville	19-May-11	Amin Saleh	Wants the 54 and 56 to have longer hours in order to get to and from work more easily]	Noted. METRO is not in a financial position to increase the frequency of these routes.

Attachment B

Fall 2011 Fixed Route Service Reduction
PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY
 Through June 3, 2011

Source	Date Received	Name	Comment	Staff Response
Public Meeting- Watsonville	19-May-11	Lynn Overtree	Heavy user of 91X and 71 between Watsonville and Santa Cruz	Route 91X is recommended to be reinstated.
Public Meeting- Watsonville	19-May-11	Carlos Reyes V.	It is necessary to not reduce service anymore, especially the 91X. Very concerned with routes that connect Watsonville to Santa Cruz	Route 91X is recommended to be reinstated.
Public Meeting- Watsonville	19-May-11	Jason Smith	Will to pay \$2 one-way and \$5 day pass to avert service cuts	Noted.
Public Meeting- Watsonville	19-May-11	Socorro and Francis	Worried about potential cuts to the 71	Route 71 is recommended to be reduced by 5 trips.
Public Meeting- Watsonville	19-May-11	Lois Davis	Would prefer to see an alternating 69A and 69W rather than the proposed 69C in order to maintain coverage	Staff agrees. Recommended.
Public Meeting- Watsonville	19-May-11	Maria Elena Sanchez	Keep the 69A/W and 71 to support workers	Noted.
Public Meeting- Watsonville	19-May-11	Eddie Wong	The 7:55AM 71 bus is always full to Cabrillo	This trips is recommended to be reinstated
Public Meeting- Watsonville	19-May-11	Noah De La Cruz	User of 91X who says that if the 91X is cut, this would just push users to the 69 and 71 routes which are already over burdened	Route 91X is recommended to be reinstated.

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Fall 2011 Fixed Route Service Reduction
PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY
Through June 3, 2011

Source	Date Received	Name	Comment	Staff Response
Public Meeting-Watsonville	19-May-11	Bob Geyer	Wants to save the 91X. If it cannot be saved, wants a 69 or 71 to arrive in Watsonville before 7:30AM	Route 91X is recommended to be reinstated.
Public Meeting-Watsonville	19-May-11	Rocky Barrera	69C is a very reasonable alternative. All proposals are reasonable. Appreciates the service as a whole. Concerned that the 71 6:55AM elimination because the 71 7:10 does not arrive at Freedom Center in time for riders to transfer to the 75	Staff recommends scheduling changes to facilitate better connections.
Public Meeting-Watsonville	19-May-11	Sharon Stanton	Route 71 busses are packed during the AM peak	Noted.
Public Meeting-Watsonville	19-May-11	Berta Rojas	Thanked METRO for the meeting and noted that all service in Watsonville is important and should be maintained	Noted.
Public Meeting-Watsonville	19-May-11	Armando Rubrica	Changes to routes that connect Watsonville to Santa Cruz, Aptos and Capitola will have the greatest impact on Watsonville. Lots of the morning OB trips on the 71 are back to back too close, such as the 6:40 and 6:55AM trips. Wants the new schedule to include the 7:50, 8:50, and 9:50AM trips	Staff recommends reinstating two AM trips of Route 71.
Public Meeting-Watsonville	19-May-11	Maria Causino	Cutting back service on the 74 will impact her ability to get around as a transit dependent elderly lady	Noted, Route 74 will have 6 trips per weekday.
Public Meeting-Watsonville	19-May-11	Eduardo Montesino	What will METRO do if there are riders left behind on the 69C because it only runs once an hour? Shoppers from Watsonville will go to Salinas rather than Capitola Mall is there is only once an hour service. Deleting 91X would have a big impact. Wants Route	Route 91X is recommended to be reinstated.
Public Meeting-Watsonville	19-May-11	Greg Jones	Keep the 91X as an important route for commuters	Route 91X is recommended to be reinstated.
Public Meeting-Watsonville	19-May-11	Nahum Rivera	Removing the 91X will impact Cabrillo students ability to get to school	Route 91X is recommended to be reinstated.
Public Meeting-Watsonville	19-May-11	Patricia Castillo	Many people depend on the bus and service	Noted.

Attachment B

Fall 2011 Fixed Route Service Reduction PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY Through June 3, 2011				
Source	Date Received	Name	Comment	Staff Response
Public Meeting- Watsonville	19-May-11	Elva R. Guzman	69A, 69W, and 71 are important routes that are good and economical	Noted.
Public Meeting- Watsonville	19-May-11	Arturo Masias	Has questions on the schedule of the 74. Needs the 69A/W everyday. Likes the proposed 69C weekend option	Route 69A/W will operate as normal during the weekdays. On the weekends, the frequency of these routes is recommended to be reduced.
Public Meeting- Watsonville	19-May-11	Solomon Samabia	Wants to see the Route 71 8:15PM OB kept in order to get home from Dominican Hospital after work	Route 71 evening service is recommended to be adjusted and will have outbound departures in that time frame.
Public Meeting- Watsonville	19-May-11	Melissa Martinez	Not as bad as she thought it would be. Concerned that the 69C stops before those with night classes get out	Noted.
Public Meeting- Watsonville	19-May-11	Judith Ain	The previous changes to the 66 and 68 schedules made it so that it is hard to make connections with the 69A and 69W. Would like to see these timed better for transfers	Staff will continue to make changes necessary to facilitate better mid-county connections.
Public Meeting- Watsonville	19-May-11	Rosanne Frazier	The 7:55AM 71 bus is always full to Cabrillo	This trips is recommended to be reinstated
Public Meeting- Watsonville	19-May-11	Cindy Zuniga	Uses 75 to pick up her children from school and the 71 to access Dominican Hospital	Only one evening trip of Route 75 is recommended for elimination. Route 71 still provides frequent access to Dominican Hospital.
Public Meeting- Watsonville	19-May-11	Veronica Ramirez	Service reductions will make it hard to get around Watsonville and to access areas outside Watsonville. Fare increase will be hard on bus riders	Note.
Public Meeting- Watsonville	19-May-11	Richard Alvarez	Increase in fares will greatly impact Cabrillo students, especially with Cabrillo not providing passes	Noted.

Attachment B

Fall 2011 Fixed Route Service Reduction PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY Through June 3, 2011				
Source	Date Received	Name	Comment	Staff Response
Public Meeting- Watsonville	19-May-11	Stephen Adevita	Don't cut the 91X	Route 91X is recommended to be reinstated.
Public Meeting- Watsonville	19-May-11	Enriqueta Rojas	Uses the 69A/69W and wants to get to the mall. Wants to have the 69C schedule published in the bulletin of schedule	Routes 69A and 69W are recommended to alternate trips once per hour on the weekends.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 10, 2011

TO: Board of Directors

FROM: Ciro F. Aguirre, Manager of Operations

SUBJECT: CONSIDERATION OF PROPOSED METRO FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2011 INCLUDING CONSIDERATION OF PUBLIC COMMENTS RECEIVED

I. RECOMMENDED ACTION

That the Board of Directors discusses modifications based on public comments received pertaining to Fixed Route Service Reductions for Fall 2011. The Board of Directors is requested to provide staff with feedback and direction regarding the proposed Fixed Route Service Reduction.

II. SUMMARY OF ISSUES

- Due to elimination and reduction from various funding sources, METRO is experiencing a decrease in its operating funds. METRO will be unable to financially sustain Fixed Route Bus Service at the current levels in Fiscal Year 2012.
- Santa Cruz METRO Staff developed a Fixed Route Service Reduction Proposal consisting of a 12% reduction in transit service that was favorably considered by the Board of Directors at the April 22, 2011 board meeting.
- Public Comments were received through various channels of communication. METRO staff produced modifications to the Fixed Route Service Reduction Proposal based on these comments.
- METRO staff has created a Fixed Route Service Reduction Proposal which reflects public comments received to achieve a modified level of service that can be sustained by the projected budget for Fiscal Year 2012.

III. DISCUSSION

Due to a prolonged recession, there has been a reduction of Federal, State and Local funding sources to Mass Transit. These economic conditions have impacted METRO's operational revenues significantly. Because revenues have not rebounded sufficiently a budget deficit now exists, thus transit service to the community at current levels will not be sustainable in Fiscal Year 2012.

On April 22, 2011 the METRO Board of Directors considered a Fixed Route Service Reduction Proposal consisting of a 12% reduction in transit service, and approved a staff recommended

public outreach plan designed to inform and solicit input from the public regarding the service reduction proposal.

Based on public comments received, METRO staff made modifications to the Fixed Route Service Reduction Proposal to reflect the most common and most pragmatic comments and concerns received. Please see Attachment A for a list of modifications made in order to accommodate such comments and concerns.

Transit service that was restored, reinstated, or modified based on public feedback is as follows:

- Restored all trips of the Route 3
- Restored all trips of the Route 4
- Added 5 trips of the Route 4 on the weekends
- Reinstated the 12:30pm trip of the Route 40
- Reinstated two (2) inbound morning trips of the Route 71
- Adjusted the evening departures of the Route 35
- Adjusted the evening departures of the Route 71
- Adjusted the evening departure of the Route 42 on the weekends
- Reinstated 10 trips of the Route 68 on the weekends
- Removed Plans for a new weekend Route "69C"
- Reinstated alternating Routes 69A and 69W every hour on the weekends
- Rerouted the Route 66 at night to serve Soquel Ave. to Front St.
- Rerouted the Route 3 to serve Mission St. in both directions

Attachment A shows a comparison between the current service, the 12% reduction option based on geographic coverage, and the modified 8.2% reduction based on public input.

Many of the modifications made were to restore or reinstate service; because of these modifications, the level of transit service reduced has gone from 12% to approximately 8.2%. The Board is requested to discuss these modifications and provide staff with any final direction before a final proposal is brought forth to the Board for a vote on June 24, 2011.

IV. FINANCIAL CONSIDERATIONS:

The newly proposed 8.2% reduction in transit service will equate to approximately \$960K in operational savings per year. Estimates in passenger fare revenue are to be determined once a new Fixed Route Fare Ordinance is adopted on June 24, 2011.

V. ATTACHMENTS:

Attachment A: Service Reduction Outline: Comparison of Options

Prepared By: Carolyn Derwing, Schedule Analyst
Erich R. Friedrich, Jr. Transit Planner

Date Prepared: June 3, 2011

Comparison of Options

Route	Current	12% Geo	8.2% Geo & Public Comments
Local Santa Cruz			
Route 3: Mission/Beach	12 Trips	5 Trips	12 Trips
Route 4: Harvey West/Emeline	11 Trips	6 Trips	11 Trips
Route 4: Harvey West-WE	N/A	N/A	5 Trips
Route 8: Emeline	1 Trip	1 Trip	1 Trip
UCSC			

Route 10: UCSC via High	24 Trips	13 Trips <i>Move Departures</i>	13 Trips <i>Move Departures</i>
Route 12: UCSC East Side Direct	1 Trip	1 Trip	1 Trip
Route 13: UCSC via Walnut	12 Trips	Deleted	Deleted
Route 15: UCSC via Laurel East	N/A	<i>Move Departures</i>	<i>Move Departures</i>
Route 16: UCSC via Laurel West	38 Trips	38 Trips <i>Move Departures</i>	38 Trips <i>Move Departures</i>
Route 16N: Night Owl	5 Trips	Deleted	Deleted
Route 19: UCSC via Lower Bay	14 Trips	23 Trips <i>Move Departures</i>	23 Trips <i>Move Departures</i>
Route 19N: Night Owl – WE	5 Trips	Deleted	Deleted
Route 20: UCSC via Westside	16 Trips	16 Trips	16 Trips
Route 20D: UCSC via Westside Supp.	8 Trips	8 Trips	8 Trips

Comparison of Options

Route	Current	12% Geo	8.2% Geo & Public Comments
Scotts Valley / San Lorenzo Valley			
Route 30: Graham Hill/Scotts Valley	4 Trips	4 Trips	4 Trips
Route 33: Lompico/Zayante	2 Trips	2 Trips	2 Trips
Route 34: South Felton	2 Trips	2 Trips	2 Trips
Route 35/A: SLV/Santa Cruz – WD	59 Trips	57 Trips	Moved Afternoon Departure 57 Trips
Route 35/A: SLV/Santa Cruz – “ST”	6 Trips	4 Trips	Moved Night Departures 4 Trips
Route 35/A: SLV/Santa Cruz – WE	47 Trips	45 Trips	45 Trips
		No Big Basin	No Big Basin
		Moved Night Departures	Moved Night Departures
North Coast			
Route 40 – WD	4 Trips	3 Trips	4 Trips
		No Waddell Creek	No Waddell Creek
		Moved Departures	Moved Departures
Route 40: Davenport/North Coast – WE	2 Trips	1 Trip	1 Trip
		No Waddell Creek	No Waddell Creek
Route 41: Bonny Doon – WD	4 Trips	4 Trips	4 Trips
Route 41: Bonny Doon – WE	1 Trip	1 Trip	1 Trip
Route 42: Bonny Doon – WD	1 Trip	1 Trip	1 Trip
Route 42: Davenport/Bonny Doon – WE	2 Trips	1 Trip	1 Trip
		Moved Departures	Moved Departures

Comparison of Options

Route	Current	12% Geo	8.2% Geo & Public Comments
Mid-County			
Route 54: Cap./Aptos/ La Selva – WD	1 Trip	1 Trip	1 Trip
		<i>Moved Departure</i>	<i>Moved Departure</i>
Route 54: Cap./Aptos/ La Selva – WE	3 Trips	3 Trips	3 Trips
		<i>Deleted Mar Vista Loop</i>	<i>Deleted Mar Vista Loop</i>
		<i>Moved Departure</i>	<i>Moved Departure</i>
Route 55: Rio Del Mar	10 Trips	10 Trips	10 Trips
		<i>Deleted Mar Vista Loop</i>	<i>Deleted Mar Vista Loop</i>
Route 56: La Selva	2 Trips	2 Trips	2 Trips
		<i>Moved Departure</i>	<i>Moved Departure</i>
Live Oak			
Route 66: Live Oak via 17th – WD	34 Trips	30 Trips	30 Trips
		<i>Moved Evening Departures</i>	<i>Moved Evening Departures</i>
Route 66: Live Oak via 17th – WE	32 Trips	29 Trips	29 Trips
		<i>Moved All Departures</i>	<i>Moved All Departures</i>
Route 68: Live Oak via Broadway – WD	26 Trips	26 Trips	26 Trips
		<i>Deleted Loop from 26th-East Cliff-30th</i>	<i>Deleted Loop from 26th-East Cliff-30th</i>
Route 68: Live Oak via Broadway – WE	21 Trips	Deleted	10 Trips
			<i>Deleted Loop from 26th-East Cliff-30th</i>
Route 69: Capitola Road	35 Trips	Deleted	Deleted

Comparison of Options

Route	Current	12% Geo	8.2% Geo & Public Comments
Cabrillo / South County			
Route 69A: Wats./S.C. – WD	25 Trips	25 Trips	25 Trips
Route 69A: Wats./S.C. – WE	22 Trips	Deleted	12 Trips
Route 69N: Capitola Night	10 Trips	Deleted	Deleted
Route 69W: Wats./S.C. – WD	26 Trips	26 Trips	26 Trips
Route 69W: Wats./S.C. – WE	23 Trips	Deleted	13 Trips
Route 69C: Wats./S.C./Cabrillo – WE	N/A	25 Trips	N/A
Route 71: Watsonville/S.C. – WD	84 Trips	74 Trips	76 Trips
Route 71: Watsonville/S.C. – WE	62 Trips	61 Trips	<i>Moved Evening Departures</i> 61 Trips
Route 91X: Commuter Express	13 Trips	Deleted	<i>Moved Evening Departures</i> 13 Trips
Local Watsonville			
Route 72: Corralitos – WD	14 Trips	8 Trips	8 Trips
Route 74: Ohlone/Rolling Hills – WD	12 Trips	6 Trips	<i>Moved Departures</i> 6 Trips
Route 75: Green Valley – WD	15 Trips	14 Trips	14 Trips
Route 75: Green Valley – WE	14 Trips	14 Trips	14 Trips
Route 79: East Lake – WD	11 Trips	11 Trips	11 Trips

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 10, 2011

TO: Board of Directors

FROM: Angela Aitken, Finance Manager, and Acting Assistant General Manager

SUBJECT: CONSIDERATION OF THE REVISED PROPOSED FY12 FINAL BUDGET

I. RECOMMENDED ACTION

That the Board of Directors consider the revised proposed FY12 Final Budget.

II. SUMMARY OF ISSUES

- The revised proposed FY12 Final Budget is a revised two-year budget. The Board of Directors adopted the previous two-year budget for FY11 and FY12 in June of 2010
- The Board of Directors must adopt a FY12 Final Budget by June of 2011
- The revised proposed FY12 Final Budget was updated based on revenue and expense data collected through March and April 2011
- In the revised proposed FY12 Final Budget, **Operating Revenue** is \$33,809,265 while **Operating Expense** is \$39,200,084, creating an **Operating Deficit** of \$5,390,819
- **Non-Operating and One-Time Revenues** of \$5,390,819 are required to balance the revised proposed FY12 budget at this time
- The revised proposed FY12 **Capital Budget** totals \$12,938,070 and is funded with Federal, State and Local funds
- Staff will continue to refine revenue and expense projections as updated information becomes available, and will present a FY12 Final Budget recommendation to the Board on June 24, 2011

III. DISCUSSION

The revised proposed FY12 Final Budget is a revised two-year budget. The Board of Directors adopted the previous two-year budget for FY11 and FY12 in June of 2010, and must adopt a FY12 Final Budget by June of 2011. The revised proposed FY12 Final Budget is presented this month for Board and Public Review. The revised proposed FY12 Final Budget was updated and based on revenue and expense data collected through March and April 2011. A public hearing has been scheduled for 9:00AM, June 24, 2011.

A. Operating Revenues

Total Operating Revenue assumptions have been projected to increase by 6.8% in FY12 based on data collected through March and April 2011. The revised proposed FY12 Final Budget variance explanations detailed below are based on the difference between the FY11 Published Budget and the revised proposed FY12 Final Budget.

- Passenger Fares - is projected to increase by 28.6%. Actual revenue collections through March 2011 have exceeded the FY11 budget by 13.0% with the additional increase attributed to a fare increase of \$.50 on the local base fare of approximately \$375,000
- Highway 17 Fares and Highway 17 Payments - are projected to decrease by -7.8% and -4.5% respectively based on actual revenue collections through March 2011. Revenue collection problems were corrected with the installation of new fareboxes in December 2010 and more realistic revenue projections and payments are now projected for FY12.
- Advertising Income – is anticipated to decrease by -7.0%. Recently, some long-term contracts have been allowed to expire in anticipation of fewer ad spaces available due to pending service reductions this Fall.
- Rent Income – Pacific Station - is projected to decrease by -7.4% due to two (2) tenant leases that were re-negotiated with a lower base monthly rent, and one (1) tenant that re-negotiated paying lower utilities
- Rent Income – Watsonville - is projected to increase by 16.3%. In the past, MST has paid for the use of the Watsonville Transit Center, via a take down from the shared annual FTA 5307 allocation we both receive each year. In FY12, we are showing the lease payment as revenue. The net impact to the FY12 budget is \$0.
- Interest Income - is projected to increase by 107.8% in FY12, and is based on actual revenue received through April 2011, which is 134.0% higher than the FY11 budget. Historically we have used the County Auditor Controller's estimate to budget interest income, but have significantly exceeded that estimate year after year.
- Sales Tax - is projected to increase by 6.4% in FY12 and is based on actual cash receipts through April 2011, which indicate that we are 6.5% over the amount budgeted year to date for FY11
- The Transportation Development Act (TDA) Funds - allocation reflects a 5.4% increase in FY12 over the current year allocation received from the Santa Cruz County Regional Transportation Commission (SCCRTC). The projected allocation amount is the amount proposed by the SCCRTC staff.
- FTA Section 5311 – Rural Operating Assistance – is projected to decrease by -9.3% in FY12 and is based on the amount received in FY11. The actual allocation amount will not be calculated and known until after the books are closed for FY11
- AMBAG / CTC Funding - is projected to increase by 517.6% or \$129,400, and is based on current grants. (Watsonville Planning Study \$20K, and Bus Stop Improvements \$134K)

B. Operating Expense

Total Operating Expense assumptions have been projected to increase by 5.2% in FY12 based on data collected through March and April 2011 with a 5.4% increase in Personnel, and a 4.1% increase in Non-Personnel expenses. The revised proposed FY12 Final Budget variance explanations detailed below are based on the difference between the FY11 Published Budget and the revised proposed FY12 Final Budget.

Departmental Expense changes include:

- **Administration** - an overall net decrease of -7.5% composed of the following:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses. Workers Comp expense is allocated by the number of FTE's per department.
 - Project Manager position salary and benefits expense transfer from Admin to the IT department for a full year. 50% of the expense will be paid with capital funds transferred from the Metrobase capital budget
 - A reduction in the Legislative Services budget of -13% due to the FY11 budget containing provisions for contractual increases on expiring contracts, while those contracts were renegotiated with no increase
 - The transfer of Employee Training funds from the HR and IT budgets to Admin
- **Human Resources** – an overall net decrease of -14.5% due to:
 - The unfunding of one (1) position and the reduction of one (1) position to part-time
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
 - An increase of \$50K in Professional Technical Fees related to the recruitment of a new General Manager
 - Reduced Classified Advertising expense, due to fewer new hires
 - The transfer of Employee Training funds to the Administration budget
- **Information Technology** - an overall increase of 20.0% due to:
 - Year over year personnel expense decreased by -7.3% below FY11 budget; retirement payouts from Operating Reserves per Board direction combined with 50% of salary and benefits expense for the current IT / Project Manager will be paid with funds transferred from Capital Reserves
 - Increased salary and benefits expense for the new Assistant Manager of IT
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%,

- from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
- An increase in Repairs to Equipment for additional maintenance contracts on new software
- The transfer of Employee Training funds to the Admin budget
- District Counsel - an overall increase of 8.9% due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
- Risk Management - an overall departmental net increase of 122.0% is anticipated due to current outstanding unpaid claims. When these unpaid claims settle, they will be paid with funds transferred from Reserves.
- Paratransit Program – an overall net increase of 6.9% due to:
 - The unfunding of three (3) positions
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
 - Re-allocation of custodial services funding from the Facilities Maintenance budget for NTD reporting purposes
 - Increased fuel expense by 25% or \$80K in anticipation of substantial increases to the price of gas (up to \$5.00 a gallon)
- Bus Operators – an overall net increase of 2.6% due to:
 - The unfunding of eleven (11) bus operator positions effective September 15, 2011, due to service reductions
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
- Fleet Maintenance – An overall increase of 4.0% due to:
 - The unfunding of one (1) position
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
 - Uniform and Laundry are expected to decrease by -40% due to a reduction in the number of uniforms required for staff

- Repairs – Revenue Vehicles - is anticipated to increase by 7.7% due to due to anticipated repairs to aging buses that are still in service past the Federal Transit Administration (FTA) useful life guidelines
- Fuels & Lubricants Non-Revenue Vehicles – is expected to decrease by -53.3% due to less frequent usage of the bus operator relief vehicles, as the result of efficiencies achieved with the 10% service reduction in September 2010 and we expect this to continue.
- Non-Inventory Parts is expected to decrease by -62.5% due to operational efficiencies achieved by combining the 111 Dubois and 138 Golf Club Shop, and cost cutting measures that have been put in place over the past year.
- Retired Employee Benefits – increased by 34.3% due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11
 - An increase of 8.4% in Dental Insurance premiums
 - An slight increase of 6.1% in Vision Insurance premiums
 - An increase of 5.4% in Life Insurance premiums
 - These costs are in direct relation to how many retirees are added to the retirement roll versus how many come off the retirement roll in any given year.

Consolidated Operating Expense variances include:

- Personnel expense (Labor and Fringe benefits) for all departments is projected to increase overall by 5.4% due to the following:
 - The 3.0% contractual wage increase due on June 23, 2011 for SEIU, UTU ParaCruz, and Management
 - An increase in January, 2012 in medical insurance premiums of approximately 12.0%, after an increase of 17.0% in January 2011
 - Increased Worker’s Compensation claims expense of approximately 28.6%
- Non-Personnel expense is budgeted to increase overall by 4.1% with the significant account details listed below:
 - Admin and Bank Fees is anticipated to increase by 6.4% due to bank card processing fees related to the four (4) TVM’s that will be fully operational in FY12
 - Professional Technical Fees are increased by 10.7% based on the recruitment of a new General Manager
 - Legislative Services decrease of -13.0% due to the FY11 budget containing provisions for contractual increases on expiring contracts, while those contracts were renegotiated with no increase
 - Custodial Services is budgeted to increase by 73.8% due to an inadequate amount budgeted in FY11 for custodial services at the Watsonville Transit Center and based on actual spending in FY11
 - Uniforms and Laundry expense is anticipated to decrease by -33.0% due to a reduction in the number of uniforms required for staff

- Security Services is budgeted to increase by 6.6% due to increased coverage at the Watsonville Transit Center
- Repairs to Equipment is budgeted to increase by 7.4% due in anticipation of repairs to aging equipment that has been retained past the estimated reasonable life and an increase in software maintenance contracts
- Repairs to Revenue Vehicles is expected to increase by 4.9% due to anticipated repairs to aging buses that are still in service past the Federal Transit Administration (FTA) useful life guidelines
- Fuel – Non-Revenue Vehicles is projected to decrease by -53.7% due to less frequent usage of the bus operator relief vehicles, as the result of efficiencies achieved with the 10% service reduction in September 2010
- Fuel – Revenue Vehicles is projected to increase by 7.6% due to slight increases in the price of liquefied natural gas (LNG) and significant increases anticipated in the price of gasoline and diesel.
- Postage and Mailing is expected to decrease by -19.5% due to decreased usage caused by the use of scanned documents and the ability to email documents rather than mail them
- Printing Expense is expected to decrease by -27.4% due to fewer tickets and passes being printed due to the purchase of the new FTA ARRA grant funded GFI fareboxes in December 2010, and less demand for printed copies of Headways
- Non-Inventory Parts is budgeted to decrease by -57.8% due to operational efficiencies achieved by combining the 111 Dubois and 138 Golf Club Shop, and cost cutting measures currently in place
- Telecommunications expense is budgeted to decrease overall by -10.7% based on actual spending in FY11; elimination of the Xora phone expense, and efficiencies achieved with the purchase of the new phone system in FY10
- Settlement Cost is anticipated to increase significantly by 203.3% due to current outstanding unpaid claims. When these unpaid claims settle, they will be paid with funds transferred from Reserves.
- Other Taxes is anticipated to decrease by -33.3% due to a reduction in property tax expenses as the result of vacating the 111 Dubois facility
- Facility Lease expense will decrease by -37.7% due to vacating the 111 Dubois facility and the purchase of the 425 Front Street property

C. Operating Deficit

The Operating Deficit for FY12 is estimated to be \$5,390,819 due to Operating Expenses exceeding Operating Revenue. For many years Santa Cruz METRO's budget deficit has been balanced with One-Time or Non-Recurring Revenues and Transfers from Reserves.

Currently, the Santa Cruz METRO Board of Directors is facing difficult decisions regarding budget stability and the service levels provided to the public. The current anemic economy and the federal ADA complimentary paratransit service requirements, that legally must be provided, have resulted in

multi-year budgetary shortfalls. Due to budgetary shortfalls related to the Federal, State and Local economic conditions, current levels of service and operating expenses are unsustainable.

To mitigate the Operating Deficit of \$5,390,819 for FY12, staff is recommending using the following in Non-Operating Revenue and Transfers from Reserve:

- STIC - \$800K
- Fuel Tax Credit - \$250K
- Carryover from Previous Year - \$1.763M
- Transfer from Legal Settlements - \$455K
- Transfer from Capital Reserves - \$76K
- Transfer from Operating Reserve - \$101K

In addition, to eliminate the previous \$3.8M unrealized revenue deficit, staff recommends the following balancing actions to balance the revised proposed FY12 Final Budget (**Attachment B**):

- Implement the proposed Fall 2011 7% geographic **service reduction** that would equate to unfunding approximately eleven (11) Bus Operator positions in UTU Local 23 - Fixed Route for a savings of approximately \$900K per year.
- Use of approximately \$1M in one time money from the Capital **Reserve** Retained Earnings Account
- Implement approximately \$600K in **contractual concessions and unfunded positions** from SEIU Local 521, UTU Local 23 – ParaCruz Operations, and Management.
 - The **unfunded positions** for UTU Local 23 – Fixed Route are included in the above proposed Fall 2011 7% geographic service reduction for a savings of approximately \$900K per year.
- Initiate the process for a fare increase of \$.50 on the local base fare with corresponding fare increases in all other local categories. **New Revenues** from this fare increase are estimated to bring in approximately \$375K in FY12 and will bring in new revenue to supplement our Operating Revenues for future fiscal year Operating Budgets. Additional Non-Operating Revenue from STIC (\$200K) and STA (\$726K) which have previously been used for our Capital budget will now be used to balance our Operating Budget in FY12.

For forecasting purposes, **Attachment C** depicts a Forecasted Five-Year Plan as staff currently sees future funding and expenses with information available today. Rolling Budgets on a quarterly basis and resource allocation meetings later this fall will keep the Board and the Public informed of significant budget changes. Adoption of revised budgets throughout the fiscal year will give a better picture and sense of where we stand financially in a more timely and accurate manner than just the yearly budget in June of every year. Maintaining the best service we can with the resources we have will be one of staff's main priorities as we navigate out of this unprecedented economic climate we have been experiencing over the last 2-3 years.

D. Capital Budget

The revised proposed FY12 Final **Capital Budget** totals \$12,938,070, and will require cash flow advances from the Reserved Retained Earnings Account of \$11,001,535. Santa Cruz METRO will invoice for \$8,493,662 of the \$11,001,535 advanced, and will be reimbursed by the individual granting agencies at a later date. Restricted grant funds will provide \$1,802,000 to the FY12 capital budget; this cash is currently held in restricted accounts at the County Treasury. The FTA State of Good Repair grant utilizes matching salary funds from the operating budget of \$134,535; therefore less capital funding is required for this grant. A line item has been added to the capital budget for \$1,000,000 to account for a reduction in the Reserved Retained Earnings Account, due to the use of these funds to assist in balancing the FY12 operating budget deficit.

Staff will continue to monitor the current grant spending; will update grant balances as required, and will present a FY12 Final Capital Budget recommendation to the Board on June 24, 2011.

IV. FINANCIAL CONSIDERATIONS

The revised proposed FY12 Final Operating and Capital Budget, as presented, is balanced over a one-year period of time and is balanced through the use of One-Time or Non-Recurring Revenues and Transfers from Reserves since projected operating revenues do not cover projected operating expenses.

The revised proposed FY12 Final Capital Budget totals \$12,938,070 and requires cash flow advances of \$11,001,535 from the Reserved Retained Earnings Account. Subsequent reimbursements will provide \$8,493,662 back to the Reserved Retained Earnings Account, while \$1,802,000 is funded with restricted cash on hand.

V. ATTACHMENTS

- Attachment A: Revised Proposed FY12 Final Operating Budget**
- Attachment B: Revised Proposed FY12 Budget Deficit Solution**
- Attachment C: Forecasted Five-Year Plan**
- Attachment D: Revised Proposed FY12 Final Authorized and Funded Personnel**
- Attachment E: FY12 Revised Proposed Final Capital Budget**
- Attachment F: FY12 & FY13 Unfunded Capital Needs List**

Prepared by: Debbie Kinslow, Assistant Finance Manager

Date Prepared: June 3, 2011

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET REVENUE SOURCES

REVENUE SOURCE	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
Passenger Fares	3,127,587	3,442,707	10.1%	4,021,814	4,021,814	28.6%
Special Transit Fares	3,212,406	3,304,324	2.9%	3,230,414	3,230,414	0.6%
Paratransit Fares	245,642	239,851	-2.4%	251,843	251,843	2.5%
Highway 17 Fares	1,205,009	1,099,854	-8.7%	1,110,852	1,110,852	-7.8%
Highway 17 Payments	435,512	411,732	-5.5%	415,849	415,849	-4.5%
Commissions	5,500	4,375	-20.4%	5,600	5,600	1.8%
Advertising Income	215,000	219,077	1.9%	200,000	200,000	-7.0%
Rent Income - SC Pacific Station	91,774	84,670	-7.7%	85,000	85,000	-7.4%
Rent Income - Watsonville TC	34,399	41,306	20.1%	40,000	40,000	16.3%
Rent Income - General	-	-	0.0%	-	-	0.0%
Interest Income	57,750	137,181	137.5%	120,000	120,000	107.8%
Other Non-Transp Revenue	8,000	18,107	126.3%	18,100	18,100	126.3%
Sales Tax (1/2 cent)	14,140,000	14,600,000	3.3%	15,038,000	15,038,000	6.4%
Transp Dev Act (TDA) Funds	4,974,478	5,001,737	0.5%	5,244,963	5,244,963	5.4%
FTA Sec 5307 - Op Assistance	3,696,155	3,696,155	0.0%	3,707,430	3,707,430	0.3%
Prop 84 - TOD	10,000	-	-100.0%	10,000	10,000	0.0%
Repay FTA Advance (#4 and #5 of 5)	-	-	0.0%	-	-	0.0%
FTA Sec 5311 - Rural Op Asst	170,894	156,618	-8.4%	155,000	155,000	-9.3%
AMBAG/CTC Funding	25,000	40,600	62.4%	154,400	154,400	517.6%
SUBTOTAL REVENUE	31,655,105	32,498,295	2.7%	33,809,265	33,809,265	6.8%
ONE-TIME REVENUES						
ARRA Operating	270,000	270,000	0.0%	-	-	-100.0%
STIC	1,202,159	1,202,159	0.0%	1,020,417	1,020,417	-15.1%
STA	2,800,000	1,991,905	-28.9%	725,847	725,847	-74.1%
Fuel Tax Credit	-	776,438	100.0%	250,000	250,000	100.0%
SUBTOTAL ONE-TIME REVENUES	4,272,159	4,240,502	-0.7%	1,996,264	1,996,264	-53.3%
SUBTOTAL REVENUE AND ONE-TIME REVENUES	35,927,264	36,738,797	2.3%	35,805,529	35,805,529	-0.3%
TRANSFERS FROM RESERVES						
Carryover from Previous Year	1,071,106	-	-100.0%	1,762,862	1,762,862	64.6%
Xfr from Ins Res-Legal Settlement	150,000	30,897	-79.4%	455,000	455,000	203.3%
Transfer (to)/from Capital Reserves	130,947	111,345	-15.0%	75,631	75,631	-42.2%
Transfer (to)/from Operating Reserves	-	-	0.0%	1,101,062	1,101,062	100.0%
SUBTOTAL TRANSFERS FROM RESERVES	1,352,053	142,242	-89.5%	3,394,555	3,394,555	151.1%
UNREALIZED REVENUE	-	-	0.0%	-	-	0.0%
TOTAL REVENUE	37,279,317	36,881,039	-1.1%	39,200,084	39,200,084	5.2%

* FTA funding is used solely to fund labor expense

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Departmental Expenses

DEPARTMENT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	FINAL BUDGET FY12	
1100 Administration	989,166	916,843	-7.3%	915,072	915,072	-7.5%
1200 Finance	2,310,312	2,183,642	-5.5%	2,351,796	2,351,796	1.8%
1300 Customer Service	594,460	562,933	-5.3%	611,280	611,280	2.8%
1400 Human Resources	644,595	579,627	-10.1%	550,963	550,963	-14.5%
1500 Information Technology	731,359	706,517	-3.4%	877,671	877,671	20.0%
1700 District Counsel	508,030	541,591	6.6%	553,099	553,099	8.9%
1800 Risk Management	250,000	191,462	-23.4%	555,000	555,000	122.0%
2200 Facilities Maintenance	2,295,325	2,220,889	-3.2%	2,314,811	2,314,811	0.8%
3100 Paratransit Program	4,679,287	4,311,336	-7.9%	5,000,961	5,000,961	6.9%
3200 Operations	2,548,525	2,508,304	-1.6%	2,533,952	2,533,952	-0.6%
3300 Bus Operators	13,449,603	13,802,999	2.6%	13,796,292	13,796,292	2.6%
4100 Fleet Maintenance	6,523,912	6,336,264	-2.9%	6,782,735	6,782,735	4.0%
9001 Cobra Benefits	-	1,175	100.0%	-	-	0.0%
9005 Retired Employee Benefits	1,754,441	2,017,162	15.0%	2,356,152	2,356,152	34.3%
700 SCCIC/COPS	300	300	0.0%	300	300	0.0%
TOTAL OPERATING EXPENSES	37,279,317	36,881,039	-1.1%	39,200,084	39,200,084	5.2%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 FINAL BUDGET FY12	
LABOR						
501011 Bus Operator Pay	7,932,855	7,380,357	-7.0%	7,657,437	-3.5%	
501013 Bus Operator OT	1,541,590	1,820,500	18.1%	1,519,012	-1.5%	
501021 Other Salaries	6,514,844	6,414,700	-1.5%	6,263,202	-3.9%	
501023 Other OT	357,082	299,558	-16.1%	347,420	-2.7%	
Totals	16,346,370	15,915,115	-2.6%	15,787,072	-3.4%	
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	250,264	231,543	-7.5%	244,661	-2.2%	
502021 Retirement	2,319,866	2,181,665	-6.0%	2,893,914	24.7%	
502031 Medical Ins	5,366,764	6,005,613	11.9%	6,699,333	24.8%	
502041 Dental Ins	474,123	425,744	-10.2%	470,983	-0.7%	
502045 Vision Ins	134,969	132,420	-1.9%	129,470	-4.1%	
502051 Life Ins/AD&D	43,362	41,903	-3.4%	44,446	2.5%	
502060 State Disability Ins (SDI)	185,102	214,731	16.0%	188,761	2.0%	
502061 Long Term Disability Ins	225,405	198,686	-11.9%	227,952	1.1%	
502071 State Unemployment Ins (SUI)	63,224	79,389	25.6%	77,545	22.7%	
502081 Worker's Comp Ins	700,000	899,323	28.5%	900,000	28.6%	
502101 Holiday Pay	391,008	425,931	8.9%	377,413	-3.5%	
502103 Floating Holiday	69,581	71,069	2.1%	71,302	2.5%	
502109 Sick Leave	813,227	547,968	-32.6%	864,265	6.3%	
502111 Annual Leave	1,521,383	2,012,628	32.3%	1,519,832	-0.1%	
502121 Other Paid Absence	124,017	146,089	17.8%	119,738	-3.5%	
502251 Phys. Exams	13,699	5,014	-63.4%	14,110	3.0%	
502253 Driver Lic Renewal	4,532	2,102	-53.6%	4,668	3.0%	
502999 Other Fringe Benefits	69,732	78,320	12.3%	66,839	-4.1%	
Totals	12,770,259	13,700,137	7.3%	14,915,232	16.8%	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11	REVISED		% CHANGE BUDG FY11	% CHANGE BUDG FY12
				PROPOSED FINAL BUDGET FY11	PROPOSED FINAL BUDGET FY12		
SERVICES							
503011 Accting/Audit Fees	95,250	95,250	0.0%	95,250	95,250	0.0%	0.0%
503012 Admin/Bank Fees	259,350	207,743	-19.9%	276,050	276,050	6.4%	6.4%
503031 Prof/Technical Fees	225,132	155,645	-30.9%	249,210	249,210	10.7%	10.7%
503032 Legislative Services	103,400	90,000	-13.0%	90,000	90,000	-13.0%	-13.0%
503033 Legal Services	55,000	1,479	-97.3%	55,000	55,000	0.0%	0.0%
503034 Pre-Employment Exams	7,300	2,064	-71.7%	7,519	7,519	3.0%	3.0%
503041 Temp Help	-	169,375	100.0%	-	-	0.0%	0.0%
503161 Custodial Services	50,000	68,543	37.1%	86,900	86,900	73.8%	73.8%
503162 Uniforms/Laundry	33,600	19,511	-41.9%	22,500	22,500	-33.0%	-33.0%
503171 Security Services	374,332	378,869	1.2%	399,000	399,000	6.6%	6.6%
503221 Classified/Legal Ads	29,100	6,820	-76.6%	22,343	22,343	-23.2%	-23.2%
503222 Legal Ads	-	-	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	4,000	-	-100.0%	4,000	4,000	0.0%	0.0%
503351 Repair - Bldg & Impr	100,000	79,704	-20.3%	100,000	100,000	0.0%	0.0%
503352 Repair - Equipment	576,490	524,696	-9.0%	619,310	619,310	7.4%	7.4%
503353 Repair - Rev Vehicle	410,000	406,564	-0.8%	430,000	430,000	4.9%	4.9%
503354 Repair - Non Rev Vehicle	25,000	14,297	-42.8%	25,000	25,000	0.0%	0.0%
503363 Haz Mat Disposal	49,500	42,663	-13.8%	50,000	50,000	1.0%	1.0%
Totals	2,397,454	2,263,224	-5.6%	2,532,082	2,532,082	5.6%	5.6%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	151,100	58,357	-61.4%	70,000	70,000	-53.7%	-53.7%
504012 Fuels & Lubricants - Rev Veh	2,095,000	2,095,000	0.0%	2,255,000	2,255,000	7.6%	7.6%
504021 Tires & Tubes	243,000	190,368	-21.7%	250,000	250,000	2.9%	2.9%
504161 Other Mobile Supplies	-	64	100.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	625,000	592,193	-5.2%	635,000	635,000	1.6%	1.6%
Totals	3,114,100	2,935,982	-5.7%	3,210,000	3,210,000	3.1%	3.1%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11	REVISED		% CHANGE BUDG FY11
				PROJ FY11	FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	2,500	2,465	-1.4%	2,500	2,500	0.0%
504211 Postage & Mailing	23,400	10,184	-56.5%	18,830	18,830	-19.5%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	102,487	64,529	-37.0%	74,356	74,356	-27.4%
504217 Photo Supp/Process	6,000	294	-95.1%	3,900	3,900	-35.0%
504311 Office Supplies	70,617	56,727	-19.7%	66,415	66,415	-6.0%
504315 Safety Supplies	16,300	17,879	9.7%	20,300	20,300	24.5%
504317 Cleaning Supplies	33,100	35,236	6.5%	38,100	38,100	15.1%
504409 Repair/Maint Supplies	40,000	32,878	-17.8%	40,000	40,000	0.0%
504421 Non-Inventory Parts	45,000	13,555	-69.9%	19,000	19,000	-57.8%
504511 Small Tools	8,700	3,773	-56.6%	8,700	8,700	0.0%
504515 Employee Tool Replacement	3,000	668	-77.7%	3,000	3,000	0.0%
Totals	351,104	238,188	-32.2%	295,101	295,101	-16.0%
UTILITIES						
505011 Gas & Electric	225,000	232,851	3.5%	234,000	234,000	4.0%
505021 Water & Garbage	150,000	125,522	-16.3%	150,000	150,000	0.0%
505031 Telecommunications	169,000	130,194	-23.0%	151,000	151,000	-10.7%
Totals	544,000	488,566	-10.2%	535,000	535,000	-1.7%
CASUALTY & LIABILITY						
506011 Insurance - Property	115,000	91,359	-20.6%	115,000	115,000	0.0%
506015 Insurance - PL/PD	525,300	438,368	-16.5%	525,300	525,300	0.0%
506021 Insurance - Other	750	1,219	62.5%	750	750	0.0%
506123 Settlement Costs	150,000	180,897	20.6%	455,000	455,000	203.3%
506127 Repairs - District Prop	-	(74,943)	100.0%	-	-	0.0%
Totals	791,050	636,900	-19.5%	1,096,050	1,096,050	38.6%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	14,000	13,435	-4.0%	14,000	0.0%
507201 Licenses & Permits	23,000	12,457	-45.8%	19,300	-16.1%
507999 Other Taxes	30,000	20,989	-30.0%	20,000	-33.3%
Totals	67,000	46,881	-30.0%	53,300	-20.4%
PURCHASED TRANS.					
503406 Contract/Paratransit	250,000	187,752	-24.9%	250,000	0.0%
Totals	250,000	187,752	-24.9%	250,000	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	66,025	66,132	0.2%	70,147	6.2%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	34,600	10,544	-69.5%	35,533	2.7%
509121 Employee Training	55,575	30,466	-45.2%	66,227	19.2%
509123 Travel	90,780	45,350	-50.0%	93,443	2.9%
509125 Local Meeting Expense	4,950	3,176	-35.8%	5,000	1.0%
509127 Board Director Fees	13,200	9,600	-27.3%	12,600	-4.5%
509150 Contributions	650	-	-100.0%	250	-61.5%
509198 Cash Over/Short	500	580	16.1%	-	-100.0%
Totals	266,280	165,849	-37.7%	283,200	6.4%
LEASES & RENTALS					
512011 Facility Lease	359,000	290,067	-19.2%	223,500	-37.7%
512061 Equipment Rental	22,700	12,378	-45.5%	19,547	-13.9%
Totals	381,700	302,445	-20.8%	243,047	-36.3%
PERSONNEL TOTAL					
	29,116,629	29,615,253	1.7%	30,702,304	5.4%
NON-PERSONNEL TOTAL					
	8,162,688	7,265,787	-11.0%	8,497,780	4.1%
Consolidated					
TOTAL OPERATING EXPENSES					
	37,279,317	36,881,039	-1.1%	39,200,084	5.2%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Administration - 1100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	347,220	310,384	-10.6%	197,848	197,848	-43.0%
501023 Other OT	-	61	100.0%	-	-	0.0%
Totals	347,220	310,444	-10.6%	197,848	197,848	-43.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	6,951	5,670	-18.4%	5,343	5,343	-23.1%
502021 Retirement	57,221	46,950	-17.9%	54,279	54,279	-5.1%
502031 Medical Ins	50,154	39,055	-22.1%	52,693	52,693	5.1%
502041 Dental Ins	4,821	3,799	-21.2%	4,192	4,192	-13.1%
502045 Vision Ins	1,360	1,037	-23.7%	990	990	-27.2%
502051 Life Ins/AD&D	629	520	-17.4%	444	444	-29.4%
502060 State Disability Ins (SDI)	3,477	2,751	-20.9%	2,436	2,436	-30.0%
502061 Long Term Disability Ins	4,982	2,044	-59.0%	3,670	3,670	-26.3%
502071 State Unemployment Ins (SUI)	840	819	-2.5%	819	819	-2.5%
502081 Worker's Comp Ins	9,302	18,440	98.2%	8,970	8,970	-3.6%
502101 Holiday Pay	4,881	6,840	40.1%	3,625	3,625	-25.7%
502103 Floating Holiday	12,475	12,475	0.0%	8,364	8,364	-33.0%
502109 Sick Leave	19,524	6,947	-64.4%	43,011	43,011	120.3%
502111 Annual Leave	92,211	136,080	47.6%	113,372	113,372	22.9%
502121 Other Paid Absence	3,051	813	-73.4%	2,266	2,266	-25.7%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	4,029	4,032	0.1%	2,049	2,049	-49.1%
Totals	275,908	288,272	4.5%	306,521	306,521	11.1%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Administration - 1100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12	
SERVICES						
503011	-	-	0.0%	-	-	0.0%
503012	1,300	-	-100.0%	-	-	-100.0%
503031	17,232	15,824	-8.2%	21,500	21,500	24.8%
503032	103,400	90,000	-13.0%	90,000	90,000	-13.0%
503033	-	-	0.0%	-	-	0.0%
503034	-	-	0.0%	-	-	0.0%
503041	-	49,489	100.0%	-	-	0.0%
503161	-	-	0.0%	-	-	0.0%
503162	-	-	0.0%	-	-	0.0%
503171	-	-	0.0%	-	-	0.0%
503221	8,100	967	-88.1%	8,343	8,343	3.0%
503222	-	-	0.0%	-	-	0.0%
503225	-	-	0.0%	-	-	0.0%
503351	-	-	0.0%	-	-	0.0%
503352	-	-	0.0%	-	-	0.0%
503353	11,700	6,193	-47.1%	7,000	7,000	-40.2%
503354	-	-	0.0%	-	-	0.0%
503363	-	-	0.0%	-	-	0.0%
Totals	141,732	162,473	14.6%	126,843	126,843	-10.5%
MOBILE MATERIALS & SUPPLIES						
504011	-	-	0.0%	-	-	0.0%
504012	-	-	0.0%	-	-	0.0%
504021	-	-	0.0%	-	-	0.0%
504161	-	-	0.0%	-	-	0.0%
504191	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Administration - 1100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	11,800	3,429	-70.9%	7,000	7,000	-40.7%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	10,487	544	-94.8%	2,000	2,000	-80.9%
504217 Photo Supp/Process	100	-	-100.0%	-	-	-100.0%
504311 Office Supplies	8,790	5,631	-35.9%	14,545	14,545	65.5%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	31,177	9,604	-69.2%	23,545	23,545	-24.5%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	222	100.0%	-	-	0.0%
Totals	-	222	100.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Administration - 1100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	FINAL BUDGET BUDG FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	54,450	53,100	-2.5%	56,084	56,084	3.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	31,100	7,544	-75.7%	32,033	32,033	3.0%
509121 Employee Training	-	26,701	100.0%	62,227	62,227	100.0%
509123 Travel	88,780	44,840	-49.5%	91,443	91,443	3.0%
509125 Local Meeting Expense	4,700	3,176	-32.4%	5,000	5,000	6.4%
509127 Board Director Fees	13,200	9,600	-27.3%	12,600	12,600	-4.5%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	192,230	144,961	-24.6%	259,387	259,387	34.9%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	900	867	-3.6%	927	927	3.0%
Totals	900	867	-3.6%	927	927	3.0%
PERSONNEL TOTAL	623,127	598,716	-3.9%	504,370	504,370	-19.1%
NON-PERSONNEL TOTAL	366,039	318,127	-13.1%	410,702	410,702	12.2%
DEPARTMENT TOTALS	989,166	916,843	-7.3%	915,072	915,072	-7.5%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Finance - 1200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	774,527	754,479	-2.6%	756,943	756,943	-2.3%
501023 Other OT	620	3,949	537.4%	606	606	-2.3%
Totals	775,147	758,428	-2.2%	757,549	757,549	-2.3%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	13,363	14,346	7.4%	13,160	13,160	-1.5%
502021 Retirement	124,264	122,411	-1.5%	156,152	156,152	25.7%
502031 Medical Ins	131,716	152,960	16.1%	163,564	163,564	24.2%
502041 Dental Ins	13,784	11,744	-14.8%	11,843	11,843	-14.1%
502045 Vision Ins	4,419	4,149	-6.1%	3,960	3,960	-10.4%
502051 Life Ins/AD&D	1,614	1,521	-5.7%	1,590	1,590	-1.4%
502060 State Disability Ins (SDI)	9,553	9,485	-0.7%	9,759	9,759	2.2%
502061 Long Term Disability Ins	10,500	8,142	-22.5%	10,236	10,236	-2.5%
502071 State Unemployment Ins (SUI)	2,891	4,089	41.5%	3,549	3,549	22.8%
502081 Worker's Comp Ins	27,907	10,954	-60.7%	35,880	35,880	28.6%
502101 Holiday Pay	10,859	16,060	47.9%	10,567	10,567	-2.7%
502103 Floating Holiday	10,145	10,145	0.0%	10,449	10,449	3.0%
502109 Sick Leave	42,094	24,747	-41.2%	39,863	39,863	-5.3%
502111 Annual Leave	77,364	134,986	74.5%	83,547	83,547	8.0%
502121 Other Paid Absence	6,577	2,806	-57.3%	6,229	6,229	-5.3%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	5,518	5,680	2.9%	4,297	4,297	-22.1%
Totals	492,566	534,224	8.5%	564,647	564,647	14.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Finance - 1200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
SERVICES						
503011	95,000	95,000	0.0%	95,000	95,000	0.0%
503012	258,000	207,693	-19.5%	276,000	276,000	7.0%
503031	32,000	48,418	51.3%	7,900	7,900	-75.3%
503032	-	-	0.0%	-	-	0.0%
503033	-	-	0.0%	-	-	0.0%
503034	-	-	0.0%	-	-	0.0%
503041	-	-	0.0%	-	-	0.0%
503161	-	-	0.0%	-	-	0.0%
503162	-	-	0.0%	-	-	0.0%
503171	-	-	0.0%	-	-	0.0%
503221	6,000	4,036	-32.7%	6,000	6,000	0.0%
503222	-	-	0.0%	-	-	0.0%
503225	-	-	0.0%	-	-	0.0%
503351	-	-	0.0%	-	-	0.0%
503352	600	-	-100.0%	-	-	-100.0%
503353	-	-	0.0%	-	-	0.0%
503354	-	-	0.0%	-	-	0.0%
503363	-	-	0.0%	-	-	0.0%
Totals	391,600	355,147	-9.3%	384,900	384,900	-1.7%
MOBILE MATERIALS & SUPPLIES						
504011	-	-	0.0%	-	-	0.0%
504012	-	-	0.0%	-	-	0.0%
504021	-	-	0.0%	-	-	0.0%
504161	-	-	0.0%	-	-	0.0%
504191	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Finance - 1200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	250	422	68.7%	400	400	60.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	2,000	711	-64.4%	2,000	2,000	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	6,000	2,181	-63.7%	-	-	-100.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	8,250	3,314	-59.8%	2,400	2,400	-70.9%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	115,000	91,359	-20.6%	115,000	115,000	0.0%
506015 Insurance - PL/PD	525,300	438,368	-16.5%	525,300	525,300	0.0%
506021 Insurance - Other	750	1,219	62.5%	750	750	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	641,050	530,946	-17.2%	641,050	641,050	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Finance - 1200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	1,200	1,003	-16.4%	1,250	1,250	4.2%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	500	580	16.1%	-	-	-100.0%
Totals	1,700	1,583	-6.9%	1,250	1,250	-26.5%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	1,267,712	1,292,651	2.0%	1,322,196	1,322,196	4.3%
NON-PERSONNEL TOTAL	1,042,600	890,990	-14.5%	1,029,600	1,029,600	-1.2%
DEPARTMENT TOTALS	<u>2,310,312</u>	<u>2,183,642</u>	<u>-5.5%</u>	<u>2,351,796</u>	<u>2,351,796</u>	<u>1.8%</u>

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Customer Service - 1300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	267,086	274,812	2.9%	279,075	279,075	4.5%
501023 Other OT	9,386	7,432	-20.8%	9,678	9,678	3.1%
Totals	276,472	282,244	2.1%	288,753	288,753	4.4%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	4,716	3,356	-28.8%	4,927	4,927	4.5%
502021 Retirement	43,855	44,490	1.4%	58,458	58,458	33.3%
502031 Medical Ins	72,147	75,260	4.3%	83,627	83,627	15.9%
502041 Dental Ins	8,702	8,573	-1.5%	8,702	8,702	0.0%
502045 Vision Ins	2,039	1,980	-2.9%	1,980	1,980	-2.9%
502051 Life Ins/AD&D	656	637	-2.9%	702	702	7.0%
502060 State Disability Ins (SDI)	3,578	3,982	11.3%	3,907	3,907	9.2%
502061 Long Term Disability Ins	3,441	3,394	-1.4%	3,598	3,598	4.6%
502071 State Unemployment Ins (SUI)	1,260	1,638	30.0%	1,638	1,638	30.0%
502081 Worker's Comp Ins	13,953	6,698	-52.0%	17,940	17,940	28.6%
502101 Holiday Pay	3,676	6,345	72.6%	3,844	3,844	4.6%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%
502109 Sick Leave	14,704	11,663	-20.7%	15,375	15,375	4.6%
502111 Annual Leave	37,472	36,078	-3.7%	39,079	39,079	4.3%
502121 Other Paid Absence	2,297	575	-75.0%	2,402	2,402	4.6%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	1,393	1,455	4.5%	1,399	1,399	0.4%
Totals	213,888	206,123	-3.6%	247,577	247,577	15.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Customer Service - 1300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12	
SERVICES						
503011	-	-	0.0%	-	-	0.0%
503012	-	-	0.0%	-	-	0.0%
503031	16,000	11,842	-26.0%	3,500	-	-78.1%
503032	-	-	0.0%	-	-	0.0%
503033	-	-	0.0%	-	-	0.0%
503034	-	-	0.0%	-	-	0.0%
503041	-	-	0.0%	-	-	0.0%
503161	-	-	0.0%	-	-	0.0%
503162	-	-	0.0%	-	-	0.0%
503171	-	-	0.0%	-	-	0.0%
503221	-	-	0.0%	-	-	0.0%
503222	-	-	0.0%	-	-	0.0%
503225	4,000	-	-100.0%	4,000	-	0.0%
503351	-	-	0.0%	-	-	0.0%
503352	1,500	765	-49.0%	1,500	-	0.0%
503353	-	-	0.0%	-	-	0.0%
503354	-	-	0.0%	-	-	0.0%
503363	-	-	0.0%	-	-	0.0%
Totals	21,500	12,608	-41.4%	9,000	-	-58.1%
MOBILE MATERIALS & SUPPLIES						
504011	-	-	0.0%	-	-	0.0%
504012	-	-	0.0%	-	-	0.0%
504021	-	-	0.0%	-	-	0.0%
504161	-	-	0.0%	-	-	0.0%
504191	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Customer Service - 1300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	4,000	2,571	-35.7%	4,100	4,100	2.5%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	65,000	54,803	-15.7%	50,000	50,000	-23.1%
504217 Photo Supp/Process	5,000	-	-100.0%	3,000	3,000	-40.0%
504311 Office Supplies	4,000	2,024	-49.4%	4,000	4,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	78,000	59,399	-23.8%	61,100	61,100	-21.7%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Customer Service - 1300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	FINAL BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	2,500	1,800	-28.0%	2,800	2,800	12.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	2,500	1,800	-28.0%	2,800	2,800	12.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	500	-	-100.0%	250	250	-50.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	500	-	-100.0%	250	250	-50.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	1,600	760	-52.5%	1,800	1,800	12.5%
Totals	1,600	760	-52.5%	1,800	1,800	12.5%
PERSONNEL TOTAL	490,360	488,367	-0.4%	536,330	536,330	9.4%
NON-PERSONNEL TOTAL	104,100	74,567	-28.4%	74,950	74,950	-28.0%
DEPARTMENT TOTALS	594,460	562,933	-5.3%	611,280	611,280	2.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	321,678	327,355	1.8%	247,267	247,267	-23.1%
501023 Other OT	997	1,987	99.2%	767	767	-23.1%
Totals	322,675	329,342	2.1%	248,033	248,033	-23.1%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	5,538	5,693	2.8%	4,284	4,284	-22.6%
502021 Retirement	51,501	51,799	0.6%	50,832	50,832	-1.3%
502031 Medical Ins	57,397	62,478	8.9%	53,810	53,810	-6.3%
502041 Dental Ins	5,451	5,371	-1.5%	4,325	4,325	-20.7%
502045 Vision Ins	1,700	1,650	-2.9%	1,320	1,320	-22.3%
502051 Life Ins/AD&D	739	717	-2.9%	654	654	-11.4%
502060 State Disability Ins (SDI)	3,869	4,114	6.3%	3,005	3,005	-22.3%
502061 Long Term Disability Ins	4,428	3,263	-26.3%	4,026	4,026	-9.1%
502071 State Unemployment Ins (SUI)	1,050	1,365	30.0%	1,092	1,092	4.0%
502081 Worker's Comp Ins	11,628	16,194	39.3%	14,950	14,950	28.6%
502101 Holiday Pay	4,407	7,287	65.3%	3,965	3,965	-10.0%
502103 Floating Holiday	9,173	9,173	0.0%	7,460	7,460	-18.7%
502109 Sick Leave	17,628	11,578	-34.3%	13,636	13,636	-22.6%
502111 Annual Leave	26,298	42,097	60.1%	20,991	20,991	-20.2%
502121 Other Paid Absence	2,754	2,746	-0.3%	2,131	2,131	-22.6%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	4,061	4,091	0.7%	4,032	4,032	-0.7%
Totals	207,621	229,616	10.6%	190,513	190,513	-8.2%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	39,200	15,122	-61.4%	89,200	89,200	127.6%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	7,300	2,064	-71.7%	7,519	7,519	3.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	15,000	1,817	-87.9%	8,000	8,000	-46.7%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	61,500	19,003	-69.1%	104,719	104,719	70.3%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	1,000	-	-100.0%	1,030	1,030	3.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	5,200	-	-100.0%	5,356	5,356	3.0%
504217 Photo Supp/Process	-	(26)	100.0%	-	-	0.0%
504311 Office Supplies	1,500	990	-34.0%	-	-	-100.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	7,700	964	-87.5%	6,386	6,386	-17.1%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	1,275	703	-44.9%	1,313	1,313	3.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	43,575	-	-100.0%	-	-	-100.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	250	-	-100.0%	-	-	-100.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	45,100	703	-98.4%	1,313	1,313	-97.1%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	530,296	558,957	5.4%	438,546	438,546	-17.3%
NON-PERSONNEL TOTAL	114,300	20,670	-81.9%	112,418	112,418	-1.6%
DEPARTMENT TOTALS	644,595	579,627	-10.1%	550,963	550,963	-14.5%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	317,995	351,483	10.5%	327,927	327,927	3.1%
501023 Other OT	1,399	2,327	66.3%	1,443	1,443	3.1%
Totals	319,394	353,810	10.8%	329,370	329,370	3.1%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	5,578	5,801	4.0%	6,786	6,786	21.6%
502021 Retirement	51,875	52,062	0.4%	80,517	80,517	55.2%
502031 Medical Ins	57,007	61,209	7.4%	71,585	71,585	25.6%
502041 Dental Ins	6,132	6,041	-1.5%	6,286	6,286	2.5%
502045 Vision Ins	1,360	1,320	-2.9%	1,513	1,513	11.2%
502051 Life Ins/AD&D	629	611	-2.9%	777	777	23.5%
502060 State Disability Ins (SDI)	3,776	4,466	18.3%	4,843	4,843	28.3%
502061 Long Term Disability Ins	4,446	2,777	-37.5%	5,927	5,927	33.3%
502071 State Unemployment Ins (SUI)	840	1,092	30.0%	1,365	1,365	62.5%
502081 Worker's Comp Ins	9,302	2,999	-67.8%	14,950	14,950	60.7%
502101 Holiday Pay	4,416	7,571	71.4%	5,012	5,012	13.5%
502103 Floating Holiday	9,451	9,451	0.0%	14,616	14,616	54.7%
502109 Sick Leave	17,664	10,672	-39.6%	68,763	68,763	289.3%
502111 Annual Leave	32,433	58,129	79.2%	48,842	48,842	50.6%
502121 Other Paid Absence	2,760	457	-83.5%	2,827	2,827	2.4%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	4,029	4,059	0.8%	5,102	5,102	26.6%
Totals	211,698	228,716	8.0%	339,711	339,711	60.5%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	13,500	8,951	-33.7%	13,410	-	-0.7%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	155,190	90,340	-41.8%	173,310	-	11.7%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	168,690	99,290	-41.1%	186,720	-	10.7%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	50	-	-100.0%	-	-	-100.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	23,427	24,701	5.4%	21,870	21,870	-6.6%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	23,477	24,701	5.2%	21,870	21,870	-6.8%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	100	-	-100.0%	-	-	-100.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	8,000	-	-100.0%	-	-	-100.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	8,100	-	-100.0%	-	-	-100.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	531,092	582,527	9.7%	669,081	26.0%	26.0%
NON-PERSONNEL TOTAL	200,267	123,991	-38.1%	208,590	4.2%	4.2%
DEPARTMENT TOTALS	731,359	706,517	-3.4%	877,671	20.0%	20.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

District Counsel - 1700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	303,537	312,127	2.8%	315,348	315,348	3.9%
501023 Other OT	-	57	100.0%	-	-	0.0%
Totals	303,537	312,185	2.8%	315,348	315,348	3.9%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	5,368	5,329	-0.7%	5,577	5,577	3.9%
502021 Retirement	49,920	49,286	-1.3%	66,173	66,173	32.6%
502031 Medical Ins	37,356	39,927	6.9%	45,647	45,647	22.2%
502041 Dental Ins	3,829	3,773	-1.5%	3,829	3,829	0.0%
502045 Vision Ins	1,360	1,320	-2.9%	1,320	1,320	-2.9%
502051 Life Ins/AD&D	533	518	-2.9%	561	561	5.2%
502060 State Disability Ins (SDI)	3,091	3,639	17.8%	3,341	3,341	8.1%
502061 Long Term Disability Ins	4,237	2,643	-37.6%	4,400	4,400	3.9%
502071 State Unemployment Ins (SUI)	840	1,087	29.4%	1,092	1,092	30.0%
502081 Worker's Comp Ins	9,302	2,999	-67.8%	11,960	11,960	28.6%
502101 Holiday Pay	4,254	7,240	70.2%	4,420	4,420	3.9%
502103 Floating Holiday	7,723	7,723	0.0%	7,956	7,956	3.0%
502109 Sick Leave	17,015	6,069	-64.3%	17,680	17,680	3.9%
502111 Annual Leave	35,028	79,427	126.8%	36,451	36,451	4.1%
502121 Other Paid Absence	2,659	1,349	-49.3%	2,762	2,762	3.9%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,079	2,092	0.7%	2,082	2,082	0.2%
Totals	184,593	214,421	16.2%	215,252	215,252	16.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

District Counsel - 1700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	5,000	-	-100.0%	5,000	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	5,000	-	-100.0%	5,000	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

District Counsel - 1700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	900	262	-70.9%	1,000	1,000	11.1%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	900	262	-70.9%	1,000	1,000	11.1%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

District Counsel - 1700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	8,000	10,500	31.3%	10,500	10,500	31.3%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	4,000	3,765	-5.9%	4,000	4,000	0.0%
509123 Travel	2,000	459	-77.1%	2,000	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	14,000	14,724	5.2%	16,500	16,500	17.9%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL						
	488,130	526,606	7.9%	530,599	530,599	8.7%
NON-PERSONNEL TOTAL						
	19,900	14,985	-24.7%	22,500	22,500	13.1%
DEPARTMENT TOTALS						
	508,030	541,591	6.6%	553,099	553,099	8.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	0.0%	-	-	0.0%
502031 Medical Ins	-	-	0.0%	-	-	0.0%
502041 Dental Ins	-	-	0.0%	-	-	0.0%
502045 Vision Ins	-	-	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	-	0.0%	-	-	0.0%
502111 Annual Leave	-	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	50,000	9,086	-81.8%	50,000	50,000	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	50,000	1,479	-97.0%	50,000	50,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	100,000	10,565	-89.4%	100,000	100,000	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	150,000	180,897	20.6%	455,000	455,000	203.3%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	150,000	180,897	20.6%	455,000	455,000	203.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL						
	-	-	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL						
	250,000	191,462	-23.4%	555,000	555,000	122.0%
DEPARTMENT TOTALS						
	250,000	191,462	-23.4%	555,000	555,000	122.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Facilities Maintenance - 2200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	497,611	434,356	-12.7%	519,300	519,300	4.4%
501023 Other OT	48,517	20,181	-58.4%	50,632	50,632	4.4%
Totals	546,128	454,537	-16.8%	569,931	569,931	4.4%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	8,811	6,817	-22.6%	9,119	9,119	3.5%
502021 Retirement	81,940	72,376	-11.7%	108,196	108,196	32.0%
502031 Medical Ins	179,756	180,805	0.6%	223,927	223,927	24.6%
502041 Dental Ins	18,714	18,463	-1.3%	20,343	20,343	8.7%
502045 Vision Ins	4,079	3,913	-4.1%	3,960	3,960	-2.9%
502051 Life Ins/AD&D	1,313	1,176	-10.4%	1,404	1,404	7.0%
502060 State Disability Ins (SDI)	6,685	6,708	0.4%	7,232	7,232	8.2%
502061 Long Term Disability Ins	6,563	6,837	4.2%	6,792	6,792	3.5%
502071 State Unemployment Ins (SUI)	2,471	3,166	28.1%	3,164	3,164	28.0%
502081 Worker's Comp Ins	27,907	36,969	32.5%	35,880	35,880	28.6%
502101 Holiday Pay	7,012	10,044	43.2%	7,256	7,256	3.5%
502103 Floating Holiday	-	1,486	100.0%	-	-	0.0%
502109 Sick Leave	28,047	14,253	-49.2%	29,025	29,025	3.5%
502111 Annual Leave	70,631	75,316	6.6%	68,749	68,749	-2.7%
502121 Other Paid Absence	4,382	18,457	321.2%	4,535	4,535	3.5%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	386	628	62.8%	397	397	3.0%
Totals	448,696	457,414	1.9%	529,979	529,979	18.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Facilities Maintenance - 2200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	14,700	14,606	-0.6%	14,700	14,700	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	80,244	100.0%	-	-	0.0%
503161 Custodial Services	50,000	59,255	18.5%	74,900	74,900	49.8%
503162 Uniforms/Laundry	3,000	3,407	13.6%	3,500	3,500	16.7%
503171 Security Services	8,000	8,852	10.7%	9,000	9,000	12.5%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	100,000	79,404	-20.6%	100,000	100,000	0.0%
503352 Repair - Equipment	320,000	387,595	21.1%	350,000	350,000	9.4%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	49,500	42,663	-13.8%	50,000	50,000	1.0%
Totals	545,200	676,027	24.0%	602,100	602,100	10.4%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	1,500	2,150	43.3%	1,500	1,500	0.0%
504315 Safety Supplies	8,000	3,730	-53.4%	8,000	8,000	0.0%
504317 Cleaning Supplies	25,000	30,500	22.0%	30,000	30,000	20.0%
504409 Repair/Maint Supplies	40,000	32,878	-17.8%	40,000	40,000	0.0%
504421 Non-Inventory Parts	4,000	2,450	-38.8%	4,000	4,000	0.0%
504511 Small Tools	2,000	-	-100.0%	2,000	2,000	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	80,500	71,709	-10.9%	85,500	85,500	6.2%
UTILITIES						
505011 Gas & Electric	211,000	219,422	4.0%	220,000	220,000	4.3%
505021 Water & Garbage	143,800	120,759	-16.0%	143,800	143,800	0.0%
505031 Telecommunications	85,000	71,062	-16.4%	80,000	80,000	-5.9%
Totals	439,800	411,244	-6.5%	443,800	443,800	0.9%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Facilities Maintenance - 2200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	20,000	10,203	-49.0%	16,000	16,000	-20.0%
507999 Other Taxes	30,000	20,989	-30.0%	20,000	20,000	-33.3%
Totals	50,000	31,191	-37.6%	36,000	36,000	-28.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	34	100.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	-	34	100.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	175,000	115,861	-33.8%	43,500	43,500	-75.1%
512061 Equipment Rental	10,000	2,872	-71.3%	4,000	4,000	-60.0%
Totals	185,000	118,733	-35.8%	47,500	47,500	-74.3%
PERSONNEL TOTAL						
	994,825	911,951	-8.3%	1,099,911	1,099,911	10.6%
NON-PERSONNEL TOTAL						
	1,300,500	1,308,938	0.6%	1,214,900	1,214,900	-6.6%
DEPARTMENT TOTALS						
	<u>2,295,325</u>	<u>2,220,889</u>	<u>-3.2%</u>	<u>2,314,811</u>	<u>2,314,811</u>	<u>0.8%</u>

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Paratransit - 3100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12	
LABOR						
501011 Bus Operator Pay	986,195	830,257	-15.8%	1,039,813	5.4%	
501013 Bus Operator OT	197,239	174,681	-11.4%	207,963	5.4%	
501021 Other Salaries	779,396	727,188	-6.7%	731,542	-6.1%	
501023 Other OT	74,978	76,571	2.1%	70,374	-6.1%	
Totals	2,037,807	1,808,696	-11.2%	2,049,692	0.6%	
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	29,653	30,887	4.2%	29,764	0.4%	
502021 Retirement	275,751	245,333	-11.0%	353,163	28.1%	
502031 Medical Ins	723,545	732,093	1.2%	833,625	15.2%	
502041 Dental Ins	65,892	55,895	-15.2%	60,112	-8.8%	
502045 Vision Ins	18,015	16,924	-6.1%	16,748	-7.0%	
502051 Life Ins/AD&D	5,893	5,566	-5.6%	6,038	2.4%	
502060 State Disability Ins (SDI)	22,495	24,668	9.7%	23,606	4.9%	
502061 Long Term Disability Ins	22,040	21,093	-4.3%	22,174	0.6%	
502071 State Unemployment Ins (SUI)	11,130	14,532	30.6%	13,650	22.6%	
502081 Worker's Comp Ins	123,256	202,940	64.6%	158,472	28.6%	
502101 Holiday Pay	56,899	53,078	-6.7%	56,498	-0.7%	
502103 Floating Holiday	6,450	6,450	0.0%	7,633	18.3%	
502109 Sick Leave	96,928	73,996	-23.7%	97,338	0.4%	
502111 Annual Leave	104,583	163,716	56.5%	105,213	0.6%	
502121 Other Paid Absence	14,575	14,560	-0.1%	14,638	0.4%	
502251 Phys. Exams	3,090	1,157	-62.6%	3,183	3.0%	
502253 Driver Lic Renewal	1,030	201	-80.5%	1,061	3.0%	
502999 Other Fringe Benefits	5,603	4,311	-23.1%	5,555	-0.9%	
Totals	1,586,829	1,667,402	5.1%	1,808,469	14.0%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Paratransit - 3100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	8,000	1,826	-77.2%	8,000	8,000	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	4,296	100.0%	-	-	0.0%
503161 Custodial Services	-	9,288	100.0%	12,000	12,000	100.0%
503162 Uniforms/Laundry	-	892	-75.2%	2,000	2,000	-44.4%
503171 Security Services	3,600	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	300	100.0%	-	-	0.0%
503352 Repair - Equipment	5,000	4,182	-16.4%	5,000	5,000	0.0%
503353 Repair - Rev Vehicle	150,000	151,889	1.3%	150,000	150,000	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	166,600	172,673	3.6%	177,000	177,000	6.2%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	1,100	99,632	-100.0%	-	-	-100.0%
504012 Fuels & Lubricants - Rev Veh	320,000	220,368	-31.1%	400,000	400,000	25.0%
504021 Tires & Tubes	26,000	13,625	-47.6%	25,000	25,000	-3.8%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	50,000	32,483	-35.0%	60,000	60,000	20.0%
Totals	397,100	266,477	-32.9%	485,000	485,000	22.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Paratransit - 3100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	5,500	3,718	-32.4%	5,500	5,500	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	7,000	2,683	-61.7%	7,000	7,000	0.0%
504217 Photo Supp/Process	300	333	10.9%	300	300	0.0%
504311 Office Supplies	10,000	10,210	2.1%	9,000	9,000	-10.0%
504315 Safety Supplies	1,300	2,006	54.3%	2,300	2,300	76.9%
504317 Cleaning Supplies	1,100	204	-81.5%	1,100	1,100	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	1,000	66	-93.4%	-	-	-100.0%
504511 Small Tools	1,700	325	-80.9%	1,700	1,700	0.0%
504515 Employee Tool Replacement	1,000	-	-100.0%	1,000	1,000	0.0%
Totals	28,900	19,545	-32.4%	27,900	27,900	-3.5%
UTILITIES						
505011 Gas & Electric	14,000	13,428	-4.1%	14,000	14,000	0.0%
505021 Water & Garbage	6,200	4,762	-23.2%	6,200	6,200	0.0%
505031 Telecommunications	32,000	18,419	-42.4%	19,000	19,000	-40.6%
Totals	52,200	36,610	-29.9%	39,200	39,200	-24.9%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Paratransit - 3100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	500	454	-9.1%	500	500	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	500	454	-9.1%	500	500	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	250,000	187,752	-24.9%	250,000	250,000	0.0%
Totals	250,000	187,752	-24.9%	250,000	250,000	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	150	-	-100.0%	-	-	-100.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	150	-	-100.0%	-	-	-100.0%
LEASES & RENTALS						
512011 Facility Lease	154,000	149,206	-3.1%	158,000	158,000	2.6%
512061 Equipment Rental	5,200	2,521	-51.5%	5,200	5,200	0.0%
Totals	159,200	151,727	-4.7%	163,200	163,200	2.5%
PERSONNEL TOTAL						
	3,624,637	3,476,098	-4.1%	3,858,161	3,858,161	6.4%
NON-PERSONNEL TOTAL						
	1,054,650	835,238	-20.8%	1,142,800	1,142,800	8.4%
DEPARTMENT TOTALS						
	4,679,287	4,311,336	-7.9%	5,000,961	5,000,961	6.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Operations - 3200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET BUDG FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	1,100,818	1,076,078	-2.2%	1,034,592	1,034,592	-6.0%
501023 Other OT	151,693	113,271	-25.3%	142,567	142,567	-6.0%
Totals	1,252,511	1,189,349	-5.0%	1,177,159	1,177,159	-6.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	19,596	13,086	-33.2%	18,432	18,432	-5.9%
502021 Retirement	182,233	175,608	-3.6%	218,702	218,702	20.0%
502031 Medical Ins	243,812	251,118	3.0%	256,572	256,572	5.2%
502041 Dental Ins	23,484	21,701	-7.6%	20,418	20,418	-13.1%
502045 Vision Ins	6,118	5,751	-6.0%	5,280	5,280	-13.7%
502051 Life Ins/AD&D	2,161	2,037	-5.7%	2,059	2,059	-4.7%
502060 State Disability Ins (SDI)	14,419	20,314	40.9%	14,087	14,087	-2.3%
502061 Long Term Disability Ins	14,871	11,594	-22.0%	14,013	14,013	-5.8%
502071 State Unemployment Ins (SUI)	3,780	4,549	20.3%	4,368	4,368	15.6%
502081 Worker's Comp Ins	41,860	37,823	-9.6%	53,821	53,821	28.6%
502101 Holiday Pay	15,548	27,439	76.5%	14,621	14,621	-6.0%
502103 Floating Holiday	9,618	9,619	0.0%	9,907	9,907	3.0%
502109 Sick Leave	62,191	29,141	-53.1%	58,484	58,484	-6.0%
502111 Annual Leave	153,580	197,381	28.5%	144,410	144,410	-6.0%
502121 Other Paid Absence	9,717	7,108	-26.8%	9,138	9,138	-6.0%
502251 Phys. Exams	515	257	-50.1%	530	530	3.0%
502253 Driver Lic Renewal	-	84	100.0%	-	-	0.0%
502999 Other Fringe Benefits	4,478	4,492	0.3%	4,430	4,430	-1.1%
Totals	807,983	819,106	1.4%	849,273	849,273	5.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Operations - 3200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	32,000	26,200	-18.1%	33,000	33,000	3.1%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	34,473	100.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	500	182	-63.7%	500	500	0.0%
503171 Security Services	366,332	370,017	1.0%	390,000	390,000	6.5%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	2,500	2,413	-3.5%	2,500	2,500	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	401,332	433,284	8.0%	426,000	426,000	6.1%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Operations - 3200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	300	44	-85.4%	300	300	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	12,800	5,787	-54.8%	8,000	8,000	-37.5%
504217 Photo Supp/Process	600	(13)	-102.2%	600	600	0.0%
504311 Office Supplies	10,000	5,773	-42.3%	10,000	10,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	678	100.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	23,700	12,269	-48.2%	18,900	18,900	-20.3%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	30,000	26,491	-11.7%	35,000	35,000	16.7%
Totals	30,000	26,491	-11.7%	35,000	35,000	16.7%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Operations - 3200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	30,000	25,000	-16.7%	22,000	22,000	-26.7%
512061 Equipment Rental	3,000	2,806	-6.5%	5,620	5,620	87.3%
Totals	33,000	27,806	-15.7%	27,620	27,620	-16.3%
PERSONNEL TOTAL						
	2,060,493	2,008,455	-2.5%	2,026,432	2,026,432	-1.7%
NON-PERSONNEL TOTAL						
	488,032	499,849	2.4%	507,520	507,520	4.0%
DEPARTMENT TOTALS						
	2,548,525	2,508,304	-1.6%	2,533,952	2,533,952	-0.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				PROPOSED FY12	FINAL BUDGET FY12	
LABOR						
501011 Bus Operator Pay	6,946,660	6,550,100	-5.7%	6,617,624	6,617,624	-4.7%
501013 Bus Operator OT	1,344,351	1,645,820	22.4%	1,311,049	1,311,049	-2.5%
501021 Other Salaries	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	0.0%	-	-	0.0%
Totals	8,291,011	8,195,920	-1.1%	7,928,673	7,928,673	-4.4%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	118,906	112,917	-5.0%	114,813	114,813	-3.4%
502021 Retirement	1,105,742	1,028,036	-7.0%	1,362,313	1,362,313	23.2%
502031 Medical Ins	1,720,441	2,020,476	17.4%	2,131,907	2,131,907	23.9%
502041 Dental Ins	176,577	145,592	-17.5%	177,214	177,214	0.4%
502045 Vision Ins	48,946	49,069	0.3%	45,540	45,540	-7.0%
502051 Life Ins/AD&D	15,752	14,638	-7.1%	16,121	16,121	2.3%
502060 State Disability Ins (SDI)	90,204	108,367	20.1%	91,058	91,058	0.9%
502061 Long Term Disability Ins	125,423	114,143	-9.0%	128,778	128,778	2.7%
502071 State Unemployment Ins (SUI)	30,240	37,282	23.3%	37,204	37,204	23.0%
502081 Worker's Comp Ins	339,535	484,084	42.6%	436,545	436,545	28.6%
502101 Holiday Pay	253,862	250,167	-1.5%	241,777	241,777	-4.8%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%
502109 Sick Leave	396,660	285,314	-28.1%	377,777	377,777	-4.8%
502111 Annual Leave	651,048	864,901	32.8%	624,280	624,280	-4.1%
502121 Other Paid Absence	59,499	72,776	22.3%	56,667	56,667	-4.8%
502251 Phys. Exams	8,240	2,700	-67.2%	8,487	8,487	3.0%
502253 Driver Lic Renewal	3,090	1,617	-47.7%	3,183	3,183	3.0%
502999 Other Fringe Benefits	9,428	9,795	3.9%	8,956	8,956	-5.0%
Totals	5,153,593	5,601,873	8.7%	5,862,619	5,862,619	13.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	1,500	2,206	47.1%	1,500	1,500	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	1,500	2,206	47.1%	1,500	1,500	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	3,500	3,000	-14.3%	3,500	3,500	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	3,500	3,000	-14.3%	3,500	3,500	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	13,444,603	13,797,792	2.6%	13,791,292	13,791,292	2.6%
NON-PERSONNEL TOTAL	5,000	5,206	4.1%	5,000	5,000	0.0%
DEPARTMENT TOTALS	13,449,603	13,802,999	2.6%	13,796,292	13,796,292	2.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET BUDG FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	1,804,977	1,846,439	2.3%	1,853,361	1,853,361	2.7%
501023 Other OT	69,492	73,722	6.1%	71,354	71,354	2.7%
Totals	1,874,469	1,920,161	2.4%	1,924,716	1,924,716	2.7%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	31,784	27,642	-13.0%	32,458	32,458	2.1%
502021 Retirement	295,565	293,313	-0.8%	385,127	385,127	30.3%
502031 Medical Ins	505,642	549,005	8.6%	603,461	603,461	19.3%
502041 Dental Ins	47,936	45,666	-4.7%	46,650	46,650	-2.7%
502045 Vision Ins	12,605	11,927	-5.4%	11,880	11,880	-5.7%
502051 Life Ins/AD&D	4,152	3,931	-5.3%	4,306	4,306	3.7%
502060 State Disability Ins (SDI)	23,956	26,237	9.5%	25,487	25,487	6.4%
502061 Long Term Disability Ins	24,474	22,756	-7.0%	24,338	24,338	-0.6%
502071 State Unemployment Ins (SUI)	7,882	9,772	24.0%	9,604	9,604	21.8%
502081 Worker's Comp Ins	86,047	79,222	-7.9%	110,631	110,631	28.6%
502101 Holiday Pay	25,193	33,859	34.4%	25,828	25,828	2.5%
502103 Floating Holiday	4,546	4,546	0.0%	4,917	4,917	8.2%
502109 Sick Leave	100,773	73,591	-27.0%	103,314	103,314	2.5%
502111 Annual Leave	240,736	224,518	-6.7%	234,899	234,899	-2.4%
502121 Other Paid Absence	15,746	24,444	55.2%	16,143	16,143	2.5%
502251 Phys. Exams	1,854	900	-51.5%	1,910	1,910	3.0%
502253 Driver Lic Renewal	412	201	-51.3%	424	424	3.0%
502999 Other Fringe Benefits	3,142	3,110	-1.0%	3,142	3,142	0.0%
Totals	1,432,444	1,434,639	0.2%	1,644,519	1,644,519	14.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	2,500	3,771	50.8%	8,000	8,000	220.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	872	100.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	25,000	12,824	-48.7%	15,000	15,000	-40.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	80,000	33,209	-58.5%	80,000	80,000	0.0%
503353 Repair - Rev Vehicle	260,000	254,675	-2.0%	280,000	280,000	7.7%
503354 Repair - Non Rev Vehicle	25,000	14,297	-42.8%	25,000	25,000	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	392,500	319,647	-18.6%	408,000	408,000	3.9%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	150,000	58,357	-61.1%	70,000	70,000	-53.3%
504012 Fuels & Lubricants - Rev Veh	1,775,000	1,874,632	5.6%	1,855,000	1,855,000	4.5%
504021 Tires & Tubes	217,000	176,742	-18.6%	225,000	225,000	3.7%
504161 Other Mobile Supplies	-	64	100.0%	-	-	0.0%
504191 Rev Vehicle Parts	575,000	559,709	-2.7%	575,000	575,000	0.0%
Totals	2,717,000	2,669,505	-1.7%	2,725,000	2,725,000	0.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	2,500	2,465	-1.4%	2,500	2,500	0.0%
504211 Postage & Mailing	500	-	-100.0%	500	500	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	4,500	2,807	-37.6%	4,500	4,500	0.0%
504315 Safety Supplies	7,000	12,143	73.5%	10,000	10,000	42.9%
504317 Cleaning Supplies	7,000	4,532	-35.3%	7,000	7,000	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	40,000	10,361	-74.1%	15,000	15,000	-62.5%
504511 Small Tools	5,000	3,448	-31.0%	5,000	5,000	0.0%
504515 Employee Tool Replacement	2,000	668	-66.6%	2,000	2,000	0.0%
Totals	68,500	36,423	-46.8%	46,500	46,500	-32.1%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	22,000	14,000	-36.4%	17,000	17,000	-22.7%
Totals	22,000	14,000	-36.4%	17,000	17,000	-22.7%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	(74,943)	100.0%	-	-	0.0%
Totals	-	(74,943)	100.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	14,000	13,435	-4.0%	14,000	14,000	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	14,000	13,435	-4.0%	14,000	14,000	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	1,000	826	-17.4%	1,000	1,000	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	18	100.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	1,000	844	-15.6%	1,000	1,000	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	2,000	2,552	27.6%	2,000	2,000	0.0%
Totals	2,000	2,552	27.6%	2,000	2,000	0.0%
PERSONNEL TOTAL	3,306,912	3,354,800	1.4%	3,569,235	3,569,235	7.9%
NON-PERSONNEL TOTAL	3,217,000	2,981,464	-7.3%	3,213,500	3,213,500	-0.1%
DEPARTMENT TOTALS	6,523,912	6,336,264	-2.9%	6,782,735	6,782,735	4.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	0.0%	-	-	0.0%
502031 Medical Ins	-	2,297	100.0%	-	-	0.0%
502041 Dental Ins	-	(888)	100.0%	-	-	0.0%
502045 Vision Ins	-	(233)	100.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	-	0.0%	-	-	0.0%
502111 Annual Leave	-	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	-	0.0%
Totals	-	1,175	100.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				PROPOSED FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	-	1,175	100.0%	-	-	0.0%
NON-PERSONNEL TOTAL	-	-	0.0%	-	-	0.0%
DEPARTMENT TOTALS	-	1,175	100.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	0.0%	-	-	0.0%
502031 Medical Ins	1,587,790	1,838,930	15.8%	2,178,916	2,178,916	37.2%
502041 Dental Ins	98,801	100,014	1.2%	107,069	107,069	8.4%
502045 Vision Ins	32,970	33,613	1.9%	34,980	34,980	6.1%
502051 Life Ins/AD&D	9,292	10,031	8.0%	9,789	9,789	5.4%
502060 State Disability Ins (SDI)	-	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	-	0.0%	-	-	0.0%
502111 Annual Leave	-	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	25,589	34,574	35.1%	25,398	25,398	-0.7%
Totals	1,754,441	2,017,162	15.0%	2,356,152	2,356,152	34.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				PROPOSED FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	1,754,441	2,017,162	15.0%	2,356,152	34.3%	34.3%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%	0.0%
DEPARTMENT TOTALS	1,754,441	2,017,162	15.0%	2,356,152	34.3%	34.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED FINAL BUDGET FY12	
LABOR						
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	0.0%	-	-	0.0%
502031 Medical Ins	-	-	0.0%	-	-	0.0%
502041 Dental Ins	-	-	0.0%	-	-	0.0%
502045 Vision Ins	-	-	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	-	0.0%	-	-	0.0%
502111 Annual Leave	-	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
SERVICES						
503011 Accting/Audit Fees	250	250	0.0%	250	250	0.0%
503012 Admin/Bank Fees	50	50	0.0%	50	50	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	300	300	0.0%	300	300	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY11	FINAL BUDGET FY12	
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

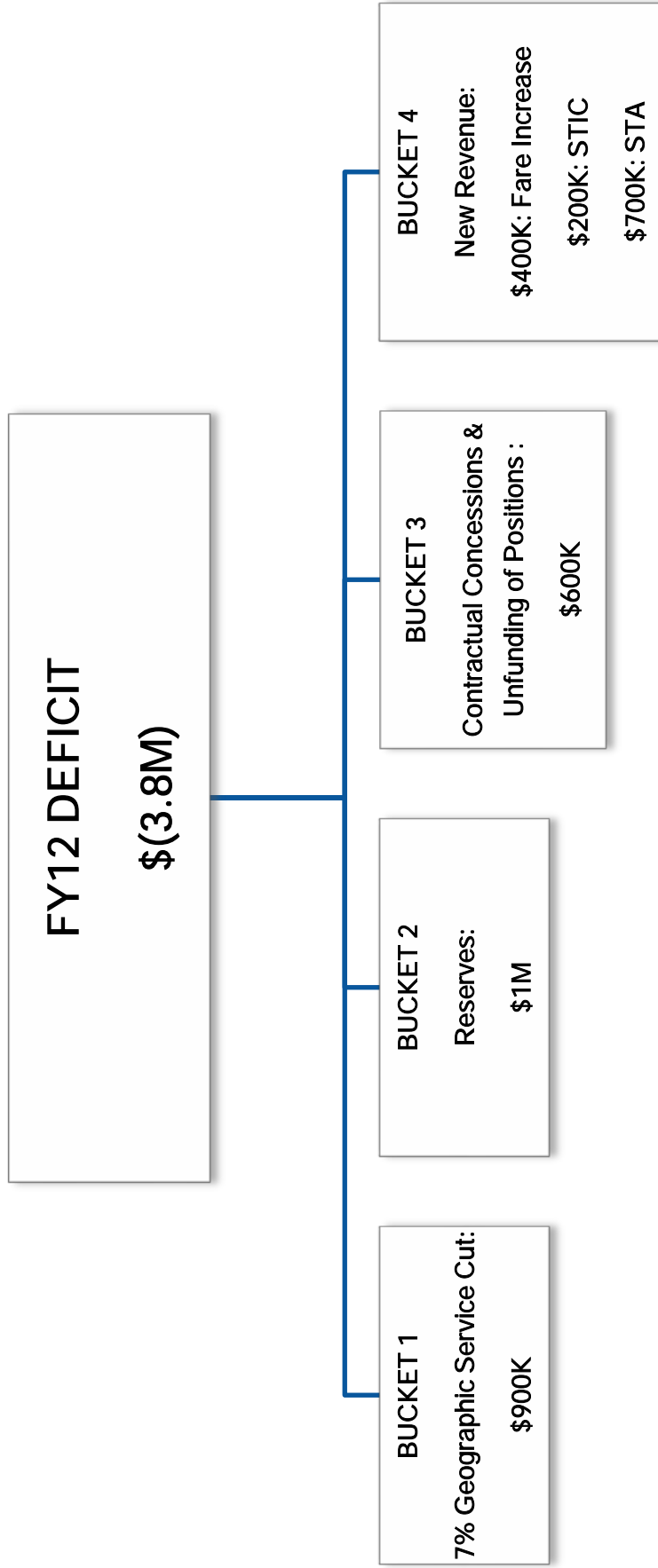
Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT REVISED PROPOSED FY12 FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	REVISED		% CHANGE BUDG FY11 BUDG FY12
				FINAL BUDGET FY12	PROPOSED BUDGET FY12	
TAXES						
507051 Fuel Tax	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL						
	-	-	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL						
	300	300	0.0%	300	300	0.0%
DEPARTMENT TOTALS						
	300	300	0.0%	300	300	0.0%



REVISED PROPOSED FY12 BUDGET DEFICIT SOLUTION



Attachment B

9.b1

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FORECASTED FIVE - YEAR PLAN

SUMMARY

	PROJECTED ACTUAL FY11	REVISED PROPOSED BUDGET FY12	PCT	FORECASTED BUDGET FY13	PCT	FORECASTED BUDGET FY14	PCT	FORECASTED BUDGET FY15
OPERATING REVENUE	32,498,295	33,809,265	1.75%	34,400,927	1.75%	35,002,943	1.75%	35,615,495
OPERATING EXPENSES:								
Labor	15,915,115	15,787,072	0%	15,787,072	0%	15,787,072	0%	15,787,072
Fringe Benefits	13,700,137	14,915,232	3%	15,362,689	3%	15,823,570	3%	16,298,277
Services	2,263,224	2,532,082	3%	2,608,044	3%	2,686,286	3%	2,766,874
Materials and Supplies	3,174,170	3,505,101	3%	3,610,254	3%	3,718,562	3%	3,830,119
Utilities	488,566	535,000	3%	551,050	3%	567,582	3%	584,609
Casualty and Liability/Taxes	683,781	1,149,350	3%	1,183,831	3%	1,219,345	3%	1,255,926
Purchased Transportation	187,752	250,000	3%	257,500	3%	265,225	3%	273,182
Other	468,294	526,247	3%	542,034	3%	558,295	3%	575,044
Total Operating Expenses	36,881,039	39,200,084		39,902,474		40,625,936		41,371,102
OPERATING (DEFICIT)/SURPLUS	(4,382,744)	(5,390,819)		(5,501,547)		(5,622,993)		(5,755,607)
NON-OPERATING REVENUE:								
ARRA Operating	270,000	-		-		-		-
STIC	1,202,159	1,020,417		1,020,000		1,020,000		1,020,000
STA	1,991,905	725,847		4,176,647		4,307,151		2,800,000
Fuel Tax Credit	776,438	250,000		-		-		-
Carryover from Previous Year	-	1,762,862		227,000		-		-
Transfer from Legal Settlements	30,897	455,000		-		-		-
Transfer from Capital Reserves	111,345	75,631	3%	77,900	3%	80,237	3%	82,644
Transfer from Operating Reserves	-	1,101,062		-		-		-
Total Non-Operating Revenue	4,382,744	5,390,819		5,501,547		5,407,388		3,902,644
(DEFICIT) / SURPLUS	-	-		-		(215,605)		(1,852,963)

Actuals have not been approved by the Board, therefore these are goals not actuals.

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Summary

Department	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Administration - 1100	6.00	4.00	5.00	3.00
Finance - 1200	15.50	12.00	15.50	11.50
Customer Service - 1300	10.25	6.00	10.25	6.00
Human Resources - 1400	6.00	5.00	6.00	3.60
Information Technology - 1500	5.00	5.00	5.00	4.00
District Counsel - 1700	4.00	4.00	4.00	4.00
Facilities Maintenance - 2200	18.00	13.00	17.00	12.00
Paratransit - 3100	57.00	53.00	57.00	50.00
Operations - 3200	20.00	18.00	20.00	16.00
Bus Operators - 3300	182.00	146.00	182.00	146.00
Fleet Maintenance - 4100	55.00	38.00	56.00	36.00
Total Full-Time Equivalents (FTEs)	378.75	304.00	377.75	292.10

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
General Manager	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	0.00	1.00	0.00
Project Manager *	1.00	1.00	0.00	0.00
Admin Services Coordinator	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	4.00	5.00	3.00

* Moved to IT in FY11

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Finance Manager	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00
Accounting Specialist	1.00	1.00	1.00	1.00
Accounting Tech/Sr Acctng Tech	2.00	2.00	2.00	3.00
Financial Analyst	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	2.00	2.00	2.00	2.00
Transportation Planning Supervisor	1.00	0.00	1.00	0.00
Jr. Transportation Planner	1.00	1.00	1.00	1.00
Transit Surveyor	1.00	1.00	1.00	0.50
Purchasing Agent	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	0.00
Vault Room Coordinator	1.00	0.00	1.00	0.00
Revenue Specialist	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	15.50	12.00	15.50	11.50

9.d3

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Customer Service - 1300

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Planning & Marketing Manager	1.00	0.00	1.00	0.00
Transit Supervisor	1.00	1.00	1.00	1.00
Customer Service Coordinator	1.00	0.00	1.00	0.00
CSR	5.00	3.00	5.00	3.00
Ticket & Pass Program Specialist	1.00	1.00	1.00	1.00
Administrative Assistant	1.25	1.00	1.25	1.00
Total Full-Time Equivalents (FTEs)	10.25	6.00	10.25	6.00

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Human Resources Manager	1.00	1.00	1.00	1.00
Asst Human Resources Manager	1.00	1.00	1.00	0.60
Personnel Technician	1.00	1.00	1.00	1.00
Benefits Coordinator	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	1.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	6.00	5.00	6.00	3.60

Attachment D

**REVISED PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500**

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Information Technology/Project Manager *	1.00	1.00	1.00	1.00
Asst Manager of Information Technology **	1.00	1.00	1.00	1.00
Database Administrator/Sr	1.00	1.00	1.00	1.00
Systems Administrator/Sr ***	1.00	1.00	1.00	0.00
IT Technician/Sr IT Tech	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	5.00	5.00	5.00	4.00

* Project Manager Moved from Admin in FY11

** Asst Manager of Information Technology: 1 FTE funded for 3 months in FY11

*** Systems Administrator/Sr: 1 FTE funded for 9 months in FY11

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
District Counsel	1.00	1.00	1.00	1.00
Claims Investigator I-II	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Facilities Maintenance Manager	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker *	1.00	1.00	0.00	0.00
Admin Specialist **	1.00	1.00	1.00	1.00
Facilities Maint Worker II	4.00	3.00	4.00	4.00
Facilities Maint Worker I	3.00	2.00	3.00	1.00
Lead Custodian	1.00	1.00	1.00	1.00
Custodial Service Worker I	5.00	4.00	5.00	4.00
Administrative Assistant	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	18.00	13.00	17.00	12.00

* 1 FTE funded for 11 months in FY11

** 1 FTE funded for 3 months in FY11

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Paratransit - 3100

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Paratransit Superintendent	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	1.00	1.00	0.00
Dispatcher/Scheduler & Dispatcher	8.00	7.00	8.00	7.00
Clerk I-II-III	2.00	2.00	2.00	1.00
Van Operator	32.00	32.00	32.00	32.00
Reservationist	7.00	6.00	7.00	5.00
Mechanic I-II	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	57.00	53.00	57.00	50.00

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Operations Manager	1.00	1.00	1.00	1.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00
Transit Supervisor	13.00	11.00	13.00	10.00
Schedule Analyst	1.00	1.00	1.00	1.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00
Administrative Clerk I	0.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	20.00	18.00	20.00	16.00

Attachment D

REVISED PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Bus Operators *	182.00	146.00	182.00	146.00 *
Total Full-Time Equivalents (FTEs)	182.00	146.00	182.00	146.00

* 11 FTEs unfunded 09/15/2011 (135 FTEs funded as 09/15/2011)

Attachment D

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Maintenance Manager	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	2.00	2.00	2.00	2.00
FM Lead Mechanic	6.00	3.00	6.00	3.00
FM Mechanic III *	4.00	4.00	4.00	3.00
FM Mechanic I - II	16.00	11.00	16.00	10.00
Body Repair Mechanic	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00
Admin Specialist	0.00	0.00	1.00	1.00
Accounting Tech/Sr Acctng Tech	2.00	1.00	2.00	0.00
Administrative Clerk I	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	12.00	7.00
Total Full-Time Equivalents (FTEs)	55.00	38.00	56.00	36.00

* FM Mechanic III: 1 FTE funded for 1 month in FY11

9.d12

Attachment E

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT									
FY12 REVISED PROPOSED FINAL CAPITAL BUDGET									
PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	RESTRICTED - STATE SECURITY BOND FUNDS (1B)	RESTRICTED - FY09 PTMISEA *	LOCAL OPERATING MATCH - SALARIES	TOTAL		
Estimated Beginning Balance @ July 1, 2011:	\$ 12,600,000	\$ 1,300,000	\$ 1,000,000	\$ 960,000	\$ 375,000	\$ 134,535	\$ 16,369,535		
Grant-Funded Projects									
N State of Good Repair (FTA, RES. RET. EARN.)	\$ 5,685,465	\$ -	\$ -	\$ -	\$ -	\$ 134,535	\$ 5,820,000		
N 2nd CNG Tank (STIC, MBUAPCD, RES. RET. EARN.)	\$ 1,561,070						\$ 1,561,070		
C MetroBase Maintenance Facility (PTMISEA, SAKATA)		\$ 25,000			\$ 375,000		\$ 400,000		
C Purchase 27 ParaCruz Vehicles (FTA-ARRA)	\$ 975,000						\$ 975,000		
C Transit Mgmt. Info. Technology (FTA-ARRA)	\$ 845,000						\$ 845,000		
N Bus Stop Improvements (STIP)	\$ 500,000						\$ 500,000		
C 425 Front Street Purchase (FTA, STA)	\$ 35,000		\$ 5,000				\$ 40,000		
C Land Mobile Radio Project - (LMR) (STATE-1B)				\$ 790,000			\$ 790,000		
C Video Surveillance Project - (CCTV) (STATE-1B)				\$ 150,000			\$ 150,000		
C Emergency Generator Relocation (OHS-1B)				\$ 20,000			\$ 20,000		
Subtotal	\$ 9,601,535	\$ 25,000	\$ 5,000	\$ 960,000	\$ 375,000	\$ 134,535	\$ 11,101,070		
IT Projects									
C HR Software Upgrade (STA)			\$ 125,000				\$ 125,000		
C Replace Fleet & Facilities Maintenance Software (STA)			\$ 115,000				\$ 115,000		
C Automated Purchasing System Software (STA)			\$ 40,000				\$ 40,000		
Subtotal	\$ -	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ 280,000		
Facilities Repair & Improvements									
N Operations Bldg. Repairs (RES. RET. EARN.)	\$ 200,000						\$ 200,000		
N MetroCenter Repairs (RES. RET. EARN.)	\$ 200,000						\$ 200,000		
C MTC Lane Four Shelter Replacement (STA)			\$ 75,000				\$ 75,000		
C Repair, Reseal, Restripe (Sinkholes) - Ops (STA)			\$ 10,000				\$ 10,000		
Subtotal	\$ 400,000	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ 485,000		

9.e1

Attachment E

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT									
FY12 REVISED PROPOSED FINAL CAPITAL BUDGET									
PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	RESTRICTED - STATE SECURITY BOND FUNDS (1B)	RESTRICTED - FY09 PTMISEA *	LOCAL OPERATING MATCH - SALARIES	TOTAL		
Revenue Vehicle Replacement									
N Replace WiFi on Highway 17 buses	\$ -	\$ -	\$ 60,000		\$ -		\$ 60,000		
Subtotal	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000		
Non-Revenue Vehicle Replacement									
NONE	\$ -	\$ -			\$ -		\$ -		
Subtotal	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		
Maint Equipment									
Automatic Refrigerant Recovery Recycling & Re-Charging Unit (STA)	\$ -	\$ -	\$ 4,000		\$ -		\$ 4,000		
Subtotal	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000		
Office Equipment									
N Fire Safe Filing Cabinets (STA)	\$ -	\$ -	\$ 8,000		\$ -		\$ 8,000		
Subtotal	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000		
Misc.									
Use of Reserved Retained Earnings to balance Operating Budget in FY12	\$ 1,000,000	\$ -	\$ -		\$ -		\$ 1,000,000		
Subtotal	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000		
TOTAL CAPITAL PROJECTS	\$ 11,001,535	\$ 25,000	\$ 442,000	\$ 960,000	\$ 375,000	\$ 134,535	\$ 12,938,070		
Estimated Ending Balance @ June 30, 2012:	\$ 1,598,465	\$ 1,275,000	\$ 558,000	\$ -	\$ -	\$ -	\$ 3,431,465		
N = New project									
C = Carryover from prior year									

9.e2

Attachment E

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT									
FY12 REVISED PROPOSED FINAL CAPITAL BUDGET									
PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	RESTRICTED - STATE SECURITY BOND FUNDS (1B)	RESTRICTED - FY09 PTMISEA *	LOCAL OPERATING MATCH - SALARIES	TOTAL		
CAPITAL PROGRAM FUNDING									
PTMISEA (1B)					\$ 375,000		\$ 375,000		
State Transit Assistance (STA)			\$ 442,000				\$ 442,000		
Sakata / Lawsuit Proceeds		\$ 25,000					\$ 25,000		
State Security Bond Funds (1B)				\$ 960,000			\$ 960,000		
Federal Grants (FTA)	\$ 7,793,662 **						\$ 7,793,662		
Statewide Transportation Improvement Program (STIP)	\$ 500,000 **						\$ 500,000		
Monterey Bay Unified Air Pollution Control Dist (MBUAPCD)	\$ 200,000 **						\$ 200,000		
Reserved Retained Earnings	\$ 2,507,873						\$ 2,507,873		
Local Operating Match						\$ 134,535	\$ 134,535		
TOTAL CAPITAL FUNDING	\$ 11,001,535	\$ 25,000	\$ 442,000	\$ 960,000	\$ 375,000	\$ 134,535	\$ 12,938,070		
Non-Restricted Funds	\$ 11,001,535						\$ 11,001,535		
Restricted Funds		\$ 25,000	\$ 442,000	\$ 960,000	\$ 375,000		\$ 1,802,000		
Local Operating Match - provided by Salaries						\$ 134,535	\$ 134,535		
TOTAL CAPITAL FUNDING	\$ 11,001,535	\$ 25,000	\$ 442,000	\$ 960,000	\$ 375,000	\$ 134,535	\$ 12,938,070		
* Original 1B PTMISEA Program Allocation Request:									
FY08 PTMISEA Allocation Received					\$ 26,262,877				
FY09 PTMISEA Allocation Received					\$ 4,404,019				
Subtotal PTMISEA Receipts thru 5/6/11					\$ 2,480,910				
Unpaid balance of remaining PTMISEA funds requested					\$ 6,884,929				
					\$ 19,377,948				
** Funds will be reimbursed at a later date									

9.e3

Attachment F

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY12 & FY13 UNFUNDED CAPITAL NEEDS LIST

PROJECT/ACTIVITY	2012	2013	TOTAL
Revenue Vehicles			
Replace (30) 1998 New Flyer Local Buses (9801-9830)	\$ 7,125,000	\$ 7,125,000	\$ 14,250,000
Replace (5) 1988 New Flyer Highway 17 Buses	\$ 2,375,000		\$ 2,375,000
Automated Vehicle Locator (AVL) /Automated Passenger Count (APC) (86)		\$ 1,200,000	\$ 1,200,000
Replace (10) 2003-2007 Paratransit Vans (Goshen)	\$ 525,000	\$ 225,000	\$ 750,000
Replace Highway 17 - WiFi (23 Units)	\$ 175,000		\$ 175,000
Subtotal	\$ 10,200,000	\$ 8,550,000	\$ 18,750,000
Facilities			
MetroBase Construction - Operations / Parking	\$ 16,000,000	\$ 16,000,000	\$ 32,000,000
Pacific Station Design (local match for FTA \$396K grant)	\$ 54,000	\$ 99,000	\$ 99,000
Paint Building - MetroCenter	\$ 48,000		\$ 54,000
Paint Building - Watsonville Transit Center	\$ 48,000		\$ 48,000
Subtotal	\$ 16,102,000	\$ 16,099,000	\$ 32,201,000
Facilities Repair & Improvements			
Land Mobile Radio (LMR) & Repeaters	\$ 2,500,000		\$ 2,500,000
Repairs & Improvements-Routine Replacements	\$ 150,000	\$ 150,000	\$ 300,000
METRO Transit Center, Clock Refurbishment - to Digital	\$ 120,000		\$ 120,000
Computer Kiosks - MC	\$ 110,000		\$ 110,000
Electronic LED Message Boards (3) - MC	\$ 85,000		\$ 85,000
Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc.	\$ 25,000	\$ 25,000	\$ 50,000
Subtotal	\$ 2,990,000	\$ 175,000	\$ 3,165,000
Non-Revenue Vehicle Replacement			
Replace (17) Staff Cars - w/ Honda CNG	\$ 250,000	\$ 175,000	\$ 425,000
Replace (4) Pickups	\$ 150,000	\$ 150,000	\$ 300,000
Replace (6) Vans	\$ 96,000	\$ 96,000	\$ 192,000
Replace (4) Ford Explorers	\$ 64,000	\$ 64,000	\$ 128,000
Replace (1) F550 Truck	\$ 85,000	-	\$ 85,000
Replace (2) Facility F250 Service Body Trucks	\$ 20,000	\$ 20,000	\$ 40,000
Replace (1) F350 Flat Bed	\$ 37,000	-	\$ 37,000
Replace (1) Escape Hybrid	\$ -	\$ 28,000	\$ 28,000

9.f1

Attachment F

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT				
FY12 & FY13 UNFUNDED CAPITAL NEEDS LIST				
		2012	2013	TOTAL
PROJECT/ACTIVITY				
Subtotal	\$	702,000	\$ 533,000	\$ 1,235,000
<u>Fleet Equipment</u>				
Routine Replacements	\$	50,000	\$ 50,000	\$ 100,000
Tooling & Toolboxes (Road Response) - PC	\$	10,000		\$ 10,000
Vehicle Diagnostic Code Scanner - PC	\$	3,500		\$ 3,500
Tool Sets - Metro Transit Supervisors - Ops	\$	1,000		\$ 1,000
Subtotal	\$	64,500	\$ 50,000	\$ 114,500
<u>IT</u>				
Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.	\$	50,000	\$ 50,000	\$ 100,000
Upgrade to SQL 2008 - IT	\$	30,000		\$ 30,000
Server Virtualization Project - IT	\$	23,000		\$ 23,000
Arcview/Photoshop Graphics Workstation - IT	\$	8,500		\$ 8,500
Sun Sparc Server - IT	\$	8,000		\$ 8,000
Color Printer - MC	\$	5,000		\$ 5,000
Subtotal	\$	124,500	\$ 50,000	\$ 174,500
<u>MISC</u>				
NONE	\$	3,500		\$ 3,500
	\$	3,500	-	\$ 3,500
TOTAL FY12 & FY13 UNFUNDED CAPITAL NEEDS LIST	\$	30,186,500	\$ 25,457,000	\$ 55,643,500

9.f2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 10, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF ENTERING INTO A CONTRACTUAL ARRANGEMENT WITH THE CITY OF SANTA CRUZ AND/OR THE CITY OF SANTA CRUZ REDEVELOPMENT AGENCY FOR NECESSARY FUELING OF THE TROLLEY AND UTILIZATION OF CERTAIN METRO BUS STOPS FOR THE TROLLEY'S OPERATION

STAFF REPORT NOT AVAILABLE AT TIME OF PRINTING

ONCE COMPLETED, THE STAFF REPORT WILL BE AVAILABLE:

- ONLINE AT WWW.SCMTD.COM;
- AT METRO'S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, IN SANTA CRUZ; AND
- FORWARDED TO REGULAR RECIPIENTS VIA EMAIL.