



AGENDA
REGULAR MEETING OF MAY 13, 2011
SANTA CRUZ CONFERENCE ROOM
110 VERNON STREET
SANTA CRUZ, CALIFORNIA
9:30 a.m. – 11:30 a.m.

THE AGENDA PACKET FOR THE REGULAR MEETING CAN BE FOUND ONLINE AT WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CA

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:30 a.m.

1. ROLL CALL
- 2-1. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
 - a. Rose Keras re: Letter of Thanks
 - b. Dan Stevenson re: Consideration of proposals
- 2-2. WRITTEN COMMUNICATION REGARDING SERVICE CHANGES
 - a. Caitlyn Meade re: Routes 66 and 69
 - b. Chris Duncan re: Routes 66 and 68
 - c. Community Connections re: Route 4
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF THE HEIRS & ESTATE OF SALVADOR CHIPRES, #11-0009; REJECT THE CLAIM OF DIANA BERNSTEIN, #11-0010; REJECT THE CLAIM OF BABY GARCIA, #11-0011
Submitted by: Margaret Gallagher, District Counsel
- 5-2. NOTICE OF ACTIONS TAKEN IN CLOSED SESSION REGARDING SETTLEMENT WITH EDWARD AND BARBARA HINSHAW; SETTLEMENT WITH SANTA CRUZ HOMELESS SERVICES CENTER; LEASE OF 115 DUBOIS STREET, SANTA CRUZ; SETTLEMENT WITH CHRISTOPHER LANAGAN; AND SETTLEMENT WITH RUSSELL THOMAS
Submitted by: Margaret Gallagher, District Counsel

- 5-3. ACCEPT AND FILE MINUTES OF MARCH 16, 2011 MAC MEETING AND MAC AGENDA FOR MAY 2011
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 5-4. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 5-5. CONSIDERATION OF DECLARING ONE (1) FORD EXPLORER AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
Submitted by: Angela Aitken, Finance Manager & Acting Assistant General Manager
- 5-6. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT GRANT APPLICATIONS AND SIGN AGREEMENTS FOR FUNDING FROM THE MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT'S FY12 AB2766 MOTOR VEHICLE EMISSION REDUCTION GRANTS PROGRAM
Submitted by: Angela Aitken, Finance Manager & Acting Assistant General Manager
- 5-7. CONSIDERATION OF THE FLEET & MAINTENANCE BUILDING COMPONENT OF THE METROBASE PROJECT LOCATED AT 138 GOLF CLUB DRIVE, SANTA CRUZ, CA. AS COMPLETE
Submitted by: Frank Cheng, MB Project Manager & IT Manager
- 5-8. CONSIDERATION OF FINAL ACCEPTANCE OF ADMINISTRATIVE BUILDING AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA
Submitted by: Frank Cheng, MB Project Manager & IT Manager
- 5-9. CONSIDERATION OF AWARD OF CONTRACT FOR REVENUE AND NON-REVENUE TIRES WITH TIRE DISTRIBUTION SYSTEMS, INC.
Submitted by: Robert Cotter, Maintenance Manager
- 5-10. CONSIDERATION OF AWARD OF CONTRACT FOR TIRE CAROUSEL SYSTEM WITH SHELF-PLUS.
Submitted by: Robert Cotter, Maintenance Manager

REGULAR AGENDA

6. **PUBLIC HEARING:** CONSIDERATION OF ISSUING A DECLARATION OF FISCAL EMERGENCY
Presented by: Angela Aitken, Finance Manager & Acting Assistant General Manager

PUBLIC HEARING WILL TAKE PLACE AT 9:30 A.M.

7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE LAYOFF NOTICES TO SEIU LOCAL 521, UTU LOCAL 23 – PARACRUZ OPERATION, MANAGEMENT AND UTU LOCAL 23 – FIXED ROUTE OPERATION
Presented by: Angela Aitken, Finance Manager & Acting Assistant General Manager

8. CONSIDERATION OF PROPOSED FY12 FINAL BUDGET
Presented by: Angela Aitken, Finance Manager & Acting Assistant General Manager
9. CONSIDERATION OF EXTENDING THE ROUTE # 79 TO THE SANTA CRUZ COUNTY FAIR GROUNDS DURING THE 2010 FAIR AT A COST OF APPROXIMATELY \$4,000 TO PROVIDE BOTH FIXED ROUTE AND PARACRUZ SERVICE
Presented by: Leslie R. White, General Manager
10. CONSIDERATION OF IMPLEMENTATION OF THE "POETRY IN MOTION" PROGRAM AND ITS COMPATIBILITY WITH METRO'S ADVERTISING POLICY
Submitted by: Margaret Gallagher, District Counsel
11. CONSIDERATION OF MODIFICATION TO SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S BYLAWS TO CHANGE THE TIME OF THE FIRST REGULAR BOARD OF DIRECTORS MEETING OF THE MONTH FROM 9:30AM TO 8:30AM
Presented by: Margaret Gallagher, District Counsel
12. **ORAL ANNOUNCEMENT:** THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY MAY 27, 2011 AT 9:00 A.M. AT THE CAPITOLA CITY COUNCIL CHAMBERS LOCATED AT 420 CALIFORNIA AVENUE, IN CAPITOLA.
Presented by: Lynn Robinson, Vice Chair
13. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
Presented by: Margaret Gallagher, District Counsel
14. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code Section 54957.6)
 - a. Agency Negotiators: Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager; Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent
 1. Employee Organizations: United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 521
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - a. (Pursuant to Government Code Section 54956.9)
 - b. Name of Case: Alberto Barragan v. Santa Cruz Metro
(Before the Workers' Compensation Appeals Board)
 - c. Name of Case: Heirs & Estate of Salvador Chipres v. Santa Cruz Metro

SECTION III: RECONVENE TO OPEN SESSION

15. REPORT OF CLOSED SESSION

ADJOURN

NOTICE TO PUBLIC

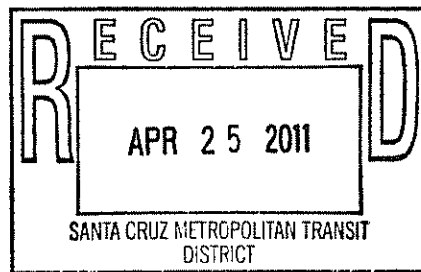
Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #3 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Santa Cruz Conference Room is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting.

R. Curas
#334
1635 Tremont Dr
S. C. CA 95062



4/20/11

To whom this may concern,
I am a senior citizen who
has been riding Metro for almost
40 years.

Who knows how much longer
I will be around - and so I
thought I should set my
thank yous down now.

The Metro drivers are all
really wonderful! (Remembering
Enriett) So many, I do not
know their names.

However my thanks to Larry
and Renee (Raudman P. believe
is the last name).

For courtesy, helpful voices,
kindness and patience - making
a ride on the Metro a pleasant
experience -

Sincerely,
Rose Curas

2-1.1

Honorable members of the Board of Directors, Executives of the District, members of the UTU and SEIU:

It has come to my attention at a recent board meeting in late March that the Transit District seeks the input of the public on matters affecting it with regard to future service cuts. At that meeting the phrase "in these tough" times was mentioned to explain that the district is being forced to make decisions it does not want to make. This letter is in response to that concept and seeks to address the issue from a historical, financial and practical point of view to understand how we came to be "in tough times", why nothing currently being proposed addresses the issue, what can be done about it in the future and what, if anything, members of the board are willing to do about it.

While the tone of this letter will at times seem testy, my intention is to direct your attention towards emancipating you from your own "tough times" and to make your jobs more rewarding.

It is my humble opinion that the board thinks too often inside the box and does not give perspectives to problems so that short term problems can be addressed more preventively or over the long term. I don't know if this is simply a problem of habit or a problem of influence from those that finance your campaigns or dominate your industry.

So we get to crisis points because the board does not prepare adequately in advance for these problems. You have prepared a good reserve fund. I will give you that. And I support that. But you failed to take advantage of emerging biodiesel technology because it "smells like French fries". The district could have developed their own refinery and sold the fuel as a revenue stream but didn't I suspect because of influence from the oil and gas industry pushing you to CNG engines which aren't even capable of using biofuels. The argument that biodiesel smells is both false and irrelevant since oil and gas smell a lot worse. We are just used to smelling it. Now the district is still dependent on purchasing fuels from an industry which makes a point of increasing prices at will for reasons of profit only. And now you say we are in "tough times". It would be interesting to find out the history of contracts and transactions made by management and the board that assured that major industries could remain dominant at the expense of our future, our small business entrepreneurs and our financial solvency. Now you say we are in "tough times and we all have to tighten our belts". I think there is a failure of political will to take the initiative to break ties with dominant industries, because dominant industries are only interested in dominating. They are not interested in us. That should be very clear right now to everyone.

And yet history being what is the district continues to fail to see the real problem influencing these "tough times". The fact of the matter is that

these are not tough times at all. We are all being ripped off by the people upstream from us, the bankers. The bankers sit back and count their money and laugh while we fight with each other over who polluted the waters. They know full well that nobody will have the patience or the courage to point a finger at them because every public servant, every politician, every government official will be focused entirely on damage control, crisis management and tough choices for "tough times".

Let's say you have a bucket of water that keeps running out. The conservatives say we are using too much water, the liberals say we are not collecting enough water, and people like you say we have to cut back because it has not rained enough. Nobody realizes that there is a hole in the bucket carefully and elaborately fashioned by the international banking establishment to go undetected while all the water drains into their buckets. We are all down stream from where the shit is being thrown in the river. The state, the county, the board and management aren't your problem. We can fight them but they aren't who is stealing your money. Your money is being carefully siphoned away in an elaborate 100 year scheme by the international banking establishment know in this country as the Federal Reserve. I have a DVD which I would like to show to all who are interested that explains the history. It is an amazing 3 hour examination of how our economy really works called "The Money Masters".

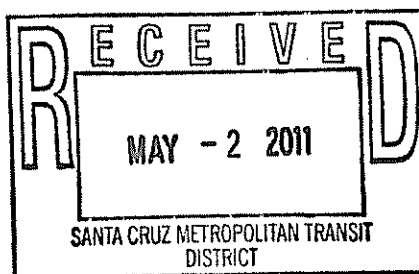
I have four proposals for the transit board to consider.

1. We petition the government to outlaw the Federal Reserve banking system and bring back American and locally controlled currency.
2. We look into developing local currency in Santa Cruz County as has been done in other counties in America already.
3. We stop doing business with dominant industries and make it a part of our operating charter that we use alternative industries wherever possible as a matter of protecting our independence and self-determination.
4. Stop thinking inside the box and start acting like people in power rather than just administrators who can only manage negative situations rather than creating positive situations.

While these things may be hard to hear they are the right medicine for an improved work environment for public officials in these "tough times"

Thank you for your time
Sincerely, Dan Stevenson (local 23)

Dan Stevenson



APRIL 19, 2011

TO: LEE WHITE, GENERAL METRO MANAGER

RE: APRIL 22, 2011 METRO MEETING SUGGESTIONS
ON 1270 SERVICE REJECTION PLAN

CONCERNING: ROUTE 66 (COMBINING WITH PART
OF ROUTE 69)

PLEASE SERIOUSLY CONSIDER COMBINING THE
METRO → FRONT → SOQUEL 69 ROUTE
MAKING A NEW 66 NIGHT ROUTE (LAST
4 TRIPS LEAVING METRO 655, 755, 900, 1000 (1010)).

SINCE THE 71 ROUTE ALREADY COVERS THE
WATER STREET PART OF THE 66 ROUTE,
COMBINING THE METRO - FRONT - SOQUEL TO
MORRISSEY SECTION OF PROPOSED DELETED 69 NIGHT
WOULD GREATLY ASSIST THOSE OF US WHO
RIDE THE DOWNTOWN PORTION OF THE 69 ROUTE.
IN MY CASE, AS A 71 YEAR OLD WOMAN WHO
DOESN'T DRIVE IT WOULD MEAN I WOULD HAVE
HARD STRAITS & SAFER WALK HOME (ON THE
GOOD WEATHER DAYS) (I LIVE ON THE DELETED
69 NIGHT ROUTE). THIS ROUTING UP WITH SOQUEL
(69) AND THE REGULAR 66 ROUTE AFTER
MORRISSEY WOULD ALSO PROVIDE A DIRECT
ROUTE FOR WHOLE FOODS, STAFF LIFE, RITE AID
(FOR THE KIDS - THE CREEP PLACE) THE RIO THEATRE ETC.

PLEASE DO CONSIDER THIS SUGGESTION WHICH IS A
MINOR CHANGE ~~THAT~~ ^{BUT} WOULD BE A MAJOR HELP.

THANK YOU -
Cathy
CATHY LEW METRO
233 DARWIN ST
SMITH CREEK, CA 95062

2-2-1

66 Live Oak via 17th To Capitola Mall

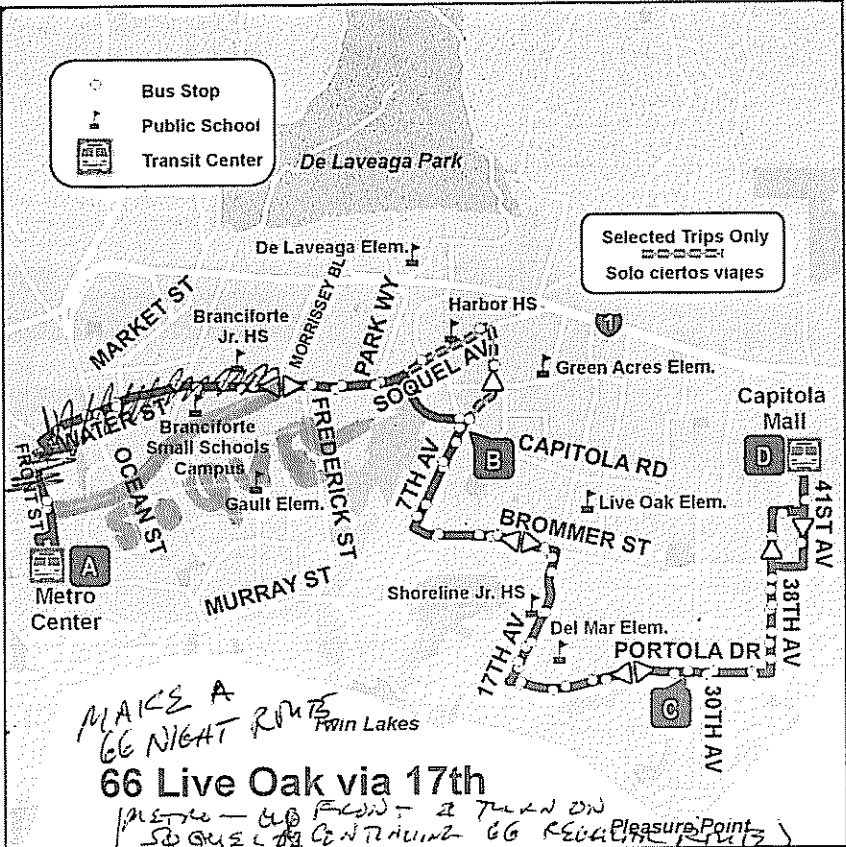
Departs	Departs	Departs	Arrives
Santa Cruz Metro Lane 4	Capitola Road & 7th Ave.	Portola & 30th	Capitola Mall

A	B	C	D
MONDAY - FRIDAY			
6:45AM	6:55	7:03	7:15
7:45	7:55	8:03	8:15
8:45	8:55	9:05	9:18
9:45	9:55	10:05	10:18
10:45	10:55	11:05	11:18
11:45	11:55	12:05PM	12:18
12:45	12:57	1:07	1:20
1:45	1:57	2:08	2:22
2:45	3:00	3:11	3:25
3:45	3:57	4:08	4:22
4:45	4:59	5:10	5:25
5:50	6:05	6:16	6:35
6:55	7:09	7:20	7:35
7:55	8:05	8:15	8:25
9:00	9:10	9:20	9:30
10:00	10:10	10:20	10:30

Ⓢ This trip serves Harbor High at La Fonda and 7th Avenue between Soquel Ave and Capitola Road.
 NOTA: Este viaje sirve a Harbor High en La Fonda y 7th Avenue entre Soquel Ave y Capitola Road.

SATURDAY - SUNDAY

6:45AM	6:55	7:02	7:10
7:45	7:55	8:02	8:10
8:45	8:55	9:05	9:15
9:45	9:55	10:05	10:15
10:45	10:55	11:05	11:15
11:45	11:55	12:05PM	12:15
12:45	12:57	1:08	1:20
1:45	1:57	2:08	2:20
2:45	2:57	3:08	3:20
3:45	3:57	4:08	4:20
4:45	4:58	5:10	5:25
5:50	6:03	6:15	6:30
6:55	7:06	7:17	7:30
7:55	8:05	8:15	8:25
9:00	9:10	9:20	9:30
10:10	10:20	10:30	10:40



66 Live Oak via 17th

PLEASE GO FRONT - 2 TURN ON SOQUEL (CONTINUING 66 REGULAR ROUTE)

\$4.50
 69 NIGHT
 655
 755
 900
 1000
 ADD RETURN FROM CAPITOLA
 LEAVE
 710
 825
 935
 1040

SINCE ALREADY HAVE 71 GOING DOWN WATER ST TO FRONT AT MORNING

66 Live Oak via 17th To Metro Center

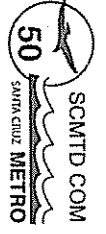
Departs	Departs	Departs	Arrives
Capitola Mall Lane 1	Portola & 30th	Capitola Road & 7th Ave.	Santa Cruz Metro Center

D	C	B	A
MONDAY - FRIDAY			
5:55AM	6:00	6:08	6:20
7:00	7:05	7:13	7:25
7:50	7:56	8:06	8:27
8:00	8:06	8:16	8:37
9:00	9:06	9:16	9:35
10:00	10:07	10:17	10:33
11:00	11:07	11:17	11:33
12:00PM	12:07	12:17	12:33
1:00	1:07	1:18	1:37
2:00	2:07	2:18	2:37
3:05	3:12	3:23	3:42
4:05	4:12	4:23	4:42
5:05	5:12	5:23	5:45
6:10	6:17	6:28	6:50
7:10	7:17	7:27	7:48
8:25	8:32	8:40	8:55
9:40	9:47	9:55	10:10
10:40	10:45	10:52	11:05

Ⓢ This trip serves 7th Avenue between Capitola Road and Soquel Avenue and Harbor High at La Fonda.
 NOTA: Este viaje sirve a 7th Avenue entre Capitola Road y Soquel Avenue y Harbor High en La Fonda.

SATURDAY - SUNDAY

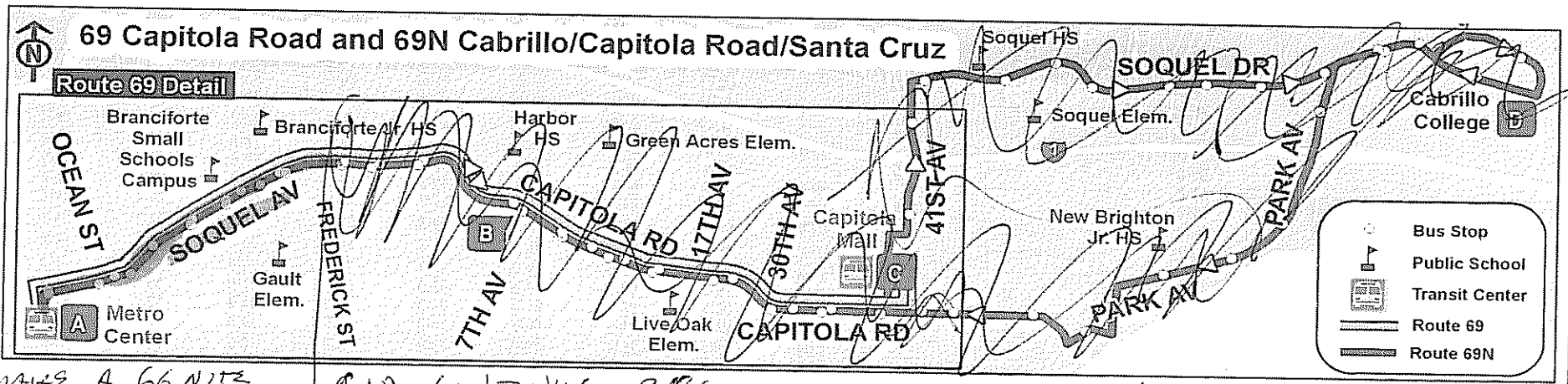
7:00AM	7:05	7:13	7:25
8:00	8:05	8:13	8:25
9:00	9:06	9:15	9:30
10:00	10:06	10:15	10:30
11:00	11:07	11:17	11:33
12:00PM	12:07	12:17	12:33
1:00	1:07	1:17	1:35
2:00	2:07	2:17	2:35
3:05	3:12	3:22	3:40
4:05	4:12	4:22	4:40
5:05	5:12	5:22	5:40
6:10	6:17	6:27	6:45
7:10	7:17	7:27	7:45
8:25	8:31	8:39	8:55
9:35	9:41	9:49	10:05
10:40	10:45	10:52	11:05



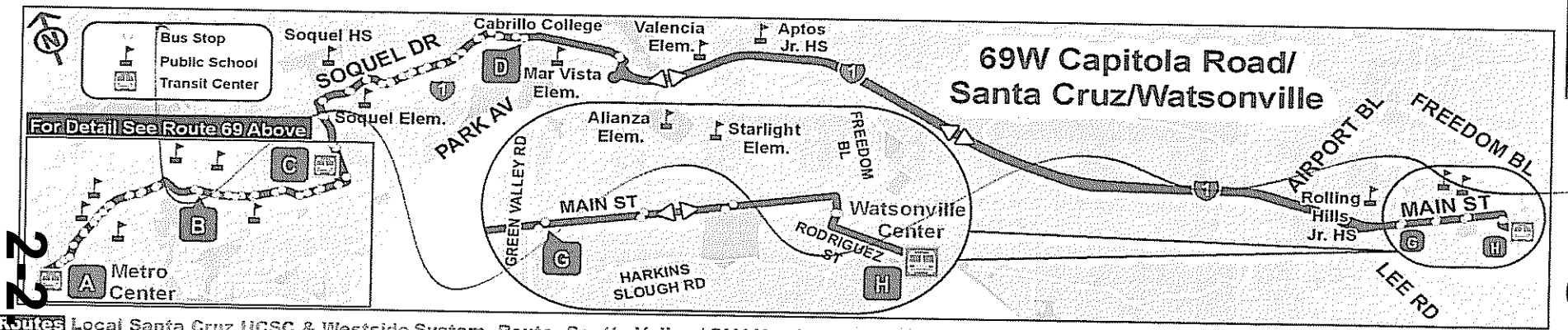
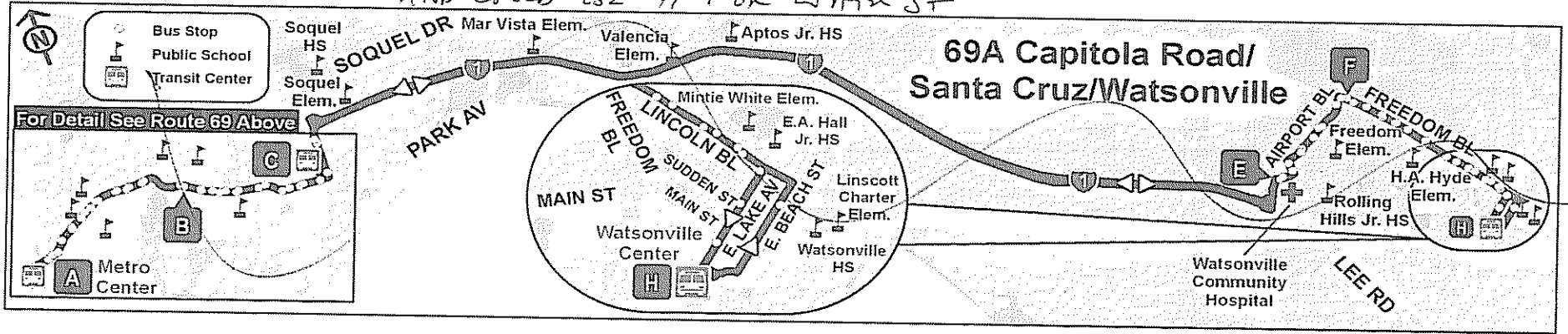
Headways - Bus Rider's Guide: Spring Service (March 17 - June 8, 2011)

NIGHT 2-2.2

NIGHT



MAKE A 66 NITE
 SIAE DON'T NEED TO
 SERVICE SCHOOL KIDS AT NIGHT AND COULD USE 71 FOX WATER ST
 AND CONTINUE REGULAR 66 ROUTE TO/FROM CAPITOLA MALL



All Board Members

How do you expect anyone to get around?

I live on 30th and Portola. So how am I going to get around since Rts. 66 and 68 will no longer run! Cannot make Drs. appointments, post office, or grocery stores! On \$800 a month to live on makes it hard to have a car, plus rent, utilities, and bills every month! A lot of other people feel as I do, students & senior citizens.

Just think you'll save lots of money - no wages to pay, no buses running and NO income which you'll lose- okay with you!!

I expect a response from you-

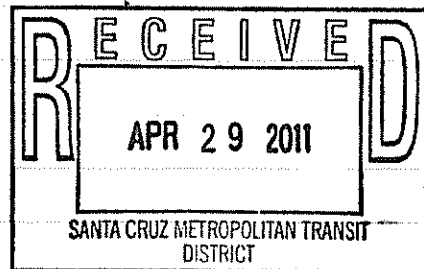
Chris Duncan
740 30th Ave
Sp 115
Santa Cruz, CA 95062

All board members
How do you expect Oregon to get
around

I live on 30th & Putnam so when I
going to get around since Pto. 44118 said
no longer run! Cannot make his appointments
past office or grocery stores! but \$100.00 a
month to live or make it HARD to have a car
spare part utilities & bills every month!
A lot of other people feel as I do. The best
situation.

Just think you'd save lots of money -
no wages to pay, no bus running & PD
more what you'd have - stay over you!
~~Direct~~ a response from you -

Chris Duncan
740 30th Ave S 115
Santa Cruz
Ca 95062



Community Connections
300 Harvey West Blvd.
Santa Cruz, CA, 95060

May 5, 2011

Transit Center.
To whom it may concern:

We are a group of people who need
your services. 5 days a week please do not
Take our ride to: "harvey west." Route (4)

yours Truly.

Ann M. Hethel

Sam Munch

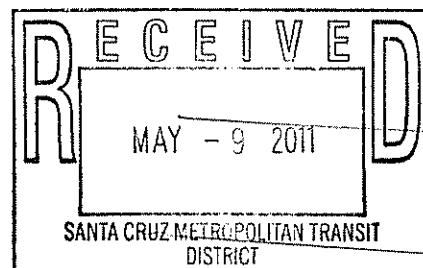
Carl B. Keller

Jeffrey Scott Teague

Mildred Randall

Jenny Wentworth

Annette Wickings



2-2.6

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Tort Claim of the Heirs of Salvador Chipres for Wrongful Death and by the Estate of Salvador Chipres

Received: 4/25/2011 and 5/5/2011

Claim #: 11-0009

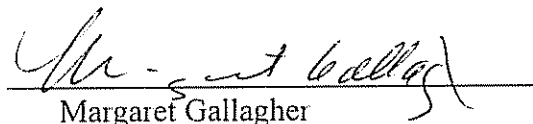
Date of Incident: 2/4/2011

Occurrence Report No: SC 02-11-04

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$_____ and reject the balance.

By



Margaret Gallagher
DISTRICT COUNSEL

Date:

5-5-11

I, Tony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of May 13, 2011.

By _____

Tony Tapiz
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)

DONALD L GRUNSKY
(915-2000)

FREDERICK H EBEBY
JAMES S FARRAR
DENNIS P HOWELL
THOMAS N GRIFFIN
ALAN J SMITH
ROBERT E WALL
MARK E MYERS

LAW OFFICES
GRUNSKY, EBEBY, FARRAR & HOWELL

A PROFESSIONAL CORPORATION
240 WESTGATE DRIVE
WATSONVILLE, CALIFORNIA 95076
(831) 722-2444 FAX (831) 722-6153
E-MAIL info@grunskylaw.com

LAURA UDDENBERG
THOMAS P DWYER
LILIANA S DIAZ

MATTHEW J AULENTA
CARLOS E RIVERA
ROSEMARY C ROVICK
DINAH V SAPIA

May 5, 2011

Liseth Guizar
Santa Cruz Metropolitan District
110 Vernon Street
Santa Cruz, CA 95060

Secretary of the Board of Directors
Santa Cruz Metropolitan District
110 Vernon Street
Santa Cruz, CA 95060

Re: Tort Claim of the Heirs of Salvador Chipres for wrongful death and by the Estate of
Salvador Chipres
DOL: February 4, 2011
Location: 475 Rodriguez Street, Watsonville

Dear Ms. Guizar and Secretary of the Board of Directors:

This office has been retained by the widow of Salvador Chipres, who sustained fatal injuries as a result of being struck by a Santa Cruz Metropolitan Transit District bus on February 4, 2011 at 1:10 p.m. at the Transit Center at 475 Rodriguez Street, Watsonville. The accident happened when Mr. Chipres was approximately two thirds of the way through a marked crosswalk using a walker.

Mr. Chipres was initially transported to Regional Medical Center of San Jose where he was hospitalized for approximately 10 days for substantial head injuries. He then was transferred to Country Villa Nursing Home in Watsonville where he died on April 5, 2011. A claim was filed on behalf of the guardian ad litem with your agency as required by the Governmental Tort Claims Act for wrongful death and for the estate on April 23, 2011. This is an additional claim on behalf of the spouse of the decedent.

Please advise me if you need additional information to process this claim.

Sincerely,

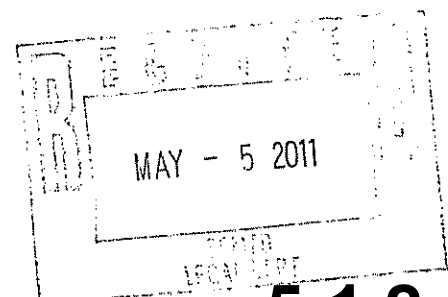
GRUNSKY, EBEBY, FARRAR & HOWELL


Dennis P. Howell

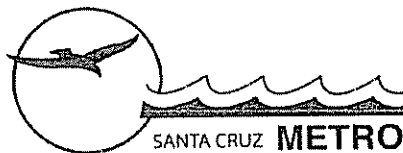
DPH:aw

Enclosures

W:\WORD\dima21354\l-metro031811.doc



5-1.2



Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # _____
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: ISABEL

Claimant's Legal Last Name: MARTINEZ (spouse of decedent Salvador Lopez Chipres)

Address to which notices are to be sent: Grunsky, Ebey, Farrar & Howell, c/o Dennis P. Howell,
240 Westgate Drive, Watsonville, CA 95076

Telephone (Home): _____

Telephone (Business/Cell): 831-722-2444

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes or No

IF YES, please provide the following information: Re: Salvador Lopez Chipres

Medicare Claim Number: _____

Date of Birth: _____

Social Security Number: _____



Gender: M or F

Claimant Name: Martinez, Isabel
Spouse of decedent

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: 2/4/11

Time of Incident/Accident: 1:10 AM PM

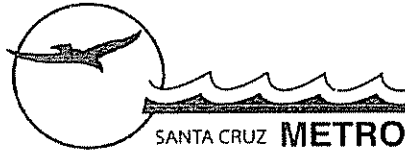
Location of Incident/Accident

Street/City: 475 Rodriguez St., Watsonville, CA 95076

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

On February 4, 2011, at approximately 1:10 p.m., 79-year-old Salvador Chipres was walking southbound within a marked crosswalk, crossing the Metro station driveway in Watsonville. As he was crossing, a Metro bus driven by Ms. Miller was exiting the Metro station, intending to make a left turn onto Rodriguez Street. The bus driver did not see Mr. Chipres and struck him with the bus.


Mr. Chipres sustained serious injuries for which he was treated at Regional Medical Center of San Jose and subsequently died of his injuries on April 5, 2011.



Claimant Name: Martinez, Isabel
Spouse of decedent

CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

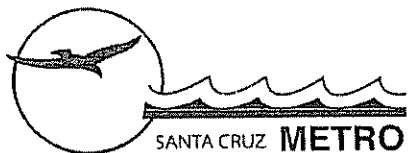


If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: _____

If the amount exceeds \$10,000, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000.00 \$25,000

Claimant: Isabel Chipres Date: 05-04-2011
Signature/Print Name
Isabel Martinez aka Isable Chipres

Attorney or Representative: Dennis P. Howell Date: May 4, 2011
Signature/Print Name
Dennis P. Howell



Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # _____
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: See attachment

Claimant's Legal Last Name: See attachment

Address to which notices are to be sent: Grunsky, Ebey, Farrar & Howell, c/o Dennis P. Howell,
240 Westgate Drive, Watsonville, CA 95076

Telephone (Home): _____

Telephone (Business/Cell): (831) 722-2444

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

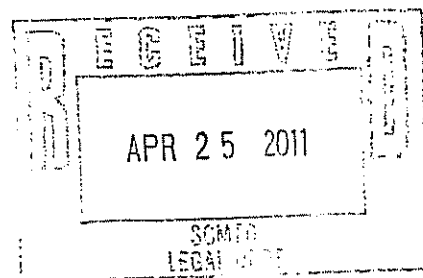
Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes or No

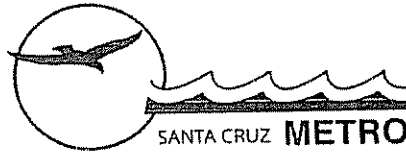
IF YES, please provide the following information:

Medicare Claim Number: _____

Date of Birth: _____

Social Security Number _____





Gender: M or F

Claimant Name: See attachment

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: 2/4/11

Time of Incident/Accident: 1:10 AM PM

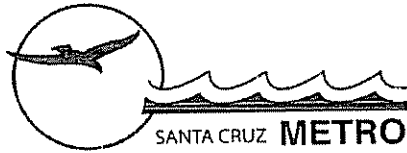
Location of Incident/Accident

Street/City: 475 Rodriguez St., Watsonville, CA 95076

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

On February 4, 2011, at approximately 1:10 p.m., 79-year-old Salvador Chipres was walking southbound within a marked cross-walk, crossing the Metro station driveway in Watsonville. As he was crossing, a Metro bus driven by Ms. Miller was exiting the Metro station, intending to make a left turn onto Rodriguez Street. The bus driver did not see Mr. Chipres and struck him with the bus.

Mr. Chipres sustained serious injuries for which he was treated at Regional Medical Center of San Jose and subsequently died of his injuries on April 5, 2011.



Claimant Name: See attachment

CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: _____

If the amount exceeds \$10,000, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000

Claimant: See attachment
Signature/Print Name

Date: _____

Attorney or Representative: 
Signature/Print Name
Dennis P. Howell, Esq.

Date: 4/23/11

ATTACHMENT

Claimants:

1. Consuelo Dimas, aka Connie Dimas (individually and for The Estate of Salvador Lopez Chipres);
2. Javier Chipres
3. Maria Chipres
4. Clara Cawaling
5. Salvador Martinez

Signatures:

Date: 04/23/2011

Consuelo Dimas
CONSUELO DIMAS aka CONNIE DIMAS,
individually and in her potential capacity as Special
Administrator of the Estate of SALVADOR LOPEZ
CHIPRES

Date: 04/23/2011

Javier Chipres
JAVIER CHIPRES

Date: 04/23/2011

Maria Chipres
MARIA CHIPRES

Date: 04/23/2011

Clara Cawaling
CLARA CAWALING

Date: 04/23/2011

Salvador Martinez
SALVADOR MARTINEZ

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Bernstein, Diana
Date of Incident: 4/13/2011

Received: 4/22/2011 Claim #: 11-0010
Occurrence Report No.: MISC 11-05

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$_____ and reject the balance.

By Margaret Gallagher
Margaret Gallagher
DISTRICT COUNSEL

Date: 4.26.11

I, Tony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of May 13, 2011.

By _____
Tony Tapiz
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)



Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # 11-0010
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Diana _____

Claimant's Legal Last Name: Bernstein _____

Address to which notices are to be sent _____

Telephone (Home) _____

Telephone (Business/Cell): none _____

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes or No

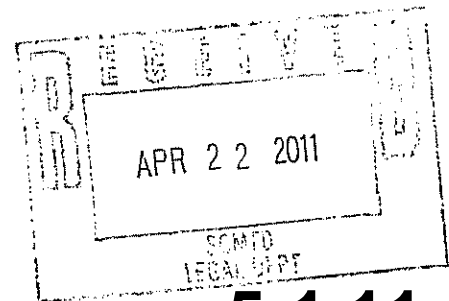
IF YES, please provide the following information:

Medicare Claim Number: _____

Date of Birth: _____

Social Security Number: _____

Gender: M or F





Claimant Name: Diana Bernstein

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: 04-13-2011 _____ (Please note that the call has been extraordinarily loud on Wednesdays recently.)

Time of Incident/Accident: 7:20; 7:27; 8:20; 8:27; 9:20 & 11:20 AM PM

Location of Incident/Accident

Street/City: _____ Bus stop outside of _____

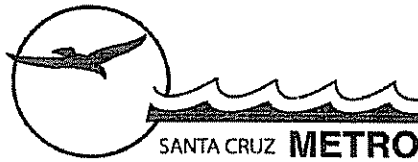
A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

The external call from the bus woke me six times on the date in question. These interruptions of sleep have a negative effect on my health and result in a loss of work time and productivity.

Days when I am woken multiple times, I lose at least two hours of work time, and each task takes more time to do because I am not as sharp. On these days, I tend to make more errors and have little accidents that cost time and resources (such as trying to brew coffee with no water or too much water in the coffee maker).

On days when I am woken multiple times, I am cranky with may result is being harsh with others and assessing grades on my students' work that is overly strict. (This might affect my standing with my employer.)

My blood pressure on days I am woken by the external call tends to be five to ten points higher.



Claimant Name: Diana Bernstein

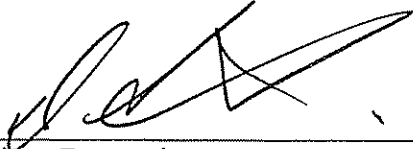
CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

Driver's name unknown.

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: \$180.00 _____

If the amount exceeds \$10,000.00, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000

Claimant: 
Diana Bernstein

Date: 04-21-2011 04-21-2011

Attorney or Representative: _____
Signature/Print Name

Date: _____

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Garcia, Baby
Date of Incident: 3/14/11

Received: 4/22/11 Claim #: 11-0011
Occurrence Report No.: SC 03-11-26

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ _____ and reject the balance.

By Margaret Gallagher
Margaret Gallagher
DISTRICT COUNSEL

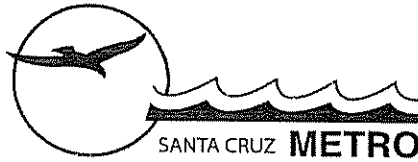
Date: 4-26-11

I, Tony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of May 13, 2011.

By _____
Tony Tapiz
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)



Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # 11-0010
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Baby

Claimant's Legal Last Name: Garcia

Address to which notices are to be sent:

Telephone (Home):

Telephone (Business/Cell): _____

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes or No

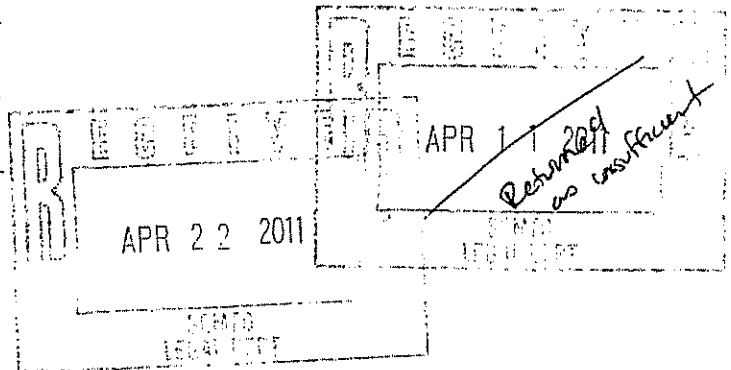
IF YES, please provide the following information:

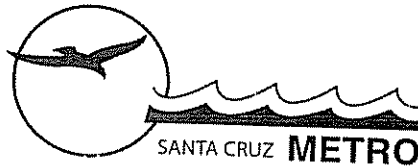
Medicare Claim Number: _____

Date of Birth: _____

Social Security Number: _____

Gender: M or F





Claimant Name: Baby Garcia

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: March 14, 2011

Time of Incident/Accident: Around 11:05 pm AM PM

Location of Incident/Accident

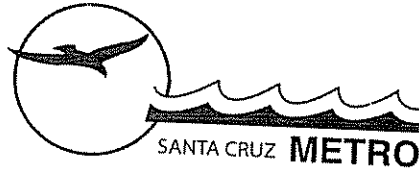
Street/City: Ocean St. Santa Cruz, Ca. 95060

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

I was waiting for the bus this evening and the bus 35 arrived I waited for everyone to get on the bus and when I was standing on the sidewalk still the bus let out this air so loud and so forceful that it blew the dirt & dust in the gutter into my eyes. It hurt so bad and when this happened I made a comment to the bus driver that this had happened and he said that this is what the bus does when it stops to load people on the bus. It kneels, blows that air out and makes

a hissing sound. The bus driver said that he would have to call

Someone to come out & make a report but I did not want everyone on the bus to wait even though I probably should have



Claimant Name: Baby Garcia

CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

I don't know the bus driver's name but he was wearing badge # 570 and the bus he was driving was bus 2216.

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: \$ 5000.00

If the amount exceeds \$10,000.00, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000

Claimant: Baby Garcia
Baby Garcia
Signature/Print Name

Date: 4-7-11

Attorney or Representative: _____
Signature/Print Name

Date: _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: May 13, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Actions Taken In Closed Session Regarding The Following Claim
On The Date Indicated:

Settlement with Edward and Barbara Hinshaw on 5/28/10

1. Settlement with Edward Hinshaw and Barbara Hinshaw

On May 28, 2010, in closed session you authorized a payment to Edward Hinshaw and Barbara Hinshaw in the sum of \$26,721.50 for relocation costs in connection with the purchase of the property located at 1122 River Street for its MetroBase Project. The following directors authorized the settlement: Directors Hagen, Hinkle, Leopold, Robinson, Stone and Tavantzis. Directors Bustichi, Graves, Pirie, Rivas and Rotkin were absent. Pursuant to this direction, a fully executed release was received from these claimants and District warrants were issued in accordance with this direction.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: May 13, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Actions Taken In Closed Session Regarding The Following Claim
On The Date Indicated:

Settlement with Santa Cruz Homeless Services Center on 5/28/10

1. Settlement with Santa Cruz Homeless Services Center

On May 28, 2010, in closed session you authorized a Settlement with the Santa Cruz Homeless Services Center (SCHSC) for repayment of the debt of \$19,688.00 owed to Santa Cruz METRO in connection with shuttle services operated by METRO to the Santa Cruz Nation Guard Armory from the Homeless Shelter, under contract with the SCHSC. The following directors authorized the settlement: Directors Hagen, Hinkle, Leopold, Robinson, Stone and Tavantzis. Directors Bustichi, Graves, Pirie, Rivas and Rotkin were absent.

Pursuant to this direction, METRO obtained a fully executed Settlement Agreement and Release from the Santa Cruz Homeless Services Center. At the time of execution of the Settlement Agreement and Release, SCHSC made a partial payment of \$9,844.00, the remaining balance to be paid accordance with the terms and conditions of the Settlement Agreement.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: May 13, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Action Taken In Closed Session Regarding the Following:
Conference with Real Property Negotiators for property located at 115 Dubois
Street, Santa Cruz, CA

Lease of 115 Dubois Street, Santa Cruz, California on 02/11/11

On February 11, 2011, in closed session you authorized the General Manager to execute a lease Amendment with Nick Iuliano, General Manager for Iuliano LLC2, to adjust the rent amount on the Lease to a corrected amount of \$3,470.85 as the executed Lease effective 1/1/11 had an incorrect rent amount of \$3,271.61. The following directors authorized the settlement: Bryant, Bustichi, Dodge, Graves, Hagen, Hinkle, Leopold, Neighbors, Pirie and Robinson. Director Stone was absent. Pursuant to this direction, a Lease Amendment was executed by METRO and Iuliano, LLC2 in accordance with this action.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: May 13, 2011
TO: Board of Directors
FROM: Margaret Gallagher, District Counsel
SUBJECT: Notification Of Actions Taken In Closed Session Regarding The Following
Claims On The Dates Indicated:

1. Settlement with Christopher Lanagan on 02/25/11

-
1. Settlement with Christopher Lanagan;
Christopher Lanagan v. Santa Cruz Metropolitan Transit District;
Case # ADJ6690324

On February 25, 2011, in closed session you authorized Santa Cruz METRO's attorneys to settle this workers' compensation claim in the amount of Thirty Thousand, one-hundred thirty dollars (\$30,130.00), with future medical care open. METRO received a credit against this amount in the sum of \$5,749.46, the amount of the applicant's net third party recovery. Also deducted from the 30,130.00 paid to applicant, was a payment to applicant's counsel in the sum of \$4,519.50.

The following directors authorized the settlement: Directors Bustichi, Dodge, Graves, Hagen, Hinkle, Leopold, Neighbors, Pirie and Stone. Directors Bryant and Robinson were absent.

Pursuant to this direction, fully executed Stipulations with Request for Award were submitted to the Workers' Compensation Appeals Board (WCAB) and an Award was made by Judge Clarke, Workers' Compensation Administrative Law Judge on April 22, 2011.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: May 13, 2011
TO: Board of Directors
FROM: Margaret Gallagher, District Counsel
SUBJECT: Notification Of Actions Taken In Closed Session Regarding The Following
Claims On The Dates Indicated:

1. Settlement with Russell Thomas on 3/11/11

-
1. Settlement with Russell Thomas;
Russell Thomas v. Santa Cruz Metropolitan Transit District;
Case # ADJ7056746

On March 11, 2011, in closed session you authorized Santa Cruz METRO attorneys to settle this workers' compensation claim in the amount of Thirteen Thousand, nine-hundred fifteen dollars (\$13,915.00), with future medical care left open.

The following directors authorized the settlement: Directors Bryant, Bustichi, Dodge, Hagen, Hinkle, Neighbors, Pirie and Robinson. Directors Graves, Leopold and Stone were absent.

Pursuant to this direction, fully executed Stipulations with Request for Award were submitted to the Workers' Compensation Appeals Board (WCAB) and an Award was made by Stuart Crymes, Workers' Compensation Administrative Law Judge on April 4, 2011.



ADVISORY COMMITTEE

AGENDA

MEETING OF MAY 18, 2011
PACIFIC STATION CONFERENCE ROOM
920 PACIFIC AVENUE, SANTA CRUZ, CALIFORNIA
6:00 PM – 8:00 PM

THE AGENDA PACKET FOR THE SANTA CRUZ METRO ADVISORY COMMITTEE MEETING CAN BE FOUND ONLINE AT WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICES, 110 VERNON ST., SANTA CRUZ, CA

1. CALL TO ORDER

2. ROLL CALL

3. AGENDA ADDITIONS/DELETIONS

Consideration of Late Additions to the Agenda. The Committee may take action on items not appearing on the posted agenda under any of the following conditions:

- a. *Upon a determination by an affirmative vote of the Committee that an emergency exists, as defined in Section 54956.5 of the Government Code.*
- b. *Upon a determination by a two-thirds vote of the Committee, or if less than two-thirds of the members are present, a unanimous vote of those members present, there is a need to take immediate action and the need to take action came to the attention of the Committee subsequent to the agenda being posted.*

4. ORAL/WRITTEN COMMUNICATIONS

This time is set aside for members of the general public to address the METRO Advisory Committee on matters of interest to the public either before or during the Committee's consideration of the item, if it is listed on the agenda, or, if it is not listed on the agenda but is within the jurisdiction of the Committee. Each member of the public appearing at a Committee meeting shall be limited to three minutes in his or her presentation, unless the Chair, at his or her discretion, permits further remarks to be made. Any person addressing the Committee may submit written statements, petitions or other documents to complement his or her presentation. Public presentations that have been scheduled prior to the meeting with the Committee Chair shall not be subject to the time limits contained in this section. When addressing the Committee, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

5. APPROVE MINUTES OF MAC MEETING OF APRIL 20, 2011

(MOTION TO APPROVE REQUIRED)

Submitted by: METRO Admin Department

6. ACCEPT & FILE RIDERSHIP REPORTS FOR FEBRUARY 2011

(MOTION TO ACCEPT AND FILE REQUIRED)

Submitted by: METRO Planning Department

5-3.1

7. **ACCEPT & FILE PARACRUZ OPERATIONS STATUS REPORTS FOR FEBRUARY 2011**
(MOTION TO ACCEPT AND FILE REQUIRED)
Submitted by: METRO ParaCruz
8. **ACCEPT AND FILE LEGISLATIVE AND GRANTS REPORT**
(MOTION TO ACCEPT AND FILE REQUIRED)
Submitted by: METRO Grants Department
9. **PRESENTATION REGARDING PROPOSED SERVICE REDUCTIONS**
Presented by: METRO Planning Department
10. **REVIEW OF METRO'S PROPOSED ANNUAL DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 1.54% FOR FEDERALLY FUNDED PROCUREMENTS FOR FEDERAL FISCAL YEARS 2012 – 2014 (FFY12-FFY14)**
11. **DISCUSSION OF BUS STOPS**
12. **DISCUSSION OF PROMOTING RIDERSHIP**
13. **DISTRIBUTION OF MAC VOUCHERS**
14. **COMMUNICATIONS TO METRO GENERAL MANAGER**
15. **COMMUNICATIONS TO METRO BOARD OF DIRECTORS**
16. **ITEMS FOR NEXT MEETING AGENDA**
17. **ADJOURNMENT**
ADJOURN TO THE NEXT MEETING OF THE METRO ADVISORY COMMITTEE ON WEDNESDAY, JUNE 16, 2011, AT 6:00 P.M., IN THE PACIFIC STATION CONFERENCE ROOM, 920 PACIFIC AVENUE, SANTA CRUZ, CALIFORNIA.

NOTICE TO PUBLIC

Members of the public may address the Metro Advisory Committee on a topic not on the agenda but within the jurisdiction of MAC by approaching the Committee during consideration of Agenda Item #4 "Oral and Written Communications." Presentations may be limited in time in accordance with the Bylaws of MAC.

Members of the public may address the Metro Advisory Committee on a topic on the agenda by approaching the Committee immediately after presentation of the staff report but before the Committee's deliberation on the topic to be addressed. Presentations may be limited in time in accordance with the Bylaws of MAC.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Pacific Station Conference Room is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the MAC meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the MAC meeting.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes - METRO Advisory Committee (MAC)

March 16, 2011

The METRO Advisory Committee (MAC) met on Wednesday, March 16, 2011 in the Pacific Station Conference Room located at 920 Pacific Avenue in Santa Cruz, California.

Chair Gunther called the meeting to order at 6:05 p.m.

1. **ROLL CALL:**

MEMBERS PRESENT

Naomi Gunther, Chair
Dennis "Pop" Papadopulo
Charlotte Walker
Dave Williams
Bob Geyer
Roseann Marquez

MEMBERS ABSENT

Craig Agler

VISITORS PRESENT

STAFF PRESENT

Ciro Aguirre, Operations Manager
April Warnock, Paratransit Superintendent
Dave Moreau, Asst. Paratransit Superint.
Marry Ferrick, Fixed Route Superintendent

2. **AGENDA ADDITIONS/DELETIONS**

None.

3. **ORAL/WRITTEN COMMUNICATION**

Oral:

Newly appointed member Roseann Marquez introduced herself to the committee.

Written:

None.

4. **APPROVAL OF MINUTES OF FEBRUARY 16, 2011**

Bob Geyer noted that the requests regarding the status of bus stops on routes 4 and 71 were omitted. Dave Moreau noted that it was Ciro Aguirre who distributed the vouchers at the February meeting.

ACTION: MOTION: DENNIS PAPADOPULO

SECOND: DAVE WILLIAMS

Approve minutes of February 16, 2011.

Motion passed unanimously with Craig Agler being absent.

5. PRESENTATION REGARDING RALPH BROWN ACT

Margaret Gallagher gave a short presentation regarding the Ralph Brown Act. There was a discussion about what to do in the event an urgent issue arises, accessibility, and time limits for items not on the agenda. Naomi Gunther suggested that the information from the presentation be included in the reference binders for new MAC members.

No action taken.

6. RESOURCE ALLOCATION PRESENTATION FOR REVISED PROJECTED FY11 & FY12 BUDGETS

Ciro Aguirre gave a presentation on the status of the METRO Budget for FY11-12. There was a discussion regarding options such as increasing fares, decreasing the frequency of routes, and reducing staff. There was a discussion about the decrease in revenue and the increase in ridership following the last service reductions. There was a discussion about why Monterey Salinas Transit was not used in the comparison of fares. There was a discussion about the potential loss of revenue due to the expected efficiencies offered by Smart Cards. There was a discussion about the costs of compressed natural gas.

No action taken.

8. ACCEPT & FILE PARACRUZ OPERATIONS STATUS REPORTS FOR DECEMBER 2010

April Warnock reported that Paracruz was experiencing telecom problems throughout December.

ACTION: MOTION: BOB GEYER

SECOND: MARA MURPHY

Accept and File ParaCruz Status Reports.

Motion passed unanimously with Craig Agler being absent.

9. ACCEPT & FILE LEGISLATIVE AND GRANTS REPORT

Ciro Aguirre summarized the Legislative and Grants Report.

ACTION: MOTION: DENNIS PAPADOPULO

SECOND: DAVE WILLIAMS

Accept and File Legislative and Grants Report.

Motion passed unanimously with Craig Agler being absent.

7. ACCEPT & FILE RIDERSHIP REPORTS FOR DECEMBER 2010

Dave Williams noted that it was reported there were 22,000 less riders than the previous year, and he asked if 2009 ridership was excessively higher than 2008. Ciro Aguirre said that the decrease in ridership can probably be attributed to the peak of the economic downturn. Mara Murphy noted that December was a foul-weather month. Ciro Aguirre said that he would ask the Transit Planner to look into the discrepancy and report back to the Committee at the April meeting. Naomi Gunther said that in light of the shortage of time, the review of the Ridership reports would be carried over to the April meeting.

12. DISTRIBUTION OF MAC VOUCHERS

Ciro Aguirre distributed METRO ride vouchers to the MAC members at this time.

13. COMMUNICATIONS TO METRO GENERAL MANAGER

None.

10. BUS STOP ISSUES

April Warnock distributed a list of all district bus stops. Naomi Gunther stated that the list and the bus stops on routes #4 and #71 would be covered at the April meeting.

11. DISCUSSION OF PROMOTING RIDERSHIP

No discussion.

12. COMMUNICATIONS TO METRO BOARD OF DIRECTORS

None.

13. ITEMS FOR NEXT MEETING AGENDA

- Bikes on buses
- Missing bus stops on routes #4, and #71.
- Service Reductions

ADJOURN

There being no further business, Chair Gunther reminded everyone to confirm their attendance at the April meeting, thanked everyone for participating, and adjourned the meeting at 7:55 p.m.

Respectfully submitted,



ANTHONY TAPIZ

Administrative Services Coordinator



Santa Cruz County Regional Transportation Commission

MINUTES

Thursday
March 3, 2011
9:00 a.m.

Board of Supervisors Chambers
701 Ocean St
Santa Cruz CA 95060

1. Roll call

The meeting was called to order at 9:02 am.

Members present:

Greg Caput	Kirby Nicol
Neal Coonerty	Eduardo Montesino
Donald Hagen	Robin Musitelli (Alt)
Randy Johnson	Lynn Robinson
Don Lane	Mark Stone
John Leopold	Aileen Loe (ex officio)

Member absent: Dene Bustichi

Staff present:

George Dondero	Luis Mendez
Gini Pineda	Yesenia Parra
Karena Pushnik	Rachel Moriconi
Kim Shultz	Grace Blakeslee

2. Oral communications

Jack Nelson said that studies show that people who remain active as they age can reduce memory loss associated with the aging process. He said that bike riding was a great way to stay active.

3. Additions or deletions to consent and regular agendas

Executive Director George Dondero said Item 12 on the agenda was removed from the consent agenda. He noted add-on pages for Item 19 and a handout for Item 24, and that there would be no closed session. He said that staff was asked to request that the Commission move Item 10 from the consent agenda

to the regular agenda. Chair Stone moved Item 10 and designated it as Item 29.1 on the regular agenda.

CONSENT AGENDA (Leopold/Nicol unanimous)

Lupe Lima, Lima Towing, commented on the February 3, 2011 SAFE minutes. She said that she disagreed with the reference that Ladd's Towing was a better operator than Lima Towing and that Lima Towing's Santa Clara references would disagree with this assessment as well. She said that the cost estimates in her bid were not "problematic" because her drivers are experienced and certified and know how to estimate time and fuel expenses. She noted that her trucks are paid off and that she has a truck with towing components which can be placed on a new chassis and that this could save about \$20,000.

MINUTES

4. Approved draft minutes of the regular February 3, 2011 SCCRTC meeting
5. Approved draft minutes of the February 3, 2011 Service Authority for Freeway Emergencies meeting
6. Accepted draft minutes of the January 27, 2011 Interagency Technical Advisory Committee (ITAC) meeting
7. Accepted draft minutes of the February 3, 2011 Budget & Administration / Personnel Committee special meeting
8. Accepted draft minutes of the February 8, 2011 Elderly & Disabled Transportation Advisory Committee meeting
9. Accepted draft minutes of the February 17, 2011 Budget & Administration / Personnel Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

10. Approve amendments to the *Regional Transportation Improvement Program* (RTIP) - Moved to the regular agenda as Item 29.1
11. Approved recommendation on Proposition 1B Transit Security Funds (Resolution 19-11)
12. Accept *State Route 1 Corridor System Management Plan* (CSMP)- removed from agenda

13. Approved Caltrans Transportation Planning Grant applications FY11-12 (Resolution 20-11)

14. Accepted Rail Corridor Acquisition Commemoration

BUDGET AND EXPENDITURES ITEMS

15. Accepted status report on Transportation Development Act (TDA) revenues

ADMINISTRATION ITEMS

No consent items

INFORMATION/OTHER ITEMS

16. Accepted monthly meeting schedule

17. Accepted correspondence log

18. Accepted letters from SCCRTC committees and staff to other agencies

- a. Letter from Bicycle Committee to City of Santa Cruz regarding bicycle facilities at the proposed Market Street housing development
- b. Letter from Bicycle Committee to City of Santa Cruz regarding bicycle license ordinance
- c. Letter from Bicycle Committee to the Office of Traffic Safety regarding support for the County of Santa Cruz Health Services Agency 2012 Office of Traffic Safety grant

19. Accepted miscellaneous written comments from the public on SCCRTC projects and transportation issues

20. Accepted information items

- a. Report from Katie LeBaron, Traffic Safety Programs Coordinator, regarding the South County Bike and Pedestrian Work Group of the Community Traffic Safety Coalition
- b. Letter from US Representative Anna Eshoo to the RTC regarding the ban on earmarks

REGULAR AGENDA

21. Commissioner reports- none

22. Presentation of Certificate of Appreciation to Daniel Kostelec, outgoing Bicycle Committee Chair

Chair Stone presented a certificate of appreciation to Daniel Kostalec who represented the City of Capitola on the RTC Bicycle Committee since April 2002 and served as Committee Chair since April 2005. Mr. Kostalec was cited for riding his bike to and from work for over 12 years and for being an advocate for the cycling community.

Mr. Kostalec thanked the Commission, other committee members and RTC staff saying that the work the committee accomplished was due to a team effort. He mentioned that Santa Fe, New Mexico developed a commuter rail system between Santa Fe and Albuquerque that incorporates Class 1 bike paths.

23. Presentation of Certificate of Appreciation to Senior Planner Karena Pushnik for 20 years of outstanding service to the RTC

Executive Director George Dondero presented Senior Planner Karena Pushnik with a certificate for 20 years of outstanding public service to the RTC and the community; professionalism representing the RTC as public information coordinator; genuine passion for improving transportation for seniors and people with disabilities; and superior leadership on numerous diverse projects including the rideshare program, the Highway 1/17 Merge Lanes Project, the Transportation Funding Task Force, rail projects and as co-host of the Transportation Café television show.

Mr. Dondero added that Ms. Pushnik also developed a pedestrian access report considered a model around the state.

Ms. Pushnik said that her work with the RTC has been rewarding and fulfilling, thanked her co-workers and said that she was honored to carry the RTC mission to provide transportation choices that are safe, convenient, reliable and efficient.

24. Director's report – oral report

George Dondero announced that a free Community Pedestrian Safety Workshop will be held on Saturday, March 26, 2011 from 10am-2pm at the Mintie White elementary school, 515 Palm St., Watsonville. The workshop is designed to include the public in developing strategies to promote a safe walking environment. The bi-lingual event will provide lunch and childcare. RSVP by March 18th to Sarah Harmon at 831 454 5418 or at SCBPWG@co.santa-cruz.ca.us.

Mr. Dondero said that the Toyota Corporation had given the RTC a Plug-in Prius to test drive for 30 days in order to collect data before it goes to market. He said that RTC state legislative consultants Steve Schnaidt and John Arriaga will provide an update on legislation and the state budget at the TPW meeting scheduled for March 17th. In addition, Mr. Dondero noted that the third episode of the Transportation Café was taped on February 28th and is available anytime

on the Community TV website. He also reported on the status of the rail acquisition including an estimated timeline to close escrow.

25. Appointment of Commissioners to the Budget and Administration Personnel Committee

Commissioner Stone recommended that Eduardo Montesino be nominated to the Budget and Administration Personnel Committee and said that he and Commissioners Caput, Coonerty, Leopold and Pirie wanted to remain on the Committee.

Commissioner Robinson indicated that she would like to serve on the committee.

Commissioner Leopold moved and Commissioner Nicol seconded to appoint Commissioners Caput, Coonerty, Leopold, Montesino, Pirie and Stone to the Committee. The motion passed unanimously.

26. Caltrans report and consider action items

Aileen Loe, Caltrans District 5, congratulated Senior Planner Karena Pushnik and introduced Brandy Rider who will manage the north region of District 5.

Dan Herron, Caltrans District 5, gave a presentation on recently completed, current and future transportation projects. Completed projects include the landscaping for the Highway 17 Merge Lanes project which will continue to be maintained by Caltrans through 2013; a retaining wall along Highway 9 near Santa Cruz; and an overlay project on Highway 9. Projects under construction include the Highway 1/Salinas Road interchange scheduled for completion in summer 2013; guardrail projects on Highway 17; and a traffic monitoring system on Highway 1 in south county. Future and potential projects include the Highway 1 Soquel to Morrissey Auxiliary Lanes and HOV Lanes projects; the San Lorenzo River Bridge widening and the Harkins Slough interchange. The report noted Caltrans planning grants and transit grants and that Caltrans partnered with the RTC to secure funding for the Rail Acquisition Project.

27. Amendments to the fiscal year FY10-11 budget and work program

Deputy Director Luis Mendez said the proposed FY 10-11 budget amendments, approved by the Budget & Administration/Personnel Committee, correct the distribution calculations for Transportation Development Act (TDA) fund apportionments, redistribute resources within the planning budget to reflect work trends and apply Sustainable Transportation Access Rating System (STARS) to the 2012 RTP, carry over the Highway 1 Auxiliary Lanes construction to the next fiscal year, allocate an additional \$60,000 in state Regional Surface Transportation Program Exchange (RSTPX) funds to the Highway 1 Auxiliary Lanes final design and make other revisions. Mr. Mendez also noted that the budget allows for a satellite office in Watsonville in order to

better serve the needs of south county residents.

Commissioner Nicol moved and Commissioner Leopold seconded to approve the Budget and Administration Personnel (B&A/P) Committee and staff recommendations that the Regional Transportation Commission (RTC):

1. Approve the FY 10-11 Budget and Work Program as amended and shown on Exhibit A of Attachment 1;
2. Approve the exchange of federal Regional Surface Transportation Program (RSTP) funds for the state Regional Surface Transportation Program (RSTP) Exchange (X) funds for the Freeway Service Patrol (FSP) program and the allocation of \$60,000 in new state RSTPX funds for the Highway 1 Auxiliary Lanes project final design;
3. Take advantage of the opportunity to open a satellite office in Watsonville; and
4. Authorize the Executive Director to submit grant applications for funds to apply the Sustainable Transportation Access Rating System (STARS) to the 2012 RTP.

The motion (Resolution 21-11) was approved unanimously.

28. Fiscal Year FY11-12 Preliminary Budget and Work Program

Deputy Director Luis Mendez presented an overview of the FY11-12 budget and work program, noting indications of a slowly improving economy and that actual and estimated Transportation Development Act (TDA) revenues were increasing. The FY11-12 budget increases TDA revenue apportionments to all recipients about 5% consistent with the estimated increase in revenues. However, the percentage increase in TDA apportionments for Ecology Action's Bike to Work Program and the Santa Cruz County Health Services Agency's Community Traffic Safety Coalition (CTSC) is significantly greater as requested by them and recommended by the Budget and Administration/Personnel (B&A/P) Committee.

Commissioners discussed whether to increase TDA apportionments for Bike to Work and CTSC as recommended while the economy is still unstable. It was noted that the budget, if approved, could be amended if there were a reversal in revenue trends and that both programs were growing.

Katie LeBaron, Santa Cruz County Health Services Agency, said that the CTSC had been budgeted for \$100,000 until FY 08-09 and it was reduced to \$86,000 in FY 10-11. The request for the FY11-12 budget proposes a reinstatement to former funding levels. She said the funds will increase the CTSC's capacity to promote traffic safety especially in its outreach to schools.

Micah Posner said he gets frequent calls about bike safety issues and people wanting helmets and that he refers these calls to the CTSC.

Jack Nelson said that climate change is a serious problem and that the Commission is responsible for supporting sustainable transportation. He said that supporting biking is "truth in advertising" in that the Commission would be living up to its mission.

Aldo Giacchino said that funding for a bike trail along the rail line should move into FY11-12 and suggested shifting funding for a multi-use trail through Arena Gulch to develop a trail along the rail right-of-way.

Jean Brocklebank said that beginning work on a rail trail corridor should be included in the FY11-12 budget.

Commissioner Leopold moved and Commissioner Coonerty seconded to approve the Budget and Administration/Personnel (B&A/P) Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission (RTC) approve the draft preliminary FY 11-12 Budget and Work Program with revisions as appropriate.

Commissioners asked whether this preliminary budget will return to the Commission later to become a final budget. Staff clarified that if the Commission approves this budget today, it will be the effective budget for FY 11-12 until it is amended in the fall as is normally done by the Commission.

Commissioner Caput requested to bring the item back to the next meeting.

Commissioners Johnson and Nicol said that it was the wrong time to increase spending.

Commissioner Stone called the question.

The motion (Resolution 22-11) passed with Commissioners Hagen, Caput, Johnson and Nicol voting "no".

Commissioners Stone and Leopold departed the meeting and Commissioner Nicol assumed the position of chair.

29. Draft Monterey Bay Area Public Participation Plan (PPP)

Senior Planner Karena Pushnik presented the draft Monterey Bay Area Public Participation Plan, saying that RTC staff worked with the Association of Monterey Bay Area Governments (AMBAG) in developing the plan, along with Monterey and San Benito Counties. The plan is designed to encourage public involvement in transportation planning. A 45-day review period began when AMBAG released the document on February 9th. The document specifically outlines the public participation practices in use by each of the partner agencies. The plan is located on the AMBAG website at http://ambag.org/programs/met_transp_plann/reports/draft_PPP%20update.pdf.

29.1 Approve amendments to the *Regional Transportation Improvement Program* (RTIP) (Resolution) – Formerly Item 10

Senior Planner Rachel Moriconi explained the State Transportation Improvement Program (STIP) process saying that if projects don't request release of funds in the year they are programmed, the funds could lapse from the project and from the region as a whole, unless the California Transportation Commission (CTC) approves shifting the funding out a year. She said that there are four projects that want to shift funding out a year. Staff is also seeking an allocation extension for the Santa Cruz Branch Rail Line Construction project. If the RTC does not approve the recommendations, funds will lapse to the next STIP cycle.

Jean Brocklebank said that the Broadway/Brommer project should not be reprogrammed because delays to the project are not unexpected and it is disingenuous to claim that they are. She recommended funding for the rail trail corridor instead.

Micah Posner said that both Broadway/Brommer project and development of a trail along the rail right-of-way should be supported because they serve different vectors and populations, that people want access to nice open spaces and that most environmentalists support the Broadway/Brommer project.

Aldo Giacchino advised taking the money for the Broadway/Brommer project and transferring it to an equivalent project, such as a trail along the rail right-of-way.

Paul Schoellhamer said that building the Broadway/Brommer project leverages existing pedestrian/bike facilities already in place and also helps reduce greenhouse gas emissions. He said the project has already completed all its environmental requirements and enjoys huge public support.

Jim Danaher said that reallocating funding for Broadway/Brommer will send the wrong message to the Coastal Commission.

Jack Nelson said that the tar plant has other populations in other parts of the county and supports funding Broadway/Brommer.

Dave Reed supports funding Broadway/Brommer.

Charlie Dixon supports funding Broadway/Brommer and added that the project allows access to disabled persons to the greenbelt. He said the project is endorsed by the AARP.

Holly Tyler supports funding Broadway/Brommer saying there is overwhelming support in Live Oak.

Grolman Sheen said the Broadway/Brommer project will encourage cyclists and is not redundant to a rail trail.

Chris Schneider, Santa Cruz Public Works, clarified two misconceptions about the Broadway/Brommer project: US Fish and Wildlife issued an opinion stating that the project will protect the tar plant, and that there is no Coastal Commission restriction to wait 5 years before beginning the project.

Shalom Compost supports funding Broadway/Brommer.

Commissioner Coonerty moved and Commissioner Robinson seconded the staff recommendations that the Regional Transportation Commission (RTC):

1. Approve the attached a resolution amending the *2010 Regional Transportation Improvement Program* to reflect current schedules for the following State Transportation Improvement Program-funded projects:
 - a. Broadway-Brommer Bicycle/Pedestrian Path
 - b. Calabasas Road Widening, Bicycle Lanes and Sidewalks
 - c. Highway 1/Harkins Slough Road Interchange
 - d. Monterey Bay Sanctuary Scenic Trail (MBSST);
2. Request that the California Transportation Commission and Association of Monterey Bay Area Governments (AMBAG) respectively amend the *State Transportation Improvement Program (STIP)* and *Metropolitan Transportation Improvement Program (MTIP)* to reflect these schedule changes; and,
3. Request that the California Transportation Commission (CTC) approve a State Transportation Improvement Program (STIP) allocation extension for the following project programmed in FY10/11: Santa Cruz Branch Rail Line Construction.

After discussion the motion (Resolution 23-11) passed unanimously.

30. Adjourn to special meeting of the Service Authority for Freeway Emergencies
 - a. No agenda items this month
31. Review of items to be discussed in closed session

CLOSED SESSION - removed from agenda

32. Conference with Labor Negotiators Pursuant to Government Code 54957.6

Commission Negotiators: George Dondero and Yesenia Parra

Bargaining Units: Mid-Management Unit and General Representation Unit

OPEN SESSION

33. Report on closed session
34. Next Meetings

The meeting adjourned at 11:31am.

The next Transportation Policy Workshop meeting is scheduled for Thursday, March 17, 2011 at 9:00 a.m. at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

The next regular SCCRTC meeting is scheduled for Thursday, April 7, 2011 at 9:00 a.m. at the City of Capitola City Council Chambers, 420 Capitola Avenue, Capitola, CA.

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Dan Herron
Angela Aitken
Lupe Lima
Daniel Kostalec
Paul Schoellhamer
David Casterson
Jack Nelson
Jim Danaher
Jean Brocklebank
Aldo Giacchino
Mark Dettle
Kate LeBaron
Chris Schneiter
Linda Meckel
William Menchine
Holly Tyler
Charlie Dixon
Shalom Compost
Micah Posner
Dave Reed
Grolman Sheen

Caltrans
SCMTD
Lima Towing

Santa Cruz City Public Works
HSA
Santa Cruz City Public Works
AMBAG



**Santa Cruz County Regional
Transportation Commission
Transportation Policy Workshop**

MINUTES

Thursday, March 17, 2011
9:00 a.m.

**NOTE LOCATION THIS MONTH
SCCRTC Conference Room
1523 Pacific Ave
Santa Cruz Ca**

1. Introductions

Commissioner Nicol called the meeting to order at 9:04 am. Self-introductions were made.

Members present:

Dene Bustichi	John Leopold
Greg Caput	Eduardo Montesino
Norm Hagen	Robin Musitelli (Alt)
Randy Johnson	Kirby Nicol
Don Lane	Andy Schiffrin (Alt)

Members absent:

Lynn Robinson	Mark Stone
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Staff present:

George Dondero	Karena Pushnik
Luis Mendez	Yesenia Parra
Gini Pineda	Cory Caletti
Rachel Moriconi	Grace Blakeslee
Kim Shultz	Ginger Dykaar

2. Oral communications

Jack Nelson drew a parallel between the experts who say not to worry about climate change and those who claimed that there were multiple redundancy safety features at both the nuclear reactors that are malfunctioning in Japan and at the oil rig that exploded in the Gulf last year.

Commissioner Bustichi asked that an item regarding possible consolidation of the RTC and the Metro be placed on a future agenda.

Commissioner Lane arrived.

3. Additions or deletions to consent and regular agendas - None

CONSENT AGENDA

No consent items

4. Review of items to be discussed in closed session

The Commission adjourned into closed session at 9:11 am. Commissioner Montesino arrived.

CLOSED SESSION

5. Conference with Labor Negotiators Pursuant to Government Code 54957.6

Commission Negotiators: George Dondero and Yesenia Parra

Bargaining Units: Mid-Management Unit and General Representation Unit

OPEN SESSION

6. Report on closed session - No report on closed session

The Commission reconvened into open session at 9:38 am.

REGULAR AGENDA

7. 2013 Regional Transportation Plan (RTP) overview and work plan

Transportation Planner Grace Blakeslee reported that discussion is currently taking place to extend the deadline of the next RTP by six months making the due date June 2013. Ms. Blakeslee said that the 2013 RTP planning process will meet SB375 requirements and be consistent with a Sustainable Community Strategy developed for the AMBAG region. She noted that using the Sustainable Transportation and Access Rating System (STARS) will help frame RTP policies to focus on sustainability. Goals will be more outcome-oriented and policies should be more concise and quantifiable. Peter Hurley, STARS, joined the meeting via telephone.

Commissioners discussed merging the complete streets analysis prepared by the county into the RTP, including data from a survey of Watsonville transit users being conducted by the Metro, and methods to encourage public participation. It was noted that while informing the public about SB375 and the cultural shifts implied in making communities sustainable is necessary, it is

important not to give the public unrealistic expectations about how policies that have performance standards will be carried out.

Executive Director Dondero said that the RTP will address the major issues of peak oil, climate change and economic changes throughout the world, and that while it may not be possible to effect immediate change in the way policies are enacted, the plan will focus on where transportation wants to be in 25-30 years.

Jack Nelson said that even marginal movement is better than none.

Randy DeShazo, AMBAG, said he would be happy to make a presentation on the Sustainable Community Strategy (SCS) and informed the RTC that AMBAG will create a committee of elected officials to participate in the development of the SCS.

Commission Alternate Schiffrin said that he would want any agreements with the Transportation Agency for Monterey County, AMBAG, or the San Benito Council of Governments brought to the Commission before approval and moved to approve amended staff recommendations that the Regional Transportation Commission (RTC):

1. Receive information and provide input on the development of the 2013 RTP;
2. Review and provide input on the process for developing the 2013 RTP goals and policies; and,
3. Authorize staff to work in coordination and negotiate related agreements with the Association of Monterey Bay Area Governments (AMBAG), Transportation Agency for Monterey County (TAMC) and the San Benito Council of Governments (SBCOG).

Commissioner Leopold seconded and the motion passed unanimously.

8. Update on Rail Corridor Acquisition commemoration

Senior Planner Karena Pushnik gave a brief summary of the goals of the Rail Corridor Acquisition commemoration event: to celebrate the acquisition of the branch line, to acknowledge the efforts of those who supported it, to highlight the potential for varied transportation uses, and to present the corridor as a way to link parks, schools and communities. She said they are looking at a moving celebration with potential events in Watsonville, Live Oak and the west side of Santa Cruz. The event is anticipated to take place in mid-May following the close of escrow, hopefully in late April.

Commission Alternate Schiffrin asked that the final purchase and sale agreement be sent to Commissioners and for regular status reports on the progress of the agreement through federal agencies.

Commissioners Johnson and Bustichi departed the meeting.

9. State legislation update

Senior Planner Rachel Moriconi introduced state legislative assistant Steve Schnaidt.

Mr. Schnaidt said that the state budget is the top priority in Sacramento and that without the tax extensions proposed by the governor, the proposed cuts will be doubled. He said that the gas tax swap legislation passed last night and that the fate of Redevelopment Agencies is being negotiated now. He said that bond sales are necessary for some projects but probably will not be released until fall.

Mr. Schnaidt explained that wording in SB83 prevented local transportation commissions not designated as Congestion Management Agencies from being able to go to the voters and ask for a \$10 vehicle registration fee increase for local transportation funding. Ms. Moriconi added that the restrictive amendment came late in the legislative process and that even the bill's authors didn't know about the impact of the change in language. Several regional planning agencies, including the RTC, are affected by this language and it is hoped that the language will be amended.

10. Next meetings

The meeting adjourned at 11:05 am.

The next SCCRTC meeting is scheduled for Thursday, April 7, 2011 at 9:00 a.m. at the Capitola City Council Chambers, 420 Capitola Avenue, Capitola, CA.

The next Transportation Policy Workshop is scheduled for Thursday, April 21, 2011 at 9:00 am at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Jack Nelson
Randy DeShazo
Peter Scott
Steve Schnaidt

AMBAG
CFST



Santa Cruz County Regional Transportation Commission

MINUTES

Thursday
April 7, 2011
9:00 a.m.

Cit of Capitola Chambers
420 Capitola Avenue
Capitola CA 95010

1. Roll call

The meeting was called to order at 9:01 am.

Members present:

Greg Caput	Eduardo Montesino
Neal Coonerty	Kirby Nicol
Daniel Dodge	Ellen Pirie
Donald Hagen	Lynn Robinson
Donna Lind (Alt)	Mark Stone
Don Lane	Aileen Loe (ex officio)
John Leopold	

Staff present:

George Dondero	Luis Mendez
Gini Pineda	Yesenia Parra
Karena Pushnik	Rachel Moriconi
Cory Caletti	Grace Blakeslee
Ginger Dykaar	

2. Oral communications

Jack Nelson referred to a book titled "Mistakes Were Made (but not by me)" by Elliot Aronson adding that Japan is suffering the consequences of ignoring a problem with a nuclear reactor. Mr. Nelson also mentioned "With Speed and Violence: Why Scientists Fear Tipping Points in Climate Change" that says climate change will put places like Santa Cruz under water.

3. Additions or deletions to consent and regular agendas

Executive Director George Dondero said that there were handouts for Items 19, 20 and 21.

Commissioner Nicol asked to pull Items 8 and 10 from the consent agenda. Chair Stone designated them as 24.1 and 24.2 respectively.

CONSENT AGENDA (Pirie/Leopold as amended)

MINUTES

4. Approved draft minutes of the March 3, 2011 regular SCCRTC meeting
5. Approved draft minutes of the March 17, 2011 Transportation Policy Workshop meeting
6. Accepted draft minutes of the February 15, 2011 Bicycle Committee meeting
7. Accepted draft minutes of the March 17, 2011 Interagency Technical Advisory Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

No consent items

BUDGET AND EXPENDITURES ITEMS

8. Accept status report on Transportation Development Act (TDA) revenues – Removed from consent agenda
9. Accepted semi-annual internal financial report (enclosed separately for Commissioners)

ADMINISTRATION ITEMS

10. Accept recommendation for the reappointment of representatives to the California Association of Councils of Governments (CalCOG) and the Coast Rail Coordinating Council (CRCC) - Removed from consent agenda
11. Approved Bicycle Committee membership appointments
12. Approved Memoranda of Understanding extensions

INFORMATION/OTHER ITEMS

13. Accepted monthly meeting schedule

14. Accepted correspondence log
15. Accepted letters from SCCRTC committees and staff to other agencies
 - a. Letter from the Bicycle Committee to Caltrans District 5 Local Assistance regarding support for the City of Capitola's Bicycle Transportation Account
 - b. Letter from the Bicycle Committee to Caltrans District 5 Local Assistance regarding support for the City of Santa Cruz' Bicycle Transportation Account
 - c. Letter from RTC to Caltrans Bicycle Facilities Unit regarding certification of 2011 Santa Cruz County Bicycle Plan
16. Accepted miscellaneous written comments from the public on SCCRTC projects and transportation issues - None
17. Accepted information items - None

REGULAR AGENDA

18. Commissioner reports-none
19. Director's report – oral report

Executive Director George Dondero reported that the Pedestrian Safety Workshop held in Watsonville on March 25th was a success with about 25 attendees. He thanked Commissioners Caput, Montesino and Dodge for participating in the workshop.

Mr. Dondero announced that the Monterey Bay Sanctuary Scenic Trail Network project is officially underway now that the notice to proceed was issued to RRM Design Group, the firm selected to conduct the Master Plan and Environmental Review for the project.

In addition, Mr. Dondero said that the Watsonville satellite office is almost ready for use and that the 511 Traveler Information Systems project had a kick-off meeting last Tuesday which was well-attended.

20. Caltrans report and consider action items

Aileen Loe, Caltrans District 5, said that state bond sales are critical to funding the auxiliary lanes. Ms. Loe reported that Highway 1 at Big Sur should be open by the end of April and noted that April is Safety Awareness Month.

Dan Herron, Caltrans District 5, presented a PowerPoint describing a concrete barrier safety project which will be constructed on Highway 1 between the pedestrian overcrossing near Mission Street and the railroad tracks near the Harvey West area. The purpose of the project is to prevent cross-median collisions and is scheduled to start construction in mid-January 2012. The project will also include minor drainage improvements and improve the

shoulder in some locations. The estimated project construction cost is \$1,365,500, not including support costs.

Responding to a question from Commissioner Leopold, Mr. Herron said that Caltrans is responsible for graffiti removal.

21. Presentation on Salinas Road Interchange by Debbie Hale, Transportation Agency for Monterey County (TAMC)

Debbie Hale, Executive Director of the Transportation Agency for Monterey County (TAMC), made a presentation on the status of construction of the new interchange at Salinas Road and Highway 1, just south of Watsonville and the Santa Cruz county line. The new interchange consists of a 3 lane bridge-structure (Salinas Road) over Highway 1 with on-and off-ramps. This project will make vital safety improvements to an interchange with high collision rates, reduce delays for 43,000 vehicles that travel the corridor daily, and support interregional travel between Highways 1 and 101. Construction is scheduled to be complete in July 2013.

Commissioners expressed support for the safety project.

22. Presentation from City of Capitola Public Works

Steve Jesberg, City of Capitola Public Works Director, gave an update on recently completed, current and future transportation projects. In addition to addressing recent storm damage, the Public Works department has been working on RTC-funded improvements to 38th Avenue near Capitola Road to add a new sidewalk, bicycle lanes, and reconstruct the roadway, as well as several traffic calming projects. In addition, plans are underway for a parking structure in the Pacific Cove parking lot that would have the uppermost level at the same level as the rail line, with the possibility of a rail station in the future.

23. Santa Cruz Branch Rail Line acquisition project

Deputy Director Luis Mendez gave a status report detailing the steps necessary to complete the purchase since obtaining funding approval from the state in January. The steps include approval by the federal Surface Transportation Board (STB). He noted that Caltrans approval had been completed. Close of escrow is dependent on receipt of the STB ruling. A community commemoration event will be held after the purchase is complete.

Mr. Mendez said that Sierra Northern is working on the washout in the Aptos area and that RTC staff has been out to inspect the slide off Buena Vista. Full service should resume in 2-3 weeks.

Jack Nelson said the acquisition is exciting and hopes that planning for bike trails will begin soon.

Peter Haworth asked if the \$5 million in State Transportation Improvement Program (STIP) funds will cause cuts for other projects. Executive Director Dondero said that STIP funding has been around for 20 years and is expected to continue and that the funding for the rail line improvements is already programmed and should be available in the near future.

24. Agreements with Caltrans and other agencies to receive funds

Executive Director George Dondero said that, periodically, funding agreements with Caltrans need to be updated. He added that the resolution would also allow the Executive Director to sign other agreements to receive regional, state and federal funds.

Commissioner Pirie moved and Commissioner Nicol seconded to approve the staff recommendations that the Santa Cruz County Regional Transportation Commission (RTC) approve a resolution authorizing the Executive Director to sign and enter into Master Fund Transfer Agreements and other funding agreements with Caltrans and other regional, state or federal agencies, as may be necessary, to receive regional, state and federal funds, consistent with the RTC Budget and Work Program.

The motion (Resolution 20-11) passed unanimously.

24.1 Accept status report on Transportation Development Act (TDA) revenues – Formerly Item 8

Commissioner Nicol asked about an apparent decline in TDA revenues for March. Deputy Director Mendez clarified that adjustments are made to the revenue amount every three months providing a more accurate report. It was noted that revenues are up slightly over last year.

Commissioner Leopold moved and Commissioner Robinson seconded to accept the report. The motion passed unanimously.

24.2 Accept recommendation for the reappointment of representatives to the California Association of Councils of Governments (CalCOG) and the Coast Rail Coordinating Council (CRCC) – Formerly Item 10

Commissioner Nicol said that he favored the staff recommendations but wanted to call attention to the Coast Daylight plan which shows low ridership numbers and questions whether millions will be served by the train. Commissioner Leopold committed to bringing that to the attention of the CRCC.

Commissioner Lane moved and Commissioner Pirie seconded to accept the recommendation. The motion passed unanimously.

25. Adjourn to special meeting of the Service Authority for Freeway Emergencies

The Commission adjourned to the Service Authority for Freeway Emergencies meeting at 10:02 am.

The Commission reconvened to the regular RTC meeting at 10:21 am.

26. Next Meetings

The meeting adjourned at 10:22 am.

The next Transportation Policy Workshop meeting is scheduled for Thursday, April 21, 2011 at 9:00 a.m. at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

The next SCCRTC meeting is scheduled for Thursday, May 5, 2011 at 9:00 a.m. at the City of Board of Supervisors Chambers, 701 Ocean St., Santa Cruz CA .

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Dan Herron
Debbie Hale
Steve Jesberg
Jack Nelson
Jack Haworth

Caltrans
TAMC
City of Capitola



Santa Cruz County Regional Transportation Commission Transportation Policy Workshop

MINUTES

Thursday, April 21, 2011
9:00 a.m.

NOTE LOCATION THIS MONTH
SCCRTC Conference Room
1523 Pacific Ave
Santa Cruz Ca

1. Introductions

Commissioner Nicol called the meeting to order at 9:03 am. Self-introductions were made.

Members present:

Dene Bustichi	Kirby Nicol
Greg Caput	Lynn Robinson
Norm Hagen	Andy Schiffrin (Alt)
Randy Johnson	Mark Stone
John Leopold	David Terrazas (Alt)

Members absent:

Eduardo Montesino	Ellen Pirie
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Staff present:

George Dondero	Karena Pushnik
Luis Mendez	Yesenia Parra
Gini Pineda	Cory Caletti
Rachel Moriconi	Tegan Speiser
Ginger Dykaar	

Federal legislative assistants Carolyn Chaney and Chris Giglio joined the meeting via phone.

2. Oral communications

Jack Nelson said that he attended Earth Day festivities last Saturday and noted several electric vehicles displayed, including the Nissan Leaf which he said is on the road to being a zero emissions vehicle.

Deputy Director Luis Mendez said that the rail acquisition commemoration may be postponed to September 17th or later.

3. Additions or deletions to consent and regular agendas - None

CONSENT AGENDA (Leopold/Schiffrin unanimous)

4. Monterey Bay Area 511 Traveler Information Plan project schedule

Commission Alternate Schiffrin asked for a memo containing the dates of the public meetings on the project.

REGULAR AGENDA

5. Federal legislation update

Senior Planner Rachel Moriconi introduced federal legislative assistants Carolyn Chaney and Chris Giglio of Capital Edge.

Ms. Chaney reviewed the continuing resolution that will take the federal budget through the end of September, noting that funding for high speed rail has been cut along with reductions in funding for projects to reduce greenhouse gas emissions.

Chris Giglio reported on the conflicting 2012 budget proposals from the administration and the House Republicans in which the President has indicated support for high speed rail and new starts rail projects and the House is proposing decreases in rail funding and increases in highway funding.

Commissioner Alternate Schiffrin asked if TIGER Recovery Act grants could be used for rail renovation. Ms. Chaney said they could be used for track rehabilitation, but that they are a highly competitive funding source. She added that higher priority is given to multi-agency programs or unique projects. Mr. Giglio confirmed that receiving STIP funds would qualify as multi-agency collaboration.

Ms. Chaney continued with an update on the federal transportation reauthorization bill, saying that Chairman Mica of the Transportation and Infrastructure Committee is pushing for a 6-year bill consisting of less than half the funding contained in the previous SAFETEA-LU transportation bill, although the administration has requested more funding. In the Senate, Senator Boxer is trying to increase the TIFIA (Transportation Infrastructure

Finance and Innovation Act) loans which leverage local money for surface transportation projects, emphasizing that infrastructure is an important economic development tool. Ms. Chaney added that a reauthorization bill will probably not be passed prior to the November elections and said she would follow up on the RTC's filing with the Surface Transportation Board to determine if it will be a 30 or 90 day filing.

6. Consolidation of Regional Transportation Commission (RTC) and Santa Cruz Metropolitan Transit District (Santa Cruz Metro)

Executive Director George Dondero said that the item was put on the agenda at the request of Commissioner Bustichi. He said that issues to discuss might include commission expectations of a merger in addition to possible cost saving, protecting Metro's ½ cent sales tax, and deciding whether to hire a consultant or to use staff to research the pros and cons of a merger.

Commissioner Stone said that he is concerned about threshold questions like preserving the Metro's sales tax revenue and offered, if the Commission is interested in moving forward, to connect with counsel from both agencies and then work on a timeline and process before investing staff time.

Commissioners raised several issues including that mergers of planning agencies and transit agencies have happened in other areas; that there are possible benefits to coordinating transit operations and planning; that Metro is in the middle of cutbacks and negotiations; that funding to both agencies could be at risk; that the governing board of a merged agency should be representative of all citizens; that there are concerns about funding to other programs; that there are assumptions of cost savings and efficiencies given the goals of the two agencies; and that a merger wouldn't fix the transit district's current financial difficulties. It was noted that the many agencies in the region coordinate planning to try to eliminate duplication of efforts.

Bonnie Morr said that transit is part of multiple projects that the RTC oversees and supported a holistic approach.

Commissioners discussed whether to hire a consultant, if both boards would have to agree to a merger, and if enough cost savings and/or efficiencies would be realized by a merger.

Commissioner Alternate Schiffrin moved to request the RTC chair to meet with the attorneys for both agencies and return as soon as reasonable with a report on the potential effects of the proposed consolidation on the funding sources for the two agencies. Commissioner Terrazas seconded.

Commissioner Robinson asked for a friendly amendment to include the Metro chair in discussions with the legal counsels. Commissioner Alternate Schiffrin added that his motion includes the Metro Chair.

The motion passed unanimously.

7. Next meetings

The meeting adjourned at 10:14am.

The next regular SCCRTC meeting is scheduled for Thursday, May 5, 2011 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean St., Fifth Floor, Santa Cruz, CA.

The next Transportation Policy Workshop is scheduled for Thursday, May 19, 2011 at 9:00 am at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Angela Aitken
Mike Keogh
Bonnie Morr
Jack Nelson
Daniel Dodge

SCMTD

UTU

City of Watsonville

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011
TO: Board of Directors
FROM: Angela Aitken, Finance Manager & Acting Assistant General Manager
SUBJECT: CONSIDERATION OF DECLARING ONE (1) FORD EXPLORER AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION

I. RECOMMENDED ACTION

That the Board of Directors declare one (1) Ford Explorer as excess for purposes of disposal or auction and direct staff to use appropriate action for disposal.

II. SUMMARY OF ISSUES

- In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.
- One (1) Ford Explorer is no longer required by Santa Cruz METRO due to engine problems.
- Staff recommends that the Board of Directors declare the above items as excess and direct staff to use appropriate action for disposal.

III. DISCUSSION

In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.

One (1) Ford Explorer is no longer required by Santa Cruz METRO due to engine problems.

Staff recommends that the Board of Directors declare the item on **Attachment A** as excess and direct staff to use appropriate action for disposal.

The current market value of this item is \$500 and it is in poor condition.

IV. FINANCIAL CONSIDERATIONS

None of these items have any remaining book value. Any revenue generated from the sale of these items will be recorded as income in the current operating budget.

V. ATTACHMENTS

Attachment A: Excess Vehicle Listing – Disposal or Auction as of May 13, 2011.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT								
EXCESS ASSET LISTING AS OF 05/13/11								
Vehicle #	Manufacturer	LTD Miles	Year	VIN	License #	Model	Residual Value	Condition
201	FORD	217,411	2002	1FMZU63E22UA23812	E-1087798	EXPLORER	\$500.00	POOR

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011

TO: Board of Directors

FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager

**SUBJECT: CONSIDERATION OF ADOPTING A RESOLUTION
AUTHORIZING THE GENERAL MANAGER TO SUBMIT
GRANT APPLICATIONS AND SIGN NECESSARY
AGREEMENTS FOR FUNDING FROM THE MONTEREY BAY
UNIFIED AIR POLLUTION CONTROL DISTRICT'S FY12
AB2766 MOTOR VEHICLE EMISSION REDUCTION GRANTS
PROGRAM**

I. RECOMMENDED ACTION

That the Board of Directors consider adopting a Resolution authorizing the General Manager to submit grant applications and sign necessary agreements for funding from the Monterey Bay Unified Air Pollution Control District's FY12 AB2766 Motor Vehicle Emission Reduction Grants Program.

II. SUMMARY OF ISSUES

- The California Clean Air Act of 1988 (AB2766), funded by \$4 of DMV fees per registered vehicle, endows a portion of this revenue to designated Air Pollution Control Districts (APCD) in California who select projects which reduce greenhouse-gas (GHG) emissions, among other criteria.
- The Monterey Bay Area Unified Air Pollution Control District (MBUAPCD) administers the local AB2766 Motor Vehicle Emissions Reduction Grants Program, with \$1.2 million available in FY12. The maximum award is \$400,000 per qualified project with a project timeframe of two years.
- AB2766 provides funding for projects with a focus on cost-effectiveness, leveraging, greenhouse-gas (GHG) and vehicle-miles-traveled (VMT) reduction, and getting diesel vehicles off the road. Santa Cruz METRO was awarded \$200,000 in FY11 to help install a second CNG storage tank.
- Santa Cruz METRO Grants staff is working with Operations and Maintenance staff to apply for assistance in the conversion of non-revenue fleet vehicles to natural gas fuel. This includes road supervisors' vehicles, cars for staff to use for work purposes and a forklift for maintenance.
- Authorizing the attached Resolution will allow the General Manager to apply for and execute contracts with the MBUAPCD for FY12 AB2766 funds.

III. DISCUSSION

Passed as AB2766, The California Clean Air Act of 1988 is funded by \$4 of DMV fees per vehicle. It is then subvented to Air Pollution Control Districts (APCD) throughout the state, and each local APCD is vested with authority to administer these locally generated funds. This allows Santa Cruz METRO to leverage state and federal funds in place to complete AB2766 projects. For example, for the FY11 MetroBase Second Tank Expansion Project—which includes \$200K in AB2766 funds—Santa Cruz METRO is using federal funds to augment the project budget.

MBUAPCD's FY12 AB2766 Grant Program has a total of \$1.2 million to award in up to \$400K, a shift from previous years' maximum grant amount of \$200K. Eligible projects must emphasize the reduction of motor vehicle emissions (GHGs), vehicle miles traveled (VMT) and meet other criteria such as cost-effectiveness and leveraging of resources. For the FY12 AB2766 grant proposal, Santa Cruz METRO Grants' staff is working with Operations and Maintenance staff to apply for new non-revenue CNG-fueled fleet vehicles such as road supervisors' and staff cars for and a forklift for the maintenance in order to replace all gasoline- and diesel-fueled non-revenue district vehicles.

In addition to the above requirements regarding GHG and VMT reductions, ten percent (10%) is awarded to the scoring category of Transportation Control Measure (TCM) status. Santa Cruz METRO's project is eligible in the TCM Fueling Infrastructure category as well as meeting the Direct Motor Vehicle Emissions Reduction project category eligibility. The final submission is due on June 7, 2011 and the grant period is two years. Scheduled notification of grant recipients is in August 2011, with awards being presented at the September 21, 2011 MBUACPD public hearing.

Staff recommends that the Board of Directors authorize the General Manager to submit applications to and execute contracts in regard to the MBUAPCD's FY12 AB2766 Motor Vehicle Emissions Reduction Grants Program.

IV. FINANCIAL CONSIDERATIONS

The MBUAPCD's FY12 AB2766 Motor Vehicle Emissions Reduction Grants Program will potentially provide up to \$400,000 in funding towards the conversion of non-revenue fleet vehicles and a maintenance forklift to CNG fuel, thereby reducing greenhouse gas emissions and meeting other AB2766 program criteria.

V. ATTACHMENTS

Attachment A: Resolution Authorizing the General Manager to apply for and Execute Contracts Related to the MBUAPCD's FY12 AB2766 Motor Vehicle Emissions Reduction Grants Program funds.

ATTACHMENT A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING AN APPLICATION AND THE EXECUTION OF CONTRACTS FOR FY12 MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT AB2766 MOTOR VEHICLE EMISSIONS REDUCTION GRANTS PROGRAM FUNDS

WHEREAS, Assembly Bill 2766 authorizes air pollution control districts to impose a motor vehicle registration surcharge fee to be used to reduce air pollution from motor vehicles to implement the California Clean Air Act of 1988; and

WHEREAS, the Monterey Bay Unified Air Pollution Control District is responsible for the administration of the surcharge fee collected on vehicles registered in Monterey, Santa Cruz and San Benito Counties; and

WHEREAS, the Monterey Bay Unified Air Pollution Control District has \$1.2 million in the FY12 Motor Vehicle Emissions Reduction Program (AB2766) and is authorized to make grants up \$400,000; and

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to submit an application of up to the maximum amount of \$400,000 to the Monterey Bay Unified Air Pollution Control District to purchase CNG-fueled supervisors' and staff cars and a maintenance forklift, thereby facilitating faster full district conversion to CNG;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager is authorized to submit an application and execute a contract with the Monterey Bay Unified Air Pollution Control District on behalf of the Santa Cruz Metropolitan Transit District for FY12 AB2766 Motor Vehicle Emissions Reduction Grants Program funds.

ATTACHMENT A

Resolution No. _____

Page 2

PASSED AND ADOPTED this 13th day of May 2011, by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
ELLEN PIRIE
Board Chair

ATTEST _____
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

5-6.a2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011

TO: Board of Directors

FROM: Frank L. Cheng, Project Manager

SUBJECT: CONSIDERATION OF THE FLEET & MAINTENANCE BUILDING COMPONENT OF THE METROBASE PROJECT LOCATED AT 138 GOLF CLUB DRIVE, SANTA CRUZ, CA. AS COMPLETE

I. RECOMMENDED ACTION

That the Board of Directors accept the Fleet & Maintenance Building component of the MetroBase Project located at 138 Golf Club Drive, Santa Cruz, CA. as complete.

II. SUMMARY OF ISSUES

- On November 20, 2006, the Board of Directors approved a contract with West Bay Builders for the construction of the Fleet & Maintenance Building located at 138 Golf Club Drive, Santa Cruz for an amount not to exceed \$15,195,000.00.
- METRO budgeted funds in the amount \$18,500,000.00 for the project.
- RNL Design, Inc. is the architect on record for the design of the Fleet & Maintenance Building at 138 Golf Club Drive, Santa Cruz, CA.
- Harris & Associates was the Construction Management team inspecting the construction for the Fleet & Maintenance Building.
- On November 27, 2006, Notice-to-Proceed was sent to West Bay Builders.
- The contract work was to be completed in 974 calendar days.
- On July 2, 2010, Substantial Completion was issued on the project.
- Claims left for West Bay Builders to complete project are Release of Stop Notices.
- The total contract amount for the project was \$15,558,654.86.

III. DISCUSSION

On November 20, 2006, the Board of Directors approved a contract with West Bay Builders for the construction of the Fleet & Maintenance Building located at 138 Golf Club Drive, Santa Cruz for an amount not to exceed \$15,195,000.00. METRO budgeted funds in the amount \$18,500,000.00 for the project. RNL Design, Inc. is the architect on record for the design of the Fleet & Maintenance Building at 138 Golf Club Drive, Santa Cruz, CA. Harris & Associates was the Construction Management team inspecting the construction for the Fleet & Maintenance Building. On November 27, 2006, Notice-to-Proceed was sent to West

Bay Builders. The contract work was to be completed in 974 calendar days. On July 2, 2010, Substantial Completion was issued on the project.

Claims left for West Bay Builders to complete project are Release of Stop Notices.

The total contract amount for the project was \$15,558,654.86. A savings of approximately \$2,941,345 in funds is being allocated to the second LNG tank component of the MetroBase Project.

Staff recommends that the Board of Directors accept the Fleet & Maintenance Building component of the MetroBase project located at 138 Golf Club Drive, Santa Cruz, CA. as complete.

IV. FINANCIAL CONSIDERATIONS

METRO saved \$2,941,345 in project funds and reprogrammed the funds for the second LNG tank component of the MetroBase Project.

V. ATTACHMENTS

Attachment A: None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011

TO: Board of Directors

FROM: Frank L. Cheng, Project Manager

SUBJECT: CONSIDERATION OF THE ADMINISTRATION BUILDING COMPONENT OF THE METROBASE PROJECT LOCATED AT 110 VERNON STREET, SANTA CRUZ, CA. AS COMPLETE

I. RECOMMENDED ACTION

That the Board of Directors accept the Administration Building component of the MetroBase Project located at 110 Vernon Street, Santa Cruz, CA. as complete.

II. SUMMARY OF ISSUES

- On April 24, 2009, the Board of Directors approved a contract with DMC Construction, Inc. for the construction remodel of the building located at 110 Vernon Street, Santa Cruz for an amount not to exceed \$1,833,141.
- METRO budgeted funds in the amount \$2,400,000.00 for the project.
- Wald, Ruhnke & Dost Architects is the architect on record for the design of the Administration Building at 110 Vernon Street Building.
- Harris & Associates was the Construction Management team inspecting the construction for the Administration Building.
- On May 6, 2009, Notice-to-Proceed was sent to DMC Construction.
- The contract work was to be completed in 128 calendar days.
- On December 4, 2009, Substantial Completion was issued on the project.
- On December 5, 2009, METRO relocated to 110 Vernon Street, Santa Cruz
- One claim related to liquidated damages is left for DMC construction to complete project.
- The total contract amount for the project was \$1,889,926.32

III. DISCUSSION

On April 24, 2009, the Board of Directors approved a contract with DMC Construction, Inc. for the construction remodel of the building located at 110 Vernon Street, Santa Cruz for an amount not to exceed \$1,833,141. METRO budgeted funds in the amount \$2,400,000.00 for the project. Wald, Ruhnke & Dost Architects is the architect on record for the design of the Administration Building at 110 Vernon Street Building. Harris & Associates was the Construction Management team inspecting the construction for the Administration Building.

The project was a fast pace project due to the need to relocate from 370 Encinal Street, Santa Cruz to 110 Vernon Street, Santa Cruz. Extensive construction modifications were needed to complete the renovation. This amount was set aside in the budget for the project to foresee change orders. On May 6, 2009, Notice-to-Proceed was sent to DMC Construction. The contract work was to be completed in 128 calendar days. On December 4, 2009, Substantial Completion was issued on the project. On December 5, 2009, METRO relocated to 110 Vernon Street, Santa Cruz

One claim related to liquidated damages is left for DMC construction to complete project. An amount of \$51,000 is being held in a retention account. This amount is 150% of the claim. METRO is waiting on DMC Construction to provide documentation to support their argument.

The total contract amount for the project was \$1,889,926.32. A savings of approximately \$510,000 in funds is being allocated to the second LNG tank component of the MetroBase Project.

Staff recommends that the Board of Directors accept the Administration Building component of the MetroBase project located at 110 Vernon Street, Santa Cruz, CA. as complete.

IV. FINANCIAL CONSIDERATIONS

METRO saved \$510,000 in project funds and reprogrammed the funds for the second LNG tank component of the MetroBase Project.

V. ATTACHMENTS

Attachment A: None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011
TO: Board of Directors
FROM: Robert Cotter, Manager of Maintenance
SUBJECT: CONSIDERATION OF AWARD OF CONTRACT FOR REVENUE AND NON-REVENUE TIRES WITH TIRE DISTRIBUTION SYSTEMS, INC.

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute a contract to provide revenue and non-revenue tires with Tire Distribution Systems, Inc.

II. SUMMARY OF ISSUES

- A competitive procurement was conducted to solicit bids from qualified firms.
- Three (3) firms submitted bids for the Santa Cruz METRO's review.
- Santa Cruz METRO staff has reviewed all submitted bids.
- Staff is recommending that the Board of Directors authorize the General Manager to execute a contract to provide revenue and non-revenue tires with Tire Distribution Systems, Inc.

III. DISCUSSION

Santa Cruz METRO has a need to provide tires for both revenue and non-revenue vehicles. On December 18, 2010 IFB No. 11-10 was sent to six (6) tire service firms and was legally advertised. On January 18, 2011, bids were received and opened from one firm. Santa Cruz METRO staff reviewed the bid and determined that a price/cost analysis could not be performed. Santa Cruz METRO staff rejected all bids received and re-issued a new Invitation for Bid (IFB).

On March 9, 2011 IFB No. 11-10 was sent out to eight (8) tire service firms and was legally advertised. On April 8, 2011, bids were received and opened from three (3) firms. Santa Cruz METRO staff reviewed all three bids submitted to that the bids were responsive to IFB and bidders were responsible. A price analysis was conducted and the tire prices offered by all bidders for new revenue and non-revenue tires reflected the State of California contract pricing. Based on the bids received and price analysis, Santa Cruz METRO staff deemed the lowest bid received responsive to the IFB specifications.

Santa Cruz METRO staff is recommending that a contract be established with Tire Distribution Systems, Inc. to provide Santa Cruz Metro tire revenue and non-revenue tires. Contractor will provide all materials and services meeting all METRO specifications and requirements.

IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the FY11 operating budget of Fleet Maintenance

V. ATTACHMENTS

Attachment A: Summary of Bids Received

Attachment B: Contract with Tire Distribution Systems, Inc.

Note: The IFB along with its Exhibits and any Addendum(s) are available for review at the Administration Office of METRO or online at www.scmtd.com

Attachment A

SUMMARY OF BIDS RECEIVED FOR SANTA CRUZ METRO IFB NO. 11-10 FOR REVENUE AND NON-REVENUE TIRES

<u>FIRM</u>	<u>TOTAL BID</u>
Tire Distribution Services (TDS) of Salinas, CA	\$223,535.59/annual
Dixon and Son of Watsonville, CA	\$275,833.85/annual
Lamar of Salinas, CA	\$362,844.21/annual

Attachment B

CONTRACT FOR PROCUREMENT OF REVENUE AND NON-REVENUE TIRES (11-10)

THIS CONTRACT is made effective on May 13, 2011 between SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("METRO") and **TIRE DISTRIBUTION SYSTEMS, INC.** ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO'S Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO'S Need for Revenue and Non-Revenue Tires

Santa Cruz METRO requires the purchase of Revenue and Non-Revenue Tires to be used for standard purposes. In order to obtain said Revenue and Non-Revenue Tires, Santa Cruz METRO issued an Invitation for Bids, dated March 9, 2011 setting forth specifications for such Revenue and Non-Revenue Tires. The Invitation for Bids is attached hereto and incorporated herein by reference as **Exhibit A**.

1.03 Contractor's Bid Form

Contractor is a supplier of Revenue and Non-Revenue Tires and whose principal place of business is 1144 Terven Avenue Salinas, CA 93901. Pursuant to the Invitation for Bids by Santa Cruz METRO, Contractor submitted a bid for provision of said Revenue and Non-Revenue Tires, which is attached hereto and incorporated herein by reference as **Exhibit B**.

1.04 Selection of Contractor and Intent of Contract

On April 8, 2011, Santa Cruz METRO selected Contractor as the lowest responsive, responsible bidder to provide said equipment. The purpose of this Contract is to set forth the provisions of this procurement.

1.05 Contractor and Supplier Synonymous

For the purposes of this Contract, the terms "contractor" and "supplier" are synonymous.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in This Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14 of the General Conditions of the Contract.

Attachment B

a) Exhibit A

Santa Cruz METRO'S "Invitation for Bids" dated March 9, 2011.

b) Exhibit B (Bid Form)

Contractor's Bid Form to Santa Cruz METRO for Items signed by Contractor and dated April 8, 2011.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. TIME OF PERFORMANCE

3.01 General

Contractor shall perform work under this Contract at such times to enable it to meet the time schedules specified in the Specifications Section of the IFB. The Contractor shall not be responsible for delays caused by force majeure events described in Section 2 of the General Conditions of the Contract.

3.02 Term

The term of this Contract commences on the date of execution and shall remain in force for a one (1) year period thereafter. At the option of Santa Cruz METRO, this contract may be renewed for four (4) additional one (1) year terms under the same conditions with any cost increases not to exceed the annual percentage change of the Consumer Price Index for the San Francisco-Oakland-San Jose Area. Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

4. COMPENSATION

4.01 Terms of Payment

Upon written acceptance, Santa Cruz Metro agrees to pay Contractor on a monthly basis for materials and services provided at the rates as identified in the Bid Form, Exhibit B, for a total contract amount not to exceed \$233,533. Payment of approved invoices will be made within forty-five (45) days of receipt thereof. Contractor understands and agrees that if he/she exceeds the \$233,533 maximum amount payable under this contract, that it does so at its own risk.

4.02 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Contractor's invoices shall include detailed records showing quantities ordered, tire sizes, labor costs and miscellaneous material costs. Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa

Attachment B

Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this contract; and (4) necessary for performance of the services. Santa Cruz METRO will pay no expenses unless specifically allowed by this contract.

5. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinafter set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

CONTRACTOR

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Tire Distribution Systems, Inc.
1144 Terven Avenue
Salinas, CA 93901

Attention: General Manager

Attention: Owner

6. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR—TIRE DISTRIBUTION SYSTEMS, INC.

By _____
Jonathan Oser
Owner

Approved as to Form:

5-9.b3

Attachment B

Margaret Rose Gallagher
Santa Cruz METRO Counsel

5-9.b4

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011
TO: Board of Directors
FROM: Frank Cheng, Project Manager and IT Manager
SUBJECT: CONSIDERATION OF AWARD OF CONTRACT FOR TIRE CAROUSEL SYSTEM WITH SHELF-PLUS.

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute a contract to provide a tire carousel system with Shelf-Plus.

II. SUMMARY OF ISSUES

- A competitive procurement was conducted to solicit bids from qualified firms.
- Three firms submitted bids for the Santa Cruz METRO's review.
- Santa Cruz METRO staff has reviewed all submitted bids.
- Staff is recommending that the Board of Directors authorize the General Manager to execute a contract to provide a Tire Carousel System with Shelf-Plus.

III. DISCUSSION

Santa Cruz METRO specified a tire storage system in the Fleet Maintenance Building component of the MetroBase Project. During the project, the tire storage system was shown in the drawings and was missing specifications. The contractor was asked to provide a system and with their refusal, the decision was to go out to bid. On March 28, 2011 Invitation for Bid No. 11-15 was sent to four (4) firms and was legally advertised. On April 28 2011, bids were received and opened from two (2) firms.

Santa Cruz METRO staff is recommending that a contract be executed with Shelf-Plus, to provide a tire carousel. Contractor will provide all materials and services meeting all Santa Cruz specifications and requirements.

IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the FY11 capital budget of the Fleet Maintenance component of the MetroBase Project.

V. ATTACHMENTS

Attachment A: Summary of Bids Received

Attachment B: Contract with Shelf-Plus

Note: The IFB along with its Exhibits and any Addendum(s) are available for review at the Administration Office of METRO or online at www.scmtd.com

Prepared By: Claire Owens, Temporary Purchasing Agent
Date Prepared: May 6, 2011

Attachment A

BID SUMMARY FOR SANTA CRUZ METRO'S IFB NO. 11-15 FOR TIRE CAROUSEL SYSTEM

<u>FIRM</u>	<u>TOTAL BID</u>
1. Shelf-Plus of Lexington, KY	\$26,360.00
2. Industrial Storage Systems, Inc of Boise, ID	\$29,000.00

Attachment B

CONTRACT FOR PROCUREMENT OF TIRE CAROUSEL SYSTEM (11-15)

THIS CONTRACT is made effective on May 13, 2011 between Santa Cruz METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO") and **SHELF-PLUS** ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO'S Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO'S Need for Tire Carousel System

Santa Cruz METRO requires the purchase of a Tire Carousel System to be used for standard purposes. In order to obtain said Tire Carousel System, Santa Cruz METRO issued an Invitation for Bids, dated March 28, 2011 setting forth specifications for such Tire Carousel System. The Invitation for Bids is attached hereto and incorporated herein by reference as **Exhibit A**.

1.03 Contractor's Bid Form

Contractor is a supplier of Tire Carousel System desired by Santa Cruz METRO and whose principal place of business is 2285 Executive Drive, Suite 310, Lexington, KY 40505. Pursuant to the Invitation for Bids by Santa Cruz METRO, Contractor submitted a bid for provision of said Tire Carousel System, which is attached hereto and incorporated herein by reference as **Exhibit B**.

1.04 Selection of Contractor and Intent of Contract

On April 28, 2011, Santa Cruz METRO selected Contractor as the lowest responsive, responsible bidder to provide said equipment. The purpose of this Contract is to set forth the provisions of this procurement.

1.05 Contractor and Supplier Synonymous

For the purposes of this Contract, the terms "contractor" and "supplier" are synonymous.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in This Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14 of the General Conditions of the Contract.

5-10.b1

Attachment B

a) Exhibit A Santa Cruz METRO'S "Invitation for Bids" dated March 28, 2011.

b) Exhibit B (Bid Form)

Contractor's Bid Form to the Santa Cruz METRO for Items signed by Contractor and dated April 28, 2011.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. TIME OF PERFORMANCE

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14.

3.01.02 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued March 28, 2011.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued April 28, 2011.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. COMPENSATION

4.01 Terms of Payment

Upon written acceptance, Santa Cruz METRO agrees to pay Contractor as identified in the Bid Form, **Exhibit B**, not to exceed \$26,360.00, for satisfactory completion of all work under the terms and provisions of this Contract within thirty (30) days thereof. Contractor understands and agrees that if he/she exceeds the \$26,360.00, maximum amount payable under this contract, that it does so at its own risk.

4.02 Invoices

Attachment B

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the contract. Telephone call expenses shall show the nature of the call and identify location and individual called.

5. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: General Manager

CONTRACTOR

Shelf-Plus
2285 Executive Drive Suite 310
Lexington, KY 40505

Attention: Owner

6. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR—SHELF PLUS.

By _____
Chuck Hawkins
Owner

Approved as to Form:

Margaret Rose Gallagher
Santa Cruz METRO Counsel

5-10.b3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011
TO: Board of Directors
FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager
**SUBJECT: PUBLIC HEARING ON THE CONSIDERATION OF ISSUING A
DECLARATION OF FISCAL EMERGENCY**

I. RECOMMENDED ACTION

That the Board of Directors consider issuing a declaration of fiscal emergency.

II. SUMMARY OF ISSUES

- On June 24, 2011, the Board will be considering a number of service reductions for implementation in the Fall bid for 2011, effective September 15, 2011.
- Whereas a reduction in transit service normally requires an evaluation of the potential environmental impact of such reductions, California Environmental Quality Act (CEQA) provides a statutory exemption for the reduction or elimination of existing transit service as a result of a declared fiscal emergency caused by failure of agency revenues to sufficiently fund programs and facilities.
- Pursuant to CEQA California Public Resources Code §21080.32.(2), “fiscal emergency” when applied to a publicly owned transit agency, means that the agency is projected to have negative working capital within one year from the date that the agency makes the finding that there is a fiscal emergency. It is important to note that a declaration of fiscal emergency does not by itself implement service changes or reductions.
- In order to comply with this exemption, the transit agency must make a specific finding that there is a fiscal emergency.
- Before taking its proposed budgetary actions and making the finding of fiscal emergency, the transit agency must hold a public hearing; therefore a public hearing has been scheduled for 9:00AM, today in the Santa Cruz Conference Room.
- Santa Cruz METRO must respond within 30 days at a regular public meeting to suggestions made by the public at today’s hearing.

III. DISCUSSION

On June 24, 2011, the Board will be considering a number of service reductions for implementation in the Fall bid for 2011, effective September 15, 2011. The service reductions planned to be implemented on September 15, 2011, have been proposed solely due to Santa Cruz

METRO's financial situation. A balanced budget for FY12 cannot be adopted without some level of decrease in expense from the existing level of service. Along with service reductions, staff has implemented other cost-reduction measures detailed in the final budget document.

Whereas a reduction in transit service normally requires an evaluation of the potential environmental impact of such reductions, California Environmental Quality Act (CEQA) provides a statutory exemption for the reduction or elimination of existing transit service as a result of a declared fiscal emergency caused by failure of agency revenues to sufficiently fund programs and facilities.

Pursuant to CEQA California Public Resources Code §21080.32.(2), "fiscal emergency" when applied to a publicly owned transit agency, means that the agency is projected to have negative working capital within one year from the date that the agency makes the finding that there is a fiscal emergency. It is important to note that a declaration of fiscal emergency does not by itself implement service changes or reductions.

Staff has projected Santa Cruz METRO's cash position at June 30, 2011, assuming no change in the existing level of service (Attachment A). Since this projection results in a negative figure, the definition of fiscal emergency is met, and the Board may issue such a declaration.

IV. FINANCIAL CONSIDERATIONS

If the Board does not issue the declaration of fiscal emergency on May 13, 2011, the proposed service changes will not be implemented on September 15, 2011, resulting in a failure to balance the FY12 operating budget.

V. ATTACHMENTS

Attachment A: Determination of Fiscal Emergency

Prepared by: Debbie Kinslow, Assistant Finance Manager

Date Prepared: April 6, 2011

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT DETERMINATION OF FISCAL EMERGENCY

At June 30, 2010:

Cash and cash equivalents	\$ 21,335,939
Sales tax and other receivables	<u>\$ 6,020,712</u>
Subtotal	\$ 27,356,651
Accounts Payable and accrued liabilities	\$ (775,270)
Accrued payroll and employee benefits	\$ (3,896,434)
Other accrued liabilities	\$ (564,560)
Security deposits	<u>\$ (15,684)</u>
Subtotal	<u>\$ (5,251,948)</u>
Subtotal Working Capital	\$ 22,104,703
Less restricted reserves:	
Cash flow reserve	\$ (2,511,102)
110 Vernon Purchase - Renovation	\$ -
Prior year Carryover FY10	\$ (1,989,862)
Net Assets Required to offset FY11 deficit	\$ (4,272,159)
Board Adopted Capital Reserve	<u>\$ (14,025,636)</u>
Funds available at June 30, 2010	\$ (694,056)
Estimated retirement from reserves at June 30, 2011	<u>\$ -</u>
Estimated unrestricted cash position at June 30, 2011	\$ (694,056)
Estimated revenue shortfall in FY12	<u>\$ (3,800,000)</u>
Estimated unrestricted cash position at June 30, 2012	<u><u>\$ (4,494,056)</u></u>

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011

TO: Board of Directors

FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE LAYOFF NOTICES TO SEIU LOCAL 521, UTU LOCAL 23 – PARACRUZ OPERATION, MANAGEMENT AND UTU LOCAL 23 – FIXED ROUTE OPERATION

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute layoff notices to SEIU Local 521, UTU Local 23 – ParaCruz Operation and Management effective June 23, 2011 and UTU Local 23 – Fixed Route Operation effective September 15, 2011.

II. SUMMARY OF ISSUES

- Currently, the Santa Cruz METRO Board of Directors is facing difficult decisions regarding budget stability and the service levels provided to the public.
- The current anemic economy and the federal ADA complimentary paratransit service requirements, that legally must be provided, have resulted in multi-year budgetary shortfalls.
- Due to budgetary shortfalls related to the Federal, State and Local economic conditions, current levels of service and operating expenses are unsustainable.
- The Board agreed to form a subcommittee to review the composition, framework and recommend strategy of the four (4) areas General Manager Leslie R. White outlined at the March 25, 2011 Board of Directors meeting to resolve the \$3.8M FY12 Operating Budget Deficit:
 - Service Reductions
 - Use of Reserves
 - New Revenue Sources
 - Contractual Concessions and Unfunding of Positions

The following members are on the committee:

- Director John Leopold
 - Director Daniel Dodge
 - Director Dene Bustichi
 - Director Hillary Bryant
 - Director Ellen Pirie
-
- On April 22, 2011, the Board approved:
 - To move forward in the public process of outlining the proposed Fall 2011 12% geographic service reduction that would equate to unfunding approximately eighteen (18) Bus Operator positions in UTU Local 23 - Fixed Route or a savings of approximately \$1.4M per year.
 - To use approximately \$1.5M in one time money from the Capital Reserve Retained Earnings account to balance future fiscal year Operating Budgets.
 - To initiate the process for a fare increase of \$.50 on the local base fare with corresponding fare increases in all other local categories bring an estimated \$500K per year in new revenue
 - Contractual Concessions and Unfunding of Positions from SEIU Local 521, UTU Local 23 – ParaCruz Operations, and Management would equate to approximately eight (8) positions in SEIU Local 521, four (4) positions in UTU Local 23 – ParaCruz Operations and one (1) position in Management or approximately \$1M per year.
 - This Staff Report outlines the proposed Contractual Concessions and Unfunded Positions for SEIU Local 521, UTU Local 23 – ParaCruz Operations, Management and UTU Local 23 - Fixed Route.

III. DISCUSSION

Currently, the Santa Cruz METRO Board of Directors is facing difficult decisions regarding budget stability and the service levels provided to the public. The current anemic economy and the federal ADA complimentary paratransit service requirements, that legally must be provided, have resulted in multi-year budgetary shortfalls. Due to budgetary shortfalls related to the Federal, State and Local economic conditions, current levels of service and operating expenses are unsustainable.

The Board agreed to form a subcommittee to review the composition, framework and recommend strategy of the four (4) areas General Manager Leslie R. White outlined at the March 25, 2011 Board of Director meeting to resolve the \$3.8M FY12 Operating Budget Deficit:

- Service Reductions
- Use of Reserves
- New Revenue Sources
- Contractual Concessions and Unfunding of Positions

The following members are on the committee:

- Director John Leopold
- Director Daniel Dodge
- Director Dene Bustichi
- Director Hillary Bryant
- Director Ellen Pirie

On April 22, 2011, the Board approved:

- To move forward in the public process of outlining the proposed Fall 2011 12% geographic service reduction that would equate to unfunding approximately eighteen (18) Bus Operator positions in UTU Local 23 - Fixed Route or a savings of approximately \$1.4M per year.
- To use approximately \$1.5M in one time money from the Capital Reserve Retained Earnings account to balance future fiscal year Operating Budgets
- To initiate the process for a fare increase of \$.50 on the local base fare with corresponding fare increases in all other local categories. Discussion of a CPI-based increase to be reviewed periodically was also discussed and left for further discussion by the Board of Directors. Revenues from this fare increase are estimated to bring in approximately \$500K per year and will bring in new revenue to supplement our Operating Revenues for the remainder of FY12 and future fiscal year Operating Budgets.

To close the proposed \$3.8M Operating Budget Deficit for FY12, approximately \$1M in contractual concessions and unfunded positions from SEIU Local 521, UTU Local 23 – ParaCruz Operations, Management are being proposed. The unfunded positions for UTU Local 23 – Fixed Route are included in the above proposed Fall 2011 12% geographic service reduction for a savings of approximately \$1.4M per year.

The following contractual concessions and unfunding of positions from SEIU Local 521 are being proposed for FY12 effective June 23, 2011:

SEIU positions to be unfunded in the FY12 budget:

- 1 - Parts Clerk
- 1 – Human Resources Clerk
- 1 - Transit Supervisor
- 1 – Administrative Assistant
- 1 - Accessible Services Coordinator – part time on an as needed hourly basis
- 1 - FM Mechanic II
- 1 - Paralegal
- 1 - Transit Surveyor

SEIU positions to be restored if 3% salary increase is suspended:

- 1 - FM Mechanic II
- 1 - Paralegal – funded to 12/31/11
- 1 - Transit Surveyor– part time on an as needed hourly basis

The following contractual concessions and unfunding of positions from UTU Local 23 – ParaCruz Operation are being proposed for FY12 effective June 23, 2011:

UTU ParaCruz positions to be unfunded in the FY12 budget:

- 1 – Safety/Road Response Coordinator
- 2 – Clerk III
- 1 - Reservationist

UTU ParaCruz positions to be restored if 3% salary increase is suspended:

- 1 – Clerk III

The following contractual concessions and unfunding of positions from Management are being proposed for FY12 effective June 23, 2011:

Management positions to be unfunded in the FY12 budget:

- 1 – Asst Human Resources Manager

Management positions to be restored if 3% salary increase is suspended:

- 1 – Asst Human Resources Manager – part time

An evaluation of the Sr. Database Administrator position's necessity will be done during FY12 to determine whether or not the position can be unfunded when the Hastus Project concludes. This action was authorized by the Board of Directors on March 11, 2011 during the proposed IT reorganization discussion.

The following contractual concessions and unfunding of positions from UTU Local 23 – Fixed Route Operation are being proposed for FY12 effective September 15, 2011:

UTU FR positions to be unfunded in the FY12 budget as of September 15, 2011:

- 18 - Bus Operators

All of the above contractual concessions and unfunding of positions from SEIU Local 521, UTU Local 23 – ParaCruz Operation and Management equate to a savings of approximately \$1M per year.

The UTU Local 23 – Fixed Route unfunded positions are accounted for in the proposed 12% Geographic Service Reduction area equating to a savings of approximately \$1.4M per year.

UTU Local 23 – Fixed Route’s contract is currently open and the offer of flat-lining the contract for one year was offered by UTU Local 23 – Fixed Route to the Board on March 25, 2011 and is incorporated in the contractual concessions for FY12. The value of this concession has been incorporated into the FY12 Operating Budget. If a 3% salary increase were to be incorporated into the FY12 Operating budget, it would have added \$369K in expense.

Staff recommends that the Board of Directors authorize the General Manager to execute layoff notices to SEIU Local 521, UTU Local 23 – ParaCruz Operation, and Management effective June 23, 2011, and UTU Local 23 – Fixed Route Operation effective September 15, 2011 for the above detailed positions.

IV. FINANCIAL CONSIDERATIONS

The above listed unfunded positions and contractual concessions will contribute to eliminating the proposed \$3.8M deficit in FY12 in the following way:

- 12% Geographic Service Reductions - \$1.4M
- Contractual Concessions and Unfunding of Positions - \$1M

V. ATTACHMENTS

Attachment A: Positions to be unfunded in the Santa Cruz METRO FY12 Budget

Attachment A

Positions to be unfunded in the Santa Cruz METRO FY12 Budget

SEIU positions to be unfunded in the FY12 budget:

- 1 - Parts Clerk
- 1 – Human Resources Clerk
- 1 - Transit Supervisor
- 1 – Administrative Assistant
- 1 - Accessible Services Coordinator – part time on an as needed hourly basis
- 1 - FM Mechanic II
- 1 - Paralegal
- 1 - Transit Surveyor

SEIU positions to be restored if 3% salary increase is suspended:

- 1 - FM Mechanic II
- 1 - Paralegal – funded to 12/31/11
- 1 - Transit Surveyor– part time on an as needed hourly basis

UTU ParaCruz positions to be unfunded in the FY12 budget:

- 1 – Safety/Road Response Coordinator
- 2 – Clerk III
- 1 - Reservationist

UTU ParaCruz positions to be restored if 3% salary increase is suspended:

- 1 – Clerk III

UTU FR positions to be unfunded in the FY12 budget as of September 15, 2011:

- 18 - Bus Operators

Management positions to be unfunded in the FY12 budget:

- 1 – Asst Human Resources Manager

Management positions to be restored if 3% salary increase is suspended:

- 1 - Asst Human Resources Manager – part time

REVISED
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011
TO: Board of Directors
FROM: Angela Aitken, Finance Manager, and Acting Assistant General Manager
SUBJECT: CONSIDERATION OF THE PROPOSED FY12 FINAL BUDGET

I. RECOMMENDED ACTION

That the Board of Directors consider the proposed FY12 Final Budget.

II. SUMMARY OF ISSUES

- The proposed FY12 Final Budget is a revised two-year budget. The Board of Directors adopted the previous two-year budget for FY11 and FY12 in June of 2010
- The Board of Directors must adopt a FY12 Final Budget by June of 2011
- The proposed FY12 Final Budget was updated based on revenue and expense data collected through March and April 2011
- In the proposed FY12 Final Budget, **Operating Revenue** is \$33,338,490 while **Operating Expense** is \$40,536,187, creating an **Operating Deficit** of \$7,197,697
- **Non-Operating and One-Time Revenues** of \$7,197,697 are required to balance the proposed FY12 budget at this time
- The proposed FY12 **Capital Budget** totals \$12,853,070 and is funded with Federal, State and Local funds
- Staff will continue to refine revenue and expense projections as updated information becomes available, and will present a FY12 Final Budget recommendation to the Board on June 24, 2011

III. DISCUSSION

The proposed FY12 Final Budget is a revised two-year budget. The Board of Directors adopted the previous two-year budget for FY11 and FY12 in June of 2010, and must adopt a FY12 Final Budget by June of 2011. The proposed FY12 Final Budget is presented this month for Board and Public Review. The proposed FY12 Final Budget was updated and based on revenue and expense data collected through March and April 2011. A public hearing has been scheduled for 9:00AM, June 24, 2011.

A. Operating Revenues

Total Operating Revenue assumptions have been projected to increase by 5.3% in FY12 based on data collected through March and April 2011. The proposed FY12 Final Budget variance explanations detailed below are based on the difference between the FY11 Published Budget and the proposed FY12 Final Budget.

- Passenger Fares - is projected to increase by 16.6% based on actual revenue collections through March 2011 that have exceeded the FY11 budget by 13.0%
- Highway 17 Fares and Highway 17 Payments - are projected to decrease by -7.8% and -4.5% respectively based on actual revenue collections through March 2011. Revenue collection problems were corrected with the installation of new fareboxes in December 2010 and more realistic revenue projections and payments are now projected for FY12.
- Rent Income – Pacific Station - is projected to decrease by -7.4% due to two (2) tenant leases that were re-negotiated with a lower base monthly rent, and one (1) tenant that re-negotiated paying lower utilities
- Rent Income – Watsonville - is projected to increase by 16.3%. In the past, MST has paid for the use of the Watsonville Transit Center, via a take down from the shared annual FTA 5307 allocation we both receive each year. In FY12, we are showing the lease payment as revenue. The impact to the FY12 budget is \$0.
- Interest Income - is projected to increase by 142.4% in FY12, and is based on actual revenue received through March 2011, which is 138.0% higher than the FY11 budget. Historically we have used the County Auditor Controller estimate to budget interest income, but have significantly exceeded that estimate year after year.
- Sales Tax - is projected to increase by 6.4% in FY12 and is based on actual cash receipts through April 2011, which indicate that we are 6.0% over the amount budgeted year to date for FY11
- The Transportation Development Act (TDA) Funds - allocation reflects a 5.4% increase in FY12 over the current year allocation received from the Santa Cruz County Regional Transportation Commission (SCCRTC). The projected allocation amount is the amount proposed by the SCCRTC staff.
- FTA Section 5311 – Rural Operating Assistance – is projected to decrease by -9.3% in FY12 and is based on the amount received in FY11. The actual allocation amount will not be calculated and known until after the books are closed for FY11
- AMBAG Funding - is projected to decrease by -20.0%, and is based on current grants that are expiring, while future grant awards are unknown at this time.

B. Operating Expense

Total Operating Expense assumptions have been projected to increase by 8.7% in FY12 based on data collected through March and April 2011 with a 10.1% increase in Personnel, and a 3.8% increase in Non-Personnel expenses. The proposed FY12 Final Budget variance explanations detailed below are based on the difference between the FY11 Published Budget and the proposed FY12 Final Budget.

Departmental Expense changes include:

- Administration - an overall net decrease of -8.6% composed of the following:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses. Workers Comp expense is allocated by the number of FTE's per department.
 - Project Manager position salary and benefits expense transfer from Admin to the IT department for a full year. 50% of the expense will be paid with capital funds transferred from the Metrobase capital budget
 - A reduction in the Legislative Services budget of -13% due to the FY11 budget containing provisions for contractual increases on expiring contracts, while those contracts were renegotiated with no increase
 - The transfer of Employee Training funds from the HR and IT budgets to Admin

- Human Resources – an overall increase of 7.3% due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
 - An increase of \$50K in Professional Technical Fees related to the recruitment of a new General Manager
 - Reduced Classified Advertising expense, due to very few new hires
 - The transfer of Employee Training funds to the Administration budget

- Information Technology - an overall increase of 20.0% due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
 - Year over year personnel expense decreased by -7.3% below FY11 budget; one-time contractual payouts for the former IT Manager of approximately \$101K combined with 50% of salary and benefits expense for the current IT / Project Manager will be paid with funds transferred from Reserves
 - Increased salary and benefits expense for the new Assistant Manager of IT
 - An increase in Repairs to Equipment for additional maintenance contracts on new software
 - The transfer of Employee Training funds to the Admin budget

REVISED

May 13, 2011
Board of Directors
Page 4

- District Counsel - an overall increase of 8.9% due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
- Risk Management - an overall departmental net increase of 122.0% is anticipated due to current outstanding unpaid claims. When these unpaid claims settle, they will be paid with funds transferred from Reserves.
- Paratransit Program – an overall increase of 11.2% due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
 - Increased fuel expense in anticipation of substantial increases to \$5.00 a gallon for the price of gas
- Operations – an overall increase of 7.8% in Operations is due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
 - An increase in the Security budget for additional coverage at the Watsonville Transit Center due to increased criminal and drug-related activity at the transit center
 - Decreased printing expense attributable to fewer tickets and passes being printed after the purchase of the new FTA ARRA grant funded GFI fareboxes in December 2010
 - An increase in Telecommunications expense is budgeted in anticipation of installing cellular communications devices on two (2) Ticket Vending Machines (TVM's); one (1) at the Capitola Mall and one (1) at Cabrillo College, and leasing a repeater site
 - Decreased lease expense due to the purchase of the 425 Front Street property
- Bus Operators – is anticipated to increase by 8.5% due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker's Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.

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- Fleet Maintenance – An overall increase of 5.4% due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11; the Retirement expense factor is budgeted to increase by 3.72%, from 13.48% to 17.21% and overall Worker’s Compensation claims expense is expected to increase by 28.6% in all departments based on FY11 actual expenses.
 - Uniform and Laundry are expected to decrease by -40% due to a reduction in the number of uniforms required for the Mechanic II’s
 - Repairs – Revenue Vehicles - is anticipated to increase by 7.7% due to due to anticipated repairs to aging buses that are still in service past the Federal Transit Administration (FTA) useful life guidelines
 - Fuels & Lubricants Non-Revenue Vehicles – is expected to decrease by -53.3% due to less frequent usage of the bus operator relief vehicles, as the result of efficiencies achieved with the 10% service reduction in September 2010 and we expect this to continue.
 - Non-Inventory Parts is expected to decrease by -62.5% due to operational efficiencies achieved by combining the 111 Dubois and 138 Golf Club Shop, and cost cutting measures that have been put in place over the past year.

- Retired Employee Benefits – increased by 28.8% due to:
 - Medical Insurance premiums are budgeted to increase by 12.0%, after a 17.0% increase in FY11
 - An increase of 4.6% in Dental Insurance premiums
 - An slight increase of 1.1% in Vision Insurance premiums
 - An increase of 10.6% in Life Insurance premiums
 - These costs are in direct relation to how many retirees are added to the retirement roll versus how many come off the retirement roll in any given year.

Consolidated Operating Expense variances include:

- Personnel expense (Labor and Fringe benefits) for all departments is projected to increase overall by 10.1% due to the following:
 - The budgeted 3.0% contractual wage increase due on June 23, 2011 for SEIU, UTU ParaCruz, and Management
 - An increase in January, 2012 in medical insurance premiums of approximately 12.0%, after an increase of 17.0% in January 2011
 - Increased Worker’s Compensation claims expense of approximately 28.6%
- Non-Personnel expense is budgeted to increase overall by 3.8% with the significant account details listed below:
 - Admin and Bank Fees is anticipated to increase by 6.4% due to bank card processing fees related to the four (4) TVM’s that will be fully operational in FY12
- Professional Technical Fees are increased by 10.7% based on the recruitment of a new General Manager

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- Legislative Services decrease of -13.0% due to the FY11 budget containing provisions for contractual increases on expiring contracts, while those contracts were renegotiated with no increase
- Custodial Services is budgeted to increase by 54.0% due to an inadequate amount budgeted in FY11 and based on actual spending in FY11
- Uniforms and Laundry expense is anticipated to decrease by -33.0% due to a reduction in the number of uniforms required for the Mechanic II's and the Facility Workers
- Security Services is budgeted to increase by 6.6% due to increased coverage at the Watsonville Transit Center
- Repairs to Equipment is budgeted to increase by 7.4% due in anticipation of repairs to aging equipment that has been retained past the estimated reasonable life
- Repairs to Revenue Vehicles is expected to increase by 4.9% due to anticipated repairs to aging buses that are still in service past the Federal Transit Administration (FTA) useful life guidelines
- Fuel – Non-Revenue Vehicles is projected to decrease by -53.7% due to less frequent usage of the bus operator relief vehicles, as the result of efficiencies achieved with the 10% service reduction in September 2010
- Fuel – Revenue Vehicles is projected to increase by 7.6% due to slight increases in the price of liquefied natural gas (LNG) and significant increases anticipated in the price of gasoline. The current five-year contract with Clean Energy for LNG will expire in July 2012.
- Printing Expense is expected to decrease by -27.4% due to fewer tickets and passes being printed due to the purchase of the new FTA ARRA grant funded GFI fareboxes in December 2010, and less demand for printed copies of Headways
- Non-Inventory Parts is budgeted to decrease by -57.8% due to operational efficiencies achieved by combining the 111 Dubois and 138 Golf Club Shop, and cost cutting measures currently in place
- Telecommunications expense is budgeted to decrease overall by -11.8% based on actual spending in FY11; elimination of the Xora phone expense, and efficiencies achieved with the purchase of the new phone system in FY10
- Settlement Cost is anticipated to increase significantly by 203.3% due to current outstanding unpaid claims. When these unpaid claims settle, they will be paid with funds transferred from Reserves.
- Other Taxes is anticipated to decrease by -33.3% due to a reduction in property tax expenses as the result of vacating the 111 DuBois facility
- Facility Lease expense will decrease by -37.7% due to vacating the 111 DuBois facility and the purchase of the 425 Front Street property

C. Operating Deficit

The Operating Deficit for FY12 is estimated to be \$7,197,697 due to Operating Expenses exceeding Operating Revenue. For many years Santa Cruz METRO's budget deficit has been balanced with One-Time or Non-Recurring Revenues and Transfers from Reserves.

Currently, the Santa Cruz METRO Board of Directors is facing difficult decisions regarding budget stability and the service levels provided to the public. The current anemic economy and the federal ADA complimentary paratransit service requirements, that legally must be provided, have resulted in multi-year budgetary shortfalls. Due to budgetary shortfalls related to the Federal, State and Local economic conditions, current levels of service and operating expenses are unsustainable.

To mitigate the Operating Deficit for FY12, staff is recommending the use of the following in Non-Operating Revenue of \$3.4M to reduce the \$7.2M Operating Deficit to \$3.8M:

- STIC - \$753K
- Fuel Tax Credit - \$250K
- Carryover from Previous Year - \$1.8M
- Transfer from Legal Settlements - \$455K
- Transfer from Capital Reserves - \$76K
- Transfer from Operating Reserve for Payouts - \$101K

The Board agreed to form a subcommittee to review the composition, framework and recommend strategy of the four (4) areas General Manager Leslie R. White outlined at the March 25, 2011 Board of Director meeting to resolve the remaining \$3.8M FY12 Operating Budget Deficit:

- Service Reductions
- Use of Reserves
- New Revenue Sources
- Contractual Concessions and Unfunding of Positions

To close the remaining \$3.8M Operating Deficit, staff is recommending the following balancing actions:

- Implement the proposed Fall 2011 12% geographic **service reduction** that would equate to unfunding approximately eighteen (18) Bus Operator positions in UTU Local 23 - Fixed Route for a savings of approximately \$1.4M per year.
- Use of approximately \$1M in one time money from the Capital **Reserve** Retained Earnings

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- Initiate the process for a fare increase of \$.50 on the local base fare with corresponding fare increases in all other local categories. **New Revenues** from this fare increase are estimated to bring in approximately \$375K in FY12 and will bring in new revenue to supplement our Operating Revenues for future fiscal year Operating Budgets.
- Implement approximately \$1M in **contractual concessions and unfunded positions** from SEIU Local 521, UTU Local 23 – ParaCruz Operations, and Management.
 - The **unfunded positions** for UTU Local 23 – Fixed Route are included in the above proposed Fall 2011 12% geographic service reduction for a savings of approximately \$1.4M per year.

The FY12 Operating Budget presented today, will be balanced with the use of \$3.4M in Non-Operating Revenue and approximately \$3.8M in balancing actions yet to be approved as listed above.

D. Capital Budget

The proposed FY12 Final **Capital Budget** totals \$12,853,070, and will require cash flow advances from the Reserved Retained Earnings Account of \$10,981,535. Santa Cruz METRO will invoice for \$8,473,662 of the \$10,981,535 advanced, and will be reimbursed by the individual granting agencies at a later date. Restricted grant funds will provide \$1,737,000 to the FY12 capital budget; this cash is currently held in restricted accounts at the County Treasury. The FTA State of Good Repair grant utilizes matching salary funds from the operating budget of \$134,535; therefore less capital funding is required for this grant. A line item has been added to the capital budget for \$1,000,000 to account for a reduction in the Reserved Retained Earnings Account, due to the use of these funds to assist in balancing the FY12 operating budget deficit.

Staff will continue to monitor the current grant spending; will update grant balances as required, and will present a FY12 Final Capital Budget recommendation to the Board on June 24, 2011.

IV. FINANCIAL CONSIDERATIONS

The proposed FY12 Final Operating and Capital Budget, as presented, is balanced over a one-year period of time and is balanced through the use of One-Time or Non-Recurring Revenues and Transfers from Reserves since projected operating revenues do not cover projected operating expenses.

The proposed FY12 Final Capital Budget totals \$12,853,070 and requires cash flow advances of \$10,981,535 from the Reserved Retained Earnings Account. Subsequent reimbursements will provide \$8,473,662 back to the Reserved Retained Earnings Account, while \$1,737,000 is funded with restricted cash on hand.

V. ATTACHMENTS

- Attachment A:** FY12 Proposed Final Operating Budget
- Attachment B:** FY12 Proposed Final Authorized and Funded Personnel
- Attachment C:** FY12 Proposed Final Capital Budget
- Attachment D:** FY12 & FY13 Unfunded Capital Needs List

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
Passenger Fares	3,127,587	3,442,707	10.1%	3,646,814	16.6%
Special Transit Fares	3,212,406	3,304,324	2.9%	3,230,414	0.6%
Paratransit Fares	245,642	239,851	-2.4%	251,843	2.5%
Highway 17 Fares	1,205,009	1,099,854	-8.7%	1,110,852	-7.8%
Highway 17 Payments	435,512	411,732	-5.5%	415,849	-4.5%
Commissions	5,500	4,375	-20.4%	5,600	1.8%
Advertising Income	215,000	219,077	1.9%	225,000	4.7%
Rent Income - SC Pacific Station	91,774	84,670	-7.7%	85,000	-7.4%
Rent Income - Watsonville TC	34,399	41,306	20.1%	40,000	16.3%
Rent Income - General	-	-	0.0%	-	0.0%
Interest Income	57,750	137,181	137.5%	140,000	142.4%
Other Non-Transp Revenue	8,000	18,107	126.3%	23,000	187.5%
Sales Tax (1/2 cent)	14,140,000	14,600,000	3.3%	15,038,000	6.4%
Transp Dev Act (TDA) Funds	4,974,478	5,001,737	0.5%	5,244,963	5.4%
* FTA Sec 5307 - Op Assistance	3,696,155	3,696,155	0.0%	3,696,155	0.0%
Misc. Local Operating	10,000	-	-100.0%	10,000	0.0%
Repay FTA Advance (#4 and #5 of 5)	-	-	0.0%	-	0.0%
FTA Sec 5311 - Rural Op Asst	170,894	156,618	-8.4%	155,000	-9.3%
AMBAG Funding	25,000	40,600	62.4%	20,000	-20.0%
SUBTOTAL REVENUE	31,655,105	32,498,295	2.7%	33,338,490	5.3%
ONE-TIME REVENUES					
ARRA Operating	270,000	270,000	0.0%	-	-100.0%
STIC	1,202,159	1,202,159	0.0%	753,142	-37.4%
STA	2,800,000	1,991,905	-28.9%	-	-100.0%
Fuel Tax Credit	-	776,438	100.0%	250,000	100.0%
SUBTOTAL ONE-TIME REVENUES	4,272,159	4,240,502	-0.7%	1,003,142	-76.5%
SUBTOTAL REVENUE AND ONE-TIME REVENUES	35,927,264	36,738,797	2.3%	34,341,632	-4.4%
TRANSFERS FROM RESERVES					
Carryover from Previous Year	1,071,106	-	-100.0%	1,762,862	64.6%
Xfr from Ins Res-Legal Settlement	150,000	30,897	-79.4%	455,000	203.3%
Transfer (to)/from Capital Reserves	130,947	111,345	-15.0%	75,631	-42.2%
Transfer (to)/from Operating Reserves	-	-	0.0%	101,062	100.0%
SUBTOTAL TRANSFERS FROM RESERVES	1,352,053	142,242	-89.5%	2,394,555	77.1%
UNREALIZED REVENUE	-	-	0.0%	3,800,000	100.0%
TOTAL REVENUE	37,279,317	36,881,039	-1.1%	40,536,187	8.7%

* FTA funding is used solely to fund labor expense

**Revised
Attachment A**

8.a1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**
Departmental Expenses

DEPARTMENT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
1100 Administration	989,166	916,843	-7.3%	904,072	-8.6%
1200 Finance	2,310,312	2,183,642	-5.5%	2,361,632	2.2%
1300 Customer Service	594,460	562,933	-5.3%	611,280	2.8%
1400 Human Resources	644,595	579,627	-10.1%	691,825	7.3%
1500 Information Technology	731,359	706,517	-3.4%	877,671	20.0%
1700 District Counsel	508,030	541,591	6.6%	553,099	8.9%
1800 Risk Management	250,000	191,462	-23.4%	555,000	122.0%
2200 Facilities Maintenance	2,295,325	2,220,889	-3.2%	2,304,911	0.4%
3100 Paratransit Program	4,679,287	4,311,336	-7.9%	5,204,932	11.2%
3200 Operations	2,548,525	2,508,304	-1.6%	2,747,525	7.8%
3300 Bus Operators	13,449,603	13,802,999	2.6%	14,590,996	8.5%
4100 Fleet Maintenance	6,523,912	6,336,264	-2.9%	6,874,085	5.4%
9001 Cobra Benefits	-	1,175	100.0%	-	0.0%
9005 Retired Employee Benefits	1,754,441	2,017,162	15.0%	2,258,858	28.8%
700 SCCIC/COPS	300	300	0.0%	300	0.0%
TOTAL OPERATING EXPENSES	37,279,317	36,881,039	-1.1%	40,536,187	8.7%

**Revised
Attachment A**

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Consolidated Expenses**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	7,932,855	7,380,357	-7.0%	8,076,166	1.8%
501013 Bus Operator OT	1,541,590	1,820,500	18.1%	1,606,945	4.2%
501021 Other Salaries	6,514,844	6,414,700	-1.5%	6,624,274	1.7%
501023 Other OT	357,082	299,558	-16.1%	373,932	4.7%
Totals	16,346,370	15,915,115	-2.6%	16,681,316	2.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	250,264	231,543	-7.5%	257,921	3.1%
502021 Retirement	2,319,866	2,181,665	-6.0%	3,051,242	31.5%
502031 Medical Ins	5,366,764	6,005,613	11.9%	6,821,536	27.1%
502041 Dental Ins	474,123	425,744	-10.2%	483,751	2.0%
502045 Vision Ins	134,969	132,420	-1.9%	132,523	-1.8%
502051 Life Ins/AD&D	43,362	41,903	-3.4%	46,716	7.7%
502060 State Disability Ins (SDI)	185,102	214,731	16.0%	199,250	7.6%
502061 Long Term Disability Ins	225,405	198,686	-11.9%	231,793	2.8%
502071 State Unemployment Ins (SUI)	63,224	79,389	25.6%	81,795	29.4%
502081 Worker's Comp Ins	700,000	899,323	28.5%	900,000	28.6%
502101 Holiday Pay	391,008	425,931	8.9%	399,349	2.1%
502103 Floating Holiday	69,581	71,069	2.1%	73,341	5.4%
502109 Sick Leave	813,227	547,968	-32.6%	908,350	11.7%
502111 Annual Leave	1,521,383	2,012,628	32.3%	1,579,708	3.8%
502121 Other Paid Absence	124,017	146,089	17.8%	126,438	2.0%
502251 Phys. Exams	13,699	5,014	-63.4%	14,110	3.0%
502253 Driver Lic Renewal	4,532	2,102	-53.6%	4,668	3.0%
502999 Other Fringe Benefits	69,732	78,320	12.3%	67,500	-3.2%
Totals	12,770,259	13,700,137	7.3%	15,379,992	20.4%

**Revised
Attachment A**

8.a3

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Consolidated Expenses**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	95,250	95,250	0.0%	95,250	0.0%
503012 Admin/Bank Fees	259,350	207,743	-19.9%	276,050	6.4%
503031 Prof/Technical Fees	225,132	155,645	-30.9%	249,210	10.7%
503032 Legislative Services	103,400	90,000	-13.0%	90,000	-13.0%
503033 Legal Services	55,000	1,479	-97.3%	55,000	0.0%
503034 Pre-Employment Exams	7,300	2,064	-71.7%	7,519	3.0%
503041 Temp Help	-	169,375	100.0%	-	0.0%
503161 Custodial Services	50,000	68,543	37.1%	77,000	54.0%
503162 Uniforms/Laundry	33,600	19,511	-41.9%	22,500	-33.0%
503171 Security Services	374,332	378,869	1.2%	399,000	6.6%
503221 Classified/Legal Ads	29,100	6,820	-76.6%	22,343	-23.2%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	4,000	-	-100.0%	4,000	0.0%
503351 Repair - Bldg & Impr	100,000	79,704	-20.3%	100,000	0.0%
503352 Repair - Equipment	576,490	524,696	-9.0%	619,310	7.4%
503353 Repair - Rev Vehicle	410,000	406,564	-0.8%	430,000	4.9%
503354 Repair - Non Rev Vehicle	25,000	14,297	-42.8%	25,000	0.0%
503363 Haz Mat Disposal	49,500	42,663	-13.8%	50,000	1.0%
Totals	2,397,454	2,263,224	-5.6%	2,522,182	5.2%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	151,100	58,357	-61.4%	70,000	-53.7%
504012 Fuels & Lubricants - Rev Veh	2,095,000	2,095,000	0.0%	2,255,000	7.6%
504021 Tires & Tubes	243,000	190,368	-21.7%	250,000	2.9%
504161 Other Mobile Supplies	-	64	100.0%	-	0.0%
504191 Rev Vehicle Parts	625,000	592,193	-5.2%	635,000	1.6%
Totals	3,114,100	2,935,982	-5.7%	3,210,000	3.1%

**Revised
Attachment A**

8.a4

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Consolidated Expenses**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	2,500	2,465	-1.4%	2,500	0.0%
504211 Postage & Mailing	23,400	10,184	-56.5%	18,830	-19.5%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	102,487	64,529	-37.0%	74,356	-27.4%
504217 Photo Supp/Process	6,000	294	-95.1%	3,900	-35.0%
504311 Office Supplies	70,617	56,727	-19.7%	66,415	-6.0%
504315 Safety Supplies	16,300	17,879	9.7%	20,300	24.5%
504317 Cleaning Supplies	33,100	35,236	6.5%	38,100	15.1%
504409 Repair/Maint Supplies	40,000	32,878	-17.8%	40,000	0.0%
504421 Non-Inventory Parts	45,000	13,555	-69.9%	19,000	-57.8%
504511 Small Tools	8,700	3,773	-56.6%	8,700	0.0%
504515 Employee Tool Replacement	3,000	668	-77.7%	3,000	0.0%
Totals	351,104	238,188	-32.2%	295,101	-16.0%
UTILITIES					
505011 Gas & Electric	225,000	232,851	3.5%	234,000	4.0%
505021 Water & Garbage	150,000	125,522	-16.3%	150,000	0.0%
505031 Telecommunications	169,000	130,194	-23.0%	149,000	-11.8%
Totals	544,000	488,566	-10.2%	533,000	-2.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	115,000	91,359	-20.6%	115,000	0.0%
506015 Insurance - PL/PD	525,300	438,368	-16.5%	525,300	0.0%
506021 Insurance - Other	750	1,219	62.5%	750	0.0%
506123 Settlement Costs	150,000	180,897	20.6%	455,000	203.3%
506127 Repairs - District Prop	-	(74,943)	100.0%	-	0.0%
Totals	791,050	636,900	-19.5%	1,096,050	38.6%

**Revised
Attachment A**

8.a5

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Consolidated Expenses**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	14,000	13,435	-4.0%	14,000	0.0%
507201 Licenses & Permits	23,000	12,457	-45.8%	19,300	-16.1%
507999 Other Taxes	30,000	20,989	-30.0%	20,000	-33.3%
Totals	<u>67,000</u>	<u>46,881</u>	-30.0%	<u>53,300</u>	-20.4%
PURCHASED TRANS.					
503406 Contract/Paratransit	250,000	187,752	-24.9%	250,000	0.0%
Totals	<u>250,000</u>	<u>187,752</u>	-24.9%	<u>250,000</u>	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	66,025	66,132	0.2%	70,147	6.2%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	34,600	10,544	-69.5%	35,533	2.7%
509121 Employee Training	55,575	30,466	-45.2%	55,227	-0.6%
509123 Travel	90,780	45,350	-50.0%	93,443	2.9%
509125 Local Meeting Expense	4,950	3,176	-35.8%	5,000	1.0%
509127 Board Director Fees	13,200	9,600	-27.3%	12,600	-4.5%
509150 Contributions	650	-	-100.0%	250	-61.5%
509198 Cash Over/Short	500	580	16.1%	-	-100.0%
Totals	<u>266,280</u>	<u>165,849</u>	-37.7%	<u>272,200</u>	2.2%
LEASES & RENTALS					
512011 Facility Lease	359,000	290,067	-19.2%	223,500	-37.7%
512061 Equipment Rental	22,700	12,378	-45.5%	19,547	-13.9%
Totals	<u>381,700</u>	<u>302,445</u>	-20.8%	<u>243,047</u>	-36.3%
PERSONNEL TOTAL	29,116,629	29,615,253	1.7%	32,061,308	10.1%
NON-PERSONNEL TOTAL	8,162,688	7,265,787	-11.0%	8,474,880	3.8%
TOTAL OPERATING EXPENSES	<u><u>37,279,317</u></u>	<u><u>36,881,039</u></u>	-1.1%	<u><u>40,536,187</u></u>	8.7%

**Revised
Attachment A**

8.a6

5/12/2011

Consolidated

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Administration - 1100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	347,220	310,384	-10.6%	197,848	-43.0%
501023 Other OT	-	61	100.0%	-	0.0%
Totals	347,220	310,444	-10.6%	197,848	-43.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	6,951	5,670	-18.4%	5,343	-23.1%
502021 Retirement	57,221	46,950	-17.9%	54,279	-5.1%
502031 Medical Ins	50,154	39,055	-22.1%	52,693	5.1%
502041 Dental Ins	4,821	3,799	-21.2%	4,192	-13.1%
502045 Vision Ins	1,360	1,037	-23.7%	990	-27.2%
502051 Life Ins/AD&D	629	520	-17.4%	444	-29.4%
502060 State Disability Ins (SDI)	3,477	2,751	-20.9%	2,436	-30.0%
502061 Long Term Disability Ins	4,982	2,044	-59.0%	3,670	-26.3%
502071 State Unemployment Ins (SUI)	840	819	-2.5%	819	-2.5%
502081 Worker's Comp Ins	9,302	18,440	98.2%	8,970	-3.6%
502101 Holiday Pay	4,881	6,840	40.1%	3,625	-25.7%
502103 Floating Holiday	12,475	12,475	0.0%	8,364	-33.0%
502109 Sick Leave	19,524	6,947	-64.4%	43,011	120.3%
502111 Annual Leave	92,211	136,080	47.6%	113,372	22.9%
502121 Other Paid Absence	3,051	813	-73.4%	2,266	-25.7%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,029	4,032	0.1%	2,049	-49.1%
Totals	275,908	288,272	4.5%	306,521	11.1%

Attachment A

8.a7

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Administration - 1100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	1,300	-	-100.0%	-	-100.0%
503031 Prof/Technical Fees	17,232	15,824	-8.2%	21,500	24.8%
503032 Legislative Services	103,400	90,000	-13.0%	90,000	-13.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	49,489	100.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	8,100	967	-88.1%	8,343	3.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	11,700	6,193	-47.1%	7,000	-40.2%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	141,732	162,473	14.6%	126,843	-10.5%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.28

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Administration - 1100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	11,800	3,429	-70.9%	7,000	-40.7%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	10,487	544	-94.8%	2,000	-80.9%
504217 Photo Supp/Process	100	-	-100.0%	-	-100.0%
504311 Office Supplies	8,790	5,631	-35.9%	14,545	65.5%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	31,177	9,604	-69.2%	23,545	-24.5%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	222	100.0%	-	0.0%
Totals	-	222	100.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a9

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Administration - 1100**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	54,450	53,100	-2.5%	56,084	3.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	31,100	7,544	-75.7%	32,033	3.0%
509121 Employee Training	-	26,701	100.0%	51,227	100.0%
509123 Travel	88,780	44,840	-49.5%	91,443	3.0%
509125 Local Meeting Expense	4,700	3,176	-32.4%	5,000	6.4%
509127 Board Director Fees	13,200	9,600	-27.3%	12,600	-4.5%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	192,230	144,961	-24.6%	248,387	29.2%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	900	867	-3.6%	927	3.0%
Totals	900	867	-3.6%	927	3.0%
PERSONNEL TOTAL	623,127	598,716	-3.9%	504,370	-19.1%
NON-PERSONNEL TOTAL	366,039	318,127	-13.1%	399,702	9.2%
DEPARTMENT TOTALS	989,166	916,843	-7.3%	904,072	-8.6%

Attachment A

8.a10

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Finance - 1200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	774,527	754,479	-2.6%	774,386	0.0%
501023 Other OT	620	3,949	537.4%	620	0.0%
Totals	775,147	758,428	-2.2%	775,006	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	13,363	14,346	7.4%	13,279	-0.6%
502021 Retirement	124,264	122,411	-1.5%	157,563	26.8%
502031 Medical Ins	131,716	152,960	16.1%	163,564	24.2%
502041 Dental Ins	13,784	11,744	-14.8%	11,843	-14.1%
502045 Vision Ins	4,419	4,149	-6.1%	3,960	-10.4%
502051 Life Ins/AD&D	1,614	1,521	-5.7%	1,590	-1.4%
502060 State Disability Ins (SDI)	9,553	9,485	-0.7%	9,853	3.1%
502061 Long Term Disability Ins	10,500	8,142	-22.5%	10,236	-2.5%
502071 State Unemployment Ins (SUI)	2,891	4,089	41.5%	3,549	22.8%
502081 Worker's Comp Ins	27,907	10,954	-60.7%	35,880	28.6%
502101 Holiday Pay	10,859	16,060	47.9%	10,567	-2.7%
502103 Floating Holiday	10,145	10,145	0.0%	10,449	3.0%
502109 Sick Leave	42,094	24,747	-41.2%	40,828	-3.0%
502111 Annual Leave	77,364	134,986	74.5%	73,188	-5.4%
502121 Other Paid Absence	6,577	2,806	-57.3%	6,379	-3.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,518	5,680	2.9%	4,297	-22.1%
Totals	492,566	534,224	8.5%	557,026	13.1%

Attachment A

8.a11

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Finance - 1200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	95,000	95,000	0.0%	95,000	0.0%
503012 Admin/Bank Fees	258,000	207,693	-19.5%	276,000	7.0%
503031 Prof/Technical Fees	32,000	48,418	51.3%	7,900	-75.3%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	6,000	4,036	-32.7%	6,000	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	600	-	-100.0%	-	-100.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	391,600	355,147	-9.3%	384,900	-1.7%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a12

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Finance - 1200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	250	422	68.7%	400	60.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	2,000	711	-64.4%	2,000	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	6,000	2,181	-63.7%	-	-100.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	8,250	3,314	-59.8%	2,400	-70.9%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	115,000	91,359	-20.6%	115,000	0.0%
506015 Insurance - PL/PD	525,300	438,368	-16.5%	525,300	0.0%
506021 Insurance - Other	750	1,219	62.5%	750	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	641,050	530,946	-17.2%	641,050	0.0%

Attachment A

8.a13

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Finance - 1200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	1,200	1,003	-16.4%	1,250	4.2%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	500	580	16.1%	-	-100.0%
Totals	1,700	1,583	-6.9%	1,250	-26.5%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,267,712	1,292,651	2.0%	1,332,032	5.1%
NON-PERSONNEL TOTAL	1,042,600	890,990	-14.5%	1,029,600	-1.2%
DEPARTMENT TOTALS	<u>2,310,312</u>	<u>2,183,642</u>	<u>-5.5%</u>	<u>2,361,632</u>	<u>2.2%</u>

Attachment A

8.a14

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Customer Service - 1300**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	267,086	274,812	2.9%	279,075	4.5%
501023 Other OT	9,386	7,432	-20.8%	9,678	3.1%
Totals	276,472	282,244	2.1%	288,753	4.4%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	4,716	3,356	-28.8%	4,927	4.5%
502021 Retirement	43,855	44,490	1.4%	58,458	33.3%
502031 Medical Ins	72,147	75,260	4.3%	83,627	15.9%
502041 Dental Ins	8,702	8,573	-1.5%	8,702	0.0%
502045 Vision Ins	2,039	1,980	-2.9%	1,980	-2.9%
502051 Life Ins/AD&D	656	637	-2.9%	702	7.0%
502060 State Disability Ins (SDI)	3,578	3,982	11.3%	3,907	9.2%
502061 Long Term Disability Ins	3,441	3,394	-1.4%	3,598	4.6%
502071 State Unemployment Ins (SUI)	1,260	1,638	30.0%	1,638	30.0%
502081 Worker's Comp Ins	13,953	6,698	-52.0%	17,940	28.6%
502101 Holiday Pay	3,676	6,345	72.6%	3,844	4.6%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	14,704	11,663	-20.7%	15,375	4.6%
502111 Annual Leave	37,472	36,078	-3.7%	39,079	4.3%
502121 Other Paid Absence	2,297	575	-75.0%	2,402	4.6%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,393	1,455	4.5%	1,399	0.4%
Totals	213,888	206,123	-3.6%	247,577	15.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Customer Service - 1300**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	16,000	11,842	-26.0%	3,500	-78.1%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	4,000	-	-100.0%	4,000	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	1,500	765	-49.0%	1,500	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	21,500	12,608	-41.4%	9,000	-58.1%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Customer Service - 1300**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	4,000	2,571	-35.7%	4,100	2.5%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	65,000	54,803	-15.7%	50,000	-23.1%
504217 Photo Supp/Process	5,000	-	-100.0%	3,000	-40.0%
504311 Office Supplies	4,000	2,024	-49.4%	4,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	78,000	59,399	-23.8%	61,100	-21.7%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Customer Service - 1300**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	2,500	1,800	-28.0%	2,800	12.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	2,500	1,800	-28.0%	2,800	12.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	500	-	-100.0%	250	-50.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	500	-	-100.0%	250	-50.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,600	760	-52.5%	1,800	12.5%
Totals	1,600	760	-52.5%	1,800	12.5%
PERSONNEL TOTAL	490,360	488,367	-0.4%	536,330	9.4%
NON-PERSONNEL TOTAL	104,100	74,567	-28.4%	74,950	-28.0%
DEPARTMENT TOTALS	594,460	562,933	-5.3%	611,280	2.8%

8.a18

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	321,678	327,355	1.8%	334,498	4.0%
501023 Other OT	997	1,987	99.2%	1,037	4.0%
Totals	322,675	329,342	2.1%	335,535	4.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	5,538	5,693	2.8%	5,759	4.0%
502021 Retirement	51,501	51,799	0.6%	68,329	32.7%
502031 Medical Ins	57,397	62,478	8.9%	70,135	22.2%
502041 Dental Ins	5,451	5,371	-1.5%	5,451	0.0%
502045 Vision Ins	1,700	1,650	-2.9%	1,650	-2.9%
502051 Life Ins/AD&D	739	717	-2.9%	771	4.4%
502060 State Disability Ins (SDI)	3,869	4,114	6.3%	4,147	7.2%
502061 Long Term Disability Ins	4,428	3,263	-26.3%	4,603	4.0%
502071 State Unemployment Ins (SUI)	1,050	1,365	30.0%	1,365	30.0%
502081 Worker's Comp Ins	11,628	16,194	39.3%	14,950	28.6%
502101 Holiday Pay	4,407	7,287	65.3%	4,582	4.0%
502103 Floating Holiday	9,173	9,173	0.0%	9,499	3.6%
502109 Sick Leave	17,628	11,578	-34.3%	18,330	4.0%
502111 Annual Leave	26,298	42,097	60.1%	27,372	4.1%
502121 Other Paid Absence	2,754	2,746	-0.3%	2,864	4.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,061	4,091	0.7%	4,066	0.1%
Totals	207,621	229,616	10.6%	243,873	17.5%

Attachment A

8.a19

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	39,200	15,122	-61.4%	89,200	127.6%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	7,300	2,064	-71.7%	7,519	3.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	15,000	1,817	-87.9%	8,000	-46.7%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	61,500	19,003	-69.1%	104,719	70.3%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a20

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	1,000	-	-100.0%	1,030	3.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	5,200	-	-100.0%	5,356	3.0%
504217 Photo Supp/Process	-	(26)	100.0%	-	0.0%
504311 Office Supplies	1,500	990	-34.0%	-	-100.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	7,700	964	-87.5%	6,386	-17.1%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a21

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	1,275	703	-44.9%	1,313	3.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	43,575	-	-100.0%	-	-100.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	250	-	-100.0%	-	-100.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	45,100	703	-98.4%	1,313	-97.1%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	530,296	558,957	5.4%	579,408	9.3%
NON-PERSONNEL TOTAL	114,300	20,670	-81.9%	112,418	-1.6%
DEPARTMENT TOTALS	<u>644,595</u>	<u>579,627</u>	<u>-10.1%</u>	<u>691,825</u>	<u>7.3%</u>

Attachment A

8.a22

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Information Technology - 1500

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	317,995	351,483	10.5%	327,927	3.1%
501023 Other OT	1,399	2,327	66.3%	1,443	3.1%
Totals	319,394	353,810	10.8%	329,370	3.1%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	5,578	5,801	4.0%	6,786	21.6%
502021 Retirement	51,875	52,062	0.4%	80,517	55.2%
502031 Medical Ins	57,007	61,209	7.4%	71,585	25.6%
502041 Dental Ins	6,132	6,041	-1.5%	6,286	2.5%
502045 Vision Ins	1,360	1,320	-2.9%	1,513	11.2%
502051 Life Ins/AD&D	629	611	-2.9%	777	23.5%
502060 State Disability Ins (SDI)	3,776	4,466	18.3%	4,843	28.3%
502061 Long Term Disability Ins	4,446	2,777	-37.5%	5,927	33.3%
502071 State Unemployment Ins (SUI)	840	1,092	30.0%	1,365	62.5%
502081 Worker's Comp Ins	9,302	2,999	-67.8%	14,950	60.7%
502101 Holiday Pay	4,416	7,571	71.4%	5,012	13.5%
502103 Floating Holiday	9,451	9,451	0.0%	14,616	54.7%
502109 Sick Leave	17,664	10,672	-39.6%	68,763	289.3%
502111 Annual Leave	32,433	58,129	79.2%	48,842	50.6%
502121 Other Paid Absence	2,760	457	-83.5%	2,827	2.4%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,029	4,059	0.8%	5,102	26.6%
Totals	211,698	228,716	8.0%	339,711	60.5%

Attachment A

8.a23

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Information Technology - 1500

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	13,500	8,951	-33.7%	13,410	-0.7%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	155,190	90,340	-41.8%	173,310	11.7%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	168,690	99,290	-41.1%	186,720	10.7%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a24

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Information Technology - 1500

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	50	-	-100.0%	-	-100.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	23,427	24,701	5.4%	21,870	-6.6%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	23,477	24,701	5.2%	21,870	-6.8%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

8.a25

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Information Technology - 1500

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	100	-	-100.0%	-	-100.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	8,000	-	-100.0%	-	-100.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	8,100	-	-100.0%	-	-100.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	531,092	582,527	9.7%	669,081	26.0%
NON-PERSONNEL TOTAL	200,267	123,991	-38.1%	208,590	4.2%
DEPARTMENT TOTALS	<u>731,359</u>	<u>706,517</u>	<u>-3.4%</u>	<u>877,671</u>	<u>20.0%</u>

8.a26

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	303,537	312,127	2.8%	315,348	3.9%
501023 Other OT	-	57	100.0%	-	0.0%
Totals	303,537	312,185	2.8%	315,348	3.9%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	5,368	5,329	-0.7%	5,577	3.9%
502021 Retirement	49,920	49,286	-1.3%	66,173	32.6%
502031 Medical Ins	37,356	39,927	6.9%	45,647	22.2%
502041 Dental Ins	3,829	3,773	-1.5%	3,829	0.0%
502045 Vision Ins	1,360	1,320	-2.9%	1,320	-2.9%
502051 Life Ins/AD&D	533	518	-2.9%	561	5.2%
502060 State Disability Ins (SDI)	3,091	3,639	17.8%	3,341	8.1%
502061 Long Term Disability Ins	4,237	2,643	-37.6%	4,400	3.9%
502071 State Unemployment Ins (SUI)	840	1,087	29.4%	1,092	30.0%
502081 Worker's Comp Ins	9,302	2,999	-67.8%	11,960	28.6%
502101 Holiday Pay	4,254	7,240	70.2%	4,420	3.9%
502103 Floating Holiday	7,723	7,723	0.0%	7,956	3.0%
502109 Sick Leave	17,015	6,069	-64.3%	17,680	3.9%
502111 Annual Leave	35,028	79,427	126.8%	36,451	4.1%
502121 Other Paid Absence	2,659	1,349	-49.3%	2,762	3.9%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,079	2,092	0.7%	2,082	0.2%
Totals	184,593	214,421	16.2%	215,252	16.6%

**Revised
Attachment A**

8.a27

5/12/2011

District Counsel - 1700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	5,000	-	-100.0%	5,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	5,000	-	-100.0%	5,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**Revised
Attachment A**

8.a28

5/12/2011

District Counsel - 1700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	900	262	-70.9%	1,000	11.1%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	900	262	-70.9%	1,000	11.1%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**Revised
Attachment A**

8.a29

5/12/2011

District Counsel - 1700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	8,000	10,500	31.3%	10,500	31.3%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	4,000	3,765	-5.9%	4,000	0.0%
509123 Travel	2,000	459	-77.1%	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	14,000	14,724	5.2%	16,500	17.9%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	488,130	526,606	7.9%	530,599	8.7%
NON-PERSONNEL TOTAL	19,900	14,985	-24.7%	22,500	13.1%
DEPARTMENT TOTALS	508,030	541,591	6.6%	553,099	8.9%

**Revised
Attachment A**

8.a30

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a31

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	8,000	10,500	31.3%	10,500	31.3%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	4,000	3,765	-5.9%	4,000	0.0%
509123 Travel	2,000	459	-77.1%	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	14,000	14,724	5.2%	16,500	17.9%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	488,130	526,606	7.9%	656,537	34.5%
NON-PERSONNEL TOTAL	19,900	14,985	-24.7%	22,500	13.1%
DEPARTMENT TOTALS	508,030	541,591	6.6%	679,037	33.7%

Attachment A

8.a30

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a31

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	50,000	9,086	-81.8%	50,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	50,000	1,479	-97.0%	50,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	100,000	10,565	-89.4%	100,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a32

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	150,000	180,897	20.6%	455,000	203.3%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	150,000	180,897	20.6%	455,000	203.3%

8.a33

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	250,000	191,462	-23.4%	555,000	122.0%
DEPARTMENT TOTALS	<u>250,000</u>	<u>191,462</u>	<u>-23.4%</u>	<u>555,000</u>	<u>122.0%</u>

8.a34

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	497,611	434,356	-12.7%	519,300	4.4%
501023 Other OT	48,517	20,181	-58.4%	50,632	4.4%
Totals	546,128	454,537	-16.8%	569,931	4.4%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	8,811	6,817	-22.6%	9,119	3.5%
502021 Retirement	81,940	72,376	-11.7%	108,196	32.0%
502031 Medical Ins	179,756	180,805	0.6%	223,927	24.6%
502041 Dental Ins	18,714	18,463	-1.3%	20,343	8.7%
502045 Vision Ins	4,079	3,913	-4.1%	3,960	-2.9%
502051 Life Ins/AD&D	1,313	1,176	-10.4%	1,404	7.0%
502060 State Disability Ins (SDI)	6,685	6,708	0.4%	7,232	8.2%
502061 Long Term Disability Ins	6,563	6,837	4.2%	6,792	3.5%
502071 State Unemployment Ins (SUI)	2,471	3,166	28.1%	3,164	28.0%
502081 Worker's Comp Ins	27,907	36,969	32.5%	35,880	28.6%
502101 Holiday Pay	7,012	10,044	43.2%	7,256	3.5%
502103 Floating Holiday	-	1,486	100.0%	-	0.0%
502109 Sick Leave	28,047	14,253	-49.2%	29,025	3.5%
502111 Annual Leave	70,631	75,316	6.6%	68,749	-2.7%
502121 Other Paid Absence	4,382	18,457	321.2%	4,535	3.5%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	386	628	62.8%	397	3.0%
Totals	448,696	457,414	1.9%	529,979	18.1%

Attachment A

8.a35

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	14,700	14,606	-0.6%	14,700	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	80,244	100.0%	-	0.0%
503161 Custodial Services	50,000	59,255	18.5%	65,000	30.0%
503162 Uniforms/Laundry	3,000	3,407	13.6%	3,500	16.7%
503171 Security Services	8,000	8,852	10.7%	9,000	12.5%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	100,000	79,404	-20.6%	100,000	0.0%
503352 Repair - Equipment	320,000	387,595	21.1%	350,000	9.4%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	49,500	42,663	-13.8%	50,000	1.0%
Totals	545,200	676,027	24.0%	592,200	8.6%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a36

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	1,500	2,150	43.3%	1,500	0.0%
504315 Safety Supplies	8,000	3,730	-53.4%	8,000	0.0%
504317 Cleaning Supplies	25,000	30,500	22.0%	30,000	20.0%
504409 Repair/Maint Supplies	40,000	32,878	-17.8%	40,000	0.0%
504421 Non-Inventory Parts	4,000	2,450	-38.8%	4,000	0.0%
504511 Small Tools	2,000	-	-100.0%	2,000	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	80,500	71,709	-10.9%	85,500	6.2%
UTILITIES					
505011 Gas & Electric	211,000	219,422	4.0%	220,000	4.3%
505021 Water & Garbage	143,800	120,759	-16.0%	143,800	0.0%
505031 Telecommunications	85,000	71,062	-16.4%	80,000	-5.9%
Totals	439,800	411,244	-6.5%	443,800	0.9%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a37

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	20,000	10,203	-49.0%	16,000	-20.0%
507999 Other Taxes	30,000	20,989	-30.0%	20,000	-33.3%
Totals	<u>50,000</u>	<u>31,191</u>	<u>-37.6%</u>	<u>36,000</u>	<u>-28.0%</u>
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	34	100.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	<u>-</u>	<u>34</u>	<u>100.0%</u>	<u>-</u>	<u>0.0%</u>
LEASES & RENTALS					
512011 Facility Lease	175,000	115,861	-33.8%	43,500	-75.1%
512061 Equipment Rental	10,000	2,872	-71.3%	4,000	-60.0%
Totals	<u>185,000</u>	<u>118,733</u>	<u>-35.8%</u>	<u>47,500</u>	<u>-74.3%</u>
PERSONNEL TOTAL	994,825	911,951	-8.3%	1,099,911	10.6%
NON-PERSONNEL TOTAL	1,300,500	1,308,938	0.6%	1,205,000	-7.3%
DEPARTMENT TOTALS	<u><u>2,295,325</u></u>	<u><u>2,220,889</u></u>	<u><u>-3.2%</u></u>	<u><u>2,304,911</u></u>	<u><u>0.4%</u></u>

Attachment A

8.a38

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	986,195	830,257	-15.8%	1,039,813	5.4%
501013 Bus Operator OT	197,239	174,681	-11.4%	207,963	5.4%
501021 Other Salaries	779,396	727,188	-6.7%	836,757	7.4%
501023 Other OT	74,978	76,571	2.1%	80,496	7.4%
Totals	2,037,807	1,808,696	-11.2%	2,165,029	6.2%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	29,653	30,887	4.2%	31,523	6.3%
502021 Retirement	275,751	245,333	-11.0%	374,039	35.6%
502031 Medical Ins	723,545	732,093	1.2%	875,637	21.0%
502041 Dental Ins	65,892	55,895	-15.2%	63,271	-4.0%
502045 Vision Ins	18,015	16,924	-6.1%	17,490	-2.9%
502051 Life Ins/AD&D	5,893	5,566	-5.6%	6,389	8.4%
502060 State Disability Ins (SDI)	22,495	24,668	9.7%	25,001	11.1%
502061 Long Term Disability Ins	22,040	21,093	-4.3%	23,472	6.5%
502071 State Unemployment Ins (SUI)	11,130	14,532	30.6%	14,469	30.0%
502081 Worker's Comp Ins	123,256	202,940	64.6%	158,472	28.6%
502101 Holiday Pay	56,899	53,078	-6.7%	60,196	5.8%
502103 Floating Holiday	6,450	6,450	0.0%	7,633	18.3%
502109 Sick Leave	96,928	73,996	-23.7%	103,116	6.4%
502111 Annual Leave	104,583	163,716	56.5%	110,991	6.1%
502121 Other Paid Absence	14,575	14,560	-0.1%	15,505	6.4%
502251 Phys. Exams	3,090	1,157	-62.6%	3,183	3.0%
502253 Driver Lic Renewal	1,030	201	-80.5%	1,061	3.0%
502999 Other Fringe Benefits	5,603	4,311	-23.1%	5,654	0.9%
Totals	1,586,829	1,667,402	5.1%	1,897,103	19.6%

8.a39

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	8,000	1,826	-77.2%	8,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	4,296	100.0%	-	0.0%
503161 Custodial Services	-	9,288	100.0%	12,000	100.0%
503162 Uniforms/Laundry	3,600	892	-75.2%	2,000	-44.4%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	300	100.0%	-	0.0%
503352 Repair - Equipment	5,000	4,182	-16.4%	5,000	0.0%
503353 Repair - Rev Vehicle	150,000	151,889	1.3%	150,000	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	166,600	172,673	3.6%	177,000	6.2%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	1,100	-	-100.0%	-	-100.0%
504012 Fuels & Lubricants - Rev Veh	320,000	220,368	-31.1%	400,000	25.0%
504021 Tires & Tubes	26,000	13,625	-47.6%	25,000	-3.8%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	50,000	32,483	-35.0%	60,000	20.0%
Totals	397,100	266,477	-32.9%	485,000	22.1%

Attachment A

8.a40

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	5,500	3,718	-32.4%	5,500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	7,000	2,683	-61.7%	7,000	0.0%
504217 Photo Supp/Process	300	333	10.9%	300	0.0%
504311 Office Supplies	10,000	10,210	2.1%	9,000	-10.0%
504315 Safety Supplies	1,300	2,006	54.3%	2,300	76.9%
504317 Cleaning Supplies	1,100	204	-81.5%	1,100	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	1,000	66	-93.4%	-	-100.0%
504511 Small Tools	1,700	325	-80.9%	1,700	0.0%
504515 Employee Tool Replacement	1,000	-	-100.0%	1,000	0.0%
Totals	28,900	19,545	-32.4%	27,900	-3.5%
UTILITIES					
505011 Gas & Electric	14,000	13,428	-4.1%	14,000	0.0%
505021 Water & Garbage	6,200	4,762	-23.2%	6,200	0.0%
505031 Telecommunications	32,000	18,419	-42.4%	19,000	-40.6%
Totals	52,200	36,610	-29.9%	39,200	-24.9%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a41

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Paratransit - 3100**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	500	454	-9.1%	500	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	500	454	-9.1%	500	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	250,000	187,752	-24.9%	250,000	0.0%
Totals	250,000	187,752	-24.9%	250,000	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	150	-	-100.0%	-	-100.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	150	-	-100.0%	-	-100.0%
LEASES & RENTALS					
512011 Facility Lease	154,000	149,206	-3.1%	158,000	2.6%
512061 Equipment Rental	5,200	2,521	-51.5%	5,200	0.0%
Totals	159,200	151,727	-4.7%	163,200	2.5%
PERSONNEL TOTAL					
	3,624,637	3,476,098	-4.1%	4,062,132	12.1%
NON-PERSONNEL TOTAL					
	1,054,650	835,238	-20.8%	1,142,800	8.4%
DEPARTMENT TOTALS					
	4,679,287	4,311,336	-7.9%	5,204,932	11.2%

8.a42

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Operations - 3200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	1,100,818	1,076,078	-2.2%	1,138,168	3.4%
501023 Other OT	151,693	113,271	-25.3%	156,840	3.4%
Totals	1,252,511	1,189,349	-5.0%	1,295,008	3.4%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	19,596	13,086	-33.2%	20,258	3.4%
502021 Retirement	182,233	175,608	-3.6%	240,375	31.9%
502031 Medical Ins	243,812	251,118	3.0%	299,019	22.6%
502041 Dental Ins	23,484	21,701	-7.6%	23,484	0.0%
502045 Vision Ins	6,118	5,751	-6.0%	5,940	-2.9%
502051 Life Ins/AD&D	2,161	2,037	-5.7%	2,293	6.1%
502060 State Disability Ins (SDI)	14,419	20,314	40.9%	15,536	7.7%
502061 Long Term Disability Ins	14,871	11,594	-22.0%	15,374	3.4%
502071 State Unemployment Ins (SUI)	3,780	4,549	20.3%	4,914	30.0%
502081 Worker's Comp Ins	41,860	37,823	-9.6%	53,821	28.6%
502101 Holiday Pay	15,548	27,439	76.5%	16,075	3.4%
502103 Floating Holiday	9,618	9,619	0.0%	9,907	3.0%
502109 Sick Leave	62,191	29,141	-53.1%	64,298	3.4%
502111 Annual Leave	153,580	197,381	28.5%	158,630	3.3%
502121 Other Paid Absence	9,717	7,108	-26.8%	10,047	3.4%
502251 Phys. Exams	515	257	-50.1%	530	3.0%
502253 Driver Lic Renewal	-	84	100.0%	-	0.0%
502999 Other Fringe Benefits	4,478	4,492	0.3%	4,496	0.4%
Totals	807,983	819,106	1.4%	944,997	17.0%

Attachment A

8.a43

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Operations - 3200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	32,000	26,200	-18.1%	33,000	3.1%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	34,473	100.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	500	182	-63.7%	500	0.0%
503171 Security Services	366,332	370,017	1.0%	390,000	6.5%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,500	2,413	-3.5%	2,500	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	401,332	433,284	8.0%	426,000	6.1%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a44

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**
Operations - 3200

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	300	44	-85.4%	300	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	12,800	5,787	-54.8%	8,000	-37.5%
504217 Photo Supp/Process	600	(13)	-102.2%	600	0.0%
504311 Office Supplies	10,000	5,773	-42.3%	10,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	678	100.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	23,700	12,269	-48.2%	18,900	-20.3%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	30,000	26,491	-11.7%	35,000	16.7%
Totals	30,000	26,491	-11.7%	35,000	16.7%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Operations - 3200**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	30,000	25,000	-16.7%	22,000	-26.7%
512061 Equipment Rental	3,000	2,806	-6.5%	5,620	87.3%
Totals	33,000	27,806	-15.7%	27,620	-16.3%
PERSONNEL TOTAL					
	2,060,493	2,008,455	-2.5%	2,240,005	8.7%
NON-PERSONNEL TOTAL					
	488,032	499,849	2.4%	507,520	4.0%
DEPARTMENT TOTALS					
	<u>2,548,525</u>	<u>2,508,304</u>	<u>-1.6%</u>	<u>2,747,525</u>	<u>7.8%</u>

Attachment A

8.a46

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	6,946,660	6,550,100	-5.7%	7,036,352	1.3%
501013 Bus Operator OT	1,344,351	1,645,820	22.4%	1,398,982	4.1%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	8,291,011	8,195,920	-1.1%	8,435,334	1.7%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	118,906	112,917	-5.0%	122,081	2.7%
502021 Retirement	1,105,742	1,028,036	-7.0%	1,448,555	31.0%
502031 Medical Ins	1,720,441	2,020,476	17.4%	2,224,963	29.3%
502041 Dental Ins	176,577	145,592	-17.5%	184,389	4.4%
502045 Vision Ins	48,946	49,069	0.3%	48,180	-1.6%
502051 Life Ins/AD&D	15,752	14,638	-7.1%	17,087	8.5%
502060 State Disability Ins (SDI)	90,204	108,367	20.1%	96,823	7.3%
502061 Long Term Disability Ins	125,423	114,143	-9.0%	128,778	2.7%
502071 State Unemployment Ins (SUI)	30,240	37,282	23.3%	39,606	31.0%
502081 Worker's Comp Ins	339,535	484,084	42.6%	436,545	28.6%
502101 Holiday Pay	253,862	250,167	-1.5%	257,298	1.4%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	396,660	285,314	-28.1%	402,028	1.4%
502111 Annual Leave	651,048	864,901	32.8%	663,400	1.9%
502121 Other Paid Absence	59,499	72,776	22.3%	60,304	1.4%
502251 Phys. Exams	8,240	2,700	-67.2%	8,487	3.0%
502253 Driver Lic Renewal	3,090	1,617	-47.7%	3,183	3.0%
502999 Other Fringe Benefits	9,428	9,795	3.9%	8,956	-5.0%
Totals	5,153,593	5,601,873	8.7%	6,150,662	19.3%

Attachment A

8.a47

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	1,500	2,206	47.1%	1,500	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	1,500	2,206	47.1%	1,500	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a48

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

8.a49

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,500	3,000	-14.3%	3,500	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	3,500	3,000	-14.3%	3,500	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	13,444,603	13,797,792	2.6%	14,585,996	8.5%
NON-PERSONNEL TOTAL	5,000	5,206	4.1%	5,000	0.0%
DEPARTMENT TOTALS	<u>13,449,603</u>	<u>13,802,999</u>	<u>2.6%</u>	<u>14,590,996</u>	<u>8.5%</u>

8.a50

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	1,804,977	1,846,439	2.3%	1,900,966	5.3%
501023 Other OT	69,492	73,722	6.1%	73,187	5.3%
Totals	1,874,469	1,920,161	2.4%	1,974,153	5.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	31,784	27,642	-13.0%	33,269	4.7%
502021 Retirement	295,565	293,313	-0.8%	394,758	33.6%
502031 Medical Ins	505,642	549,005	8.6%	624,684	23.5%
502041 Dental Ins	47,936	45,666	-4.7%	48,591	1.4%
502045 Vision Ins	12,605	11,927	-5.4%	12,210	-3.1%
502051 Life Ins/AD&D	4,152	3,931	-5.3%	4,423	6.5%
502060 State Disability Ins (SDI)	23,956	26,237	9.5%	26,130	9.1%
502061 Long Term Disability Ins	24,474	22,756	-7.0%	24,943	1.9%
502071 State Unemployment Ins (SUI)	7,882	9,772	24.0%	9,814	24.5%
502081 Worker's Comp Ins	86,047	79,222	-7.9%	110,631	28.6%
502101 Holiday Pay	25,193	33,859	34.4%	26,474	5.1%
502103 Floating Holiday	4,546	4,546	0.0%	4,917	8.2%
502109 Sick Leave	100,773	73,591	-27.0%	105,897	5.1%
502111 Annual Leave	240,736	224,518	-6.7%	239,636	-0.5%
502121 Other Paid Absence	15,746	24,444	55.2%	16,546	5.1%
502251 Phys. Exams	1,854	900	-51.5%	1,910	3.0%
502253 Driver Lic Renewal	412	201	-51.3%	424	3.0%
502999 Other Fringe Benefits	3,142	3,110	-1.0%	3,175	1.1%
Totals	1,432,444	1,434,639	0.2%	1,688,432	17.9%

8.a51

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	2,500	3,771	50.8%	8,000	220.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	872	100.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	25,000	12,824	-48.7%	15,000	-40.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	80,000	33,209	-58.5%	80,000	0.0%
503353 Repair - Rev Vehicle	260,000	254,675	-2.0%	280,000	7.7%
503354 Repair - Non Rev Vehicle	25,000	14,297	-42.8%	25,000	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	392,500	319,647	-18.6%	408,000	3.9%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	150,000	58,357	-61.1%	70,000	-53.3%
504012 Fuels & Lubricants - Rev Veh	1,775,000	1,874,632	5.6%	1,855,000	4.5%
504021 Tires & Tubes	217,000	176,742	-18.6%	225,000	3.7%
504161 Other Mobile Supplies	-	64	100.0%	-	0.0%
504191 Rev Vehicle Parts	575,000	559,709	-2.7%	575,000	0.0%
Totals	2,717,000	2,669,505	-1.7%	2,725,000	0.3%

Attachment A

8.a52

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	2,500	2,465	-1.4%	2,500	0.0%
504211 Postage & Mailing	500	-	-100.0%	500	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	4,500	2,807	-37.6%	4,500	0.0%
504315 Safety Supplies	7,000	12,143	73.5%	10,000	42.9%
504317 Cleaning Supplies	7,000	4,532	-35.3%	7,000	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	40,000	10,361	-74.1%	15,000	-62.5%
504511 Small Tools	5,000	3,448	-31.0%	5,000	0.0%
504515 Employee Tool Replacement	2,000	668	-66.6%	2,000	0.0%
Totals	68,500	36,423	-46.8%	46,500	-32.1%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	22,000	14,000	-36.4%	15,000	-31.8%
Totals	22,000	14,000	-36.4%	15,000	-31.8%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	(74,943)	100.0%	-	0.0%
Totals	-	(74,943)	100.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Fleet Maintenance - 4100**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	14,000	13,435	-4.0%	14,000	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	14,000	13,435	-4.0%	14,000	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	1,000	826	-17.4%	1,000	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	18	100.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	1,000	844	-15.6%	1,000	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	2,000	2,552	27.6%	2,000	0.0%
Totals	2,000	2,552	27.6%	2,000	0.0%
PERSONNEL TOTAL					
	3,306,912	3,354,800	1.4%	3,662,585	10.8%
NON-PERSONNEL TOTAL					
	3,217,000	2,981,464	-7.3%	3,211,500	-0.2%
DEPARTMENT TOTALS					
	6,523,912	6,336,264	-2.9%	6,874,085	5.4%

8.a54

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
COBRA Benefits - 9001**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	2,297	100.0%	-	0.0%
502041 Dental Ins	-	(888)	100.0%	-	0.0%
502045 Vision Ins	-	(233)	100.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	1,175	100.0%	-	0.0%

8.a55

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
COBRA Benefits - 9001**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

8.a56

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
COBRA Benefits - 9001**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

8.a57

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
COBRA Benefits - 9001**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	1,175	100.0%	-	0.0%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	-	1,175	100.0%	-	0.0%

8.a58

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay		-	0.0%	-	0.0%
501013 Bus Operator OT		-	0.0%	-	0.0%
501021 Other Salaries		-	0.0%	-	0.0%
501023 Other OT		-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	1,587,790	1,838,930	15.8%	2,086,055	31.4%
502041 Dental Ins	98,801	100,014	1.2%	103,370	4.6%
502045 Vision Ins	32,970	33,613	1.9%	33,330	1.1%
502051 Life Ins/AD&D	9,292	10,031	8.0%	10,275	10.6%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	25,589	34,574	35.1%	25,827	0.9%
Totals	1,754,441	2,017,162	15.0%	2,258,858	28.8%

8.a59

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

8.a60

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

8.a61

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
Retired Employee Benefits - 9005**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,754,441	2,017,162	15.0%	2,258,858	28.8%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	1,754,441	2,017,162	15.0%	2,258,858	28.8%

8.a62

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

8.a63

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES					
503011 Accting/Audit Fees	250	250	0.0%	250	0.0%
503012 Admin/Bank Fees	50	50	0.0%	50	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	300	300	0.0%	300	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment A

8.a64

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

8.a65

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY12 FINAL OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	PUBLISHED BUDGET FY11	PROJECTED ACTUAL FY11	% CHANGE BUDG FY11 PROJ FY11	PROPOSED FINAL BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	300	300	0.0%	300	0.0%
DEPARTMENT TOTALS					
	300	300	0.0%	300	0.0%

8.a66

Attachment A

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Summary

Department	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Administration - 1100	6.00	4.00	5.00	3.00
Finance - 1200	15.50	12.00	15.50	12.00
Customer Service - 1300	10.25	6.00	10.25	6.00
Human Resources - 1400	6.00	5.00	6.00	5.00
Information Technology - 1500	5.00	5.00	5.00	4.00
District Counsel - 1700	4.00	4.00	4.00	4.00
Facilities Maintenance - 2200	18.00	13.00	17.00	12.00
Paratransit - 3100	57.00	53.00	57.00	53.00
Operations - 3200	20.00	18.00	20.00	18.00
Bus Operators - 3300	182.00	146.00	182.00	146.00
Fleet Maintenance - 4100	55.00	38.00	56.00	37.00
Total Full-Time Equivalents (FTEs)	378.75	304.00	377.75	300.00

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
General Manager	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	0.00	1.00	0.00
Project Manager *	1.00	1.00	0.00	0.00
Admin Services Coordinator	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	4.00	5.00	3.00

* Moved to IT in FY11

8.62

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Finance Manager	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00
Accounting Specialist	1.00	1.00	1.00	1.00
Accounting Tech/Sr Acctng Tech	2.00	2.00	2.00	2.00
Financial Analyst	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	2.00	2.00	2.00	2.00
Transportation Planning Supervisor	1.00	0.00	1.00	0.00
Transportation Planner /Jr.	1.00	1.00	1.00	1.00
Transit Surveyor	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	1.00
Vault Room Coordinator	1.00	0.00	1.00	0.00
Revenue Specialist	1.00	0.00	1.00	0.00
Total Full-Time Equivalentents (FTEs)	15.50	12.00	15.50	12.00

8.63

Attachment B

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Customer Service - 1300

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Planning & Marketing Manager	1.00	0.00	1.00	0.00
Transit Supervisor	1.00	1.00	1.00	1.00
Customer Service Coordinator	1.00	0.00	1.00	0.00
CSR	5.00	3.00	5.00	3.00
Ticket & Pass Program Specialist	1.00	1.00	1.00	1.00
Administrative Assistant	1.25	1.00	1.25	1.00
Total Full-Time Equivalents (FTEs)	10.25	6.00	10.25	6.00

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Human Resources Manager	1.00	1.00	1.00	1.00
Asst Human Resources Manager	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00
Benefits Coordinator	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	5.00	6.00	5.00

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Information Technology/Project Manager *	1.00	1.00	1.00	1.00
Asst Manager of Information Technology **	1.00	1.00	1.00	1.00
Database Administrator/Sr	1.00	1.00	1.00	1.00
Systems Administrator/Sr ***	1.00	1.00	1.00	0.00
IT Technician/Sr IT Tech	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	5.00	5.00	5.00	4.00

* Project Manager Moved from Admin in FY11

** Asst Manager of Information Technology: 1 FTE funded for 3 months in FY11

*** Systems Administrator/Sr: 1 FTE funded for 9 months in FY11

8.66

Attachment B

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
District Counsel	1.00	1.00	1.00	1.00
Claims Investigator I-II	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00

8.67

Attachment B

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Facilities Maintenance Manager	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker *	1.00	1.00	0.00	0.00
Admin Specialist **	1.00	1.00	1.00	1.00
Facilities Maint Worker II	4.00	3.00	4.00	4.00
Facilities Maint Worker I	3.00	2.00	3.00	1.00
Lead Custodian	1.00	1.00	1.00	1.00
Custodial Service Worker I	5.00	4.00	5.00	4.00
Administrative Assistant	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	18.00	13.00	17.00	12.00

* 1 FTE funded for 11 months in FY11

** 1 FTE funded for 3 months in FY11

8.68

Attachment B

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Paratransit Superintendent	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	1.00	1.00	1.00
Dispatcher/Scheduler & Dispatcher	8.00	7.00	8.00	7.00
Clerk I-II-III	2.00	2.00	2.00	2.00
Van Operator	32.00	32.00	32.00	32.00
Reservationist	7.00	6.00	7.00	6.00
Mechanic I-II	2.00	1.00	2.00	1.00
Total Full-Time Equivalent (FTEs)	57.00	53.00	57.00	53.00

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Operations Manager	1.00	1.00	1.00	1.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00
Transit Supervisor	13.00	11.00	13.00	11.00
Schedule Analyst	1.00	1.00	1.00	1.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Clerk I	0.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	20.00	18.00	20.00	18.00

Attachment B

8.b10

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Bus Operators	182.00	146.00	182.00	146.00
Total Full-Time Equivalents (FTEs)	182.00	146.00	182.00	146.00

8.b11

PROPOSED FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100

Position Title	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Maintenance Manager	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	2.00	2.00	2.00	2.00
FM Lead Mechanic	6.00	3.00	6.00	3.00
FM Mechanic III *	4.00	4.00	4.00	3.00
FM Mechanic I - II	16.00	11.00	16.00	11.00
Body Repair Mechanic	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00
Admin Specialist	0.00	0.00	1.00	1.00
Accounting Tech/Sr Acctng Tech	2.00	1.00	2.00	0.00
Administrative Clerk I	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	12.00	7.00
Total Full-Time Equivalents (FTEs)	55.00	38.00	56.00	37.00

* FM Mechanic III: 1 FTE funded for 1 month in FY11

8.b12

Attachment B

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 PROPOSED FINAL CAPITAL BUDGET**

	PROJECT/ACTIVITY	RESTRICTED - FY09 PTMISEA *	RESTRICTED - STA	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STATE SECURITY BOND FUNDS (1B)	NON- RESTRICTED - RESERVED RETAINED EARNINGS	LOCAL OPERATING MATCH - SALARIES	TOTAL
	Estimated Beginning Balance @ July 1, 2011:	\$ 375,000	\$ 1,000,000	\$ 1,300,000	\$ 960,000	\$ 12,600,000	\$ 134,535	\$ 16,369,535
Grant-Funded Projects								
N	State of Good Repair (FTA, RES. RET. EARN.)	\$ -	\$ -	\$ -	\$ -	\$ 5,685,465	\$ 134,535	\$ 5,820,000
N	2nd CNG Tank (STIC, MBUAPCD, RES. RET. EARN.)					\$ 1,561,070		\$ 1,561,070
C	MetroBase Maintenance Facility (PTMISEA, SAKATA)	\$ 375,000		\$ 25,000				\$ 400,000
C	Purchase 27 ParaCruz Vehicles (FTA-ARRA)					\$ 975,000		\$ 975,000
C	Transit Mgmt. Info. Technology (FTA-ARRA)					\$ 845,000		\$ 845,000
N	Bus Stop Improvements (STIP)					\$ 500,000		\$ 500,000
C	Land Mobile Radio Project - (LMR) (STATE-1B)				\$ 790,000			\$ 790,000
C	Video Surveillance Project - (CCTV) (STATE-1B)				\$ 150,000			\$ 150,000
C	Emergency Generator Relocation (OHS-1B)				\$ 20,000			\$ 20,000
	Subtotal	\$ 375,000	\$ -	\$ 25,000	\$ 960,000	\$ 9,566,535	\$ 134,535	\$ 11,061,070
IT Projects								
C	HR Software Upgrade (STA)		\$ 125,000					\$ 125,000
C	Replace Fleet & Facilities Maintenance Software (STA)		\$ 115,000					\$ 115,000
C	Automated Purchasing System Software (STA)		\$ 40,000					\$ 40,000
	Subtotal	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000
Facilities Repair & Improvements								
N	Operations Bldg. Repairs (RES. RET. EARN.)		\$ -			\$ 200,000		\$ 200,000
N	MetroCenter Repairs (RES. RET. EARN.)		\$ -			\$ 200,000		\$ 200,000
C	MTC Lane Four Shelter Replacement (STA)		\$ 75,000					\$ 75,000
C	Repair, Reseal, Restripe (Sinkholes) - Ops (STA)		\$ 10,000					\$ 10,000
	Subtotal	\$ -	\$ 85,000	\$ -	\$ -	\$ 400,000	\$ -	\$ 485,000

Attachment C

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 PROPOSED FINAL CAPITAL BUDGET**

PROJECT/ACTIVITY	RESTRICTED - FY09 PTMISEA *	RESTRICTED - STA	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STATE SECURITY BOND FUNDS (1B)	NON- RESTRICTED - RESERVED RETAINED EARNINGS	LOCAL OPERATING MATCH - SALARIES	TOTAL
Revenue Vehicle Replacement							
C Highway 17 Buses (5) - VTA - (Measure A)	\$ -	\$ -	\$ -		\$ 15,000		\$ 15,000
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
Non-Revenue Vehicle Replacement							
NONE	\$ -	\$ -	\$ -				\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maint Equipment							
N Automatic Refrigerant Recovery Recycling & Re-Charging Unit (STA)	\$ -	\$ 4,000	\$ -				\$ 4,000
Subtotal	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Office Equipment							
N Fire Safe Filing Cabinets (STA)	\$ -	\$ 8,000	\$ -				\$ 8,000
Subtotal	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000
Misc.							
Use of Reserved Retained Earnings to balance Operating Budget in FY12	\$ -	\$ -	\$ -		\$ 1,000,000		\$ 1,000,000
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
TOTAL CAPITAL PROJECTS	\$ 375,000	\$ 377,000	\$ 25,000	\$ 960,000	\$ 10,981,535	\$ 134,535	\$ 12,853,070
Estimated Ending Balance @ June 30, 2012:	\$ -	\$ 623,000	\$ 1,275,000	\$ -	\$ 1,618,465	\$ -	\$ 3,516,465
N = New project C = Carryover from prior year							
* Original 1B PTMISEA Program Allocation Request:	\$ 26,262,877						
FY08 PTMISEA Allocation Received	\$ 4,404,019						
FY09 PTMISEA Allocation Received	\$ 2,480,910						
Subtotal PTMISEA Receipts thru 5/6/11	\$ 6,884,929						
Unpaid balance of remaining PTMISEA funds requested	\$ 19,377,948						

Attachment C

8.C2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT							
FY12 PROPOSED FINAL CAPITAL BUDGET							
PROJECT/ACTIVITY	RESTRICTED - FY09 PTMISEA *	RESTRICTED - STA	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STATE SECURITY BOND FUNDS (1B)	NON- RESTRICTED - RESERVED RETAINED EARNINGS	LOCAL OPERATING MATCH - SALARIES	TOTAL
CAPITAL PROGRAM FUNDING							
PTMISEA (1B)	\$ 375,000						\$ 375,000
State Transit Assistance (STA)		\$ 377,000					\$ 377,000
Sakata / Lawsuit Proceeds			\$ 25,000				\$ 25,000
State Security Bond Funds (1B)				\$ 960,000			\$ 960,000
Federal Grants (FTA)					\$ 7,758,662 **		\$ 7,758,662
Measure A - (VTA)					\$ 15,000 **		\$ 15,000
Statewide Transportation Improvement Program (STIP)					\$ 500,000 **		\$ 500,000
Monterey Bay Unified Air Pollution Control Dist (MBUAPCD)					\$ 200,000 **		\$ 200,000
Reserved Retained Earnings					\$ 2,507,873		\$ 2,507,873
Local Operating Match						\$ 134,535	\$ 134,535
TOTAL CAPITAL FUNDING	\$ 375,000	\$ 377,000	\$ 25,000	\$ 960,000	\$ 10,981,535	\$ 134,535	\$ 12,853,070
* To be reimbursed at a later date							

ATTACHMENT D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT				
FY12 & FY13 UNFUNDED CAPITAL NEEDS LIST				
	PROJECT/ACTIVITY	2012	2013	TOTAL
	Revenue Vehicles			
	Replace (30) 1998 New Flyer Local Buses (9801-9830)	\$ 7,125,000	\$ 7,125,000	\$ 14,250,000
	Replace (5) 1988 New Flyer Highway 17 Buses	\$ 2,375,000		\$ 2,375,000
	Automated Vehicle Locator (AVL) /Automated Passenger Count (APC) (86)		\$ 1,200,000	\$ 1,200,000
	Replace (10) 2003-2007 Paratransit Vans (Goshen)	\$ 525,000	\$ 225,000	\$ 750,000
	Replace Highway 17 - WiFi (23 Units)	\$ 175,000		\$ 175,000
	Subtotal	\$ 10,200,000	\$ 8,550,000	\$ 18,750,000
	Facilities			
	MetroBase Construction - Operations / Parking	\$ 16,000,000	\$ 16,000,000	\$ 32,000,000
	Pacific Station Design (local match for FTA \$396K grant)		\$ 99,000	\$ 99,000
	Paint Building - MetroCenter	\$ 54,000		\$ 54,000
	Paint Building - Watsonville Transit Center	\$ 48,000		\$ 48,000
	Subtotal	\$ 16,102,000	\$ 16,099,000	\$ 32,201,000
	Facilities Repair & Improvements			
	Land Mobile Radio (LMR) & Repeaters	\$ 2,500,000		\$ 2,500,000
	Repairs & Improvements-Routine Replacements	\$ 150,000	\$ 150,000	\$ 300,000
	METRO Transit Center, Clock Refurbishment - to Digital	\$ 120,000		\$ 120,000
	Computer Kiosks - MC	\$ 110,000		\$ 110,000
	Electronic LED Message Boards (3) - MC	\$ 85,000		\$ 85,000
	Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc.	\$ 25,000	\$ 25,000	\$ 50,000
	Subtotal	\$ 2,990,000	\$ 175,000	\$ 3,165,000
	Non-Revenue Vehicle Replacement			
	Replace (17) Staff Cars - w/ Honda CNG	\$ 250,000	\$ 175,000	\$ 425,000
	Replace (4) Pickups	\$ 150,000	\$ 150,000	\$ 300,000
	Replace (6) Vans	\$ 96,000	\$ 96,000	\$ 192,000
	Replace (4) Ford Explorers	\$ 64,000	\$ 64,000	\$ 128,000
	Replace (1) F550 Truck	\$ 85,000	\$ -	\$ 85,000
	Replace (2) Facility F250 Service Body Trucks	\$ 20,000	\$ 20,000	\$ 40,000
	Replace (1) F350 Flat Bed	\$ 37,000	\$ -	\$ 37,000
	Replace (1) Escape Hybrid	\$ -	\$ 28,000	\$ 28,000

Attachment D

8.d1

ATTACHMENT D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT				
FY12 & FY13 UNFUNDED CAPITAL NEEDS LIST				
	PROJECT/ACTIVITY	2012	2013	TOTAL
	Subtotal	\$ 702,000	\$ 533,000	\$ 1,235,000
	<u>Fleet Equipment</u>			
	Routine Replacements	\$ 50,000	\$ 50,000	\$ 100,000
	Tooling & Toolboxes (Road Response) - PC	\$ 10,000		\$ 10,000
	Vehicle Diagnostic Code Scanner - PC	\$ 3,500		\$ 3,500
	Tool Sets - Metro Transit Supervisors - Ops	\$ 1,000		\$ 1,000
	Subtotal	\$ 64,500	\$ 50,000	\$ 114,500
	<u>IT</u>			
	Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.	\$ 50,000	\$ 50,000	\$ 100,000
	Upgrade to SQL 2008 - IT	\$ 30,000		\$ 30,000
	Server Virtualization Project - IT	\$ 23,000		\$ 23,000
	Arcview/Photoshop Graphics Workstation - IT	\$ 8,500		\$ 8,500
	Sun Sparc Server - IT	\$ 8,000		\$ 8,000
	Color Printer - MC	\$ 5,000		\$ 5,000
	Subtotal	\$ 124,500	\$ 50,000	\$ 174,500
	<u>MISC</u>			
	NONE	\$ 3,500		\$ 3,500
		\$ 3,500	-	\$ 3,500
	TOTAL FY12 & FY13 UNFUNDED CAPITAL NEEDS LIST	\$ 30,186,500	\$ 25,457,000	\$ 55,643,500

Attachment D

8.d2

REVISED

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 13, 2011

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF EXTENDING THE ROUTE # 79 TO THE SANTA CRUZ COUNTY FAIR GROUNDS DURING THE 2011 FAIR AT A COST OF APPROXIMATELY \$4,000 TO PROVIDE BOTH FIXED ROUTE AND PARACRUZ SERVICE.

I. RECOMMENDED ACTION

That the Board of Directors approve requests for the provision of transit and paratransit service to the 2011 Santa Cruz County Fair.

II. SUMMARY OF ISSUES

- On April 22, 2011 the Board of Directors received a request from Chuck Recknagel for the provision of fixed route and paratransit service to the 2011 Santa Cruz County Fair.
- In past years METRO has sporadically provided service to the Santa Cruz County Fair based on financial support from other agencies. However, the Charter Regulations issued by the Federal Transit Administration in 2008 prohibit METRO from providing services like the Fair Service on the basis of external financing and therefore the cost of this service must come from the Operating Budget.
- In 2010 METRO provided service to the Fair. The ParaCruz service provided 8 rides and the Fixed Route Service provided 203 rides.
- The cost of extending the Route #79 and accompanying ParaCruz service to the 2011 would be approximately \$4,000.
- Despite the fact that METRO is currently considering substantial service cuts, staff recommends that the Board of Directors approve the request from Chuck Recknagel for the provision of service to the 2011 Santa Cruz County Fair on the basis that such service provides a base line of access that would not otherwise exist.

III. DISCUSSION

Santa Cruz METRO provided service to the Santa Cruz County Fair for many years when the budget was more stable. After the declines in revenues in 2002 and 2003 METRO was not financially able to support the service to the Santa Cruz County Fair. In order to preserve service other agencies provided funds to METRO to continue the service on a limited basis. The last year of Fair Service provided under this arrangement was 2007. In 2008, the Federal Transit

Administration (FTA) issued Revised Charter Regulations that prohibited transit agencies like METRO from providing services like the Fair Service using external funds. Therefore, in 2008 there was no transit service provided to the Santa Cruz County Fair.

In 2010 METRO provided service to the Santa Cruz County Fair. The ParaCruz Service provided 8 rides and the Fixed Route Service provided 203 rides.

The cost of extend Route # 79 to provide fixed route and paratransit service to the 2011 Santa County Fair would be approximately \$4,000.

Currently, the Board of Directors is considering substantial service cuts due to the weak economy and prior loss of state funds. However, despite the current financial constraints, staff recommends that the Board of Directors approve the request from Chuck Recknagel for the provision of fixed route and paratransit service to the 2011 Santa Cruz County Fair. The provision of this service allows base line access to the Santa Cruz County Fair, especially for Senior Citizens and persons with disabilities.

IV. FINANCIAL CONSIDERATIONS

The provision of fixed route and paratransit service to the 2011 Santa Cruz County Fair would cost approximately \$4,000 in operating funds.

V. ATTACHMENTS

None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

STAFF REPORT

DATE: May 13, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF IMPLEMENTATION OF THE “*POETRY IN MOTION*” PROGRAM AND ITS COMPATIBILITY WITH METRO’S ADVERTISING POLICY

I. RECOMMENDED ACTION

DO NOT IMPLEMENT THE *POETRY IN MOTION* PROGRAM AS IT IS NOT COMPATIBLE WITH METRO’S ADVERTISING PROGRAM

II. SUMMARY OF ISSUES

- On January 4, 2011, METRO received a request from Peggy and Gary Young to implement the *Poetry in Motion* Program on METRO’s Buses in order to promote poetry throughout the County of Santa Cruz. Gary Young was named the first Poet Laureate of Santa Cruz County by the Cultural Council of Santa Cruz County. The job of the Poet Laureate is to advance and enliven the art of poetry in Santa Cruz County.
- On January 28, 2011, METRO’s Board of Directors reviewed the matter and asked Staff to perform additional research and provide a legal analysis regarding METRO’s ability to participate in this program. The Board asked that further discussions be held at a subsequent Board Meeting. Due to budgetary issues that took precedence, the matter was continued to the May 13, 2011 meeting.
- In addition to the contents of this staff report, METRO Staff is providing the following information for review and consideration:
 - Attachment A: *Poetry in Motion* Posters;
 - Attachment B: *Poetry in Motion* Letter Agreement; and
 - Attachment C: METRO’s Advertising Policy and Regulations AR-1006

III. DISCUSSION

The *Poetry in Motion* Program was launched in 1992 by the Poetry Society of America (PSA). The PSA is the nation’s oldest poetry organization founded in 1910 for the purpose of the advancement, enjoyment and understanding of poetry. In 1992, PSA partnered with the

Metropolitan Transportation Authority (MTA) New York Transit in implementing the first Poetry in Motion Program. It was inspired by a similar program on the London Underground. The Poetry in Motion Program places poetry in transit systems' vehicles (buses and trains) throughout the country, helping to create a national readership for both emerging and established poets. PSA boasts that in the past 15 years, the Program has appeared in over twenty cities, including Amherst, Atlanta, Austin, Baltimore, Boston, Boise, Chicago, Dallas, Fresno, Fort Collins, Hartford, Houston, Jacksonville, Little rock, Los Angeles, Milwaukee, New Orleans, New York, Philadelphia, Portland, Salt Lake City, the Twin Cities and Washington D.C. The Program reaches over 15 million people daily. According to the PSA's website, the Poetry in Motion Program is "one of the most popular public literary programs in American history". (See Attachment A which includes various Poetry in Motion Posters that have been used on transit vehicles in this Program.)

In order to participate in the Program, METRO would be required to execute the Poetry in Motion Letter Agreement which is set forth as Attachment B. There are three parties to this 12-month Agreement who consist of PSA, METRO and a Designer (Sponsor). This Agreement makes clear that PSA, METRO and the Designer would jointly administer the Program with PSA acting as the overseer. Additionally, PSA is vested with final approval over the selection of poems and final approval over the design and content of the poem placards used in the Program. PSA is required to secure all third-party permissions needed for use of the selected poems for the Program and agrees to indemnify and hold METRO harmless if liability, loss or damages result in connection with any third-party claim of infringement arising out of the use of the poems. Under the terms of the Agreement, METRO would review the poems and satisfy itself that no poem or design or content of the poem placards, makes any direct or indirect reference to "tobacco, alcohol, firearms, violence, wagering, gambling or politics". Pursuant to this term of the agreement religious or spiritual references would not be restricted.

A PSA representative explained that the selection of poetry is based on poetry that is "uplifting" although there is no contractual guarantee of this. Additionally, a complete poem or excerpt by an established poet must be short enough to be readable on one of the bus cards. The transit agency is then responsible for the printing costs and for placing the placards on the spaces on the buses. Some transit agencies have been able to secure sponsorships that fund the printing costs. For example, Barnes & Noble Booksellers underwrites the printing costs for the MTA New York Transit Program and Richland College assists Dallas Area Rapid Transit with its Program.

The PSA Representative advised that if METRO was a participant in the Program, that the PSA would provide METRO staff with approximately 50 poems for review. METRO staff would then select 4-5 poems to be used in the first cycle of the program. The PSA would secure the rights to publish each of the poems and assist with proofing of the bus cards/posters with the publishers/authors. Generally, the Program does not accept unsolicited poetry. However, some transit agencies have contests that allow poets to submit poetry. The winners' poems are then published through the Program.

Peggy and Gary Young are recommending that only the interior spaces on the bus be used for the Program and they have suggested that they would obtain sponsors who would fund the program and use volunteers (if authorized) to place the Poetry in Motion placards inside the buses. The Youngs also support publishing local poets' works.

In order to determine whether the Poetry in Motion Program is a viable option for METRO, it is necessary to review METRO's current Advertising Policy (Attachment C) which only allows for the display of commercial advertisements in and upon the buses solely for a revenue-generating purposes. The Advertising Policy makes clear that its purpose is to raise revenues and is not intended to provide a general public forum for purposes of communication. The Poetry in Motion Program would conflict with these stated intentions. METRO's Advertising Policy specifically excludes noncommercial speech from advertising inside or upon the buses and on its website (Section 1.03). The Poetry in Motion Posters would not come within the definition of "commercial advertisements" which is the only type of advertisements allowed and is defined in Section 3.01 of the Policy as follows:

- 3.01 Commercial Advertising:
 - a. Advertising the sole purpose for which is to sell or rent real estate or personal property for profit, or to sell services for profit.
 - b. Shall not include any advertising that both offers to sell property or services and also conveys information about matters of general public interest, political issues, religious, moral or environmental matters or issues, or other public matters or issues, or expresses or advocates opinions or positions upon any of the foregoing.
 - c. Does not convey whether expressly or implied, intentionally or unintentionally, by inference or innuendo, the religious, social, political, legal or moral view of any person or entity as such views are generally understood in Santa Cruz County community.

Certainly, the METRO Board of Directors could direct Staff to amend the policy to include the Poetry in Motion Program. This action, however, could result in the interior bus spaces (if limited to the inside advertising spaces) to be considered a "designated public forum". If a Court determined that a designated public forum had been created, at a minimum, the interior spaces may be required to be open to all types of poetry not just poetry that is "uplifting". Additionally, a Court may determine that other commentary and noncommercial advertisements should also be allowed. In determining whether the First Amendment would require opening the spaces to "all comers" if the METRO adopted the Poetry in Motion Program, the Courts would utilize a "forum" analysis.

The United States Supreme court has adopted a forum analysis as a means of determining when the Government's interest in limiting the use of its property to its intended purpose outweighs the interest of those wishing to use the property for other purposes (Children of the Rosary v. City of Phoenix, 154 F. 3d 972, 976 (9th cir. 1998)). An example of this is when a transit agency, such as METRO, wishes to reserve its advertising spaces for commercial content, rather than allowing

all types of content. If METRO were sued by an individual who wished to display a political advertisement, the Court would utilize the forum analysis. Forum analysis divides government property into three categories: public forum, designated public forum and nonpublic forum.

The most open forum is the “traditional” public forum, where restrictions on speech are almost always invalidated (Denver Area Educ. Telecomm. Consortium v. FCC, 518 U.S. 727, 741-42 (1996)). Transit agencies rarely own or oversee property that would be classified as a traditional public forum. Properties viewed by the courts as traditional public forums are locales customarily used for public expression (i.e. public streets, public parks, meeting halls, public sidewalks, and similar public thoroughfares) (Lehman v. City of Shaker Heights, 418 U.S. 298, 303 (1974)). Traditional public forums are those which “have immemorially been held in trust for the use of the public and, time out of mind, have been used for purposes of assembly, communicating thoughts between citizens, and discussing public questions” (Perry Educ. Ass’n v. Perry Local Educators’ Ass’n 460 U.S. 37, 45-46 (1983)). The Court in Lehman v. City of Shaker Heights, 418 U.S. 298 (1974) determined that advertising space in a transit facility does not constitute a traditional public forum. In a traditional public forum, the government can only enforce a content-based regulation if it survives strict scrutiny—that is, if the regulation is “necessary to serve a compelling state interest and...it is narrowly drawn to achieve that end” (Perry Educ. Ass’n v. Perry Local Educators’ Ass’n 460 U.S. 37, (1983)).

Property classified as either nonpublic forums or designated public forums are the two forums most used by transit agencies for their advertising.

Nonpublic forums are places not traditionally used to display speech. The First Amendment does not guarantee access to property solely on the basis that it is owned or controlled by the government. In making this preliminary determination, courts will not classify a space as a “public forum” where there is clear evidence of a contrary intent. Nor will courts infer that the government intended to create a public forum when the nature of the property is inconsistent with allowing free speech. Places such as jails, public hospitals and military bases have been held to constitute nonpublic forums (Greer v. Spock, 424 U.S. 828, 828 (1976); Adderley v. Florida, 385 U.S. 39, 39 (1966)). The Supreme Court has held that, like a private owner of property, a government may reserve a forum for its intended purposes, communicative or otherwise, “as long as the regulation on speech is reasonable and not an effort to suppress expression merely because public officials oppose the speaker’s view” (Perry Educ. Ass’n v. Perry Local Educators’ Ass’n 460 U.S. 37, (1983)). The Courts have recognized numerous legitimate governmental interests including 1.) raising revenue, 2.) promoting an appearance of neutrality, 3.) public safety, 4.) avoiding offense to patrons of the facility and 5.) avoiding the use of the facility to promote illegal activity. Courts have found that a regulation of a particular nonpublic forum may be reasonable if it is supported by “common sense” (United States v. Kokinda, 497 U.S. 720, 734-35 (1990)).

A designated public forum is a nontraditional forum that the government has opened for free speech by part or all of the public. The United States Supreme Court has repeatedly held that the creation of a designated public forum requires the necessary intent to launch a nontraditional

forum for public discourse. Mere intent can transform a nonpublic forum into a designated public forum. Restrictions on speech in a designated public forum are reviewed under the same standards as would apply in a traditional public forum (*Perry Educ. Ass'n v. Perry Local Educators' Ass'n* 460 U.S. 37,(1983)). Cases involving a mass transit agency deemed to have a designated public forum will more often than not result in a ruling against the agency for unfair content restrictions. A court is more likely to rule that a transit agency has created a public forum through its advertising policies if the agency accepts political speech, dedicates space to public service announcements on issues of public importance or appears to be motivated by something other than the desire to raise revenues.

In *New York Magazine v. Metropolitan Transit Authority*, 136 F3d. 123 (1998), the Ninth Circuit explained “that where a government has opened the property for speech in its proprietary capacity - for the purpose of raising revenue or facilitating the conduct of its own business- the forum created is nonpublic and subject only to the test of reasonableness. However, where the government acted for the purpose of benefitting the public, a designated public forum is created and subject to heightened scrutiny.” (136 F.3d 128-129 (2d Cir. 1998)).

A court’s classification of a transit facility as either a public forum or a nonpublic forum may be critical to the determination of whether a restriction on expressive activity within the facility will be deemed permissible. Whether a transit agency’s advertising spaces on its buses is a traditional public forum, a designated public forum or a nonpublic forum depends on the characteristics of the forum. To determine whether a transit facility has designated a public forum with respect to its advertising space, courts have examined a transit facility’s prior practice and policy, the nature of the property and its compatibility with expressive activity and have sought to determine whether the government entity has acted in a proprietary¹ or regulatory capacity.

METRO’s current Advertising Policy does not allow for public or social commentary, nor does it allow for advertising on public or political issues. It is limited to commercial advertising to generate revenue. Opening METRO’s Advertising Policy to allow for noncommercial ads that do not generate revenue but rather may actually cost the agency money, may create an appearance that public and social commentary are welcome on METRO’s bus advertising spaces.

Additionally, METRO cannot diminish its responsibility for regulating advertising spaces through its participation in the *Poetry in Motion* Program. METRO may receive requests from other poets whose poems may not be “uplifting”. These poets may want to participate in a program that offers “free publication” of their poetry. If these requests are turned down, litigation may result with the rejected poets claiming that the rejections are based on the content of his/her poetry. METRO will then have to articulate a necessary “compelling state interest” that is narrowly drawn to achieve that state interest to legally reject these poems if the Court determines that METRO has created a designated public forum.

¹ Where the government is acting as a proprietor managing its internal operations, rather than acting as lawmaker with the power to regulate or license, its action will not be subjected to the heightened review to which its actions as a lawmaker may be subject. (*United States v. Kokinda*, 497 U.S. 720 (1990)).

METRO's current Advertising Policy was created to allow for commercial advertisements in order to generate revenue. Depending on whether or not the Board of Directors chooses to participate in the Poetry on the Bus program will determine whether interior and/or exterior advertising spaces may become a designated public forum. At this time, Staff recommends that the Board of Directors decline to participate in the Poetry in Motion Program and reaffirm METRO's Advertising Policy and Regulations as written making no changes to the existing policy.

IV. FINANCIAL CONSIDERATIONS

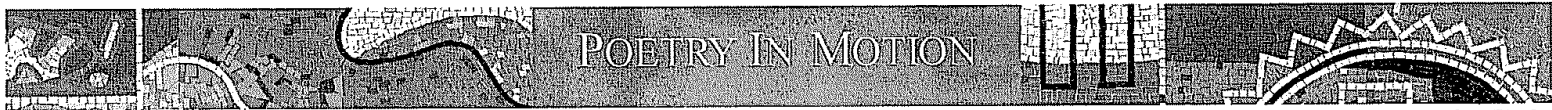
If the Advertising Policy and Regulations remains unchanged, there would be no financial considerations. If the policy is modified to allow the Poetry in Motion Program, METRO would be responsible to fund the program if sponsors could not be found.

V. ATTACHMENTS

Attachment A: Poetry in Motion Posters

Attachment B: Poetry in Motion Letter Agreement

Attachment C: METRO's Advertising Policy and Regulations AR-1006



“Out Beyond Ideas

A Attachment
of Wrongdoing
and Rightdoing”

Jelaluddin Rumi
(1207-1273)

Translated from the Persian by Coleman Barks and John Moyne,
from *The Essential Rumi*, published by HarperCollins. Copyright ©2005
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Out beyond ideas of wrongdoing and rightdoing,
There is a field. I'll meet you there.
When the soul lies down in that grass,

The world is too full to talk about.
Ideas, language, even the phrase *each other*
Doesn't make any sense.

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Old Men

Ogden Nash
(1902–1971)

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People expect old men to die,

They do not really mourn old men.

Old men are different. People look

At them with eyes that wonder when . . .

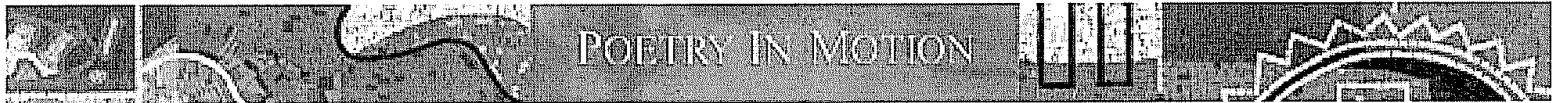
People watch with unshocked eyes;

But the old men know when an old man dies.

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from

Proverbs and Songs

Antonio Machado (1875-1939)

Translated by Willis Barnstone

"Proverbs and Songs (647)" by Antonio Machado from *Border of a Dream: Selected Poems*.

Translated by Willis Barnstone. Poem copyright © 2004 by heirs of Antonio Machado.

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A man has four things
that don't work on the sea:
anchor, rudder and oars,
and fear of drowning.

Cuatro cosas tiene el hombre
que no sirven en la mar:
ancla, gobernalle y remos,
y miedo de naufragar.

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chang

Janet Ward

Winner,
Poetry Society of America
Poetry in Motion
10th Anniversary Contest
Adult Category
selected by Nikki Giovanni

there are some, unafraid to show
how life has beaten them up,
or down:
 they sit on the street
 head in hands
 or stare, anesthetized
 into dumbfounding space, crowds,
 rain.

others
choose familiar artifice
and carry their defeat
like money
they don't have to spend
yet.

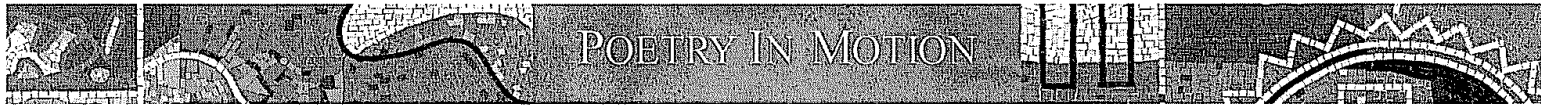
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Mosaic artwork from 147th Street & Ave. station by Jack Cheng for MTA Arts for Transit

Two Towers

---**Colm MacNiallais**
Winner, Poetry Society
of America contest,
Child Category

I used to see
from the window
the two tallest towers
I ever saw.

After that day
in September
I can't anymore.

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New York City Transit *Going your way*



A Coat

William Butler Yeats
(1865–1939)

I made my song a coat
Covered with embroideries
Out of old mythologies
From heel to throat;
But the fools caught it,

Wore it in the world's eyes
As though they'd wrought it.
Song, let them take it,
For there's more enterprise
In walking naked.

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Communication

Alicia Partnoy
(b. 1955)

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*I am talking to you about poetry
and you say
when do we eat.
The worst of it is
I'm hungry too.*

*Yo te hablo de poesía
y vos me preguntás
a qué hora comemos.
Lo peor es que
yo también tengo hambre.*

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New York City Transit *Going your way*



from

O Tell Me the Truth About Love

W. H. Auden
(1907-1973)

from "O Tell Me the Truth About Love,"
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from *Collected Poems* by W.H. Auden. Used by
permission of Random House, Inc.

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When it comes, will it come without warning
Just as I'm picking my nose?
Will it knock on my door in the morning
Or tread in the bus on my toes?
Will it come like a change in the weather?
Will its greeting be courteous or rough?
Will it alter my life altogether?
O tell me the truth about love.

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 **New York City Transit** *Going your way*



“Tell All the Truth...”

Emily Dickinson
(1830–1886)

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Tell all the Truth but tell it slant—
Success in Circuit lies
Too bright for our infirm Delight
The Truth's superb surprise

As Lightning to the Children eased
With explanation kind
The Truth must dazzle gradually
Or every man be blind—

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Artist: Andrea Deas, Bedford Park Boulevard-Lenox College

Men Say They Know Many Things

Henry David Thoreau
(1817-1862)

Men say they know many things;	And a thousand appliances;
But lo! They have taken wings,—	The wind that blows
The arts and the sciences,	Is all that anybody knows.

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 New York City Transit *Going your way*

This shall serve as a letter of agreement between the Poetry Society of America (“PSA”), a not-for-profit corporation with its offices and principal place of business located at 15 Gramercy Park, New York, New York 10003, OTHER ORGANIZATIONS.

WHEREAS, PSA, XX and XX have agreed to administer jointly the POETRY IN MOTION® poetry dissemination program (the “Program”), by which placards bearing poems will be posted on the buses operated by XX in and around the city of XX, XX.

WHEREAS, PSA, XX and XX intend that this letter specify the rights and duties of the parties in connection with such program, and in connection with the POETRY IN MOTION trademark (the “Trademark”).

1. PSA, XX and XX agree to administer jointly the Program in XX the twelve-month period beginning XX and ending XX.
2. PSA shall oversee the Program and shall act as liaison among all parties involved. PSA shall have final approval over the selection of poems and final approval over the design and content of the poem placards used in the Program, although XX shall have the right to and is encouraged to give input into the process. PSA shall secure any third-party permissions needed to use the poems for the Program. PSA shall indemnify, defend, and hold harmless the XX, XX, and their respective trustees, officers and employees for any and all liability, loss, damages, penalties, costs or expenses arising out of, or in connection with any third-party claim of infringement arising out of use of the poems. Prior to executing this letter of agreement, XX was provided with the opportunity to review the poems selected for use in connection with the Program, as well as the design of the poem placards created for use in connection with the Program. Based on its review, XX is satisfied that no poem, or design or content of the poem placards, makes any direct or indirect reference to tobacco, alcohol, firearms, violence, wagering, gambling or politics.
3. XX (“Designer”), sponsor of the Program, has agreed to design 12 different placards for the Program. Designer has agreed to allow the PSA to create an electronic version of the poster to be used on the PSA website indefinitely.
4. XX has agreed to print XX copies each of XX distinct placard designs suitable for posting on XX’s buses, and to distribute copies of all XX placard designs to PSA and the Designer.
5. On or before XX ***ALL DATES TO BE UPDATED UPON FINAL APPROVAL***, XX shall send or have sent to XX at least XX copies of each of XX distinct placard designs (the “Group 1 Placards”). On or before January XX, XX shall post or have posted XX copies of each placard designs, so that on every bus in service in the XX system there is posted at least one Group 1 Placard. These placards will remain in place XX after posting.
8. Each placard shall bear the logos of PSA, XX and XX on the placard’s POETRY IN MOTION title bar.
9. PSA has registered the Trademark on the Principal Register of the United States Patent and Trademark Office. Whenever XX or XX uses the Trademark in or on any advertisement,

promotional material, other printed matter that it sells or distributes, or on any item sold or disseminated, that party shall indicate clearly the Trademark's proprietary status by affixing prominently the "®" symbol to the Trademark in the following manner:

POETRY IN MOTION[®],

and/or by affixing prominently the following legend to any such item bearing the Trademark: "POETRY IN MOTION is a registered trademark of the Poetry Society of America," or in a manner set forth at that time by PSA.

10. Except as otherwise provided herein, neither XX nor XX may use the Trademark for any purpose without the prior written consent of PSA. If XX or XX receive any inquires from third parties regarding use of the trademark, they shall use reasonable efforts to direct all such inquiries to the attention of PSA and shall use reasonable efforts to inform all such inquirers that PSA is the owner of the Trademark. XX and XX shall also use reasonable efforts to promptly notify PSA of any and all infringements, imitations, simulations and unauthorized use of the Trademark that come to XX's or XX's attention.

11. No license is granted hereunder for use of XX name, marks, logos or trademarks for any purpose other than upon or in connection with the uses described in this letter of agreement.

12. The rights, duties and obligations of any party to this letter agreement shall not be assigned, delegated or sublicensed, in whole or in part, by any party without the prior written consent of all other parties hereto.

13. XX and XX each acknowledge PSA's exclusive right, title and interest in and to the Trademark, and shall not at any time do or cause to be done any act or thing contesting or in any way impairing or tending to impair any part of said right, title and interest and shall not in any manner represent that it has any ownership in the Trademark or the applications or registrations thereof.

14. XX and XX each acknowledge that its use of the Trademark shall not create in XX's or XX's favor any right, title or interest in or to the Trademark and that all goodwill generated by the use of the Trademark by XX or XX shall inure to the benefit of PSA.

15. Except as provided in paragraph 17 below, this letter of agreement shall continue in force from the date hereof until XX; provided, however, that in the event any party materially breaches any provision of this letter of agreement, and does not cure within a reasonable time after notice thereof, the other party may terminate this letter of agreement by written notice, such termination effective as of the date of the postmark of such written notice.

16. In the event that any party hereto makes any assignment of its assets or business for the benefit of creditors, or if a trustee or receiver is appointed to administer or conduct its business or affairs, or if it commits an act of bankruptcy, this letter of agreement and the rights granted herein, to the extent they relate to such party, shall cease and shall terminate without prior notice or legal action by any party.

17. Upon termination of this letter of agreement all trademark or trademark licensing rights granted to XX and XX under this letter of agreement shall revert to PSA, and XX and XX agree

that each will cease and desist from all further uses of the Trademark or of any identifying word or mark which is similar to the Trademark without PSA's prior written consent.

18. This letter of agreement shall not be construed to place the parties in the relationship of partners or joint venturers, and no party shall have the power to obligate or bind any other party in any manner whatsoever.

19. All notices and other communications hereunder shall be in writing and hand delivered or mailed by registered or certified mail (return receipt requested) or internationally recognized overnight courier service or sent by any means of electronic message transmission with delivery confirmed (by voice or otherwise) to the parties at the following addresses (or at such other addresses for a party as shall be specified by like notice) and will be deemed given on the date on which such notice is received:

If to PSA:

If to XX:

20. No party shall be liable for any costs or damages due to its nonperformance under this letter of agreement arising out of any extraordinary cause or event not within the reasonable control of such party and without its fault or negligence. In no event shall either party be liable for any incidental or consequential damages, whether foreseeable or not, occasioned by failure to perform or breach of any obligation under this letter of agreement for any cause whatsoever. Without limiting the generality of the foregoing sentences, PSA, XX and XX will not be held liable for any damages or costs associated with the failure of any other person or organization, including but not limited to the Designers, to fulfill their obligations in connection with the Program.

21. This letter of agreement shall constitute the entire agreement between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings with respect to such subject matter. This letter of agreement may not be modified or amended except by an agreement in writing signed by each of the parties hereto.

22. In connection with any actions brought against PSA arising out of or relating to this letter of agreement, this letter of agreement shall be governed by and enforced in accordance with New York law without regard to conflict of law rules. Each party agrees to commence any such action arising out of or relating to this letter of agreement in the state or Federal courts located in the State of New York.

Dated this ___ day of the month of January, 2011.

POETRY SOCIETY OF AMERICA

Alice Quinn
Executive Director, Poetry Society of America

Date

By: _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Regulation Number: AR-1006


Computer Title: Advertising

Effective Date: September 27, 2002

Pages: 5

TITLE: ADVERTISING POLICY AND REGULATIONS

Procedure History

NEW POLICY	SUMMARY OF POLICY	APPROVED
9/27/02	To Create a policy regarding advertising on buses	S. A.
9/26/03	Policy amended to allow METRO bus advertisements	E.R.
3/24/06	Policy amended to remove restriction on advertising from competing forms of transportation	M.R.
2/26/10	Policy amended to include advertising on METRO's website.	

I. POLICY

- 1.01 Santa Cruz Metro sells space inside and upon its buses, and on its website, for the display of commercial advertising. The purpose is to raise revenues, supplementary to those from fares and from tax proceeds, to be used to finance Santa Cruz Metro's operations. The display of advertising is solely for this purpose. It is not intended to provide a general public forum for purposes of communication, but rather to make use of property held in a proprietary capacity in order to generate revenue.
- 1.02 In order to realize the maximum benefit from the sale of advertising space, the program must be managed in a manner that will procure as much revenue as practicable, while ensuring that the advertising does not discourage the use of Santa Cruz Metro's transit system or web pages, does not diminish Santa Cruz Metro's reputation in the community it serves or the good will of its patrons, and is consistent with Santa Cruz Metro's principal purpose of providing safe, comfortable, efficient and affordable public transportation. To attain these

objectives, Santa Cruz Metro's Board of Directors has established these regulations for the advertising displayed in and upon its buses and on its website.

1.03 In addition to the foregoing, noncommercial speech is excluded from advertising inside and upon the buses and on its website for the following reasons:

- a. Santa Cruz Metro wishes to maintain a position of neutrality on political, religious, environmental, or other public matters and issues in order to promote its commercial enterprise;
- b. If advertisement inside and upon the buses is not restricted, the buses and passengers could be subject to violence;
- c. Preventing a reduction in income earned from selling advertising space because commercial advertisers may be dissuaded from using the forum commonly used by those wishing to communicate political or religious ideas or beliefs.

II. APPLICABILITY

2.01 This procedure is applicable to all District employees and all independent contractors who contract with Santa Cruz Metro, for the placement of advertisement in and upon Santa Cruz Metro's buses and on its website.

III. DEFINITIONS

3.01 Commercial advertising:

- a. Advertising the sole purpose for which is to sell or rent real estate or personal property for profit, or to sell services for profit.
- b. Shall not include any advertising that both offers to sell property or services and also conveys information about matters of general interest, political issues, religious, moral, or environmental matters or issues, or other public matters or issues, or expresses or advocates opinions or positions upon any of the foregoing.
- c. Does not convey whether expressly or implied, intentionally or unintentionally, by inference or innuendo, the religious, social, political, legal or moral view of any person or entity as such views are generally understood in Santa Cruz County community.

- d. Does not cause the vehicles, if posted individually or in combination with other advertisements, to become a public forum for the dissemination, debate, and/or discussion of public issues.

3.02 Political Advertising:

- a. Any advertising that supports or opposes the election of any candidate or group of candidates for election to any federal, State, or local government office;
- b. Any advertising that supports or opposes any referendum conducted by the federal or State government, or by any local government, such as referenda on constitutional amendments, on bond issues, or on local legislation; or
- c. Any advertising that features any person whose prominence is based wholly or in part upon his or her past or present activity in political affairs, or that represents or implies any such person's approval or endorsement of the subject matter of the advertising.

IV. ADVERTISING STANDARDS

4.01 All advertising displayed in or upon the Santa Cruz Metro's buses or on its website shall be strictly commercial in nature and purpose.

4.02 Santa Cruz Metro's transit system and its website, in order to serve the purpose for which it has been established, must of necessity accommodate all persons without distinction of age. It is therefore necessary to exclude advertising unsuitable for exposure to children or persons with immature judgment. The following kinds of advertising therefore will not be displayed in or upon Santa Cruz Metro's buses and/or on its web pages:

1. Advertising for cigars, cigarettes, pipe tobacco, chewing tobacco, and other tobacco products.
2. Advertising for alcoholic beverages, including beer, wine, and distilled spirits.
3. Advertising for products or services related to human reproduction or sexuality, including but not limited to contraceptive products or services, other products or services related to sexual hygiene, and counseling with regard to pregnancy, abortion, or other sexual matter.
4. Advertising for products, services, or entertainment directed to sexual stimulation.

- 4.03 No advertising shall be permitted that in any way denigrates Santa Cruz Metro's organization, or its operation, or its officers, agents, or employees. This prohibition includes advertising copy and illustrations that state or imply or could reasonably be expected to cause an inference, that Santa Cruz Metro's service or operations are anything but safe, efficient, affordable and convenient.
- 4.04 Santa Cruz Metro expects all advertising copy to be truthful. Advertising copy and illustrations should not be exaggerated, distorted, false, misleading or deceptive.
- 4.05 Medical products or treatments are to be treated in a restrained and inoffensive manner.
- 4.06 Testimonials are expected to be authentic, and advertisers using them will be required to indemnify Santa Cruz Metro against any action brought in connection with them. Advertising that promotes contests or giveaways is expected to comply with all applicable laws and regulations.
- 4.07 No advertising in or upon Santa Cruz Metro's buses or on its website shall include language, pictures, or other graphic representations that are unsuitable for exposure to persons of young age and immature judgment, or shall be derogatory or defamatory of any person or group because of race, color, national origin, ethnic background, religion, gender or sexual preference.
- 4.08 No advertising shall be displayed in or upon Santa Cruz Metro's buses or on its website if the display thereof would violate any federal or State law or regulation, or any law, regulation, or ordinance of any county or municipality in or through which Santa Cruz Metro buses are or may be operated.
- 4.09 No advertising that is obscene, as defined by federal or California law, shall be displayed in or upon Santa Cruz Metro's buses or on its website.
- 4.10 Proposed advertisements shall not be accepted if the use, or possession of the property proposed to be advertised, includes a product that is specifically prohibited from use or possession on Santa Cruz Metro's facilities including its buses and vehicles. These products include firearms, tobacco products, alcohol and weapons.
- 4.11 No advertising will be accepted if it advocates imminent lawlessness or violence.
- 4.12 Political advertising will not be accepted.
- 4.13 Advertising will not be accepted if it promotes or encourages unlawful activity.

- 4.14 Advertising will not be accepted if it supports or opposes an issue or cause and/or which advocates or opposes a religion or belief.
- 4.15 Notwithstanding any other provision in this policy, advertising for METRO's transit buses, paratransit services, and METRO's website shall be allowed. METRO also retains the right to communicate with its passengers and the public on transit issues, to seek input and participation from its passengers and to provide its passengers with notifications of meetings, hearings and other transit-related issues.

V. USE OF SANTA CRUZ METRO'S NAME

- 5.01 Use of Santa Cruz Metro's name, logo, slogans, or other graphic representations is subject to advance approval by Santa Cruz Metro. Santa Cruz Metro does not endorse or imply endorsement of any product or service.

VI. ADMINISTRATION OF ADVERTISING REGULATION

- 6.01 If advertising space on Santa Cruz Metro's buses or METRO's website is sold through an independent Contractor, the Contractor shall comply with the foregoing policies, and review all advertising with reference to them. They shall refer all such advertising that falls or may fall into any of the categories defined above to Santa Cruz Metro's designated representative responsible for administering the advertising program, who shall determine whether the proposed advertising will be accepted. If the proposed advertising is rejected, the party or parties proposing it may request that this decision be reconsidered. Upon such request, Santa Cruz Metro's representative shall consult with Santa Cruz Metro's District Counsel and with its General Manager or the officer designated by him/her for this purpose. The General Manager or his/her designee, on the basis of such consultation, shall determine whether the proposed advertising will be accepted or rejected.
- 6.02 Santa Cruz Metro will cooperate with the party or parties proposing the advertising, and with the independent contractor (if applicable) through whom it has been proposed, in a reasonable effort to revise it in order to produce advertising that can be accepted and displayed consistently with the foregoing policies.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

STAFF REPORT

DATE: May 13, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF MODIFICATION TO SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S BYLAWS TO CHANGE THE TIME OF THE FIRST REGULAR BOARD OF DIRECTORS MEETING OF THE MONTH FROM 9:30AM TO 8:30AM

I. RECOMMENDED ACTION

Approve the Resolution of METRO's Bylaws as set forth in Attachment A which will change the start time for the first regular Board of Directors meeting to 8:30am.

II. SUMMARY OF ISSUES

- Prior to June, 2010, METRO's Bylaws set the starting times for each regular Board Meeting at 9:00 a.m.
- The first monthly meeting is always scheduled at the METRO's Administration Offices at 110 Vernon Street in Santa Cruz, CA. On June 25, 2010, the start time for the first regular Board Meeting of the month was changed from 9:00 am to 9:30 am.
- This change in start time was to accommodate those individuals utilizing METRO's fixed route service (Route 4) for transportation to the Board meeting at the Vernon Street facility, as any passengers attending the meeting could not arrive before approximately 9:15 am.
- METRO's Board Chair is asking the Board of Directors to consider rescheduling the first regular meeting time to 8:30 am.
- I was unable to obtain the METRO Advisory Committee's input on this matter as the MAC will not meet until May 18th.

III. DISCUSSION

Santa Cruz METRO's Administrative Offices located at 110 Vernon Street, Santa Cruz, is the location of Santa Cruz METRO's Board of Directors first meeting of the month, scheduled on the second Friday of the month.

The meeting time for both Santa Cruz METRO monthly Board meetings had been at 9:00 am for many years. The first meeting start time was changed in June 2010 to 9:30 am to accommodate riders on the Route 4 Bus, who often could not arrive at the meeting before 9:15 am.

According to Angela Aitken, METRO's Acting Assistant General Manager, the Board Chair now wishes to reschedule the first meeting start time to 8:30 am. (Attachment B is an email request from Angela Aitken).

If the meeting time was changed to 8:30am, any individual utilizing the METRO's Route 4 to attend the meeting could access the bus at the following locations and times:

Emeline Complex	7:13am
Water & Ocean	7:20am
METRO Center	7:28am
Harvey West Park	7:55am
METRO Admin Offices	7:58am

METRO's Administrative Offices open to the general public at 8:00am.

Government Code Section 54954(a) requires each legislative body to provide for the time and place for regular meetings by ordinance, resolution or by-laws.

IV. FINANCIAL CONSIDERATIONS

NONE.

V. ATTACHMENTS

Attachment A: Bylaws Resolution as modified, including all proposed modifications
Attachment is limited to the only page affected by proposed modification

Attachment B: Email from Angela Aitken proposing change in meeting schedule

ATTACHMENT A

RESOLUTION NO. 69-2-1
Amended 1-21-83, 6-16-89, 8-21-92,
4-15-94, 4-21-95, 4-27-97, 9-18-98,
4-16-99, 11-19-99, 6-16-00, 6-08-01,
6-15-01, 9-21-01, 02-15-02, 06-21-02,
09-27-02, 10-10-03, 12-19-03, 09-24-04,
12-17-04; 02-24-06; 02-23-07; 05-25-07;
05-23-08; 08-28-09; and 01-22-10, 6-25-10,
11-19-10
On the Motion of Director: _____
Duly Seconded by Director: _____
Is Hereby Amended: 05-13-11

**A RESOLUTION OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
BOARD OF DIRECTORS ESTABLISHING RULES, REGULATIONS, AND
PROCEDURES FOR, AND THE TIME AND PLACE OF MEETINGS OF THE
BOARD; AND CREATION OF OTHER OFFICES**

I. REGULAR MEETINGS

1.01 Regular Meetings; Time

- (a) Regular meetings of the Santa Cruz Metropolitan Transit District (METRO) Board of Directors shall be held on the second Friday of each month (if needed) from ~~9:30~~ 8:30 a.m. to not later than 11:30 a.m. and on the fourth Friday of each month from 9:00 a.m. to not later than noon. The Board of Directors may extend the meeting times as necessary through Board action. Notwithstanding the foregoing, no regular meetings will be scheduled during the month of July.
- (b) If a regular meeting falls within 5 working days of a recognized METRO holiday, i.e., Thanksgiving, Christmas or New Year's Day, the Board of Directors shall reschedule the meeting to a more convenient date. The regular meeting schedule shall be published for the upcoming year and approved by the Board of Directors during October of each year. This schedule shall include the date, location and commencement time for each regular meeting of the Board of Directors and shall be posted on METRO's website, and METRO's official Bulletin Board throughout the year.

1.02 Regular Meetings; Place

- (a) The Regular meeting of the Board of Directors on the second Friday of the month shall be convened in the Santa Cruz Conference Room at Santa Cruz Metropolitan Transit District, 110 Vernon Street, Santa Cruz, CA

Peggy Gallagher

From: Angela Aitken
Sent: Tuesday, April 26, 2011 7:23 AM
To: Peggy Gallagher
Cc: lwhite@scmttd.com
Subject: Change of time for the 1st BOD meeting

Peg,

The BOD Chair has asked that the 1st meeting of the month meet at 8:30am instead of 9:30am as it cuts into the rest of their already busy day.

Please put a staff report together as you did when we moved the time to 9:30am and have for the May 13th BOD meeting.

Thanks,

Angela

Angela Aitken
Finance Manager & Acting Assistant General Manager
Santa Cruz Metropolitan Transit District (Santa Cruz Metro)
110 Vernon Street
Santa Cruz, CA 95060
p - 831-426-6080
c - 650-279-0435
f - 831-426-6117
email - aaaitken@scmttd.com

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