

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on Friday, June 27, 2014 at the Santa Cruz City Council Chambers at 809 Center Street, in Santa Cruz, California.

SECTION I: OPEN SESSION

1. CALL TO ORDER

Chair Bustichi called the meeting to order at 9:02 a.m.

2. ROLL CALL

The following Directors were present:

- Director Hilary Bryant
- Director Dene Bustichi
- Director Karina Cervantez
- Director Daniel Dodge
- Director Zach Friend
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Bruce McPherson
- Director Lynn Robinson
- Ex-Officio Director Donna Blitzer

STAFF PRESENT

Alex Clifford, CEO
Leslyn K. Syren, District Counsel

SANTA CRUZ METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Angela Aitken, Santa Cruz METRO
Mike Stange, Santa Cruz METRO
Norm Hagen, METRO Advisory Committee
Debbie Kinslow, Santa Cruz METRO
Freddy Rocha, Santa Cruz METRO
Catalino Vasquez, Santa Cruz METRO
Suzanne Silva, Santa Cruz METRO
Liseth Guizar Santa Cruz METRO
Nicona Keesaw, METRO Advisory Committee

3. ANNOUNCEMENTS

Chair Bustichi announced the meeting was broadcasted by Community Television and introduced Amy Weiss as the translator. Ms. Weiss addressed the assembly in Spanish and offered her services to those who need Spanish interpretation.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Nicona Keesaw, member of the Metro Advisory Committee (MAC), addressed the board and asked for better communication between Santa Cruz METRO and Caltrans regarding better conditions for rural bus stops and roads. Ciro Aguirre, Manager of Operations for Santa Cruz METRO, replied that they were in the process of reaching out to Caltrans to improve the lines of communication. Director McPherson also responded that Caltrans has been cooperative.

Mr. Clifford introduced Acting Fleet Maintenance, Mike Stange.

Mr. Donald Hagen (Norm) spoke up on support of Item 14 to adopt a pilot program to provide summer student discounted fare. Chair Bustichi instructed him that he would have a chance to discuss this further when that item is introduced.

Director Lane stated she had heard that Operators were experiencing respiratory distress from excess dust at ~~the Pacific Station~~Operations. Mr. Aguirre replied that Staff was looking at alternative solutions.

Ms. Guizar reminded the Board and invited them to participate in the 4th of July Parade in Watsonville.

5. LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino thanked the Board for their support by approving sponsorship for the Senior Luncheon. Vice-Chair Robinson stated the event was wonderful and that they did a great job.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Ms. Guizar provided copies of an e-mail to be included with item 14.

CONSENT AGENDA

- 7-1. ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF APRIL 2014**
- 7-2. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF APRIL 30, 2014**
- 7-3. ACCESSIBLE SERVICES REPORT FOR APRIL 2014**
- 7-4. ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS**
- 7-5. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR JUNE 2014**
- 7-6. ACCEPT AND FILE METRO PARACRUZ OPERATIONS STATUS REPORT FOR MARCH & APRIL 2014**
- 7-7. APPROVE MINUTES OF BOARD OF DIRECTORS MEETINGS**
 - i. Meeting of March 28, 2014**
 - ii. Meeting of April 11, 2014**

- 7-8. RENEWAL OF AGREEMENT WITH COUNTY OF SANTA CRUZ FOR PAYROLL SERVICES**
- 7-9. CONSIDERATION OF INCREASING THE FUNDING FOR THE CONTRACT WITH ALLIANT INSURANCE SERVICES, INC. FOR EXCESS WORKERS' COMPENSATION INSURANCE BY \$23,379 FOR PAYMENT OF AN ADDITIONAL AUDITED PREMIUM FOR THE 2012/2013 TERM**
- 7-10. CONSIDERATION OF AWARD OF CONTRACT WITH PARC SERVICES, INC. FOR HAZARDOUS BUILDING MATERIALS ABATEMENT IN AN AMOUNT NOT TO EXCEED \$29,050**
- 7-11. Moved to Item 14a.**
- 7-12. CONSIDERATION OF RESPONSES TO THE RECOMMENDATIONS CONTAINED IN THE TRIENNIAL PERFORMANCE AUDIT CONDUCTED BY PCM ON BEHALF OF THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION**
- 7-13. CONSIDER A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT APPLICATIONS AND EXECUTE AGREEMENTS FOR GRANTS FROM THE FEDERAL TRANSIT ADMINISTRATION AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION**

Chair Bustichi announced that Item 7-11 of the Consent Agenda will be moved to the regular agenda and redesignated as item 14a.

Public comment: none.

ACTION: MOTION: BRYANT SECOND: HINKLE

APPROVED CONSENT AGENDA WITH TEM 7-11 REDESIGNATED AS ITEM 14A.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

REGULAR AGENDA

8. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

Chair Dene Bustichi congratulated and thanked Federico Rocha, Fleet Maintenance Supervisor and Catalino Vasquez, Fleet Maintenance Mechanic for 10 Years of Service. They in turn thanked the Board.

Chair Dene Bustichi congratulated and thanked Bus Operators Francisco Ramierz Calderon, Patricia Cummings, Andre Paul Harte, Lynn Hersey, and Juan Serrato on 15 years of Service and mentioned that they were all a part of the same training class. Each recipient spoke to the Board and thanked them.

Public comment: none.

9. A RESOLUTION OF APPRECIATION FOR THE SERVICES OF ROBERT F. COTTER AS MAINTENANCE MANAGER FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Chair Dene Bustichi read from the resolution in honor of Mr. Cotter.

Public comment: none.

ACTION: MOTION: GRAVES SECOND: ROBINSON

APPROVED RESOLUTION OF APPRECIATION FOR THE SERVICES OF ROBERT F. COTTER.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

10. ADOPTION OF THE FINAL FY15 AND FY16 BUDGET

Angela Aitken, Finance Manager, gave a presentation on the budget and highlighted updated information that differed from the previous meeting.

Director Lane questioned the costs of the TVM Machines and looked for assurance the new machines, if purchased, would be ADA compliant. Mr. Clifford stated they would be compliant.

Public comment: none.

ACTION: MOTION: GRAVES SECOND: ROBINSON

APPROVED RESOLUTION TO ADOPT THE FINAL FY15 AND FY16 BUDGET.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

11. CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH MANSFIELD OIL COMPANY TO INCREASE THE CONTRACT NOT-TO-EXCEED AMOUNT BY \$550,000 FOR PURCHASE AND DELIVERY OF DIESEL FUEL

Erron Alvey, Purchasing Manager, presented her staff report.

Public comment: none.

ACTION: MOTION: MCPHERSON SECOND: BRYANT

APPROVED RESOLUTION TO ADOPT THE FINAL FY15 AND FY16 BUDGET.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

12. THE DIRECTION FOR SUBSEQUENT DESIGN WORK AND A CONTRACT AMENDMENT FOR GROUP 4 ARCHITECTS RESEARCH + PLANNING ON PACIFIC STATION REDESIGN PROJECT

Thomas Hiltner, Grants/Legislative Analyst, presented his Staff Report highlighting the design options for both an expanded and existing sight. Chair Bustichi stated that the additional add would be money that was already earmarked for this project.

Public comment: none.

ACTION: MOTION: ROBINSON SECOND: GRAVES

APPROVED A CONTRACT AMENDMENT FOR GROUP 4 ARCHITECTS RESEARCH + PLANNING ON PACIFIC STATION REDESIGN PROJECT.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

13. NOMINATION OF AD HOC COMMITTEE FOR THE PACIFIC STATION REDESIGN PROJECT

Chair Dene Bustichi presented the Staff Report and asked for recommendation form the Board.

Director Bryant asked how many individuals would be included in the committee. After some discussion, the Board decided on three representatives. Director Bryant nominated Chair Bustichi, Vice-Chair Robinson and Director McPherson.

Director Lane nominated John Daugherty to address ADA accessibility. Chair Bustichi replied that Staff participation would be at the discretion of the CEO and District Counsel. Mr. Clifford confirmed that he would bring various staff to meetings depending on where they were with the project.

Public comment: none.

ACTION: MOTION: BRYANT SECOND: GRAVES

APPROVED CREATION OF AN AD HOC COMMITTEE AND APPROVED NOMINATIONS OF CHAIR BUSTICHI, VICE-CHAIR ROBINSON AND DIRECTOR MCPHERSON.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

14. PUBLIC HEARING TO APPROVE A RESOLUTION TO ADOPT A PILOT PROGRAM TO PROVIDE SUMMER (JULY, AUGUST AND SEPTEMBER - 2014) STUDENT DISCOUNTED FARE WITH A VALID STUDENT IDENTIFICATION CARD

Chair Bustichi and Mr. Clifford asked the Board to approve this resolution. Chair Bustichi emphasized that this program reached the entire county and was an opportunity to see if programs similar to this would be a success.

Vice-Chair Robinson and Director McPherson spoke in support of the program.

Public comment:

Mr. Hagen spoke in favor of the program and encouraged the Board to pass the resolution and also suggested the Board to consider those who may be traveling with the students.

Sam Robistelli, representative of the Boys & Girls Club of Scotts Valley, spoke in favor of the program and urged the Board to put this program forward more than once as there was not enough time to get the word out this time around. He also stated he spoke with families and children and found that a good majority did not have student IDs.

Eduardo Montesino spoke on behalf of the unions in support of the program.

ACTION: MOTION: BRYANT SECOND: MCPHERSON

APPROVED FORMATION OF THE AD HOC COMMITTEE AND NOMINATIONS OF CHAIR BUSTICHI, VICE-CHAIR ROBINSON AND DIRECTOR MCPHERSON.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

14a. CONSIDER AN AGREEMENT WITH THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION TO RECEIVE \$18,000 FOR STAFF ASSISTANCE WITH THE PASSENGER RAIL STUDY

Thomas Hiltner stated the study was to examine the feasibility of a rail line. He stated it was important to have a representative of Santa Cruz METRO involved.

Chair Bustichi cautioned the Board about participating in a study that was only focused on rail and asked for a closer look at what it would cost Santa Cruz METRO and what their approach should be.

Vice-Chair Robinson stated there was a need to look at the viability of Santa Cruz METRO's participation.

George Dondero, executive Director of Santa Cruz County Regional Transportation Commission (SCCRTC), spoke in support of the proposal and welcomed Santa Cruz METRO's support and involvement in the study.

15. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren, District Counsel, reviewed the items to be discussed.

Moved to Closed Session at 10:28 a.m.

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code Section 54957.6)

Agency Representative: Robyn Slater, HR Manager

Employee Organizations: Unrepresented Employees (Management)

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Pursuant to Government Code Section 54957)

Leslyn K. Syren, District Counsel

SECTION III: RECONVENE TO OPEN SESSION

Reconvened to Open Session at 10:44 a.m.

16. REPORT OF CLOSED SESSION

Ms. Syren stated there was nothing to report from Closed Session.

Items 17-20 were presented together.

Ms. Slater asked the Board to approve a 2% increase for a 1 year extension. She extended her thanks to UTU and SEIU for their help.

Chair Bustichi reminded the Board that this increase was part of the budget that had just passed. He also extended thanks to the unions for their part in putting the proposal together.

17. CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN THE UNITED TRANSPORTATION UNION LOCAL 23, FIXED ROUTE FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 THAT CONTAINS A 2% CONTRACTUAL WAGE ADJUSTMENT

ACTION: MOTION: MCPHERSON SECOND: GRAVES

APPROVED A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN THE UNITED TRANSPORTATION UNION LOCAL 23, FIXED ROUTE FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 THAT CONTAINS A 2% CONTRACTUAL WAGE ADJUSTMENT.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

- 18. CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN THE UNITED TRANSPORTATION UNION LOCAL 23, PARACRUZ FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 THAT CONTAINS A 2% CONTRACTUAL WAGE ADJUSTMENT**

ACTION: MOTION: MCPHERSON SECOND: GRAVES

APPROVED A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN THE UNITED TRANSPORTATION UNION LOCAL 23, PARACRUZ FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 THAT CONTAINS A 2% CONTRACTUAL WAGE ADJUSTMENT.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

- 19. CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 521 FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 THAT CONTAINS A 2% CONTRACTUAL WAGE ADJUSTMENT**

ACTION: MOTION: MCPHERSON SECOND: GRAVES

APPROVED A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 521 FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 THAT CONTAINS A 2% CONTRACTUAL WAGE ADJUSTMENT.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

- 20. CONSIDERATION OF A FORMAL RATIFICATION OF THE MANAGEMENT COMPENSATION PLAN FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 THAT CONTAINS A 2% WAGE ADJUSTMENT**

ACTION: MOTION: MCPHERSON SECOND: GRAVES

APPROVED A FORMAL RATIFICATION OF THE MANAGEMENT COMPENSATION PLAN FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 THAT CONTAINS A 2% WAGE ADJUSTMENT.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, DODGE, FRIEND, AND LEOPOLD ABSENT.

- 21. ANNOUNCEMENT OF NEXT MEETING: FRIDAY AUGUST 8, 8:30 AM, SANTA CRUZ METRO ADMINISTRATIVE OFFICES, 110 VERNON STREET, SANTA CRUZ**

Char Bustichi announced the location and time of the next meeting.

- 22. ADJOURNMENT**

Meeting was adjourned at 10: 56 a.m.

Respectfully submitted by:

The Temporary Administrative Assistant, Eriko K. Dreyer.