



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
CAPITAL PROJECTS STANDING COMMITTEE MEETING MINUTES\*  
SEPTEMBER 11, 2020 – 10:30AM  
MEETING HELD VIA TELECONFERENCE**

A regular meeting of the Capital Projects Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, September 11, 2020, via teleconference.

The Committee Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com). \*Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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1 **CALL TO ORDER** at 10:35 AM by Director Bottorff.

2 **ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

**Director Ed Bottorff**

**Director Cynthia Mathews**

**Director Bruce McPherson**

**Director Larry Pageler**

**City of Capitola**

**City of Santa Cruz**

**County of Santa Cruz**

**County of Santa Cruz**

Alex Clifford

Julie Sherman

METRO CEO/General Manager

METRO General Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Freddy Rocha

METRO Facilities Maintenance Manager

3 **ORAL AND WRITTEN COMMUNICATIONS TO THE CAPITAL PROJECTS STANDING COMMITTEE**

Director Mathews reported that she and Director Meyers recently spoke with Bonnie Lipscomb who said she had productive meetings with members of METRO’s staff (John Urgo and Sandi Woods). They remain focused on two major proposals at Front and Laurel Streets to ensure the proper turning radius is provided for METRO’s use. There has been no further notification of the Affordable Housing and Sustainable Communities (AHSC) grant.

4 **ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Having none, Director Bottorff moved to the next agenda item.

5 **TRANSIT ASSET MANAGEMENT PLAN PRESENTATION**

Freddy Rocha, Facilities Maintenance Manager, provided brief commentary to the presentation. The assembly discussed the number of vehicles (46) in the nonrevenue category, the users, type of equipment (lifts and passenger cars for example) and the rotation of inventory through the use cycle.

Freddy assured the committee members that the only funds currently being expended on Pacific Station are those strictly required for maintenance/safety purposes.

Regarding the coordination and installation of charging stations, Mr. Rocha noted the electrical infrastructure is complete. We are waiting for the buses to arrive. CEO Clifford and Wondimu Mengistu, Grants/Legislative Analyst, added that METRO received approximately \$950K in FY20 Low Carbon Transit Operations Program (LCTOP) grant funding for the charging station in Watsonville; however, due to the operational environment a fast charger may not be needed.

The useful life of revenue vehicles was discussed. 18% or 17-18 vehicles will need to be replaced in 2025. The number will vary as unforeseen events unfold. CEO Clifford reminded the Committee that the current bus replacement plan presumes METRO is self-funding replacements; it does not make any assumptions that we are successful in receiving grants for this purpose. METRO employs cost/benefit assumptions when using a vehicle beyond its useful life. The number of vehicles will be added to the September 25<sup>th</sup> Board meeting presentation.

In response to Director Bottorff's inquiry regarding the size of the new ParaCruz facility, Daniel Zaragoza will be prepared to present an update at the next Committee and Board meeting(s). Mr. Mengistu added the current square footage planned for ParaCruz is between 2,800 and 3,300 square feet. METRO is reserving \$2.3M to use as a local match for grant funding.

There was no public comment.

6 **ADJOURNMENT**

Director Bottorff adjourned the meeting at 11:06AM.

Respectfully submitted,

Gina Pye

Executive Assistant