



A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

1. CALL TO ORDER

Vice Chair Bustichi called the meeting to order at 8:31 a.m.

2. ROLL CALL

The following Directors were present:

Director Margarita Alejo	<input type="checkbox"/>
Director Hilary Bryant	<input checked="" type="checkbox"/>
Director Dene Bustichi	<input checked="" type="checkbox"/>
Director Daniel Dodge	<input checked="" type="checkbox"/>
Director Zach Friend	<input checked="" type="checkbox"/>
Director Ron Graves	<input checked="" type="checkbox"/>
Director Michelle Hinkle	<input checked="" type="checkbox"/>
Director Deborah Lane	<input checked="" type="checkbox"/>
Director John Leopold	<input checked="" type="checkbox"/>
Director Bruce McPherson	<input checked="" type="checkbox"/>
Director Lynn Robinson	<input checked="" type="checkbox"/>
Ex-Officio Director Donna Blitzer	<input type="checkbox"/>

STAFF PRESENT

Anthony Tapiz, Recording Secretary
Leslie R. White, Secretary to the Board/General Manager
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Debbie Kinslow, SC METRO	Robyn Slater, SC METRO
April Warnock, Paracruz	Angela Aitken, SC METRO
Will Regan, VMU	Joan Jeffries, SC METRO
Casey Beven, SVLG	Lorraine Bayer, SC METRO
Liseth Guizar, SC METRO	

3. ANNOUNCEMENTS

Liseth Guizar, Security and Risk Administrator, announced the details for the Santa Cruz METRO employee picnic on October 12, 2013.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

None.

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

7-1. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JUNE 2013**

7-2. **REQUEST AUTHORIZATION TO USE A CONTRA COSTA COUNTY VEHICLE PURCHASE CONTRACT FOR THE PURCHASE OF A FORD ESCAPE FROM DOWNTOWN FORD SALES IN AN AMOUNT NOT TO EXCEED \$27,178**

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO AND DODGE BEING ABSENT.

REGULAR AGENDA

8. **ACCEPT AND FILE THE FISCAL YEAR END MONTHLY BUDGET STATUS REPORTS FOR JUNE 30, 2013; AND ADOPTION OF THE SCHEDULE OF RESERVE ACCOUNT BALANCES**

Angela Aitken presented the staff report. Director Lane asked about funds for La Posada service.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BRYANT

ACCEPT AND FILE THE FISCAL YEAR END MONTHLY BUDGET STATUS REPORTS FOR JUNE 30, 2013; AND ADOPT THE SCHEDULE OF RESERVE ACCOUNT BALANCES.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO AND DODGE BEING ABSENT.

9. **CONSIDERATION OF APPOINTMENT OF VERONICA ELSEA TO THE METRO ADVISORY COMMITTEE FOR A TERM ENDING DECEMBER 2015**

Les White presented the staff report.

ACTION: MOTION: DIRECTOR MCPHERSON SECOND: DIRECTOR HINKLE

APPOINT VERONICA ELSEA TO THE METRO ADVISORY COMMITTEE FOR A TERM ENDING DECEMBER 2015.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO AND DODGE BEING ABSENT.

DIRECTOR DODGE ARRIVED.

10. CONSIDERATION OF AWARD OF CONTRACT WITH THE MERCER GROUP, INC. FOR EXECUTIVE RECRUITMENT AND CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED \$38,000

Chair Dodge said that the Recruitment Task Force had chosen Mercer Group, Inc. and thanked staff, especially Joan Jeffries.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR MCPHERSON

AWARD OF CONTRACT WITH THE MERCER GROUP, INC. FOR EXECUTIVE RECRUITMENT AND CONSULTING SERVICES.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR ALEJO BEING ABSENT.

11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH SHAW /YODER /ANTWIH, INC. FOR STATE LEGISLATIVE REPRESENTATIVE SERVICES IN AN AMOUNT NOT TO EXCEED \$30,000

Les White presented the staff report.

ACTION: MOTION: DIRECTOR MCPHERSON SECOND: DIRECTOR HINKLE

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH SHAW /YODER /ANTWIH, INC. FOR STATE LEGISLATIVE REPRESENTATIVE SERVICES IN AN AMOUNT NOT TO EXCEED \$30,000.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR ALEJO BEING ABSENT.

12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH TRAPEZE SOFTWARE GROUP, INC. FOR PURCHASE AND INSTALLATION OF TRAPEZE PASS-MON IN AN AMOUNT NOT TO EXCEED \$136,912

Erron Alvey presented the staff report.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ROBINSON

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH TRAPEZE SOFTWARE GROUP, INC. FOR PURCHASE AND INSTALLATION OF TRAPEZE PASS-MON IN AN AMOUNT NOT TO EXCEED \$136,912.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR ALEJO BEING ABSENT.

13. CONSIDERATION OF PROVIDING ADDITIONAL HIGHWAY 17 EXPRESS SERVICE TO THE APPLIED MATERIAL SILICON VALLEY TURKEY TROT FOR NOVEMBER 28, 2013 IN AN AMOUNT NOT TO EXCEED \$1,000

Ciro Aguirre presented the staff report. There was a discussion about the Turkey Trot and advertising opportunities for METRO as a sponsor.

ACTION: MOTION: DIRECTOR MCPHERSON SECOND: DIRECTOR HINKLE

AUTHORIZE ADDITIONAL HIGHWAY 17 EXPRESS SERVICE TO THE APPLIED MATERIAL SILICON VALLEY TURKEY TROT FOR NOVEMBER 28, 2013 IN AN AMOUNT NOT TO EXCEED \$1,000.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR ALEJO BEING ABSENT.

14. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Chair Dodge said there was nothing more to report.

8. ANNOUNCEMENT OF NEXT MEETING

The next regularly scheduled Board meeting will be held Friday, October 25, 2013 at 9:00 a.m. at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, California.

9. ADJOURNMENT

There being no more business, Vice Chair Bustichi adjourned to the next regularly scheduled meeting at 9:11 AM.

Respectfully submitted,



ANTHONY TAPIZ
Recording Secretary