



Minutes- Board of Directors

February 8, 2013

A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

1. CALL TO ORDER

Vice Chair Bustichi called the meeting to order at 8:30 a.m.

2. ROLL CALL

The following Directors were present:

- | | | |
|-----------------------------------|-------------------------------------|-------------------------|
| Director Margarita Alejo | <input checked="" type="checkbox"/> | |
| Director Hilary Bryant | <input checked="" type="checkbox"/> | ARRIVED AFTER ROLL CALL |
| Director Dene Bustichi | <input checked="" type="checkbox"/> | |
| Director Daniel Dodge | <input checked="" type="checkbox"/> | |
| Director Zach Friend | <input checked="" type="checkbox"/> | |
| Director Ron Graves | <input checked="" type="checkbox"/> | |
| Director Michelle Hinkle | <input checked="" type="checkbox"/> | |
| Director Deborah Lane | <input checked="" type="checkbox"/> | ARRIVED AFTER ROLL CALL |
| Director John Leopold | <input type="checkbox"/> | |
| Director Bruce McPherson | <input checked="" type="checkbox"/> | |
| Director Lynn Robinson | <input checked="" type="checkbox"/> | ARRIVED AFTER ROLL CALL |
| Ex-Officio Director Donna Blitzer | <input type="checkbox"/> | |

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator
Leslie R. White, General Manager
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Angela Aitken, SC METRO
Erron Alvey, SC METRO
Lorraine Bayer, SC METRO
Tove Beatty, SC METRO

Robert Cotter, SC METRO
Daniel de la Garza, SC METRO
Carolyn Derwing, SEA
Erich Friedrich, SC METRO

Claire Fliesler, SC METRO
Virginia Johnson, Supv. McPherson's Office
April Warnock, Paracruz

Debbie Kinslow, SC METRO
Will Regan, VMU

3. ANNOUNCEMENTS

None.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

None.

5. LABOR ORGANIZATION COMMUNICATIONS

All bargaining unit presidents welcomed the new Directors.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

DIRECTORS BRYANT AND ROBINSON ARRIVED.

CONSENT AGENDA

- 7-1. MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF NOVEMBER 30, 2012
- 7-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF NOVEMBER 2012
- 7-3. ACCEPT AND FILE FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT FOR YEAR ENDED JUNE 30, 2012
- 7-4. CONSIDERATION OF METROBASE STATUS REPORT
- 7-5. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH UNITED INDUSTRIES GROUP, INC. TO EXTEND THE CONTRACT FOR A THREE-MONTH PERIOD
- 7-6. ACCEPT AND FILE REPORT ON THE STATE OF CALIFORNIA BUDGETS AS PROPOSED AND THEIR IMPACTS ON TRANSIT FUNDING, SPECIFICALLY STATE TRANSIT ASSISTANCE (STA) FUNDING FOR FY13 AND FY14

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR BRYANT

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS LANE AND LEOPOLD BEING ABSENT.

7-15.2

REGULAR AGENDA

8. CONSIDERATION OF ADOPTION OF A RESOLUTION ESTABLISHING THE MEETING TIMES OF THE BOARD OF DIRECTORS AS 8:00 AM FOR THE PERIOD OF FEBRUARY 22, 2013 THROUGH MAY 24, 2013

DIRECTOR LANE ARRIVED.

Leslyn Syren presented the staff report. There was a discussion about changing the start time of BOD meetings through May, 2013.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR ALEJO

ADOPT A RESOLUTION ESTABLISHING THE MEETING TIMES OF THE BOARD OF DIRECTORS AS 8:00 AM FOR THE PERIOD OF FEBRUARY 22, 2013 THROUGH MAY 24, 2013.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE AGREEMENT WITH WAVE CREST DEVELOPMENT, INC, 3D FAMILY LIMITED PARTNERSHIP, AND LAWRENCE MICHAELS FAMILY LIMITED PARTNERSHIP FOR PROPERTY LOCATED AT 135 DU BOIS STREET, SANTA CRUZ, CA FOR THE JUDY K. SOUZA OPERATIONS BUILDING BUS PARKING TEMPORARY RELOCATION

Frank Cheng presented the staff report. There was a discussion about temporary parking for buses.

ACTION: MOTION: DIRECTOR FRIEND SECOND: DIRECTOR BRYANT

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A LEASE AGREEMENT WITH WAVE CREST DEVELOPMENT, INC, 3D FAMILY LIMITED PARTNERSHIP, AND LAWRENCE MICHAELS FAMILY LIMITED PARTNERSHIP FOR PROPERTY LOCATED AT 135 DU BOIS STREET, SANTA CRUZ, CA FOR THE JUDY K. SOUZA OPERATIONS BUILDING BUS PARKING TEMPORARY RELOCATION.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

10. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CHANGE ORDER CONTRACT AMENDMENT WITH LEWIS C. NELSON AND SONS FOR SCOPE OF WORK RELATED TO THE JUDY K. SOUZA OPERATIONS BUILDING RELOCATION IN AN AMOUNT NOT TO EXCEED \$250,000.00

Frank Cheng presented the staff report. There was a discussion about the work being done.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR DODGE

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CHANGE ORDER CONTRACT AMENDMENT WITH LEWIS C. NELSON AND SONS FOR SCOPE OF WORK RELATED TO THE JUDY K. SOUZA OPERATIONS BUILDING RELOCATION IN AN AMOUNT NOT TO EXCEED \$250,000.00.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH RNL DESIGN, INC. FOR GEOTECHNICAL ENGINEERING SERVICES AND SPECIALTY INSPECTIONS IN AN AMOUNT NOT TO EXCEED \$175,000.00

Frank Cheng presented the staff report. There was a discussion about the contract amendment with RNL.

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR ROBINSON

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH RNL DESIGN, INC. FOR GEOTECHNICAL ENGINEERING SERVICES AND SPECIALTY INSPECTIONS IN AN AMOUNT NOT TO EXCEED \$175,000.00.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH TRC SOLUTIONS, INC. FOR PRE-STRESSED PILE TESTING AND INSPECTIONS IN AN AMOUNT NOT TO EXCEED \$25,000.00

Frank Cheng presented the staff report. There was a discussion about costs.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR GRAVES

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH TRC SOLUTIONS, INC. FOR PRE-STRESSED PILE TESTING AND INSPECTIONS IN AN AMOUNT NOT TO EXCEED \$25,000.00.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

13. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren announced that the Board would be having a conference with legal counsel regarding the existing litigation of Erika Guido, and a conference with labor negotiators regarding UTU, Local 23 Fixed Route, UTU Local 23 Paracruz, and SEIU, Local 521.

14. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Bonnie Morr, UTU, requested a letter of support for AB160, which would exempt transit employees from California pension reforms.

15. REPORT OF CLOSED SESSION

Leslyn Syren stated that there were no reportable actions taken in Closed Session.

16. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, February 22, 2013 at 8:00 a.m. at the Watsonville City Council Chambers, 275 Main Street, Watsonville, California.

17. ADJOURNMENT

There being no further business, Vice Chair Bustichi adjourned the meeting at 10:07 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator



Minutes- Board of Directors

February 22, 2013

A meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Watsonville City Council Chambers, 275 Main Street, Watsonville, California.

1. CALL TO ORDER

Chair Dodge called the meeting to order at 8:15 a.m.

2. ROLL CALL

The following Directors were present:

- Director Margarita Alejo
- Director Hilary Bryant
- Director Dene Bustichi
- Director Daniel Dodge
- Director Zach Friend
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Bruce McPherson
- Director Lynn Robinson
- Ex-Officio Director Donna Blitzer

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator
Leslie R. White, General Manager
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Angela Aitken, SC METRO
Robert Cotter, SC METRO
Tove Beatty, SC METRO
Debbie Kinslow, SC METRO

Erron Alvey, SC METRO
April Warnock, Paracruz
Carolyn Derwing, SEA

3. ANNOUNCEMENTS

- 3-1. Liseth Guizar announced that she will be available for Spanish language interpretation during the meeting.
- 3-2. Chair Dodge announced that today's meeting is being broadcast by Community Television of Santa Cruz County.
- 3-3. Chair Dodge thanked TAQUERIA LIDIA for the refreshments today, and said that TAQUERIA LIDIA is located in the Watsonville Transit Center, where they serve a variety of authentic Mexican Oaxacan dishes. Chair Dodge thanked 2nd Street Café as well.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

- 4-1. MEMORANDUM IN SUPPORT OF VERONICA ELSEA AND DEFICIENCIES FOR THE SIGHT-IMPAIRED ON METRO'S WEBSITE AND SMART CARD PROCUREMENT PROCEDURE.
D. Norman Hagen, Chair, Metro Advisory Committee, Santa Cruz, California

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 7-1. NOTIFICATION OF ACTION TAKEN IN CLOSED SESSION: RICARDO YEPEZ V. SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (BEFORE THE WORKERS' COMPENSATION APPEALS BOARD)
- 7-2. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO SIGN A CONTRACT AMENDMENT WITH THE LAW OFFICES OF MARIE F. SANG FOR LEGAL SERVICES IN THE AREA OF WORKERS' COMPENSATION EXTENDING THE CONTRACT FOR TWO MONTHS
- 7-3. CONSIDERATION OF AWARD OF CONTRACT WITH SJB GLOBALNET, INC. FOR VOICE OVER INTERNET PROTOCOL (VOIP) SYSTEM SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED \$125,000
- 7-4. ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS
- 7-5. ACCESSIBLE SERVICES REPORT FOR DECEMBER 2012
- 7-6. SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR DECEMBER 2012

7-15.7

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR GRAVES

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

REGULAR AGENDA

8. CONSIDERATION OF APPOINTING DIRECTORS TO THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION

Leslie R. White, Chief Executive Officer, SCCIC

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR GRAVES

APPROVE APPOINTMENT OF DIRECTORS BRYANT, GRAVES, HINKLE, LANE AND ROBINSON TO THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

9. PRESENTATION OF EMPLOYEE ANNIVERSARIES

Samuel Garcia was unable to attend.

10. CONSIDERATION OF RESOLUTION OF APPRECIATION FOR THE SERVICES OF BRENT FOUSE AS A TRANSIT SUPERVISOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ACTION DEFERRED.

11. CONSIDERATION OF RESOLUTION OF APPRECIATION FOR THE SERVICES OF JOSE POLANCO AS A BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR HINKLE

APPROVE RESOLUTION OF APPRECIATION FOR THE SERVICES OF JOSE POLANCO AS A BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

12. CONSIDERATION OF RESOLUTION OF APPRECIATION FOR THE SERVICES OF KENNETH TICHENOR AS A BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ACTION DEFERRED.

13. CONSIDERATION OF APPOINTMENT OF ROSEANN MARQUEZ TO THE METRO ADVISORY COMMITTEE FOR A TERM ENDING FEBRUARY 21, 2015

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR ROBINSON

APPROVE APPOINTMENT OF ROSEANN MARQUEZ TO THE METRO ADVISORY COMMITTEE FOR A TERM ENDING FEBRUARY 21, 2015.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

14. CONSIDERATION OF CONTINUING SPONSORSHIP OF LEADERSHIP SANTA CRUZ COUNTY IN ORDER TO PROVIDE EDUCATION ON TRANSPORTATION ISSUES, SERVICES, AND FACILITIES AND TO PROVIDE THE OPPORTUNITY FOR METRO STAFF TO PARTICIPATE IN THE PROGRAM

Les White presented the staff report. There was a discussion about Leadership Santa Cruz.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR HINKLE

APPROVE CONTINUED SPONSORSHIP OF LEADERSHIP SANTA CRUZ COUNTY IN ORDER TO PROVIDE EDUCATION ON TRANSPORTATION ISSUES, SERVICES, AND FACILITIES AND TO PROVIDE THE OPPORTUNITY FOR METRO STAFF TO PARTICIPATE IN THE PROGRAM.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ISSUE AN RFP FOR A CONSULTANT TO PRODUCE A SHORT-RANGE TRANSIT PLAN (2014-2018)

Leslie R. White presented the staff report. There was a discussion about the previous Short Range Transit Plan.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR ROBINSON

AUTHORIZE THE GENERAL MANAGER TO ISSUE AN RFP FOR A CONSULTANT TO PRODUCE A SHORT-RANGE TRANSIT PLAN (2014-2018).

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

16. ORAL REPORT REGARDING REQUEST FROM PROJECT 418 FOR DANCING BUS OPERATORS

Chair Daniel Dodge introduced the staff from Project 418. Project 418 staff presented their request. There was a discussion about the project and what was being asked of METRO.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR BRYANT

AGREE IN CONCEPT TO PROJECT 418 PROPOSAL AND DIRECT STAFF TO RETURN WITH UPDATES AS THEY ARISE.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

17. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, March 8, 2013 at 8:00 a.m. at the Santa Cruz METRO Offices, 110 Vernon Street, Santa Cruz, California.

18. ADJOURNMENT

There being no further business, Chair Dodge adjourned at 10:04 am to the next Board of Directors meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator